

July 10, 2023

The regular meeting of the Chocolay Township Board was held on Monday, July 10, 2023, in the Chocolay Township Fire Hall. Supervisor Bohjanen called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Richard Bohjanen, Max Engle, Ben Zyburt, Don Rhein, Judy White

ABSENT: David Lynch (excused), Kendra Symbal

STAFF PRESENT: William De Groot, Suzanne Sundell

APPROVAL OF AGENDA.

Rhein moved, Zyburt supported to approve the agenda as presented.

MOTION CARRIED

PUBLIC COMMENT

CONSENT AGENDA

- A. Approve Minutes of Previous Meeting – Regular Meeting, June 12, 2023.
- B. Approve Revenue and Expenditure Reports –June 2023.
- C. Approve the Quarterly Financial Reports – First Quarter 2023.
- D. Approve Bills Payable, Check Register Reports – June 8, 2023 (Check # 26176 - 26195, in the amount of \$52,989.99), June 19, 2023 (Check #26196 – 26216, in the amount of \$177,805.69), and June 28, 2023 (Check # 26217 – 26235 and ACH 6(A), in the amount of \$36,092.97).
- E. Approve Bills Payable – Regular Payroll of June 8, 2023 (Check #'s DD3362 – DD3398 and Check #'s 11368 – 11374 with #11373 Voided, Federal, State, and MERS in the amount of \$48,777.33), and Regular Payroll of June 22, 2023 (Check #'s DD3399 – DD3428 and Check #'s 11375 – 11380, Federal State, and MERS in the amount of \$46,359.59).

Zyburt moved, Engle supported to approve the consent agenda as presented.

MOTION CARRIED

SUPERVISOR'S REPORT

Supervisor Bohjanen stated that the new website should be up and running within a couple of weeks. He has also been following up with the Assessor, and he is on track for the season.

CLERK'S REPORT

Clerk Engle stated there have been several bills passed which have given a little clarity on how the elections will be run. We do have a better handle on the 9 day early voting – it appears that we

will not have to have our own people there every day as the County Clerk will be dividing the county into four locations, so there will be multiple jurisdictions to provide workers.

TREASURER'S REPORT

Treasurer Zybert reported that the second quarter has been active. There was a \$250,000 Federal Home Loan Bank bond at 6% that was called and was rolled over into a bond at 5.1%. This reduced the income flow by (\$2,250). There was also \$1.5 million excess money that was invested in \$250,000 increments at 4.2% to 5.1% rates resulting in approximately \$57,750 additional income over the next year.

PUBLIC HEARING – NONE

PRESENTATIONS - NONE

CONSIDER TOPICS FOR JOINT MEETING IN AUGUST WITH PLANNING COMMISSION

Rhein (Board member on Planning Commission) updated the Board on Planning Committee projects. Zoning Ordinance definitions are getting wrapped up. Working on the AF District to establish additional districts that will help eliminate some of the non-conforming issues that exist. They are planning on doing a couple public hearings / community outreach to get resident input.

Manager De Groot spoke on some of the topics for joint meeting (**Monday, August 21 at 6:00 pm**):

- Update on Planning Commission progress
- Planning Commission is currently reviewing all existing uses in the existing Zoning Ordinance to determine new items that may need to be included
- Ageism within the same family on the same property – accessory buildings, etc.
- Opportunities within the acreage
- Tiny home consideration

CONSIDER JOINING THE MICHIGAN BOX ALARM SYSTEM FOR THE TOWNSHIP (LARGE SCALE EMERGENCY RESPONSE SYSTEM)

Fire Chief Lee Gould provided an overview of MABAS. This provides resources to multiple districts (an example of the is the Menominee fire last October). If a member community needs additional resources one call is placed. This is a quick way to get the word out on what type of resources are needed. Currently, we would have to call the Emergency Services coordinator who would then place calls to different departments for the necessary help. At this time, Marquette is not prepared as a county. There are currently three counties that are members (Iron, Dickinson, and Menominee). Marquette County is pending, Delta has adopted, Schoolcraft is pending. There are over 40 members in lower Michigan and most areas in Wisconsin are members. There are no fees or dues associated with this. This is more than just equipment and trucks – it's the capabilities of the members on the team. Manager De Groot indicated that there may be training that goes along with this, but this would be within the constraints of the budget.

White moved, Rhein supported authorizing the Supervisor and Clerk to sign the agreement joining the Michigan Mutual Aid Box Alarm System Association for Chocolay Township.

MOTION CARRIED

DISCUSS THE NEW TOWNSHIP SIGN DESIGN AND COLORS

Manager De Groot stated that our current signs are older and we would like to go to a centralized theme that can be easily replicated.

Zyburt moved, Rhein supported authorizing the Township Manager to enter into an agreement with Signs Unlimited for the replacement of all the Township signs along the Township entry roads and parks.

