

DRAFT AGENDA
CHOCOLAY TOWNSHIP BOARD

Township Fire Hall Room
January 8, 2024 – 5:30 P.M.

- I. MEETING CALLED TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL:** Richard Bohjanen (Supervisor), Max Engle (Clerk), Ben Zyburt (Treasurer), Dave Lynch, Kendra Symbal, Donald Rhein, Judy White (Trustees).
- IV. APPROVAL OF AGENDA – Additions/Deletions.**
- V. PUBLIC COMMENT**
- VI. CONSENT AGENDA**
 - A. Approve Minutes of Previous Meeting – Regular Meeting, December 11, 2023.
 - B. Approve Revenues and Expenditure Reports – December 2023 (Unaudited).
 - C. Approve Bills Payable, Check Register Reports – December 12, and 28, 2023.
 - D. Approve Regular Payroll – December 4, 7, and 21, 2023.
- VII. SUPERVISOR REPORT**
- VIII. CLERK’S REPORT**
- X. PUBLIC HEARING**
- XI. PRESENTATIONS**
 - A. 2023 Sewer Main and Lateral Inspection Findings
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
 - A. Consider FY 2023 Budget Adjustments to Start Year End Closure.
 - 1. General Fund Budget Amendment #9 – ARPA Year End Adjustment
 - 2. Capital Fund Budget Amendment #9 – KBIC 2% Gaming Funds Allocation
 - B. Consider Changes to Boards and Commisison Meeting Dates.
 - C. Preparation Review for Joint Meeting in February.
 - D. Manager Update of Work Plan and Corporate Status.
- XIV. BOARD MEMBER’S COMMENTS**
- XV. PUBLIC COMMENT**
- XVI. CORRESPONDENCE, MEETING MINUTES AND INFORMATION.**
 - A. Minutes - Marquette County Solid Waste Management Authority; Work Session of December 11, 2023.
 - B. Minutes - Marquette County Solid Waste Management Authority; Work Session of December 15, 2023.
 - C. Minutes – Marquette Area Wastewater Advisory Board; Regular Meeting of November 9, 2023.
 - D. Information – Chocoley Township Newsletter – December 2023.
 - E. Information – Marquette Area Wastewater Advisory Board 2024 Meeting Schedule.
 - F. Information – Iron Ore Heritage Trail 2023 Municipal Report.
- XVII. ADJOURNMENT**

December 11, 2023

The regular meeting of the Chocolay Township Board was held on Monday, December 11, 2023, in the Chocolay Township Fire Hall. Supervisor Bohjanen called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Richard Bohjanen, Ben Zyburt, David Lynch, Judy White, Don Rhein

ABSENT: Max Engle (excused), Kendra Symbal

STAFF PRESENT: William De Groot, Suzanne Sundell

APPROVAL OF AGENDA.

Rhein moved, White supported to approve the agenda as presented.

MOTION CARRIED

PUBLIC COMMENT

Ann LaChance, 1891 M-28 East – came back to Board to report the truck traffic that she was concerned about at the November meeting has not calmed down – still lots of trucks coming from the west and leaving towards the west.

Stephanie Gencheff, 597 Lakewood Lane – speaking on behalf of the League of Women Voters commended Chocolay Township (with Joe Neumann in particular) as being extremely helpful on the battery recycling program.

CONSENT AGENDA

- A. Approve Minutes of Previous Meeting – Regular Meeting November 13, 2023.
- B. Approve Revenue and Expenditure Reports – November 2023.
- C. Approve Bills Payable, Check Register Reports – November 14, 2023 (Check #26475 – 26496, in the amount of \$120,032.73) and November 28, 2023 (Check # 26497 – 26519, in the amount of \$31,894.76).
- D. Approve Bills Payable – Regular Payroll of November 9, 2023 (Check #'s DD3713 – DD3749 and Check #'s 11435 – 11440, Federal, State, and MERS in the amount of \$47,643.55) and Regular Payroll of November 23, 2023 (Check #'s DD3750 – DD3777 and Check #'s 11441 – 11446, Federal State, and MERS in the amount of \$47,185.82).

Zyburt moved, Lynch supported to approve the consent agenda as presented.

MOTION CARRIED

SUPERVISOR'S REPORT

Supervisor Bohjanen reported that he had attended the Townhall Meeting at Marquette Township with our representatives concerning renewable energy passed by the State Legislature

– wind and solar. There is a lot of angst and concern about how this will affect us. As utility grade facilities, they require large pieces of land of 600 acres or greater. In Chocolay Township, there are very few options – State land or privately owned where the landowners would have to accept the project. Bohjanen feels we need to take a look at our ordinances concerning wind and solar energy.

CLERK’S REPORT - NONE

TREASURER’S REPORT - NONE

PUBLIC HEARING – NONE

PRESENTATIONS – NONE

FY 2024 ANNUAL BUDGET

Lynch moved, Zyburt supported to approve the 2024 Fee Schedule as presented.

ROLL CALL VOTE

AYES: Rhein, White, Lynch, Zyburt, Bohjanen

NAYS: None

ABSENT: Engle, Symbal

MOTION CARRIED

CHARTER TOWNSHIP OF CHOCOLAY
FISCAL YEAR 2024
GENERAL FUND BUDGET, ROAD FUND
FIRE DEPARTMENT MILLAGE FUND LIQUOR LAW ENFORCEMENT FUND
LIBRARY MILLAGE FUND
CAPITAL IMPROVEMENTS FUND AND SEWER FUND
BUDGETS

HEREBY CERTIFY THAT THE FISCAL YEAR 2024 BUDGETS
WERE ADOPTED BY THE CHOCOLAY TOWNSHIP BOARD
ON DECEMBER 11, 2023

MAX L. ENGLE, TOWNSHIP CLERK

GENERAL APPROPRIATIONS ACT

Lynch moved, Rhein supported, that

Whereas, the Township Supervisor has submitted a complete itemized budget proposal for the fiscal year beginning January 1, 2024, and ending December 31, 2024, to the Township Board for its consideration; and

Whereas, notice of the public hearing on the budget was published in the Mining Journal, a newspaper of general circulation within the Township, on October 10, 2023; and

Whereas, a public hearing was held on the proposed budget on November 13, 2023 at Chocolay Township Fire Hall, and a copy of the proposed budget was on file and available for public inspection during regular office hours at the office of the Township Clerk for a period of not less than one week prior to the public hearing:

Now Therefore Be It Resolved:

1. The Township Board adopts the budget as revised and according to designated accounts for the next fiscal year, to wit, beginning January 1, 2024, and ending on December 31, 2024, in the amount of \$2,694,604.00 for the General Fund, in the amount of \$409,459.00 in the Road Fund, in the amount of \$1,300.00 in the Drug Law Enforcement Fund, in the amount of \$242,500.00 in the Library Millage Fund, in the amount of \$805,248.00 in the Capital Improvements Fund, and in the amount of \$602,740.00 for the Sewer Fund.
2. The Township Board does hereby appropriate the sum of \$2,581,789.00 for the general operating expenses (\$2,233,809.00) and capital improvements (\$347,980.00) of the Township to be used for the fiscal year beginning January 1, 2024 and ending December 31, 2024.
3. The Township Board does hereby appropriate the sum of \$811,517.00 to defray the expense of the operation and debt retirement of the Sanitary Sewer System for the fiscal year beginning January 1, 2024 and ending December 31, 2024.
4. The Township Board does hereby appropriate the sum of \$426,000.00 for the repairing of the Township Roads to be used for the fiscal year beginning January 1, 2024 and ending December 31, 2024.
5. The Township Board does hereby appropriate the sum of \$1,300.00 for the Drug Law Enforcement Fund for the fiscal year beginning January 1, 2024 and ending December 31, 2024.
6. The Township Board does hereby appropriate the sum of \$242,500.00 for contractual services with the Peter White Public Library for the fiscal year beginning January 1, 2024 and ending December 31, 2024.

7. The Township Board does hereby levy 3.5400 mills for general operations; extra voted is 0.9730 mills for library, 1.6429 mills for roads.
8. All resolutions and parts of resolutions in so far as they conflict with any provisions of this resolution are rescinded.
9. The budget adoption and appropriation resolution shall now and hereafter also be known as the General Appropriations Act conforming to Public Act No. 621 of 1978, the Michigan Uniform Budgeting Act.

ROLL CALL VOTE

AYES: Rhein, White, Lynch, Zyburt, Bohjanen

NAYS: None

ABSENT: Engle, Symbal

RESOLUTION APPROVED

RESOLUTION FOR OFFICER' SALARIES

SUPERVISOR'S SALARY

Zyburt moved, supported by Lynch, that the salary for the office of Supervisor shall be set in the amount of \$13,434.30 for the Fiscal Year 2024, which begins January 1, 2024 and ends December 31, 2024.

ROLL CALL VOTE

AYES: Rhein, White, Lynch, Zyburt

NAYS: Bohjanen

ABSENT: Engle, Symbal

MOTION CARRIED

TREASURER'S SALARY

Rhein moved, supported by Lynch, that the salary for the office of Treasurer shall be set in the amount of \$13,434.30 for the Fiscal Year 2024, which begins January 1, 2024 and ends December 31, 2024.

ROLL CALL VOTE

AYES: Rhein, White, Lynch, Zyburt, Bohjanen

NAYS: None

ABSENT: Engle, Symbal

MOTION CARRIED

CLERK'S SALARY

Zyburt moved, supported by Lynch, that the salary for the office of Clerk shall be set in the amount of \$13,434.30 for the Fiscal Year 2024, which begins January 1, 2024 and ends December 31, 2024.

ROLL CALL VOTE

AYES: Rhein, White, Lynch, Zyburt, Bohjanen

NAYS: None

ABSENT: Engle, Symbal

MOTION CARRIED

TRUSTEE’S PER DIEM

Zyburt moved, supported by Lynch, that the per diem for the office of Trustee shall be set in the amount of \$80.73 per meeting for the Fiscal Year 2024, which begins January 1, 2024 and ends December 31, 2024.

