

January 7, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, January 7, 2015 at the Chocolay Township Office, 5010 U S. 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Mark Maki, Judy White, Richard Bohjanen, Susan Carlson.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Suzanne Sundell, Dale Throenle.

MINUTES –December 8, 2014 REGULAR MEETING.

Carlson moved Greenberg seconded to approve the minutes of the Regular meeting of December 8, 2014 as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

White moved Engle seconded to accept the agenda with one addition under New Business D. Discussion Township Board/Planning Commission as final approval of the Master Plan.

AYES: 7 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

None.

ACCOUNTS PAYABLE.

White moved Engle seconded that bills totaling \$40,821.53 including checks numbered 19923-19964 are approved for payment.

AYES: 7 NAYS: 0 MOTION CARRIED.

PAYROLL.

Maki moved Carlson seconded that the payroll for December 5, 2014 for \$2,588.33 including checks numbered 21896-21903 and ACH payments for Federal tax, State tax and MERS and December 18, 2014 payroll for \$35,592.94 including checks numbered 10100-10105 and 21904-21937 and ACH payments for Federal tax, State tax and MERS retirement be approved for payment.

AYES: 7 NAYS: 0 MOTION CARRIED.

FINANCIAL REPORT.

White moved Maki seconded to approve the November financial report.

AYES: 7 NAYS: 0 MOTION CARRIED.

TREASURER’S REPORT.

Engle moved White seconded to accept the Treasurer’s report as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

PRESENTATIONS – BOB MERCURE – SENIOR SERVICES VOLUNTEER.

Supervisor Walker commended Bob Mercure for his time and energy put forth to make our Senior Center so successful. The Township offered the space available for the service but it was Bob Mercure that has turned it into a thriving program. Supervisor Walker presented a white board/bulletin board to the Senior Center dedicated to Bob Mercure Passionate Promoter of Senior Services.

Bob Mercure gave an annual report on how the Senior Center has progressed since February 2014. The seniors meet in the afternoon twice a week and over the past year activities and programs have increased based on requests of the attendees. They now have monthly pot lucks, road trips utilizing Marq-Tran bus services including a meal at a local restaurant and an activity.

APPOINTMENT AND RESIGNATIONS – TRUSTEE SUSAN CARLSON.

Susan Carlson, Trustee presented a letter to the Board giving notice of her resignation.

White moved Engle seconded to accept with regrets the resignation of Trustee Susan Carlson as of February 10, 2015.

AYES: 7 NAYS: 0 MOTION CARRIED.

Treasurer Greenberg asked that the Board reconsider the 7:00 pm meeting time.

Supervisor Walker suggested that we not make any changes at this time and review the meeting time as we move forward in the year.

SUPERVISOR’S REPORT – None.

AUTHORIZATION TO PURCHASE ADDITIONAL RAIN GUTTERS WITH FIRE MILLAGE FUND DOLLARS.

Carlson moved Greenberg seconded that \$950.00 from the Fire Millage Fund be allocated to the purchase of additional rain gutters for the fire station from Northern Awning & Window Company.

ROLL CALL.

AYES: Maki, Bohjanen, White, Carlson, Greenberg, Engle, Walker.

NAYES: None. MOTION CARRIED.

2014 GENERAL FUND BUDGET AMENDMENT #3 TO REFLECT RECEIPT OF OFFICE OF HIGHWAY SAFETY AND PLANNING REIMBURSEMENT FOR POLICE DEPARTMENT OVERTIME WAGES.

Maki moved White seconded, that Whereas a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated general fund receipts within the township on November 18, 2013 for the next fiscal year, and Whereas as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to maintain a balanced budget between revenues and expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Police Salary 101.305.702	\$270,910.00	+\$6,036.96	\$276,946.96

REVENUE	PREVIOUS	CHANGE	AMENDED
Miscellaneous 101.698	\$ 17,400.00	+\$6,036.96	\$23,436.96

ROLL CALL.

AYES: Maki, Bohjanen, White, Carlson, Greenberg, Engle, Walker.

NAYES: None. MOTION CARRIED.

2015 GENERAL FUND BUDGET AMENDMENT #1 TO REFLECT ADDITION OF A LIQUOR LICENSE ENFORCEMENT FUND.

White moved Carlson seconded that Whereas, a budget was adopted by the Chocolay Township Board on October 20th, 2014 to govern the anticipated revenues and expenditures of the Township for fiscal year 2015, and Whereas, as a result of receipt of new information regarding accounting requirements associated with some of the budgeted revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified by the creation of a Liquor Law Enforcement Fund as follows:

LIQUOR LAW ENFORCEMENT FUND

REVENUES	BUDGET
State of Michigan 212.000.543.000	\$2,900.00
EXPENDITURE	
Inspection Fees 212.330.805.000	\$2,900.00

GENERAL FUND ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUES			
State of Michigan 101.000.543.000	\$15,000.00	-\$2,900.00	\$12,100.00
Liquor Law Insp. Fees 101.000.545.000	\$ 0.00	+\$2,900.00	\$ 2,900.00

ROLL CALL.

AYES: Maki, Bohjanen, White, Carlson, Greenberg, Engle, Walker.

NAYES: None.

MOTION CARRIED.

CONSIDERATION OF REQUEST FROM AUDIT FIRM FOR BOARD COMMENTS.

No comments from the Township Board. Supervisor Walker will sign and return the letter to Anderson Tackman and Company.

DISCUSSION OF ADOPTING A RESOLUTION WHICH WOULD MOVE APPROVAL OF THE MASTER PLAN FROM THE PLANNING COMMISSION TO THE TOWNSHIP BOARD.

Trustee Maki wanted the Board to look at all the options available for adopting the Master Plan.

Supervisor Walker indicated that statutorily it is the Planning Commission that approves the Master Plan. If the Township Board wanted to take that from the Planning Commission, it must be done by resolution.

Trustee Maki does not want to usurp the power from the Planning Commission. He thought that they could jointly adopt the Master Plan. He does not wish to further pursue this.

PUBLIC COMMENT.

None.

INFORMATIONAL REPORTS AND COMMUNICATIONS

- A. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of November 20th, 2014.
- B. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of December 17th, 2014 and Special Meeting of November 26th, 2014 Drafts.
- C. Minutes – US 41 Corridor Advisory Group, Regular Meeting of October 14th, 2014.
- D. Peter White Public Library Monthly Report for November 2014.
- E. Correspondence – Michigan Department of Natural Resources Notice of Grant Award for Lion’s Field Trailhead Project.