MOTION CARRIED

CONSIDER BUDGET AMENDMENTS

CIF BA#6 – FORMATION OF RESCUE TASK FORCE

Zyburt moved, White supported that:

Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund expenditures of the Township on December 12, 2022 for fiscal year 2023; and

Whereas, as a result of unanticipated changes in revenues and / or expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures,

Now Therefore, Be It Hereby Resolved, that the FY2023 budget be modified as follows:

	PREVIOUS	CHANGE (+ / -)	AMENDED
REVENUE			
Miscellaneous			
401.698	\$ 14,000.00	\$ 1,500.00	\$ 15,500.00
EXPENDITURE			
Fire Department			
Equipment			
401.340.977	\$ 64,886.00	\$ 1,500.00	\$ 66,386.00

ROLL CALL VOTE

AYES: Rhein, White, Zyburt, Engle, Bohjanen

NAYS: None

ABSENT: Lynch, Symbal

MOTION CARRIED

GF BA#6 – WAGE REIMBURSEMENT FOR ELECTRONICS RECYCLING

White moved, Rhein supported that:

Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund expenditures of the Township on December 12, 2022 for fiscal year 2023; and

Whereas, as a result of unanticipated changes in revenues and / or expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures,

Now Therefore, Be It Hereby Resolved, that the FY2023 budget be modified as follows:

	PREVIOUS	CHANGE (+ / -)	AMENDED
REVENUE			
Miscellaneous			
101.698	\$ 51,454.31	\$ 218.01	\$ 51,672.32
EXPENDITURE			
Rec & Property			
Wages			
101.756.702	\$ 114,377.40	\$ 93.90	\$ 114,471.30
Zoning			
Wages			
101.800.702	\$ 113,251.00	\$ 124.11	\$ 113,375.11

ROLL CALL VOTE

AYES: Rhein, White, Zyburt, Engle, Bohjanen

NAYS: None

ABSENT: Lynch, Symbal

MOTION CARRIED

GF BA#5 – REIMBURSEMENT FROM MARESA – MAY 2, 2023 SPECIAL ELECTION

Engle moved, Rhein supported that:

Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated General Fund expenditures of the Township on December 12, 2022 for fiscal year 2023; and

Whereas, as a result of unanticipated changes in revenues and / or expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures,

Now Therefore, Be It Hereby Resolved, that the FY2023 budget be modified as follows:

	PREVIOUS	CHANGE (+ / -)	AMENDED
REVENUE			
Miscellaneous			
101.000.698	\$ 43,792.00	\$ 7,662.31	\$ 51,454.31
EXPENDITURE			
ELECTION			
Postage			
101.190.729	\$ 2,400.00	\$ 2,373.84	\$ 4,773.84
Supplies			
101.190.752	\$ 2,000.00	\$ 696.41	\$ 2,696.41
Per Mtg Compensation			
101.190.710	\$ 10,000.00	\$ 3,131.50	\$ 13,131.50
Election OT			
101.190.713	\$ 1,000.00	\$ 983.60	\$ 1,983.60
Wages - DPW Staff			
101.756.702	\$ 114,173.00	\$ 204.40	\$ 114,377.40
Miscellaneous			
101.190.956	\$ 300.00	\$ 272.56	\$ 572.56

ROLL CALL VOTE

AYES: Rhein, White, Zybert, Engle, Bohjanen

NAYS: None

ABSENT: Lynch, Symbal

MOTION CARRIED

CIF BA#7 – ALLOCATION OF KBIC 2% GAMING FUNDS

Zybert moved, White supported that:

Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund expenditures of the Township on December 12, 2022 for fiscal year 2023; and

Whereas, as a result of unanticipated changes in revenues and / or expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures,

Now Therefore, Be It Hereby Resolved, that the FY2023 budget be modified as follows:

	PREVIOUS	CHANGE (+ / -)	AMENDED
REVENUE			
KBIC 2% Gaming Money			
401.000.582	\$ 125,000.00	\$ 45,000.00	\$ 170,000.00
EXPENDITURE			
Police Dept. Equipment			
401.305.977	\$ 63,705.00	\$ 15,000.00	\$ 78,705.00
Fire Department Equipment			
401.340.977	\$ 66,386.00	\$ 15,000.00	\$ 81,386.00
Rec & Prop Equipment			
401.756.977	\$ 54,757.00	\$ 15,000.00	\$ 69,757.00

ROLL CALL VOTE

AYES: Rhein, White, Zyburt, Engle, Bohjanen

NAYS: None

ABSENT: Lynch, Symbal

MOTION CARRIED

MANAGER UPDATE FOR THE SEWER AND BUDGET

Sewer – all inspections / modifications have been completed. There are still some alarms going off at the stations which are not transferring to the alarm box. There is still a retainage of \$109,000 that will be paid after everything is up and running properly.

Budget – budget sheets have gone out to individual departments. Manager De Groot will be bringing a new metric to the Board on employee performance and a new wage structure as part of the budget discussion. This is based on defined roles vs. MTA vs. regional. We had our 6-month review with VAST (insurance) – will not have tables on updated rates until October.

Joint meeting – AF district discussion, accessory building square footage, budget

BOARD MEMBER COMMENTS

Don Rhein – none

Kendra Symbal – absent

Judy White – voiced concern about the change of the meeting time to accommodate another Board member who is not present at the meeting.

Dave Lynch – absent

Ben Zybert – thanked Fire Chief Gould and Township Manager De Groot for being proactive in MABAS.

Max Engle - none

Richard Bohjanen – none

PUBLIC COMMENT - NONE

Zybert moved, Rhein supported that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 6:49 p.m.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Chocolay Township Planning Commission; Regular Meeting of June 19, 2023, Draft.
- B. Minutes - Marquette County Solid Waste Management Authority, Regular Meeting of June 21, 2023, Draft.
- C. Minutes – Marquette Area Wastewater Advisory Board, Regular Meeting of May 18, 2023.

Max Engle, Clerk

Richard Bohjanen, Supervisor