ROLL CALL VOTE

AYES: Lynch, Zyburt, Bohjanen

NAYS: Rhein, White

ABSENT: Engle, Symbal

MOTION CARRIED

RESOLUTION NO. 2024 – 1

December 11, 2023

RESOLUTION TO ADOPT 80% / 20%, EMPLOYER / EMPLOYEE HEALTH CARE COST OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

White moved, Zyburt supported that:

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirement of the Act;

WHEREAS, the three options are as follow:

1. Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined by the Act;
2. Section 4 – “80% / 20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
3. Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Township Board has decided to adopt the 80% / 20% option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the Township Board of the Charter Township of Chocolay elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80% / 20% option for the medical benefit plan coverage year January 1, 2024 through December 31, 2024.

Upon a Roll Call Vote, the vote was as follows:

AYES: Rhein, White, Lynch, Zyburt, Bohjanen

NAYS: None

ABSENT: Engle, Symbal

CONSIDER FY 2023 BUDGET ADJUSTMENTS TO START YEAR END CLOSURE

General Fund Budget Amendment #8
Distribution of Funds – Reimbursement from State of Michigan – Prepaid Postage Associated with May 2, 2023

Meeting: July Board Meeting

Date: December 11, 2023

Lynch moved, Rhein supported that:

Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated General Fund expenditures of the Township on December 12, 2022 for fiscal year 2023; and

Whereas, as a result of unanticipated changes in revenues and / or expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures,

Now Therefore, Be It Hereby Resolved, that the FY2023 budget be modified as follows:

	PREVIOUS	CHANGE (+ / -)	AMENDED
REVENUE			
Miscellaneous			
101.000.698	\$ 94,042.00	\$ 2,044.00	\$ 96,086.00
EXPENDITURE			
ELECTION			
Postage			
101.190.729	\$ 4,774.00	\$ 2,044.00	\$ 6,818.00

ROLL CALL VOTE

AYES: Rhein, White, Lynch, Zyburt, Bohjanen

NAYS: None

ABSENT: Engle, Symbal

MOTION CARRIED

CONSIDER MERS 457 ADDITION TO THE TOWNSHIP MERS CONTRACT

Zyburt moved, White supported that the Township Board empower the Township Manager to sign the MERS Uniform 457 Supplemental Retirement Program Resolution and the MERS 457 Participation Agreement to implement and administer an additional 457 Plan as an optional benefit for the employees of Chocolay Township.

ROLL CALL VOTE

AYES: Rhein, White, Lynch, Zyburt, Bohjanen

NAYS: None

ABSENT: Engle, Symbal

MOTION CARRIED

CONSIDER THE FINAL EASEMENT AGREEMENT WITH KBIC FOR THE SEWER EXTENSION FROM THE KBIC PROPERTIES TO THE M-28 CONNECTION

Zyburt moved, Lynch supported to empower the Township Supervisor and the Township Clerk to sign the Contract Documents with the KBIC reflecting the responsibilities of operations of the public sewer expansion to the KBIC Casino.

ROLL CALL VOTE

AYES: Rhein, Lynch, Zyburt, Bohjanen

NAYS: White

ABSENT: Engle, Symbal

MOTION CARRIED

CONSIDER 2024 TOWNSHIP OFFICE HOLIDAY CLOSURE DATES

White moved, Lynch supported to approve the proposed Township Office Closure dates in recognition of major holidays within the calendar year of 2024.

MOTION CARRIED

CONSIDER 2024 BOARDS AND COMMISSIONS MEETING DATES

White moved, Lynch supported to approve the proposed Township Board Meeting Schedule for calendar year 2024.

MOTION CARRIED

CONSIDER 2024 BOARDS AND COMMISSIONS APPOINTMENTS

Lynch moved, Zyburt supported to approve the appointments presented by Supervisor Bohjanen and listed on the "Boards, Committees, Commissions – 2024" worksheet within the packet.

MOTION CARRIED

MANAGER UPDATE OF WORK PLAN AND CORPORATE STATUS

Manager De Groot indicated that we are in the process of closing our fiscal year, and there will be more Budget Amendments coming in January. Hoping to have a tentative close in mid-January, with information being pulled together for our auditors.

Work Plan – working with staff to complete a work plan for 2024. This is the largest grant opportunity budget, with lots of recreational opportunities. We should know more about Federal grants soon and State grants in the summer.

With the passage of the State budget, there was a direct allocation of \$150,000 to Chocolay Township. This will be used to purchase radios for the Fire Department and Police Department.

Staff has been asked to complete a capital purchase worksheet. This will enable us to be able to set up replacement schedules and look at long term needs.

White asked about "Chocolay Corner". De Groot will look into this. De Groot indicated that there is quite a bit of movement going on. There is a lot of money that is coming into Marquette County

from the West Coast. A site plan will be going to the Planning Commission at their December meeting (Dollar General). The Planning Commission is also looking at reviewing maps from the information gathered at the Town Hall meetings. Should have a recommendation to the Board in the next three – four months.

BOARD MEMBER COMMENTS

Don Rhein – wished everyone a Merry Christmas and Happy New Year.

Kendra Symbal – Absent

Judy White – None

Dave Lynch – wished everyone a Merry Christmas and Happy New Year.

Ben Zyburt – None

Max Engle – Absent

Richard Bohjanen – None

PUBLIC COMMENT - NONE

Lynch moved, Zyburt supported that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 6:06 p.m.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Chocolay Township Planning Commission; November 20, 2023, Draft.
- B. Minutes - Marquette County Solid Waste Management Authority, Regular Meeting of October 18, 2023, Draft.
- C. Minutes – Marquette County Solid Waste Management Authority, Special Meeting of November 7, 2023, Draft.
- D. Minutes – Marquette County Solid Waste Management Authority, Work Session of November 29, 2023, Draft.
- E. Information – Chocolay Township Newsletter – November 2023.

Max Engle, Clerk

Richard Bohjanen, Supervisor

REVENUE AND EXPENDITURE REPORT FOR CHOCOLAY TOWNSHIP
 PERIOD ENDING 12/31/2023
 % Fiscal Year Completed: 100.00



ACCOUNT DESCRIPTION	2023		YTD BALANCE 12/31/2023	AVAILABLE BALANCE	% BDGT USED
	ORIGINAL BUDGET	2023 AMENDED BUDGET			
Fund 101 - GENERAL FUND					
000.000	2,779,572.00	2,843,808.00	1,050,324.15	1,793,483.85	36.93
TOTAL REVENUES	<u>2,779,572.00</u>	<u>2,843,808.00</u>	<u>1,050,324.15</u>	<u>1,793,483.85</u>	<u>36.93</u>
103.000 - TOWNSHIP BOARD	192,694.00	196,194.00	178,779.31	17,414.69	91.12
175.000 - TOWNSHIP SUPERVISOR	20,399.00	20,399.00	13,906.75	6,492.25	68.17
190.000 - ELECTION DEPARTMENT	30,192.00	39,694.00	14,517.43	25,176.57	36.57
202.000 - ASSESSOR	73,936.00	73,936.00	69,346.53	4,589.47	93.79
215.000 - CLERK	142,503.00	142,503.00	126,896.41	15,606.59	89.05
247.000 - BOARD OF REVIEW	2,753.00	2,753.00	1,405.78	1,347.22	51.06
253.000 - TREASURER	75,625.00	75,625.00	70,907.07	4,717.93	93.76
258.000 - TECHNOLOGY	47,321.00	47,321.00	48,629.34	(1,308.34)	102.76
265.000 - TOWNSHIP HALL & GROUNDS	200,455.00	200,455.00	122,651.54	77,803.46	61.19
285.000 - OTHER GENERAL GOVERNMENT	466,562.00	482,995.00	471,693.96	11,301.04	97.66
305.000 - POLICE DEPARTMENT	531,101.00	564,079.00	412,753.82	151,325.18	73.17
340.000 - FIRE DEPARTMENT	207,447.00	208,847.00	86,268.81	122,578.19	41.31
440.000 - STREETS	22,750.00	22,750.00	21,721.46	1,028.54	95.48
526.000 - SANITARY LANDFILL	35,300.00	35,300.00	19,904.94	15,395.06	56.39
708.000 - RECREATION & GRANTS	0.00	0.00	0.00	0.00	0.00
722.000 - COMMUNITY CENTER	0.00	0.00	0.00	0.00	0.00
756.000 - RECREATION AND PROPERTIES	570,751.00	571,050.00	169,420.84	401,629.16	29.67
800.000 - ZONING	124,965.00	125,089.00	116,430.09	8,658.91	93.08
805.000 - ZONING/PLANNING COMMISSION	12,754.00	12,754.00	8,222.75	4,531.25	64.47
815.000 - ZONING/APPEALS BOARD	4,569.00	4,569.00	605.84	3,963.16	13.26
TOTAL EXPENDITURES	<u>2,762,077.00</u>	<u>2,826,313.00</u>	<u>1,954,062.67</u>	<u>872,250.33</u>	<u>69.14</u>
Fund 101 - GENERAL FUND:					
TOTAL REVENUES	<u>2,779,572.00</u>	<u>2,843,808.00</u>	<u>1,050,324.15</u>	<u>1,793,483.85</u>	<u>36.93</u>
TOTAL EXPENDITURES	<u>2,762,077.00</u>	<u>2,826,313.00</u>	<u>1,954,062.67</u>	<u>872,250.33</u>	<u>69.14</u>
NET OF REVENUES & EXPENDITURES	<u>17,495.00</u>	<u>17,495.00</u>	<u>(903,738.52)</u>	<u>921,233.52</u>	<u>5,165.70</u>