Supervisor Walker adjourned the meeting at 5:45 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

February 4, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, February 4, 2015 at the Chocolay Township Fire hall, 5010 U S. 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Mark Maki, Judy White, Susan Carlson.

ABSENT: Richard Bohjanen.

STAFF PRESENT: Steve Lawry, Mary Sanders, Brad Johnson.

MINUTES –JANUARY 7, 2015 REGULAR MEETING.

Greenberg moved Carlson seconded to approve the minutes of the Regular meeting of January 7, 2015 as presented.

AYES: 6

NAYS: 0

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Greenberg moved Engle seconded to accept the agenda with two additions; Capital Improvements Fund Budget Amendment #1 as item XV. A1. And Emergency Furnace Replacement as XV. C. and to move the Trustee Candidate selection up on the agenda.

AYES: 6

NAYS: 0

MOTION CARRIED.

PUBLIC COMMENT.

None.

ACCOUNTS PAYABLE.

Carlson moved White seconded that bills totaling \$22,157.84 including checks numbered 19965-19983, \$64,701.90 including checks numbered 19984-20019 and \$32,587.29 including checks numbered 20020-20041 are approved for payment.

AYES: 6

NAYS: 0

MOTION CARRIED.

PAYROLL.

White moved Engle seconded that the payroll for January 1, 2015 for \$32,421.30 including checks numbered 21938-21958 and 10106-10111 and ACH payments for Federal tax, State tax and MERS, January 8, 2015 payroll for \$6,277.24 including checks numbered 21959-21983 and ACH payments for Federal tax and State tax and January 15, 2015 payroll for \$32,998.55 including checks numbered 21984-22002 and 10112-10117 and ACH payments for Federal tax, State tax and MERS retirement be approved for payment.

AYES: 6

NAYS: 0

MOTION CARRIED.

APPOINTMENT AND RESIGNATIONS – REVIEW OF APPLICATIONS AND SELECTION OF TRUSTEE.

The four candidates for Chocolay Township Trustee introduced themselves and made a brief statement on their background and interest in the position of Trustee. The Board also asked questions of each candidate.

The four candidates are:

- Anthony J. Giorgianni
- Michael J. LaPointe
- David A. Lynch
- Andrew M. Sikkema

Supervisor Walker stated that the Board would vote by paper ballot, signed by the Board member and each vote will be recorded. A candidate will need three votes for a majority.

Vote 1.

Mark Maki - David A. Lynch

Judy White - David A. Lynch

Max Engle - Anthony J. Giorgianni

John Greenberg – Michael J. LaPointe

Gary Walker – Andrew M. Sikkema

Vote 2.

Mark Maki - David A. Lynch
Judy White - David A. Lynch
Max Engle – Andrew M. Sikkema
John Greenberg – Andrew M. Sikkema
Gary Walker – David A. Lynch

Supervisor Walker thanked all the candidates for applying and encouraged all of them to consider running in the 2016 election.

FINANCIAL REPORT.

White moved Carlson seconded to approve the December 2014 Pre-audit financial report.

AYES: 6 NAYS: 0 MOTION CARRIED.

TREASURER’S REPORT.

White moved Engle seconded to accept the Treasurer’s report as presented.

AYES: 6 NAYS: 0 MOTION CARRIED.

SUPERVISOR’S REPORT.

- The Township received a credit from the Marquette Area Wastewater Treatment Plant in the amount of \$9,426.00 from their fiscal year ending September 2014. This credit will offset our December 2014, January 2015 and a portion of February 2015 billing.
- Our MERS retirement fund is fully funded and we are one of seven, out of one hundred Upper Peninsula MERS municipalities that are fully funded.

AUTHORIZATION TO USE CAPITAL IMPROVEMENT FUND DOLLARS TO PAY FOR ADJUSTMENTS TO THE BIG CREEK DRY HYDRANT.

Greenberg moved Carlson seconded that the Board authorize payment of the current invoice from Associated Constructors in the amount of \$2,280.00 from the Fire Department Water Supply Improvement account of the Capital Improvement Fund (401.340.972), reducing the balance to \$19,070.00.

ROLL CALL.

AYES: Maki, White, Carlson, Greenberg, Engle, Walker.

NAYES: None.

ABSENT: Bohjanen.

MOTION CARRIED.

2015 GENERAL FUND BUDGET ADJUSTMENT #2 TO PAY FOR TOWNSHIP SHARE OF RECREATION AUTHORITY STUDY.

Maki moved Engle seconded that Whereas, a budget was adopted by the Chocolay Township Board on October 20th, 2014 to govern the anticipated revenues and expenditures of the Township for fiscal year 2015, and Whereas, as a result of an unanticipated late invoice it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified by reappropriation of Contingency Account dollars as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
Other General Government			
Contingency			
101.285.951	\$20,000.00	-\$1,000.00	\$19,000.00
Recreation & Properties			
Professional Services			
101.756.801	\$ 0.00	+\$1,000.00	\$ 1,000.00

ROLL CALL.

AYES: Maki, White, Carlson, Greenberg, Engle, Walker.

NAYES: None.

ABSENT: Bohjanen.

MOTION CARRIED.

ENDORSEMENT OF EFFORTS TO REACH AN INTER-LOCAL AGREEMENT FOR RECREATIONAL TRAILS.

Greenberg moved White seconded to extend the appointment for Don Britton and Dave Thomas as Chocolay Township representatives on the Inter-Local Recreation Trail Committee through December 31, 2015.

AYES: 6 NAYS: 0 MOTION CARRIED.

2015 CAPITAL IMPROVEMENTS FUND BUDGET AMENDMENT #1 AND AUTHORIZATION TO USE CAPITAL IMPROVEMENT FUND DOLLARS TO PAY FOR POLICE OFFICER TRAINING.

White moved Carlson seconded to that Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of certain 2013 State receipts not being appropriately designated upon receipt it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
EXPENDITURE			
Police Training			
401.306.957	\$ 167.74	+\$ 933.80	\$ 1,101.54

The total fund balance of the Capital Improvement Fund will remain at \$815,032.46 but the undesignated total within the fund balance of \$169,887.75 will be reduced by \$933.80.

ROLL CALL.

AYES: Maki, White, Carlson, Greenberg, Engle, Walker.

NAYES: None.

ABSENT: Bohjanen.

MOTION CARRIED.

Greenberg moved Engle seconded to expend \$900.00 for the NMU Public Safety Institute for the year 2015. This expenditure will be made from the Police Training Account in the Capital Improvement Fund 401.306.957.