12/12/2023

CHECK REGISTER FOR CHOCOLAY TOWNSHIP
CHECK DATE FROM 12/12/2023 - 12/12/2023

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL CHECKING				
12/12/2023	GEN	26520	ALGER-DELTA CO-OPERATIVE	2,033.45
12/12/2023	GEN	26521	BENSINGER, COTANT, & MENKES,PC	132.00
12/12/2023	GEN	26522	CHOCOLAY TWP. VOL. FIRE. DEPT.	294.84
12/12/2023	GEN	26523	CITY OF MARQUETTE	70,477.65
12/12/2023	GEN	26524	FOX MOTORS MARQUETTE	164.56
12/12/2023	GEN	26525	HOLIDAY CLEANERS	128.66
12/12/2023	GEN	26526	MARQUETTE COUNTY SOLID WASTE	259.44
12/12/2023	GEN	26527	MARQUETTE COUNTY TREASURER	3,094.74
12/12/2023	GEN	26528	MENARDS	868.60
12/12/2023	GEN	26529	MIDWAY RENTALS INC	24.00
12/12/2023	GEN	26530	NYE UNIFORM COMPANY	261.72
12/12/2023	GEN	26531	PENINSULA FIBER NETWORK LLC	508.80
12/12/2023	GEN	26532	PITNEY BOWES GLOBAL FINANCIAL	198.90
12/12/2023	GEN	26533	PITNEY BOWES, INC	91.29
12/12/2023	GEN	26534	POMP'S TIRE SERVICE, INC.	192.60
12/12/2023	GEN	26535	PRIDE PRINTING	193.00
12/12/2023	GEN	26536	SUPERIOR WATERSHED PARTNERSHIP	5,000.00
12/12/2023	GEN	26537	TOTAL TOOL	764.13
12/12/2023	GEN	26538	TRAVIS LARSON	29.04
12/12/2023	GEN	26539	USA BLUE BOOK	576.00
12/12/2023	GEN	26540	VERIZON	329.48
12/12/2023	GEN	26541	WASTE MANAGEMENT OF WI-MN	289.93
12/12/2023	GEN	26542	WEX BANK	2,170.23
12/12/2023	GEN	26543	WOLVERINE DOOR SERVICE	223.07

GEN TOTALS:

Total of 24 Checks:	88,306.13
Less 0 Void Checks:	0.00
Total of 24 Disbursements:	<u>88,306.13</u>

GENERAL FUND	\$ 14,890.69
SEWER FUND	\$ 73,415.44
	\$ 88,306.13

12/28/2023

CHECK REGISTER FOR CHOCOLAY TOWNSHIP
CHECK DATE FROM 12/27/2023 - 12/28/2023

Check Date	Bank	Check	Vendor Name	Amount
Bank GEN GENERAL CHECKING				
12/28/2023	GEN	26544	ACE HARDWARE	7.99
12/28/2023	GEN	26545	AMAZON CAPITAL SERVICES	370.06
12/28/2023	GEN	26546	AUTOMOTIVE ELECTRIC SERVICES	168.69
12/28/2023	GEN	26547	CENTRAL UP CISM/PEER SUPPORT TEAM	8,444.46
12/28/2023	GEN	26548	CHOCOLAY TOWNSHIP HEALTH	43,000.00
12/28/2023	GEN	26549	DALCO	226.56
12/28/2023	GEN	26550	EL COM SYSTEMS	2,442.15
12/28/2023	GEN	26551	ELAN FINANCIAL SERVICES	873.59
12/28/2023	GEN	26552	ELISABETH NORRIS-HARR	32.82
12/28/2023	GEN	26553	FIDLAR TECHNOLOGIES	175.00
12/28/2023	GEN	26554	LAKE SUPERIOR COMMUNITY PARTNERSHIP	2,525.00
12/28/2023	GEN	26555	MARQUETTE BD OF LIGHT & POWER	3,858.84
12/28/2023	GEN	26556	MARQUETTE COUNTY ROAD COMM.	283,638.23
12/28/2023	GEN	26557	MENARDS	1,505.30
12/28/2023	GEN	26558	MICHIGAN STATE POLICE	33.00
12/28/2023	GEN	26559	MIDAMERICA ADMINISTRATIVE &	1,437.10
12/28/2023	GEN	26560	NYE UNIFORM COMPANY	197.62
12/28/2023	GEN	26561	O'REILLY AUTOMOTIVE INC.	25.53
12/28/2023	GEN	26562	ODP BUSINESS SOLUTIONS LLC	120.78
12/28/2023	GEN	26563	PITNEY BOWES, INC	91.29
12/28/2023	GEN	26564	PITNEY BOWES, INC	2,015.00
12/28/2023	GEN	26565	POMP'S TIRE SERVICE, INC.	3,050.48
12/28/2023	GEN	26566	PRINTING SYSTEMS	483.43
12/28/2023	GEN	26567	QUEEN CITY RUNNING CO.	199.99
12/28/2023	GEN	26568	RINGCENTRAL INC	719.33
12/28/2023	GEN	26569	SEMCO ENERGY GAS COMPANY	1,195.89
12/28/2023	GEN	26570	TIMBER RIDGE CONSTRUCTION	40,297.50
12/28/2023	GEN	26571	TOTAL TOOL	99.00
12/28/2023	GEN	26572	VERIZON	233.49
12/28/2023	GEN	26573	WOLVERINE DOOR SERVICE	50.04
12/28/2023	GEN	26574	WOLVERINE POWER SYSTEMS	108.75

GEN TOTALS:

Total of 31 Checks:	397,626.91
Less 0 Void Checks:	0.00
Total of 31 Disbursements:	397,626.91

GENERAL FUND	\$ 102,570.64
ROAD FUND	\$ 283,638.23
CAPITAL FUND	\$ 8,444.46
SEWER FUND	\$ 2,973.58
	\$ 397,626.91

2023
Sanitary
Sewer
Televising

BACKGROUND

- **Age of system**
 - Approximately 96 percent of the sewer main was installed between 1972 and 1974
 - Approximately 3 percent was installed between 1975 and 2015
 - The rest was done in the last 9 years
- **Types of pipe**
 - PVC truss pipe
 - Reinforced Concrete
 - ABS plastic (acrylonitrile butadiene styrene)
 - Schedule 40 PVC
 - SDR 35 (standard dimensional ratio)

BACKGROUND CONTINUED

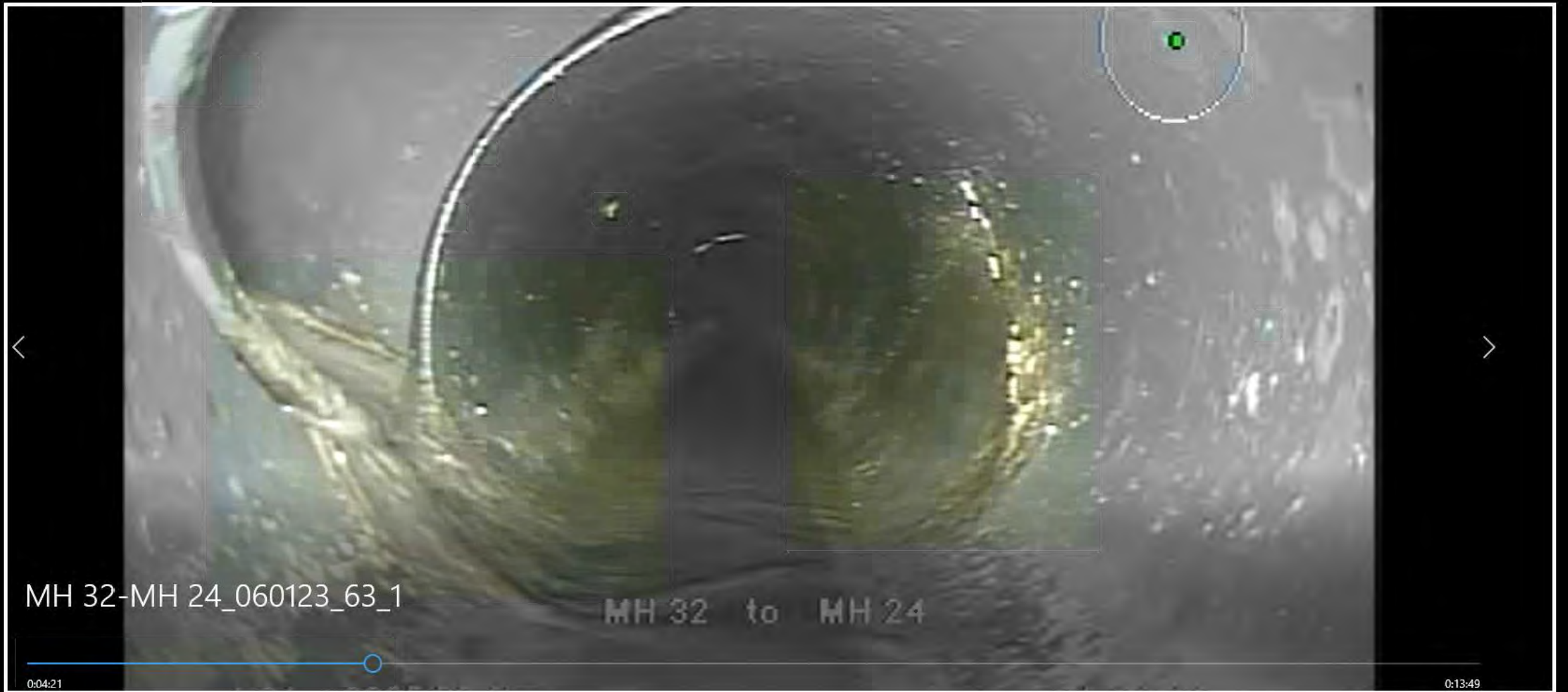
- **Monitoring**
 - Use flow monitors that are in the lift stations
 - Visual flow through manholes
 - To prevent back-ups
 - To keep O&M costs down
 - Televising
 - Put “eyes” inside the pipe
 - To build an asset management plan based on PACP (Pipeline Assessment and Certification Program)
- **Budget**
 - Lift station upgrade was main concern
 - Budgeted \$30,000 in 2022
 - Released a RFP
 - Breakdowns caused delays, postponing until 2023
 - Budgeted \$15,000 in 2023