ROLL CALL.

AYES: Maki, White, Carlson, Greenberg, Engle, Walker.

NAYES: None.

ABSENT: Bohjanen.

MOTION CARRIED.

AUTHORIZATION TO ADVERTISE FOR BIDS FOR PURCHASE OF TRACTOR AND IMPLEMENTS WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Carlson moved Engle seconded that the Chocolay Township Board authorize Brad Johnson, DPW Foreman to advertise for sealed bids for a tractor with broom, snow blower and bucket attachments to be purchased from the Capital Improvements Fund.

AYES: 6

NAYS: 0

MOTION CARRIED.

EMERGENCY FURNACE REPLACEMENT.

Manager Lawry explained to the Board that the furnace that heats the Police Department and Meeting Room failed and is so old that replacement parts are not available. The unit that heats the main office is the same age as the one in the Police Department; they are both 24 years old. Both furnaces are roof top heating/cooling systems and building code regulations have changed since they were installed in 1991. In order to get a permit to install a rooftop furnace, a platform and walkway system with safety rails must be constructed. We are in the process of getting quotes from mechanical and general contractors for the units and railing.

White moved Carlson seconded, to authorize replacement of the two roof-top furnaces at the Township Hall, together with construction of safety platforms for code compliance, at a cost not to exceed \$28,750.00 with payment to be made from the Capital Improvement Fund Township Hall and Grounds Account 401.265.972.

ROLL CALL.

AYES: Maki, White, Carlson, Greenberg, Engle, Walker.

NAYES: None.

ABSENT: Bohjanen.

MOTION CARRIED.

PUBLIC COMMENT.

David Lynch thanked the Board for his appointment as Trustee and looks forward to working with them.

INFORMATIONAL REPORTS AND COMMUNICATIONS

- A. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of December 18th, 2014.

- B. Minutes – Marquette County Solid Waste Management Authority, Special Meeting of January 7th, 2015 and Regular Meeting of January 21st, 2015 Drafts.
- C. Minutes – US 41 Corridor Advisory Group, Regular Meeting of December 9th, 2014.
- D. Minutes – Northern Michigan Public Service Academy Meeting of January 8, 2015 Draft.
- E. Correspondence - Update on Superior Trade Zone Agreement.
- F. Correspondence – Notice of Public Hearing Before the Public Service Commission on Natural Gas Pricing.

Supervisor Walker adjourned the meeting at 6:05 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

SPECIAL MEETING
CHOCOLAY TOWNSHIP BOARD
CHOCOLAY TOWNSHIP PLANNING COMMISSION

February 9, 2015

A Special meeting of the Chocolay Township Board and Chocolay Township Planning Commission was held on Monday, February 9, 2015 at the Chocolay Township Fire Hall 5010 U. S. 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 6:40 p.m.

Planning Commission Chair Sikkema called the Planning Commission meeting to order at 6:40 p.m.

PLEDGE OF ALLIGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Judy White, Mark Maki, Susan Carlson, Richard Bohjanen.

ABSENT: Max Engle.

TOWNSHIP PLANNING COMMISSION.

PRESENT: Andy Sikkema, Tom Mahaney, Kendell Milton, Richard Bohjanen (on both boards) Andy Smith (arrived at 6:45) Bruce Ventura (arrived at 6:50 pm).

ABSENT: Eric Meister.

STAFF PRESENT: Steve Lawry, Kelly Woodward, Dale Throenle, Mary Sanders.

AGENDA.

The purpose of the Special Township Board/ Planning Commission meeting is to discuss the draft Master Plan and Planning Commission 2015 priorities.

Maki moved Bohjanen seconded to approve the agenda as presented.

AYES: 6

NAYS: 0

MOTION CARRIED.

PUBLIC COMMENT.

Tim Kopacz, 3 Hidden Creek Drive –His property is proposed to change from A/F to Rural Residential in the new Master Plan and he is in favor of that. He recommends maintaining the previous minimum lot size of 2 acres from the previous Rural Residential zoning district.

Jennifer Bruggink, 673 Lakewood Lane- Commented on the new Master Plan; and strongly opposes allowing waterfront property being used as resort or short term rental. She lives next to a house that was a single family home and it is now being rented by the week in the summer. There are problems with fireworks, parties, trash etc. She feels it has brought her property value down.

Tim Trobridge, 216 Timberlane - He would assume that there is a noise ordinance that would deal with fireworks or whatever it is that would bother neighbors. He thinks people purchase property to retire here later, and rent the property in the meantime. He feels that it would be almost impossible to enforce a prohibition on vacation rentals and would invite litigation.

PRESENTATIONS.

Supervisor Walker presented a Resolution of Appreciation to Susan Carlson, as she is stepping down from her duties as Chocolay Township Trustee.

For her dedication to the Township and its citizens as

Township Trustee from December 2008 to February 2015,
Her commitment to the Township included participation on the Personnel Committee, Election
Committee and assisting with the origin of the Chocolay Senior Center

SUSAN CARLSON

We do express our appreciation on behalf of the Township Board.
DATED THIS 9th DAY OF FEBRUARY, 2015 AND RECORDED IN THE OFFICIAL RECORD

PRESENTATION / DISCUSSION OF THE 2015 DRAFT MASTER PLAN.

Kelly Drake Woodward, Planning Director introduced the February 4, 2015 draft of the Master Plan. She thanked Dale Throenle for countless hours of work formatting the document. After tonight's discussion of the draft Master Plan, The Planning Commission will need to make a motion to submit the plan to the Township Board for review and comment and approval to distribute the plan to other interested parties for a 63 day comment period. After the 63 day comment period, the Planning Commission is required to hold a public hearing, and consider all comment received before officially adopting the plan. The plan can be revised before final adoption.

The Township Board and Planning Commission had a lengthy discussion on the Master Plan including allowing short term home rentals of residences, Mixed Use zoning districts and expanding the Commercial District.

Trustee Maki felt that the survey asking the question on short term rental is not conclusive because an individual could answer the survey multiple times. Short term rentals in residential areas in Chocolay Township have not been allowed in the past 38 years. We really need to quantify what short term rental means. Residents can now legally rent their house for 30 days or longer.

Trustee Carlson knows people that currently rent lakefront property in Chocolay Township for vacations and do not cause problems. There should be enforcement if renters are causing problems.

Commissioner Sikkema feels that short term rental could be disruptive in a predominately residential neighborhood. If it is not restricted, more people will own homes to rent out as a commercial enterprise.

Supervisor Walker feels that the current ordinance is not clear on short time rentals, and there is no record of past enforcement taken. He feels that there is a major difference between a resort rental and a short term rental of a private home. We would most likely be defending that portion of our zoning ordinance in court. Right now a Bed and Breakfast is a conditional use, so it might be hard to say you can't rent your home.

Trustee Carlson suggested we look at Shelter Bay's regulations.

Treasurer Greenberg suggested that we look at wording for the zoning ordinance that states the owner must live in the residence at least six months out of the year.

Trustee Maki said that in the past, enforcement was difficult unless there was a complaint. The enforcing agent can now use the internet to look for advertising for residences that are doing short term rentals. There is also a law that states if you rent out your residence for more than 14 days you lose your homestead tax classification.

Trustee Bohjanen stated that the paragraph in the Master Plan pertaining to future land use in regard to short term rentals could be considered for implementation as a conditional use. That would involve contacting the neighbors within 500 feet of the property for input on the issue. There could possibly be areas of Lakewood Lane that would not object to it.

Commissioner Sikkema said we need a detailed poll to see what people want.

Supervisor Walker feels that we should use the term short term rental not resort rental.

Commissioner Mahaney commented that he has stayed at vacation rentals across the United States and they draw beneficial tourism. All of them have a list of rules and a deposit must be paid to ensure proper behavior when staying at these places. He feels that we need to further discuss short term rentals.

Commissioner Ventura commented that people look at their home as having certain rights and they may feel that renting their home short term is a right. If we pass an ordinance that denies them that right we may open ourselves up to takings. If it went to court, we would probably lose unless the ordinance is written very carefully. The courts tend to side with the homeowner.

Trustee Maki questioned the mixed use area. He feels that it would be too difficult to monitor. Putting all the layers of protection is a great concept, but not practical. He is concerned that the lay out of the Mixed Use Zoning will create strip development.

Trustee Bohjanen does not understand what the problem is with strip development? If you have three businesses in a row with separate driveways, it is called strip development.

Commissioner Sikkema stated that it will be hard to move forward with any type of business growth without sewer and water. Does the Board want to move forward with sewer and water in the Township that will encourage business development?

Supervisor Walker said that we cannot consider sewer and water without imposing taxes to pay for that. He is not sure our residents want that.

The Planning Commission has been discussing accessory dwellings, raising of animals, planned unit development, cluster development, form based code to encourage redevelopment, what to do with the vacant commercial area in Harvey and junk car ordinance. By showing future road connections, they hope to avoid future cul-de-sac development and promote better connectivity.

Milton moved Ventura seconded, that after thorough consideration of the February 4, 2015 version of the Draft Charter Township of Chocoy Master Plan 2015 Edition and subsequent formatting edits, the Planning Commission submits the draft plan to the Township Board and recommends that the Board approve the distribution of the subsequently revised February 9, 2015 version draft plan for comment as provided in the Michigan Planning Enabling Act with pictures included.

AYES: 6

NAYS: 0

MOTION CARRIED.

White moved Carlson seconded that after review of the February 4, 2015 version of the Draft Charter Township of Chocoy Master Plan 2015 Edition and subsequent formatting edits, the Township approves the distribution of the subsequently revised February 9, 2015 version draft for comment as provided in the Michigan Planning Enabling Act.

AYES: 5

NAYS: 1 (Maki)

MOTION CARRIED.

DISCUSSION OF PLANNING COMMISSION 2015 GOALS/ PRIORITIES.

- Looking at the Junk Car Ordinance and unlimited trailers on a parcel of property

Trustee White gave accolades to Planning Director Woodward and the Planning Commission for the wonderful document they put together in the Master Plan. She also thanked Dale Throenle and Suzanne Sundell for the beautiful lay out of the 2014 Annual Report.

Supervisor Walker read comments from Township resident Jean McLean, in favor of short term rentals.

PUBLIC COMMENT.

Jennifer Bruggink, 673 Lakewood Lane- Commented again on short term rentals and the problems it causes for the neighbors.

Supervisor Walker adjourned the meeting at 9:20 pm.

Max Engle,
Clerk

Gary Walker
Supervisor

March 4, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, March 4, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE.

OATH OF OFFICE FOR TRUSTEE LYNCH.

Clerk Engle administered the oath of office to Trustee David Lynch.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Mark Maki, Judy White, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Brad Johnson, Greg Zyburt, Suzanne Sundell.

MINUTES –FEBRUARY 4, 2015 REGULAR MEETING AND FEBRUARY 9, 2015 SPECIAL MEETING.

Greenberg moved White seconded to approve the minutes of the Regular meeting of February 4, 2015 as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

Engle moved Bohjanen seconded to approve the minutes of the Special meeting of February 9, 2015 with one correction.

AYES: 7 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

White moved Lynch seconded to accept the agenda as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

Mitch Koetje, 746 W. Bluff Street – Representing Marquette Little League, would like Marquette Little League to partner with Chocolay Township working on upgrades to the Township ball fields. He knows from reading the Township Recreation Plan that Chocolay Township plans on upgrading the fields in 2018. He would like to work together to make it happen earlier if possible.

ACCOUNTS PAYABLE.

Trustee Lynch felt that there may be a conflict of interest for him to vote on paying the Marquette Board of Light and Power bill.

Maki moved White second to allow Trustee Lynch to abstain from a vote on bills payable because of a possible conflict of interest.

AYES: 6 NAYS: 0 MOTION CARRIED.

Maki moved White seconded that bills totaling \$16,223.54 including checks numbered 20042-20070, and \$30,389.32 including checks numbered 20071-20098 are approved for payment.

AYES: 6 NAYS: 0 ABSTAIN: 1 (Lynch) MOTION CARRIED.

PAYROLL.

White moved Bohjanen seconded that the payroll for January 29, 2015 for \$36,035.55 including checks numbered 22003-22037 and 10118-10123 and ACH payments for Federal tax, State tax and MERS, February 12, 2015 payroll for \$32,637.47 including checks numbered 22038-22057 and 10124-10129 and ACH payments for Federal tax, State tax and MERS and February 26, 2015 payroll for \$36,941.19 including checks numbered 22058-22092 and 10130-10135 and ACH payments for Federal tax, State tax and MERS be approved for payment.

AYES: 7 NAYS: 0 MOTION CARRIED.

FINANCIAL REPORT.

White moved Lynch seconded to approve the January 2015 financial report.

AYES: 7 NAYS: 0 MOTION CARRIED.

TREASURER’S REPORT.

Engle moved White seconded to accept the Treasurer’s report as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

APPOINTMENT OF A BOARD MEMBER TO THE PERSONNEL COMMITTEE.