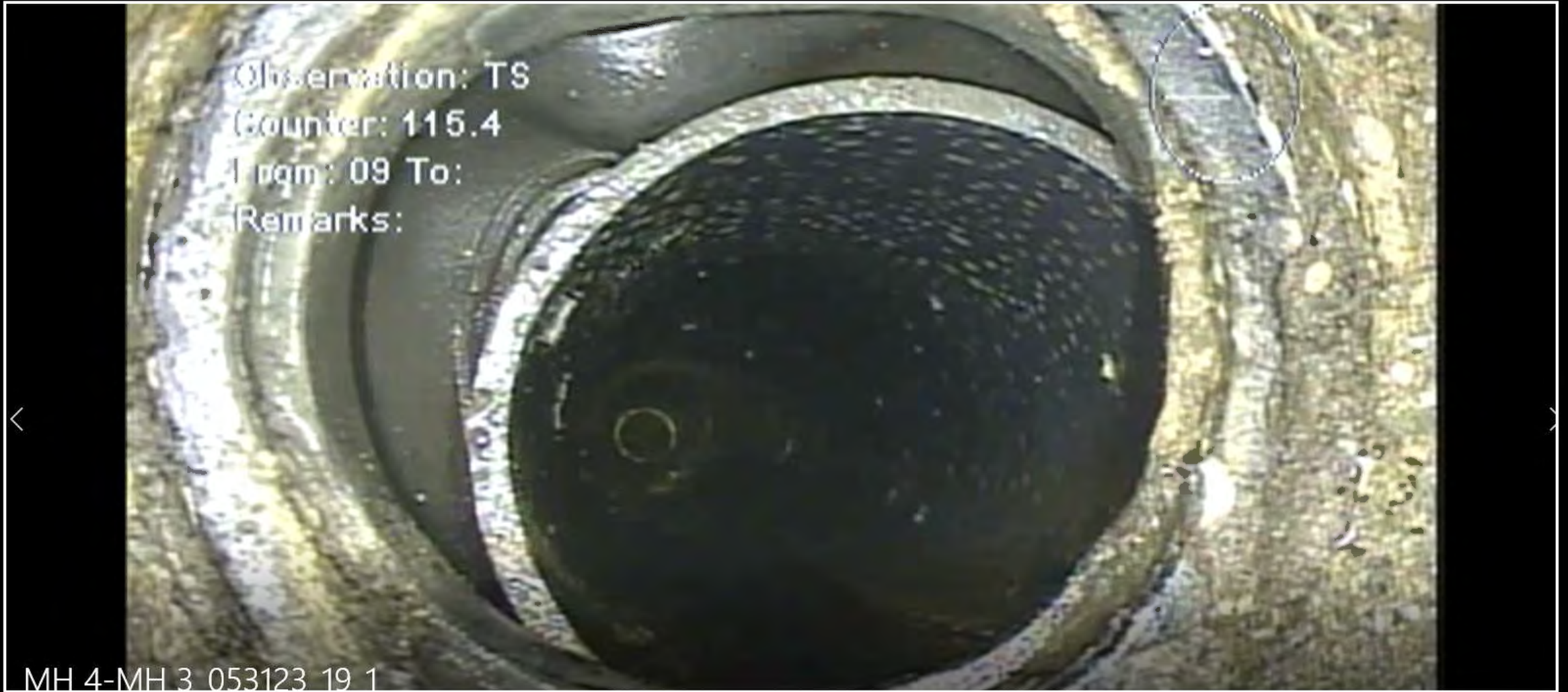
Truss Pipe Construction



Correct Wye Install



Correct Lateral Install On Truss Pipe



Observation: TS

Counter: 115.4

From: 09 To:

Remarks:

MH 4-MH 3 053123 19 1

Offset Lateral



Grease In Lateral



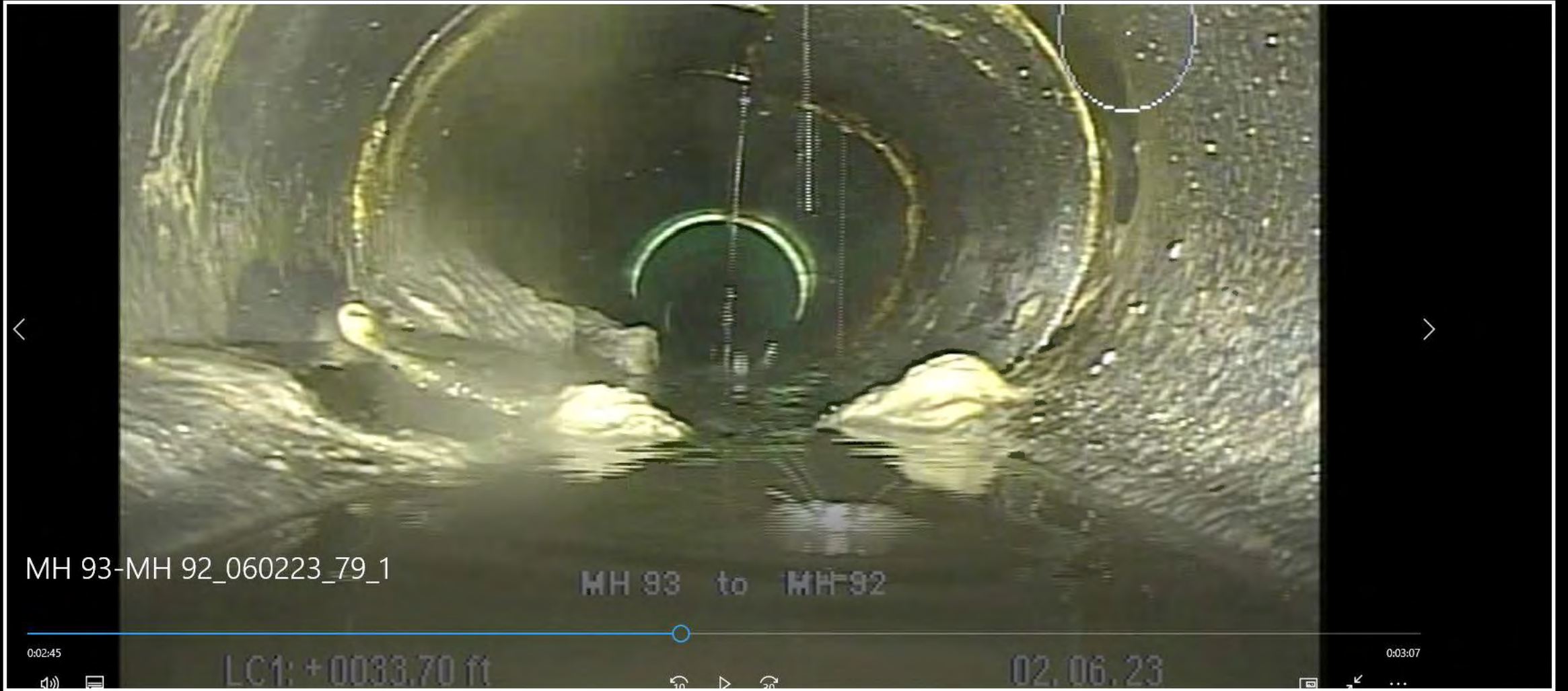
Grease Channel



More Grease



Lateral Crack Leaking Leading to 3



Lateral Crack, Leak, Crushed



Crushed Pipe, Lateral crack leading to 5



Observation: RBJ
Counter: 217.4
From: 11 To:

MH 18-MH 19_053023_8_1

0:09:30

LC1: +0217.40 ft

30.05.23

0:05:12

Root Ball



Worst Root Ball

SUMMARY

- Rating System 1 through 5, with 5 being the worst
 - 7 in the number 1 category = \$15,975.00
 - 39 in the number 2 category = \$55,135.00
 - 32 in the number 3 category = \$47,475
 - 28 in the number 4 category = \$29,570.00
 - 18 in the number 5 category = \$11,125.00
 - 22 areas that are in the number 5 category that need to be excavated and replaced. Was not able to receive estimates back yet on these.
 - Mobilizing each time they had to come back = \$6,730.00

SUMMARY CONTINUED

- Huge learning/educational experience for DPW
- Budget for 2024
 - \$150,000.00 for cleaning, cured in place pipe (CIPP), replacing
- Working on RFP to take care of the areas that need to be excavated
- Recommend using TV Seal to do the repairs minus the excavation work
- Anticipating with the allocated money this year we will be able to complete the 5's and possibly more
- Planning on phasing this over 3 years to complete
- If all completed in one year \$167,000.00 plus excavation work
- Future work – smoke testing, re-televising, and manhole structures

Questions?

Thank you

Brad Johnson
Public Works Superintendent
Chocolay Township





Issue Brief: Budget Adjustment – ARPA 2023 Year End Adjustment

Meeting: Discussion January Board Meeting

Date: January 8, 2024

Issue Summary:

The township received American Rescue Plan Act funds in 2022. We allocated funds through the 2022, and the 2023 budgets. These funds were allocated for multiple uses including a water study, sewer project costs, and work force development.

In the 2023 budget we are asking the Board to allocate the remaining funds to our training budget compliant with the regulations of work force improvement. Since the guidance allows for work force improvement, and there is a small remaining balance of ARPA funds, we are requesting the year end adjustment.

Analysis:

The Township received these funds in compliance with the one-time revenue loss option allowed under the ARPA guidance. We have been allocating the funds through Board discussion and Board reviewed budget amendments. This budget amendment request would allocate all the remaining ARPA funds before the required period and in full concurrence with our Auditing Company.

Recommendation:

It is recommended that the Board amend the 2023 budget to account for the distribution of the remainder of the ARPA funds.

Author: William De Groot

Date: 01/08/24



**General Fund Budget Amendment # 9
ARPA Year End Adjustment – 2023**

Meeting: January 2024 Board Meeting

Date: January 8, 2024

_____ moved, _____ supported that:

Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated General Fund expenditures of the Township on December 12, 2022 for fiscal year 2023; and

Whereas, as a result of unanticipated changes in revenues and / or expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures,

Now Therefore, Be It Hereby Resolved, that the FY 2023 budget be modified as follows:

	PREVIOUS	CHANGE (+ / -)	AMENDED
REVENUE			
GF - ARPA			
101.528.001	\$0.00	\$53,886.56	\$53,886.56
EXPENDITURES			
GF - TRAINING & EDUCATION			
101.285.840	\$27,380.00	53,886.00	\$81,266.00
GF - TRAINING & EDUCATION			
101.285.840	\$81,266.00	(53,886.00)	\$27,380.00
HEALTH INSURANCE			
101.285.925	\$245,195.00	53,886.00	\$299,081.00
REVENUE			
SEWER FUND - ARPA			
571.571.528.001	\$0.00	80,345.00	\$80,345.00
EXPENDITURES			
LIFT STATION PROJECT			
571.571.973.001	\$0.00	80,345.00	\$80,345.00

ROLL CALL VOTE

AYES:

NAYS:



Issue Brief: Budget Adjustment – Allocation of KBIC 2% to Funds

Meeting: Discussion January Board Meeting

Date: January 8, 2024

Issue Summary:

Should the KBIC 2% Gaming Funds be allocated to the Capital Improvements Fund?