Walker moved White seconded to appoint Trustee Judy White to the Township Personnel Committee for a term ending December 31, 2016.

AYES: 7 NAYS: 0 MOTION CARRIED.

APPOINTMENT OF A BOARD MEMBER TO THE ELECTIONS COMMITTEE.

Engle moved Greenberg seconded to appoint Trustee David Lynch to the Township Elections Commission for a term ending December 31, 2016.

AYES: 7 NAYS: 0 MOTION CARRIED.

APPOINTMENT OF AN ALTERNATE TO THE BOARD OF REVIEW.

Walker moved Greenberg seconded to appoint Paul Charboneau as alternate to the Board of Review for a term ending December 31, 2016.

AYES: 7 NAYS: 0 MOTION CARRIED.

SUPERVISOR’S REPORT.

- For the past several years the Board has received a month end report from staff highlighting the department’s activities and department updates. Now that the Township Board meeting has changed to the beginning of the month, it is felt that a mid-month update would be more appropriate.
- Chief Zybert was invited to speak in Washington DC on a panel made up of five other Police Chiefs discussing body cameras. This was quite an honor to Chief Zybert and to Chocolay Township; all the other Police Chiefs were from major cities in the United States. Chocolay Township police have been wearing body cameras for seven years.

Chief Zybert spoke to the Board on his positive experience participating on the body camera panel in Washington DC.

AWARD OF BIDS FOR THE PURCHASE OF A LANDSCAPE TRACTOR WITH IMPLEMENTS

Maki moved Engle seconded that the Chocolay Township Board authorize acceptance of a bid in the amount of \$34,670.00 from U.P. Tractor for the 2015 LS XR4040HC tractor and attachments. That price includes the trade in of our old tractor. This is to be purchased from the Capital Improvement Fund 401.756.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #2 TO REFLECT RECEIPT OF KBIC 2% GAMING FUNDS.

White moved Lynch seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUE			
KBIC 2% Gaming Money			
401.000.582	\$ 0.00	+\$ 80,329.94	\$ 80,329.94

EXPENDITURE

Police Equipment			
401.305.977	\$ 30,307.41	+\$ 8,500.00	\$ 38,807.41
Police Vehicles			
401.305.981	\$ 55,821.93	+\$ 15,000.00	\$ 70,821.93
Fire Dept. Equipment			
401.340.977	\$ 39,860.92	+\$ 28,329.94	\$ 68,190.86
Fire Dept. Vehicles			
401.340.981	\$ 25,007.61	+\$ 25,000.00	\$ 50,007.61
Recreation & Properties Equip.			
401.756.977	\$ 51,697.05	+\$ 3,500.00	\$ 55,197.05

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #3 TO REFLECT RECEIPT OF AT&T OPTION PAYMENT.

Greenberg moved Bohjanen seconded that Whereas, a budget was adopted by the Chocoy Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUE			
Miscellaneous			
401.000.698	\$ 0.00	+\$ 1,200.00	\$ 1,200.00

EXPENDITURE

Recreation & Properties			
Land Improvements			
401.756.972	\$ 11,002.91	+\$ 1,200.00	\$ 13,202.91

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

AUTHORIZATION TO PURCHASE ENGINEERING SERVICES FOR PURCHASE AND INSTALLATION OF A BACKUP GENERATOR FOR THE FIRE STATION.

Maki moved Engle seconded to accept the attached proposal of Integrated Designs, Inc. for engineering services and bid documents associated with the purchase of a backup generator for the Township fire station at a cost not to exceed \$3,600.00 and to fund the project from the building improvements line of the Fire Department Account within the Capital Improvements Fund 401.340.976.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

ANNUAL REVIEW OF BOARD POLICIES.

CREDIT CARD PURCHASING POLICY.

Greenberg moved Lynch seconded, that Whereas the Charter Township of Chocolay, Michigan, wishes to authorize the use of credit cards for the purchase of goods and services required in the operation of Township government and whereas it specifically wishes to comply with the requirements of Public Act 266 of 1995, as amended, (MCL 129.241-129.247),

Now therefore be it resolved that the Board of Trustees authorizes the use of a credit card issued to the Township government in compliance with the following provisions:

The Treasurer and/or Clerk shall oversee credit card issuance, accounting, monitoring, and compliance with policy;

The Township credit card shall be used only for the purchase of goods and services for the official business of the Township;

Each user of the credit card must submit documentation of what goods and services were purchased, cost, the date of purchase, and the official business for which purchased;

Each officer or employee issued a credit card shall be responsible for credit card protection and custody and must report lost or stolen cards;

Credit cards are to be returned to the Township Treasurer or Clerk at the termination of the official or employee;

Credit cards shall be kept under the control of the Treasurer and/or Clerk, or their deputies, and issued out only for specific purchases or travel. They shall be returned to the issuing officer upon completion of the specific purchase;

Credit card invoices shall be approved prior to payment by the head of each department making a purchase and by the Township Board;

All balances, including interest, must be paid within 60 days of the initial statement date;

Unauthorized use of the Township credit card shall subject the user to disciplinary action under the Township disciplinary policy up to and including dismissal, and, where warranted, to criminal prosecution;

Adopted this 4th day of March, 2015.

AYES: 7

NAYS: 0

MOTION CARRIED.

The Board discussed the current policies and had questions on the 14 day response time in writing to a written request and the 3 minute public comment time frame. There were no changes to the current Township Policies.

REQUEST FOR LETTER OF SUPPORT FOR VAN RIPER STATE PARK ACCESSIBLE PLAYGROUND IN CHAMPION AND MICHIGAMME TOWNSHIPS.

Greenberg moved Lynch seconded to provide a letter of support for a Natural Resources Trust Fund grant application filed by the Department of Natural Resources. The grant is being sought to fund construction of an accessible playground at Van Riper State Park.

AYES: 7

NAYS: 0

MOTION CARRIED.

REQUEST FOR LETTER OF SUPPORT FOR TOURIST PARK PLAYGROUND IMPROVEMENTS IN THE CITY OF MARQUETTE.

White moved Engle seconded to provide a letter of support for a Michigan Natural Resources Passport Grant to update the playground at the City's Tourist Park.

AYES: 7

NAYS: 0

MOTION CARRIED.

REQUEST FOR LETTER OF SUPPORT FOR UNIVERSAL ACCESS IMPROVEMENTS TO FATHER MARQUETTE PARK IN THE CITY OF MARQUETTE.

Lynch moved Bohjanen seconded to provide a letter of support for a Michigan Natural Resources Trust Fund Grant to update Father Marquette Park on S. Front Street to meet current Universal Access standards.

AYES: 7

NAYS: 0

MOTION CARRIED.

REQUEST FOR LETTER OF SUPPORT FOR SCHWEMWOOD PARK/IRON ORE HERITAGE TRAILHEAD PARKING AND ACCESSIBILITY IMPROVEMENTS IN MARQUETTE TOWNSHIP.

Engle moved Greenberg seconded to provide a letter of support for a Michigan Natural Resources Trust Fund Development Grant to improve access at the Township's Schwemwood Park and the park's connectivity to the Iron Ore Heritage Trail. This park and trailhead is located on County Road 492 behind the Walmart Store.

AYES: 7

NAYS: 0

MOTION CARRIED.

PUBLIC COMMENT.

None.

INFORMATIONAL REPORTS AND COMMUNICATIONS

- A. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of January 15th, 2015.
- B. Minutes – Marquette County Solid Waste Management Authority, Regular Meetings of January 21st, 2015 and February 18th, 2015 Drafts.
- C. Minutes – US 41 Corridor Advisory Group, Regular Meeting of January 13th, 2015.
- D. Minutes – Marquette County Township Association, Regular Meetings of October 22nd, and December 10th, 2014.
- E. Peter White Public Library Report for November/December 2014.
- F. Correspondence – Marquette County Substance Abuse Coalition Letter of Appreciation.
- G. Correspondence – Charter Communications Notice of Channel Lineup Changes.
- H. Correspondence – Michigan Department of Environmental Quality Public Notice of Intent to Reissue Wastewater Discharge Permit for Mangum Prison Farm.

Supervisor Walker adjourned the meeting at 5:55 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

April 1, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, April 1, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Mark Maki, Judy White, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Kelly Woodward, Brad Johnson, Greg Zybert, Suzanne Sundell, Dale Throenle.

MINUTES –MARCH 4, 2015 REGULAR MEETING.

Greenberg moved White seconded to approve the minutes of the Regular meeting of March 4, 2015 as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Maki moved Lynch seconded to accept the agenda as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

None.

ACCOUNTS PAYABLE.

White moved Engle seconded that bills totaling \$21,259.84 including checks numbered 20099-20115, and bills totaling \$65,895.80 including checks numbered 20116-20141 are approved for payment.

AYES: 7 NAYS: 0 MOTION CARRIED.

PAYROLL.

Engle moved Greenberg seconded that the payroll for March 12, 2015 for \$32,264.06 including checks numbered 22093-22111 and 10136-10141 and ACH payments for Federal tax, State tax and MERS; March 26, 2015 payroll for \$38,988.54 including checks numbered 22112-22147 and 10142-10147 and ACH payments for Federal tax, State tax and MERS be approved for payment.

AYES: 7 NAYS: 0 MOTION CARRIED.

FINANCIAL REPORT.

Lynch moved White seconded to approve the February 2015 financial report.

AYES: 7 NAYS: 0 MOTION CARRIED.

TREASURER’S REPORT.

Treasurer Greenberg reported that we had two C/D’s mature in the last month and we purchased three new C/D’s.

White moved Bohjanen seconded to accept the Treasurer’s report as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

FUND WITHDRAWAL AND DEPOSIT REPORT.

Engle moved Lynch seconded to accept the fund withdrawal and deposit report.

AYES: 7 NAYS: 0 MOTION CARRIED.

APPOINTMENTS/RESIGNATIONS - IRON ORE HERITAGE TRAIL.

Greenberg moved Engle seconded that the Board reappoint Mr. Don Britton as Chocolay Township representative to the Iron Ore Heritage Trail Authority for a three year term beginning April 1, 2015, and ending March 31, 2018.

AYES: 7

NAYS: 0

MOTION CARRIED.

SUPERVISOR’S REPORT.

- Chocolay Township as well as all the other governmental entities in Marquette County received notice that they will receive an audit of minimum assessing requirements from the State Tax Commission.

Trustee Maki commented that the State Tax Commission has hired a firm called Tax Management Associates to conduct the audit. Marquette, Alger and Houghton Counties have all been selected for this. Chocolay Township has been reviewing 20% of their properties per year over the past 5 years. Marquette County Equalization seems to feel that the City of Marquette and Chocolay Township are the only units that will pass the examination.

Amendment of Repayment Plan for Fire Station Construction Loan.

White moved, Greenberg seconded that;

WHEREAS, the Charter Township of Chocolay Fire Millage Fund has a \$(900,064.21) deficit fund balance on December 31, 2014; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the Charter Township of Chocolay Fire Millage Fund Deficit Elimination Plan is as follows:

	2015	2016	2017
Fund Balance (Deficit) January 1st	\$ (900,064.21)	\$ (577,306.21)	\$ (254,070.21)
Revenue - Property Tax	\$ 322,758.00	\$ 323,236.00	\$ 254,070.21
Fund Balance (Deficit) December 31st	\$ (577,306.21)	\$ (254,070.21)	\$ (0.00)

BE IT FURTHER RESOLVED that the Charter Township of Chocolay Supervisor, Gary Walker submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

AYES: 7

NAYS: 0

MOTION CARRIED.

CONSIDERATION OF LOT SPLIT APPLICATION #LS15-01, INVOLVING PARCELS #52-02-305-012-00 AND #52-02-305-011-00 AT 250 AND 254 RIVERSIDE DRIVE.

Maki moved Greenberg seconded that after review of Lot Split Application LS15-01; and review of the staff report dated 3/11/15; and the recommendation of approval from the Planning Commission, the lot split pertaining to Parcels #52-02-305-011-00, 254 Riverside Rd. and #52-02-305-012-00, 250 Riverside Rd. be approved as presented at the March 16, 2015 Planning Commission meeting, having met all standards of Section 42.6.B of Ordinance #42 Lot Splitting.

AYES: 7

NAYS: 0

MOTION CARRIED.

CONSIDERATION OF PLANNING COMMISSION RECOMMENDATION REGARDING PROPOSED CHANGE TO MDNR DIRECTOR’S LAND USE ORDER FOR A PORTION OF THE MARQUETTE TO MUNISING JUNCTION TRAIL.

White moved Lynch seconded that the Chocolay Township Board submit a comment to the Michigan DNR in support of the proposed Land Use Order of the Director rule change for a portion of Marquette to Munising Junction trail located on state owned land in Alger and Marquette Counties, the effect of which would remove a prohibition against operating a wheeled motorized vehicle which is greater than 50” in width along said trail and change the designation from “State ORV Trail” to “State ORV Route”.