Analysis:

In December of 2023, the Township received \$88,446.46, of which \$8,444.46 was designated to the Central U.P. Critical Incident Stress Management / Peer Support Team. As this organization lends support to our first responders after a traumatic or critical incident, we agreed to serve as a pass-through agency for the funding from KBIC. The remainder of the check, which totals \$80,000 will be allocated between the Police Department and Fire Department and will be used for mobile radios.

Recommendation:

It is recommended that the Board amend the 2023 budget to account for these funds and allocate them within the Capital Improvement Fund.

Author: Suzanne Sundell

Date: 01/08/24



**Capital Fund Budget Amendment #9
KBIC 2% Funds Allocation**

Meeting: January 2024 Board Meeting

Date: January 8, 2024

_____ moved, _____ supported that:

Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated General Fund expenditures of the Township on December 12, 2022 for fiscal year 2023; and

Whereas, as a result of unanticipated changes in revenues and / or expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures,

Now Therefore, Be It Hereby Resolved, that the FY 2023 budget be modified as follows:

	PREVIOUS	CHANGE (+ / -)	AMENDED
REVENUE			
KBIC 2% Gaming Money			
401.000.582	\$ 170,000.00	\$ 88,444.46	\$ 258,444.46
EXPENDITURE			
Police Dept. Equipment			
401.305.977	\$ 78,705.00	\$ 10,000.00	\$ 88,705.00
Fire Department Equipment			
401.340.977	\$ 81,386.00	\$ 70,000.00	\$ 151,386.00
Capital Outlay			
401.958.957	\$ 147,120.00	\$ 8,444.46	\$ 155,564.46

ROLL CALL VOTE

AYES:

NAYS:

Author: Suzanne Sundell

Date: 01/8/2024



**Motion: To revise the Township Meeting Schedule in accordance with Public Act
359 of 1947**

Meeting: December Board Meeting

Date: January 3, 2024

Proposed Motion:

_____ moved _____ supported to approve the revised Township Board Meeting Schedule for calendar year 2024.

Majority Vote:

Author: Lisa Perry

Date: 01/03/24



XIII.B.2

2024 PROPOSED BOARD AND COMMISSION MEETING DATES

CHARTER TOWNSHIP OF CHOCOLAY
5010 US 41 SOUTH MARQUETTE, MI 49855
906.249.1448

Board

5:30 PM

January 8	August 19 (Joint – 5:30)
February 12 (Joint – 5:30)	September 9
March 11	October 14
April 8	November 11
May 13	December 9
June 10	
July 8	

Planning Commission

6:00 PM

January 22	July 15
February 12 (Joint – 5:30)	August 19 (Joint – 5:30)
February 12 (7:00 PM)	August 19 (7:00 PM)
March 18	September 16
April 15	October 21
May 20	November 25
June 17	December 16

Tax Board of Review

As scheduled

March 5	10:00 AM (Organizational)
March 11	9:00 AM to 3:00 PM
March 12	3:00 PM to 9:00 PM
July 16	10:00 AM
December 10	10:00 AM

Zoning Board of Appeals

7:00 PM

January 25	July 25
February 22	August 22
March 28	September 26
April 25	October 24
May 23	November 21
June 27	December 19

NOTICE
Chocolay Township Residents

By resolution of the Charter Township of Chocolay, the Board has voted to post the minutes of all Regular and Special Meetings in the following locations:

Chocolay Township Office	5010 US 41 South
Chocolay Township Website	www.chocolay.gov
Kassel’s Korner	6400 US 41 South
Range Bank – Chocolay Branch	3031 US 41 South

This Notice is posted in compliance with PA 267, as amended (Open Meetings Act), MCLA 41.72a (2)(3) and the American with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Township Clerk by writing or by calling:

Max Engle
Township Clerk
5010 US 41 South
Marquette, MI 49855
906-249-1448

MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Board Meeting Minutes

Work Session Meeting

December 11, 2023

DATE: Monday, December 11, 2023**PLACE:** Landfill Administration Complex
600 County Road NP
Marquette, MI 49855**MEMBERS PRESENT:** In Person: Randall Yelle, Carr Baldwin and Dave Campana**MEMBERS ABSENT:** Glenn Adams, Amy Manning, Joe Minelli and Helen Amiri (Alternate Board Member)**EX OFFICIO:** None**OTHERS:** In Person: Beth Bonanni, Recording Secretary; Christopher Magnuson; MCSWMA; Mike Stannard, MCSWMA; Joe Nowicki, MCSWMA; Josh Wales; MCSWMA; James Rydquist, P.E., WSP Michigan, Inc.; and Blaine Litteral, P.E., WSP Michigan, Inc. By Phone/Zoom: William T. Nordeen, Attorney for MCSWMA; Bill Malyk, M. Eng. P.E., WSP Michigan, Inc.; and Daniel Schaalsma, P.E., WSP Michigan, Inc.

1. Roll Call/Call to Order/Pledge of Allegiance: R. Yelle called the meeting to order at 10:00 a.m.
2. Business
 - a. WSP Michigan, Inc. Presentation – Mike Stannard introduced Blaine Litteral and James Rydquist from WSP. Blaine Litteral said he and James Rydquist would be the leads on this project. They would work with local companies TriMedia for survey work and also utilize Coleman Engineering as the drilling contractor for the project. The design system will all be done at WSP. James Rydquist introduced himself and the team that will be working on the project. He said he has 30+ years' experience and his first project was for a landfill closure in Big Bay. He also has local roots here as his father lives in Harvey. Mr. Rydquist said Bill Malyk is the PFAS and leachate expert on their team and has 30+ years'

experience and 9 years in dealing with PFAS projects. Mr. Rydquist introduced Daniel Schaalsma who has 25' years of experience and his expertise is in landfill design and transfer stations. Blaine Litteral has over 38 years of experience in solid waste, site remediation, and civil engineering.

Mike Stannard said he had an extensive topo drawing done for the project they could use.

WSP Background: Mr. Ryquist said they have a local office in Gladstone, Michigan. WSP employs 250 people in Michigan, 15,000 people in the U.S. and has been providing engineering services in Michigan for the past 80+ years. WSP has 488 offices in the U.S. as well as some offices overseas. WPS has completed 330 wastewater treatment plant projects. They have expertise in environmental trends and ideas and rely on proactive leadership. WSP values people and their reputation.

Project: Mr. Rydquist said they have 5 points for the Landfill project; (1) is to review the basic of design, which includes alternative solutions; (2) recommend bench scale tests of treatment for leachate and PFAS; (3) Finalize BOD and complete design to meet deadlines; (4) assistance with construction; and, (5) O/M and operator training, which includes hiring operators and contract set-up to handle inhouse.

Mike Stannard asked if WSP has a lot of experience with SRF funding? Mr. Ryquist said he has a lot of experience with SRF funding and dealing with EGLE.

Mr. Ryquist said that PFOS/PFAS is unique and drinking water solutions may not be a best fit for the situation. WSP has some of their own laboratories so they can get some things done quicker. Some things to note are the required schedule to meet SRF deadlines and also to look into a foam fraction system and pre-treatment before MBR treatment. This would result in less PFAS. The 2-year construction schedule goes with the funding and financing schedule.

C. Baldwin asked how the foam fraction system works. B. Malyk explained that PFAS gets attached to the foam and then you can pull the PFAS off before it goes into treatment. C. Baldwin asked what the end product is. Mr. Malyk said the PFAS becomes super concentrated similar to GAC.

Related Projects: Mr. Ryquist indicated that some of the related projects WSP has done is: the former Pease AFB in New Hampshire; former Wurtsmith AFB in Oscoda, Michigan, which included PFAS remediation/operation and maintenance; Muskegon County Solid Waste in Muskegon, Michigan, which

involved a construction permit for a 50-acre expansion and remediation plan for PFAS/3 cells/3 phases of final closures.

C. Baldwin said his approach to PFAS is to take care of it from cradle to grave. Mr. Baldwin said there is no technology yet to eradicate PFAS but believes there will in the future.

D. Campana asked how many people are staffed at the Gladstone WSP office. Mr. Ryquist said there are 6-10 people in the Gladstone office. D. Campana asked if WSP has any current projects in the U.P.? Mr. Ryquist said he is designing a wastewater pump station for the City of Escanaba and there is a lot of work always being done with the papermills.

C. Baldwin commented what does a rinky-dink job mean to a humongous firm like WSP? B. Litteral said the MCSWMA project is a big job. Mr. Litteral further stated that WSP runs locally under the umbrella of a big company. Mr. Ryquist said he is excited about the project and working on PFAS treatment is really important to him because it is cutting edge. Mr. Ryquist said that WSP average projects run anywhere from \$40,000 to \$30,000,000 on engineering fees.

Joe Nowicki asked if they will still need to do the chloride acute toxicity blending process. B. Malyk said yes blending is the way to do it. R. Yelle asked what treatment plan does WSP recommend? Mr. Ryquist said WSP will need to analyze the chemistry of the PFAS at the Landfill and then come up with a recommendation. They will then present the pros/cons of the different systems to the Board and provide their recommendation.

Mike Stannard said MSWMA will have to jump through a lot of hoops if the Landfill switches from a MBR/GAC to a different treatment system. Mr. Ryquist said they would have to do that early in the process and show a cost estimate to EGLE, which coincides with the schedule.

3. Adjournment. R. Yelle adjourned the meeting at 10:49 a.m.

Randall L. Yelle, Chairperson

Dennis Honch, Secretary

MARQUETTE COUNTY SOLID WASTE MANAGEMENT AUTHORITY

Committee Meeting Minutes

December 15, 2023

DATE: Friday, December 15, 2023**PLACE:** Landfill Administration Complex
600 County Road NP
Marquette, MI 49855**COMMITTEE MEMBERS PRESENT:** In Person: Randall Yelle and Dave Campana**COMMITTEE MEMBERS ABSENT:** Carr Baldwin**EX OFFICIO:** None**OTHERS:** In Person: William T. Nordeen, Attorney for MCSWMA; Beth Bonanni, Recording Secretary; Christopher Magnuson, MCSWMA; Mike Stannard, MCSWMA; Joe Nowicki, MCSWMA; and Josh Wales, MCSWMA

1. Roll Call: R. Yelle called the meeting to order at 10:00 a.m.
2. Business

Mike Stannard spoke about the different technologies that were recommended by the three engineering firms. Tetra Tech recommended an RO system; WSP said if they had a clean slate to start with they would recommend the MBR/GAC system with an ION exchange; and NTH Consultants recommended using the MBR/GAC system, which B. Austin went with and presented this system in the public hearings.