AYES: 7

NAYS: 0

MOTION CARRIED.

AUTHORIZATION TO USE CAPITAL IMPROVEMENT FUND DOLLARS PLEDGED AS MATCH FOR LIONS FIELD TRAIL HEAD MICHIGAN TRUST FUND GRANT.

Lynch moved Greenberg seconded to authorize \$25,000 from Capital Improvement 401.708.972 to be spent as the grant match for the Lion’s Field / IOHT DNR MNRFT grant.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

AWARD OF CONTRACT FOR ARCHITECTURAL/ENGINEERING SERVICES FOR LIONS FIELD IMPROVEMENTS.

Greenberg moved Engle seconded to award a lump sum \$11,500.00 contract for professional services, and an amount not to exceed \$275.00 for reimbursable expenses, related to the Lion’s Field DNR MNTRF grant to Sanders & Czapski Associates, PLLC Amounts will be paid from Capital Improvement Fund 401.708.002.972.000.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

AUTHORIZATION TO USE CAPITAL IMPROVEMENT FUND DOLLARS TO PURCHASE 6 BODY WORN CAMERAS FOR THE POLICE DEPARTMENT.

Maki moved White seconded to approve the purchase of 6 FirstVu HD body worn cameras at a total cost of \$4,860.00 from Digital-Ally. This will be paid from the Capital Improvement Fund - Electronics, Account #401.305.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

AUTHORIZATION TO USE CAPITAL IMPROVEMENT FUND DOLLARS TO PURCHASE A HAND HELD RADAR UNIT FOR THE POLICE DEPARTMENT.

Maki moved Lynch seconded to approve the purchase of Stalker Hand Held Lidar from Applied Concepts, Inc for \$620.00 This will be paid from the Capital Improvement Fund - Electronics, Account #401.305.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

AUTHORIZATION TO USE CAPITAL IMPROVEMENT FUND DOLLARS TO PURCHASE HOLSTERS, WEAPON LIGHTS, AND GUN CASES FOR THE POLICE DEPARTMENT.

White moved Bohjanen seconded to approve the purchase of Holsters, Weapon Lights and Gun Cases for no more than \$3,000.00 This will be paid from the Capital Improvement Fund - Electronics, Account #401.305.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

AUTHORIZATION TO EXPEND CAPITAL IMPROVEMENT FUND DOLLARS FOR DUGOUT CONSTRUCTION AT SILVER CREEK RECREATION AREA.

Greenberg moved Engle seconded to permit the Marquette Little League organization to make improvements to the Silver Creek Recreation Area ball field. Improvements would include building dugouts and preparing the field for use as an approved Little League field.

AYES: 7

NAYS: 0

MOTION CARRIED.

REQUEST FOR LETTER OF SUPPORT FOR MICHIGAN DEPARTMENT OF NATURAL RESOURCES PASSPORT GRANT FOR TRAIL AMENITIES FOR THE IRON ORE HERITAGE TRAIL AUTHORITY.

Engle moved Greenberg seconded to send a letter of support for the Iron Ore Heritage Trail Authority for the Department of Natural Resources Trust Fund Development Grant to provide

bicycle racks, benches and bike repair station adjacent to the trail at some of the newly established trailheads including Lions Field in Chocolay Township.

AYES: 7

NAYS: 0

MOTION CARRIED.

REQUEST FOR LETTER OF SUPPORT FOR MICHIGAN DEPARTMENT OF NATURAL RESOURCES PASSPORT GRANT FOR TRAIL AND AMENITIES AT MARQUETTE TOWNSHIP LIONS FIELD.

White moved Lynch seconded to send a letter of support for Marquette Township for their 2015 Michigan Department of Natural Resources Recreation Passport Grant for trail and amenities at Marquette Township Lion's Field.

AYES: 7

NAYS: 0

MOTION CARRIED.

DISCUSSION OF MAY BOARD MEETING DATE.

Trustee White has a conflict with the May 6, 2015 Township Board meeting date. Supervisor Walker asked if it could be moved to Monday, May 4, 2015.

Lynch moved Bohjanen seconded to move the Regular Township Board meeting in May to Monday May 4, 2015 at 5:00 pm.

AYES: 7

NAYS: 0

MOTION CARRIED.

DISCUSSION OF REGULATIONS FOR SHORT TERM RENTALS OF SINGLE FAMILY HOMES.

The Board discussed short term rental of single family homes in Chocolay Township.

Trustee Bohjanen commented on the Planning Commission presentation on short term rentals. We have not had a lot of formal complaints on this issue and there has been no legal action taken in the last 17 years. The Planning Commission did not come to a consensus and decided to bring it to the Township Board for a policy decision on short term rentals.

Trustee Maki asked what we tell a resident if they ask what the Township official opinion is on short term rentals.

Supervisor Walker indicated that we have an opinion from our Township attorney indicating that trying to use the current ordinance we have to apply to short term rental of single family homes, would be at best problematic, given the way it is written. Supervisor Walker will send the attorney opinion to all Board members for review.

Trustee Maki feels we should amend the ordinance if we are going to allow short term rentals. He is against allowing short term rentals.

Treasurer Greenberg is concerned that there is different criterion for State and Federal law for homestead/residence. He is not against short term rentals as long as it is at a principal residence; but he is not in favor of a business venture purchasing homes in Chocolay Township strictly for short term rentals.

The Board will read the attorney opinion on short term rentals and will revisit the discussion.

Supervisor Walker feels that we would have to have a defensible governmental reason such as health, safety and welfare for prohibition or limitation of short term rentals.

PUBLIC COMMENT.

Mark Maki, 370 Karen Road - asked how the Township deals with email correspondence. Do we have a policy on keeping emails and having them available under FOIA?

Treasurer Greenberg asked about the Swick bill for the furnaces coming in under the amount that the Board approved.

Manager Lawry replied that we are still working on bids for the construction of the platforms. That will also come out the total that the Board approved. We may have to revisit the amount that the Board approved for the furnace project because the platform price may be higher than originally planned.

INFORMATIONAL REPORTS AND COMMUNICATIONS

- A. Minutes – Township Planning Commission, February 16th, 2015.
- B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of February 19th, 2015.
- C. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of February 18th, 2015 Draft.
- D. Minutes – Northern Michigan Public Service Academy, Regular Meeting of March 19th, 2015.