Discussion took place about the possibility of switching the process that deals with the leachate and PFAS. There was concern that MCSWMA might risk losing the \$500,000.00 forgiveness from the state for developing the GAC process and concern about having enough time to change to a different process and still be in FY 2024 funding. M. Stannard suggested that the Landfill sign on an engineering firm and let the engineering firm figure out if MCSWMA can switch technology, advise the Landfill and have the engineering firm bring the plan to the state, if it's possible.

R. Yelle said that in previously choosing the GAC technology the Board acted on the information that was presented by staff, EGLE, and NTH Consultants at that time and made a decision to go with the GAC system, so as of now, that is the technology of record. It is also uncertain if there is enough time to switch to new technology and still use the funds from EGLE.

Tetra Tech's quote for engineering and implementation of the project was 14.2% of the build cost of approximately \$7 million dollars. M. Stannard said typically engineering firms charge 10-11% of the build cost and indicated he discussed with other engineers the industry standard on quoting engineering services.

A discussion took place on revenue bonds versus contract bonds.

R. Yelle said they are still waiting on a quote from WSP for their proposed costs. Once the quote is received from WSP, M. Stannard will need to give a recommendation on an engineering firm to the subcommittee, which consists of C. Baldwin, D. Campana and R. Yelle. R. Yelle said he will add to the Agenda hiring of an engineering firm for Wednesday's Board meeting. The selected engineering firm will then present at the January Board meeting about what technology they recommend to be used for treatment of the PFAS and leachate.

3. Adjournment. R. Yelle adjourned the meeting at 11:12 a.m.

Randall L. Yelle, Chairperson

Dennis Honch, Secretary



**MARQUETTE AREA WASTEWATER TREATMENT FACILITY
ADVISORY BOARD MEETING MINUTES
November 9, 2023**

A regular meeting of the Marquette Area Wastewater Treatment Facility Advisory Board was held at 10:00 a.m., November 9, 2023, at the Wastewater Treatment Plant.

ROLL CALL

PRESENT Brad Johnson, Chocolay Township (Chair)
Leonard Bodenus, Marquette Township
Jim Compton, City of Marquette
Sean Hobbins, City of Marquette

ABSENT George Patrick, City of Marquette

OTHERS Mark O'Neill, City of Marquette
Melissa Erkkila, City of Marquette

AGENDA It was moved by S. Hobbins, supported by L. Bodenus to approve the agenda. Approved 4-0.

MINUTES It was moved by S. Hobbins, supported by J. Compton to approve the October 19, 2023, meeting minutes as written. Approved 4-0.

FINANCIAL REPORT

M. O'Neill, City of Marquette, presented the Financial Report.

- **Financial Report:** M. O'Neill stated the financial report is the first snapshot of the new fiscal year and standard. J. Compton asked when the new approved rate will go into effect. M. O'Neill stated and B. Johnson concurred that the new rate is effective immediately with the October 2023 bills.

OPERATIONS REPORT

M. O'Neill, City of Marquette, presented the Operations Report.

PERMIT COMPLIANCE FOR THE MONTH(S):

- **PERMIT COMPLIANCE:** There were no permit violations for the month of October.



PLANT NOTES:

- Staff continues weekly COVID-19 tracing sampling for NMU from the WWTP’s influent, our four major lift stations, and from the sewer leaving the Marquette Branch Prison.
- Kraft was on site to perform routine service to our #1 CoGen unit. They also made some slight adjustments to the tuning to improve reliability at startup on biogas.
- Staff worked to revive our waste gas burner. This equipment is vital for the safe removal of excess biogas. This situation only occurs if we have an issue with a CoGen not being able to use biogas for more than a few hours. If this excess gas is not safely burned off, it will pool up in low-lying areas. This is never desirable, but it is especially dangerous for the contractors as they work in these low-lying areas.
- VanDamme continues to haul liquid biosolids from our #2 storage tank.
- VanDamme completed haulout of all our biosolids cake. A total of 560 cubic yards were hauled to the Kempker farm. Staff may haul any new cake accrued with a Public Works truck if the weather holds and the farmer will take it.
- I completed the installation of six new dissolved oxygen probes and two new controllers in our Aeration Basins.
- Staff installed the new #2 pump in the RAS Room sump. They also cleaned out the #1 pump and its corresponding piping and check valve.
- Staff repaired a leak in the main F.E.W. supply piping in the Pre-Treatment Room.
- Staff replaced the relief valve in the water heater that serves the lab and original locker rooms.
- Staff replaced the STOP limit diaphragm switch in one of the sump stations in the Primary ADP Room. The failed switch was not telling the pumps to shut off.
- The BLP has been replacing the poles along the highway. A brief power outage was necessary when they replaced the pole that serves the plant. B. Johnson asked if there were any issues and M. O’Neill stated BLP communicated well, and everything went smoothly. Plus, the plant has previously ran during an 18-hour power outage with no permit violations. It helps the plant runs on gravity.

INDUSTRIAL WASTEWATER ACCEPTANCE ACTIVITY FOR OCTOBER 2023

Source	Volume (gallons)	Total
Fabick/CAT	2,900	\$406.00
Wisconsin Electric	55,500	\$2,220.00
Grand Totals	58,400	\$2,626.00

MAINTENANCE MANAGEMENT

- Preventive Maintenance Work Orders: staff continues to perform routine maintenance tasks. I continue to create work orders that have not been created since we began using Lucy.

NEW BUSINESS

- None



OLD BUSINESS

- **Solids Handling:** M. O'Neill stated change order #3 was executed for the sludge line that goes out to the #2 liquid storage tank for \$14,968.58. The plans did not show the correct location and it was in the way. M.J. VanDamme moved the line. The original line to be installed was supposed to be a glass lined ductile pipe, but the availability was limited so the contractor requested a CPVC line be installed instead. Donohue approved the change since it is the same type of line being used after this section of pipe. Due to the expense of the glass pipe vs the CPVC, the change saved the project \$28,000. J. Compton suggested Donohue provide Engineering with as built drawings of the project on AutoCAD, if possible, and they will record it into GIS. This will help future issues with site piping locations.

M. O'Neill stated with the good weather still holding, the last big concrete pour will occur next week. Smaller pads still need to be poured but this is the last big pour needed. Then the iron work over the cake storage cover will begin. The block on the septage receiving station is starting today and then Miron will get the temporary roof panels on. The receiving station will be completed in the spring. The roof is on the solids handling building. If the weather holds, Bell Roofing will come and finish the roof. Once the buildings are enclosed, they will come back in the spring to do the rest of the digging, site restoration, and paving. This is expected to be completed around July. Once the MCC panels arrive, possibly August, they will begin wiring those in. B. Johnson asked how it has been receiving supplies overall. M. O'Neill stated the unique wastewater equipment is about six months out. The electrical equipment seems to take the longest. We are seeing this with the Fire Alarm Project as well.

- **Fire Alarm Project:** M. O'Neill stated S&T has been here almost every day. They will begin running wiring and the devices soon. All the equipment is in except for the main panel.

PUBLIC COMMENT

- None

BOARD COMMENT

- None

ADJOURNMENT

The meeting was adjourned at 10:16 a.m.



Reviewed by:
Mark O'Neill
Director of Municipal Utilities

Prepared by:
Melissa Erkkila

CHOCOLAY TOWNSHIP NEWSLETTER

December 2023

DEPARTMENT REPORTS

Assessing

By John Gehres

The December Board of Review was held on Tuesday December 12th at 10 a.m. covering clerical errors and mutual mistakes of fact. We had 5 total petitions on two properties. 1 was a poverty exemption and the other an uncapping issue.

I continue to work on the sales and e.c.f. analysis. For the second year in a row the Consumer Price Index is at the proposal A limit of 5% which will be applied to all taxable values in the township. The assessed values will be taking a larger jump than last year as the lag time has caught up with Equalizations new studies.

Clerk

By Lisa Perry

The Clerk's office is busy getting ready for the Presidential Primary Election that will be held on Tuesday, February 27, 2024.

Letters went out regarding the changes in voting with the passage of Proposal 22-2 in November 2022. If you are on the Absentee Ballot APPLICATION list, you do not have to do anything unless you want to be put on the PERMANENT BALLOT list. If you want to change to the permanent ballot list, please mark the appropriate box on the application you will be receiving in early January. By doing so, you will no longer receive an application prior to an election, you will just automatically receive your ballot.

Absentee ballot applications will be going out early January 2024 for the Presidential Primary, I have contacted many "snowbirds" to check their

mailing addresses, if I have not reached out to you and you have a different address for the winter, please let me know (I may have left you a message). The Post Office will not forward election mail and it will be returned to the Township. This helps keep mailing costs down. 2024 is going to be a busy election year so please check your voter registration if you are not sure where you vote, you can do so by going to the Michigan Secretary of State website at <https://mvs.sos.state.mi.us/>

As always, if you have questions, you can call the Township office and I will be glad to help you with any elections questions you may have.

Fire Department

By Lee Gould

2023 was a good year for the fire department. We ended the year at 108 calls for service. This is lower than the past few years. We didn't have any storm related calls this year so that is most likely the cause of the lower call volume. Everything cycles so I am expecting things to turn around in 2024.

We took delivery of our new fire engine this past year. It was 3 years of hard work by the department developing a specification that would meet the growing needs of our township. The truck was delivered last winter and put into service in the spring after extensive training on the new truck. Our former truck was 23 years old and technology changed for the better on the truck systems. We sold our former truck to Wells Township in southern Marquette County. We are excited about the future with this new truck as to date it is exactly what we hoped for.



Newer and younger fire department staff continue to develop and are taking additional roles on the department. This is important to the future sustainability of our department by developing that younger core staff into proven leaders.

With the help of the township grants planner Joe Nuemann, the fire department has been successful in several grants this past year. We are excited to continue searching and writing grants.

2024 is going to be a good year as we continue to grow as a department and township.

Public Works

By Brad Johnson

I was contacted by the Marquette County Landfill, and they wanted to thank us for being a large contributor to the glass recycling program and that we have the cleanest glass that they receive.

The Christmas tree drop off will open on December 26 and end at the end of January 2024.

Planning / Zoning

By Dale Throenle

Planning Commission

The Planning Commissioners participated in a regular meeting on December 18 in the Township Fire Hall.

There were four items on the agenda, and the Commissioners decided to do new business prior to unfinished business:

New Business

1) Preliminary Site Plan Review - Dollar General Store # 30520

Commissioners discussed the preliminary site plan for a proposed Dollar General store that will be located at 4050 US 41 South, the former site of the St. James the Lesser Episcopal Church. Commissioners suggested minor changes to the applicant. The applicant will be bringing the formal

site plan back to the Planning Commission at a future meeting.

2) Proposed 2024 Planning Commission Meeting Dates

Commissioners discussed the planning commission dates for 2024. The Commissioners changed the dates for two of the scheduled meetings – from January 15 to January 22 and November 18 to November 25.

Unfinished Business

1) Proposed Zoning Ordinance Amendments for the Agriculture / Forestry (AF) Zoning District (34-23-02)

Commissioners discussed the proposed zoning ordinance language for the AG 1, AG 2, and AG 3 zoning districts.

Commissioners made minor changes and recommended the language be put forward into a public hearing at a future meeting.

2) Proposed Zoning Map for the Agriculture / Forestry (AF) Zoning District (34-23-02)

Commissioners discussed the proposed zoning district locations for the AG 1, AG 2, and AG 3 zoning districts.

Commissioners made changes, and will review the proposed mapping again at the January meeting.

The next Planning Commission meeting is scheduled for **January 22 at 6 PM** in the Township Fire Hall.

Zoning Board of Appeals

The Zoning Board of Appeals did not meet for its regular meeting in December and will not meet in January.



Police

By Liz Norris-Harr

This month Chocoley Police Dept partnered with another township business and put together 20 ham dinners complete with all the fixings. These dinners were distributed throughout the township to families as well as to the women's center for their THS families.

December 15th- January 1st the department was granted 50 hours from the State of Michigan for impaired driving. Each Officer will do 1-2 extra shifts to fulfill these hours over the holidays.

Also, this month, Officers Mitchell and Harvala have successfully completed their field training and are now able to work on their own. We are very proud of them and their accomplishments in 2023. We look forward to seeing what they bring to the department and community.

On December 15th the Chocoley Township Police and Chocoley Township Fire faced off ringing the Salvation Army bell at Lofaros. We want to thank the community for all of their support for this event. It was very successful.

Prescription Drug Collection

Prescription drug collection through the drop-off box at the Township Police Station.

Month 2019	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Pounds To-Date	5.5	4	8.5	7	2.5	6.5	12	6.5	5	5.5	3	4.5
Pounds Year To-Date	5.5	9.5	18	25	27.5	34	46	52.5	57.5	63	66	70.5

FOIA

REQ #	Date Rec	Res by Date	Invoice Sent	48 Days Invoice	10 day Ext Sent	10 day Ext	Response Date	Link to Documentation	Description	First Name	Last Name
23-1	2/6/2023	2/10/2023					2/7/2023	23-1 Glendon	Police Reports	Jessica	Glendon
23-2	2/15/2023	2/21/2023					2/15/2023	23-2 Dankin	Police Reports		Ferrell
23-3	2/24/2023	3/3/2023					2/28/2023	23-3 Skyline Lein Search 02.24.23	Property Information	Skyline Lien Search	
23-4	3/6/2023	3/10/2023					3/10/2023	23-4 Hyde 03.06.23	Police Reports	George	Hyde
23-5	3/14/2023	3/20/2023					3/17/2023	23-5 Mulcahey 3-14-23	Job descriptions	Deborah	Mulcahey
23-6	3/14/2023	3/20/2023					3/16/2023	23-6 McLaughlin 3-14-23	Police Reports	Michelle	Philips
23-7	3/17/2023	3/24/2023					3/21/2023	23-7 Broser Request 3-17-23	Police Reports	Nicole	Broser
23-8	3/20/2023	3/27/2023		03/24/2023	4/11/2023		4/5/2023	23-8 Mulcahey request 3-20-23	Job descriptions	Deborah	Mulcahey
23-9	3/14/2023	3/21/2023		03/21/2023	4/4/2023		3/23/2023	23-9 Metropolitan request 3-14-23	Fire Report	Metropolitan	Reporting Bureau
23-10	4/5/2023	4/12/2023					4/12/2023	23-10 Eric Kiley-CFL Environmental	Refuse/Recycle Information	Eric	Riley
23-11	4/12/2023	4/18/2023					4/18/2023	23-11 Carrie Vanlandshoot 04-12-23	Police Reports	Carrie	Vanlandshoot
23-12	4/14/2023	4/21/2023					4/18/2023	23-12 Tormis Request 4-14-23	Contracts and accounts receivable	Angel	Tormis/ Steep Steel
23-13	4/19/2023	4/25/2023					4/19/2023	23-13 Ryan Talbot-Flagstar Bank 4-19-23	Police Reports	Ryan	Talbot/Flagstar Bank
23-14	4/25/2023	5/2/2023	5/10/2023	6/27/2023	04/25/2023	5/16/2023	Expired	23-14 Miller request 4-25-23	Election Materials	Yehuda	Miller
23-15	5/3/2023	5/9/2023					5/8/2023	23-15 Nicole Borzek-Curran & Co 05.03.23	Police Reports	Nicole	Brozek/Curran & Co.
23-16	5/4/2023	5/10/2023					5/8/2023	23-16 Lombard US 04.23	Police Reports	Kristen	Lombard
23-17	5/17/2023	5/24/2023					5/24/2023	23-17 Cass 05.17.23	Police Reports	Cheyenne	Cass
23-18	6/6/2023	6/13/2023					6/6/2023	23-18 Holm 6-6-23	Police Reports dog bite	Cathy	Holm
23-19	6/13/2023	6/19/2023					6/19/2023	23-19 Harry 6-13-23	Police Reports	Susan	Harry
23-20	6/22/2023	6/28/2023					6/27/2023	23-20 Roose 6-22-23	Police Reports	Erica	Roose
23-21	6/27/2023	7/3/2023	6/27/2023	8/24/2023			cancelled	23-21 Miller 6-27-23	Election Materials	Yehuda	Miller
23-22	7/13/2023	7/19/2023					7/14/2023	23-22 Johnson 7-13-23	Police Reports	Brad	Johnson
23-23	7/21/2023	7/27/2023					7/24/2023	23-23 Mulcahey 7-21-23	Rental Registrations	Deborah	Mulcahey
23-24	7/24/2023	7/31/2023					7/27/2023	23-24 Barnes and Thornburg, LLP 7-24-23	Fire Report	Barnes & Thornburg, LLP	
23-25	8/9/2023	8/16/2023					8/9/2023	23-25 Miller 2020-2025 Elections Request 8-9-23	Election Materials	Yehuda	Miller
23-26	8/16/2023	8/22/2023					8/17/2023	23-26 Soucy 08-16-23	Police Reports	Emily	Soucy
23-27	10/4/2023	10/10/2023					10/10/2023	23-27 Brugnman 10-04-23	Police Reports	James	Brugnman
23-28	10/17/2023	10/23/2023					10/20/2023	23-28 Mulcahey 10-17-23	FOIA documentation	Deborah	Mulcahey
23-29	10/19/2023	10/25/2023					10/23/2023	23-29 Reynolds 10-19-23	Police Reports	Brenda	Reynolds
23-30	10/19/2023	10/25/2023					11/8/2023	23-30 Mulcahey 10-19-23	Zoning Permits	Deborah	Mulcahey
23-31	10/24/2023	10/30/2023					10/23/2023	23-31 Mulcahey 10-24-23	Police Reports	Deborah	Mulcahey
23-32	11/14/2023	11/20/2023					11/17/2023	23-32 Mulcahey 11-14-23	Property Information	Deborah	Mulcahey
23-33	11/28/2023	12/5/2023					11/28/2023	23-33 Nyeste 11-28-23	Payer contracts	Annie	
23-34	11/30/2023	12/8/2023					12/1/2023	23-34 Mulcahey 12-1-23	Charter	Deborah	Mulcahey
23-35	12/5/2023	12/11/2023	12/21/2023	2/29/2024	12/06/2023	12/27/2023		23-35 Mulcahey 12-4-23	Police Information	Deborah	Mulcahey
23-36	12/28/2023	1/6/2024						23-36 Metropolitan Reporting Bureau 12-28-23	Fire Report	Metropolitan Reporting Bureau	

Web Page Statistics

Starting November 2023, web page statistics will have a new format. The categories that will be reported are the number of sessions (single user visitor to the website), number of page views (number of pages visited), and top ten pages visited.

Sessions and Page Views

No statistics are available for December. Statistics reporting will resume in January.

Zoning Permit Counts

Zoning permit counts through December, 2023:

2023 Reviewed Permits by Month		2023 Reviewed Permits by Type		
Month	Number of Permits	Permit Type	Approved Number	Denied Number
January	0	Addition	5	0
February	0	Alteration	0	0
March	6	Commercial Outbuilding	0	0
April	11	Conditional Use	2	0
May	11	Deck	3	0
June	9	Fence	18	0
July	15	Garage	7	0
August	6	Grading	0	0
September	9	Home	4	0
October	6	Home / Garage	2	0
November	2	Home Occupation	1	0
December	0	New Commercial	1	0
		Outbuilding	20	0
		Pole Building	2	0
		Rezoning Application	1	0
		Sign	7	0
		Site Plan Review	2	0
		Zoning Variance Request	0	0
Total	75	Total	75	0



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**MARQUETTE AREA WASTEWATER TREATMENT FACILITY
ADVISORY BOARD**

2024 MEETING SCHEDULE

Notice is hereby given that the Marquette Area Wastewater Treatment Facility Advisory Board will hold its regular meetings on the 3rd Thursday of each month at 10:00 a.m.. These meetings will take place at the Marquette Area Wastewater Treatment Facility apart from the October meeting which will be held at Marquette Township Hall, and the February meeting which will be held at Chocolay Township Hall.

January 18, 2024	July 18, 2024
February 15, 2024 (Chocolay Twp. Hall)	August 15, 2024
March 21, 2024	September 19, 2024
April 18, 2024	October 17, 2024 (Marquette Twp. Hall)
May 16, 2024	November 21, 2024
June 20, 2024	December 19, 2024

Additional meetings may be called, and changes may be made by action of the Marquette Area Wastewater Treatment Facility Advisory Board. Notices will be posted of such changes in compliance with Public Act 267 of 1976.

2023 year in review

IRON ORE HERITAGE RECREATION AUTHORITY



IOHRA BOARD:

Don Britton, Chair, Chocolay

Glenn Johnson, Vice Chair/Secretary, Marquette Township

Lauren Luce, Treasurer, Marquette County

Al Reynolds, Exec Committee, Negaunee Township

Jim Brennan, Republic

Dawn Hoffman, Tilden Township

Larry Bussone, Ishpeming

Bob Hendrickson, Negaunee January - June;

Jon Becker - Negaunee, July-December

Nick Leach, Marquette

Mike Springer, Alternative, Marquette Township

Staff: Carol Fulsher, Bob Hendrickson

BIG NEWS!



Hired a New Administrator

Bob Hendrickson has begun his tenure in July as the 2nd Administrator after Carol Fulsher announced her retirement



MDARD Grant

With a \$56,000 MDARD grant, we were able to build capacity in maintenance by purchasing a truck, a trailer, and a tractor



Refreshed bike aggregate

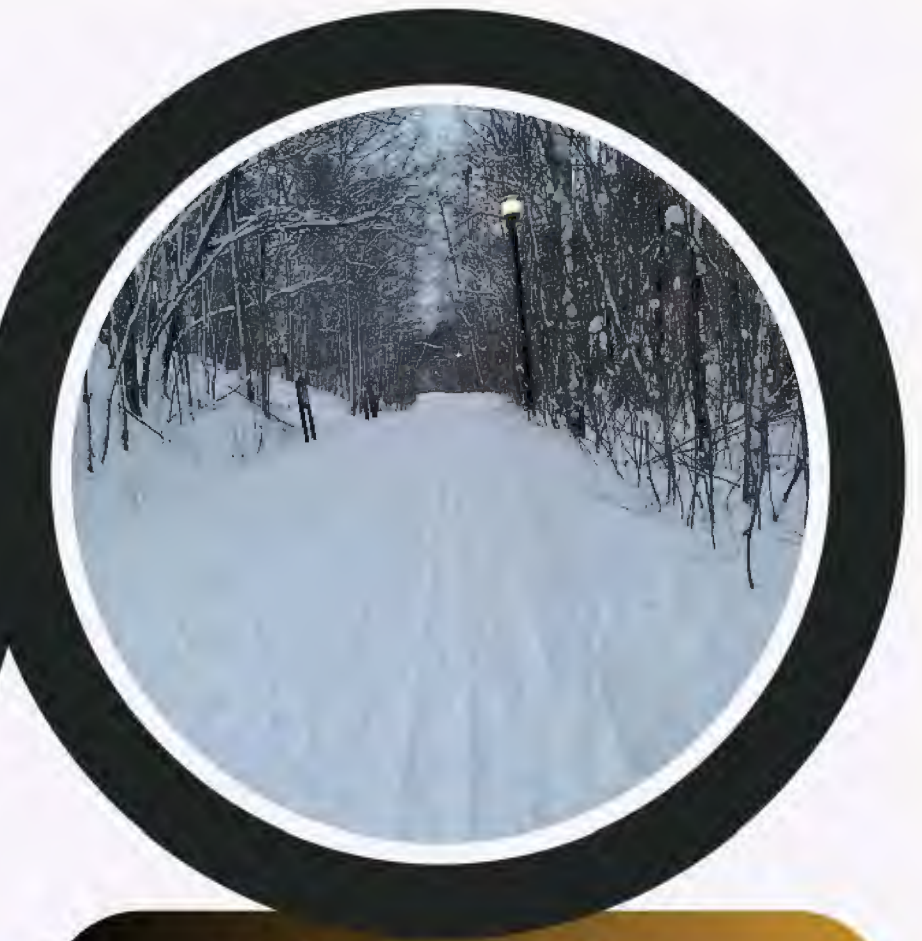
Added two miles of new bike path aggregate between Smith Paving and 492/35 Neg. Twp



Major ORV Repairs

Big spring runoff culvert collapse repaired. Bridge collapse followed and repaired. Brought in \$113K in ORV funds for these and other ORV projects

MORE NEWS



Boardwalk Work Begun

Hired Engineer (Bill Sanders), EGLE Permitting, Bid Docs Developed, 2 interpretive signs designed

Lakenenland Trust Fund Grant Signed

Signed, \$300K Trust Fund, Also successful in \$10K KBIC, \$20K Sault Tribe Grants, Hired Engineering Firm, Coleman Engineering

Acquisition Grant Signed

Signed Trust Fund Grant for \$150,700 for acquisition of 176 acres in Negaunee and Marquette Townships accessible from IOHT ESA I, Title Work and Appraisal Work Completed

Submitted Rec Passport & Trust Fund grant applications

for trail lighting and trailhead improvements in Ishpeming

Maintenance



Carp River Kiln weed removal and new native plantings after new maintenance agreement signed



Fixed major culvert washout along with bridge replacement in Humboldt Township repaired with ORV funding



Redecked Section 16 Fishing Dock and fixed split rail fence in Ishpeming

Maintenance



Negaunee Mine Memorial new anti graffiti artwork and rearrangement of signage for easier access



Culvert and trail repair, Tilden



New equipment, more mowing, & brushing

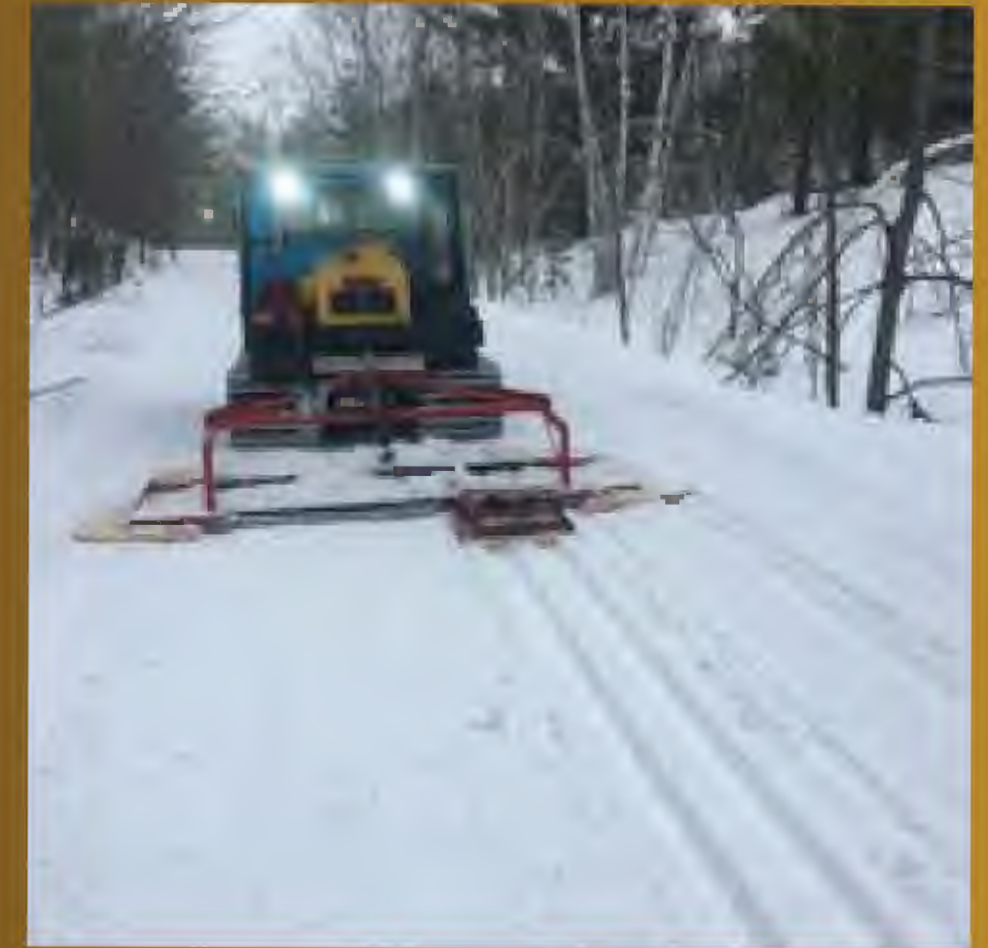
Maintenance



Using new tractor to fix low spot



Tree clearing after major spring storms & major brushing effort between Ishpeming and Negaunee. Carp River clean up of large logs at bridge site, Negaunee



Contracted with Ishpeming Ski Club to groom xc ski trail between Ishpeming and Negaunee



Other Operational Work

IRON ORE HERITAGE RECREATION AUTHORITY



RECREATION PLAN | 2023-2028

Submitted 2023
Recreation Plan created in-house allowing us to apply for State grants

Outreach to Humboldt and Ely Townships for membership
Republic Township millage renewal - millage failed and Republic looking for 2024 vote
Trail Sustainability Committee work,
Travel Marquette Leave No Trace Committee work, Michigan DNR Non-motorized Trail Advisory Committee

ORV extension work, Met with CN Railroad and MDOT Safety on shared crossing, met with EGLE for possible permit in Negaune wetlands area

○○○○ Other Operational Work

Manage Event permits: Polar Roll,
Iron Range Roll, The Crusher,
Yankee Doodle Run, MQT Marathon,
IshpeTurkey Trot, Suff Your Mutt,
Marji Gesick

Manage Adopt a Mile organizations

Municipal & Local Media Outreach
& by new Administrator



2024 PLANS

- **Purchase Koski Trust Land, 176 acres in Marquette & Negaunee Townships**
- **Trailhead development: Winthrop in Ishpeming, Expanded Stoneville Road, Tilden, and Lakenenland, Chocolay**
- **Lakenenland Extension Begins**
- **Boardwalk Development, Negaunee**
- **Work with the Michigan DNR on ORV Corridor east of Negaunee**
- **Membership Expansion Millage Elections, November 2024**



Lakenenland 5-mile Extension



Negaunee Boardwalk



Acquisition 176 acres