Supervisor Walker adjourned the meeting at 5:55 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

May 4, 2015

A Regular meeting of the Chocolay Township Board was held on Monday, May 4, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Mark Maki, Judy White, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Brad Johnson, Suzanne Sundell, Dale Throenle, Gary Johnson.

MINUTES –APRIL 1, 2015 REGULAR MEETING.

Greenberg moved Lynch seconded to approve the minutes of the Regular meeting of April 1, 2015 as presented.

MOTION CARRIED.

Trustee Maki asked when the Board will revisit the Short Term Rental issue.

AGENDA ADDITIONS/DELETIONS.

White moved Bohjanen seconded to accept the agenda as presented.

MOTION CARRIED.

PUBLIC COMMENT.

None.

ACCOUNTS PAYABLE.

White moved Engle seconded that bills totaling \$41,992.34 including checks numbered 20142-20176, bills totaling \$34,191.48 including checks numbered 20177-20213 and bills totaling \$24,738.53 including checks numbered 20214-20234 are approved for payment.

MOTION CARRIED.

PAYROLL.

Bohjanen moved Lynch seconded that the payroll for April 9, 2015 for \$38,556.80 including checks numbered 22148-22191 and 10148-10153 and ACH payments for Federal tax, State tax and MERS; April 23, 2015 payroll for \$35,708.64 including checks numbered 22192-22221 and 10154-10159 and ACH payments for Federal tax, State tax and MERS be approved for payment.

MOTION CARRIED.

FINANCIAL REPORT.

Maki moved Bohjanen seconded to approve the March 2015 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

White moved Lynch seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

PRESENTATIONS.

2014 FISCAL YEAR AUDIT.

Mike Grentz, Anderson Tackman and Company presented the FY2014 audit to the Board. The Township received an unmodified opinion which means the Township complied with accounting principles generally accepted in the United States. The net position of the Township is \$8.4 million, which is a net gain of \$165,000.00 over the previous year. The Fire Millage Fund shows a deficit of \$900,000.00 because the Township borrowed from the General, Capital and Wastewater

Funds to build the fire station. The Fire Millage Fund will pay back the other funds as the taxes are paid over the next few years. The Fund Balance in General Fund at the end of 2014 was \$1.1 million. There were two comments in the audit 01 -assistance in preparing financial statements and 02 - Fire Millage Fund deficit spending.

Treasurer Greenberg commented that since the GASB changes the audit is far more complicated for the general public to understand.

Trustee Maki asked if the Road funding was going to be brought before the Board in 2015.

Supervisor Walker stated that the road survey will be completed now that the snow is gone and the next step is a discussion with the Marquette County Road Commission on expenses. That information will be brought to the Board.

Greenberg moved Engle seconded to accept the FY2014 audit as presented.

MOTION CARRIED.

FORMATION OF MARQUETTE CHAMBER OF COMMERCE.

Jason Schneider, Executive Director of the recently reformed Marquette Chamber of Commerce explained that are a grass roots effort and hope to grow with the local municipalities and businesses. The Chamber will allow conversation between small businesses and local government. This organization will partner the businesses in Marquette Township, Chocolay Township and the City of Marquette with the municipalities. The Chamber will work on a Welcome to Marquette Packet, agenda monitoring so local business will easily find an item that interests them, and economic impact studies. We do not want to duplicate services, just fill in the needs that are not being met. Thank you for considering a membership with the Chamber.

Trustee Bohjanen asked what happened to the previous Chamber of Commerce.

Jason answered that the previous Chambers in Marquette County dissolved in 1997 when Lake Superior Partnership formed. Five years ago Negaunee and Ishpeming reformed a Chamber of Commerce; the Marquette area has not had a Chamber since 1997.

SUPERVISOR'S REPORT

- Revisions to Poverty Exemption Application Guidelines presented to the Board to review and comment. The Board made comments on the policy, but no changes were made.

APPROVAL OF PROJECT AGREEMENT FOR LIONS FIELD MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT. A RESOLUTION ACCEPTING DNR GRANT TF14-0219 FUNDS AND COMMITMENT TO DEFINED MATCH FOR THE IRON ORE HERITAGE TRAILHEAD PROJECT AT CHOCOLAY TOWNSHIP LION'S FIELD.

Bohjanen moved Greenberg seconded that

“RESOLVED, that the Charter Township of Chocolay, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Township does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide twenty-five thousand (\$25,000) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None. MOTION CARRIED.

CONSIDERATION OF MEMBERSHIP IN MARQUETTE CHAMBER OF COMMERCE.

Greenberg moved Lynch seconded to authorize Township membership in the new Marquette Chamber of Commerce with 2015 dues to be paid from account 101.103.802.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None. MOTION CARRIED.

2015 GENERAL FUND BUDGET ADJUSTMENT #3 TO REFLECT RECEIPT OF RISK AVOIDANCE GRANT FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY.

Maki moved Greenberg seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated General Fund receipts within the township on October 20, 2014 for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues it is necessary to modify the aforesaid budget. Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
Police Department			
Equipment Maintenance 101.305.778	\$11,020.00	+\$ 800.00	\$11,820.00

REVENUE	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
Miscellaneous 101.698	\$16,000.00	+\$ 800.00	\$16,800.00

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None. MOTION CARRIED.

AWARD OF CONTRACT FOR CONSTRUCTION OF ROOF TOP SERVICE PLATFORM AND 2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #4 TO REFLECT ACTUAL COSTS OF FURNACE REPLACEMENT AND SAFETY PLATFORM CONSTRUCTION.

Greenberg moved Bohjanen seconded to authorize expenditure of an additional \$3,055.00 for the furnace replacement project, for a total of \$31,805.00 and award a contract for construction of a code-required service platform adjacent to the east roof top furnace on the Township Hall to Closner Construction & Sales of Marquette in the amount of \$13,025.00 in accordance with the company’s proposal of April 6, 2015, and a design prepared by Integrated Designs, Inc.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None. MOTION CARRIED.

Greenberg moved Lynch seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund expenditures within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of unplanned expenditures related to the replacement of Township Hall furnaces it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
EXPENDITURE			
Township Hall & Grounds Building Improvements 401.265.976	\$21,995.55	+\$9,810.00	\$31,805.55

The total fund balance of the Capital Improvement Fund will remain at \$815,032.46 but the undesignated total within the fund balance of \$141,174.01 will be reduced by \$9,810.00.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

AWARD OF CONTRACT FOR FIRE STATION EMERGENCY GENERATOR.

Maki moved Engle seconded to award a contract to Frailing's Electric Company for their lump sum bid amount of \$28,663 to furnish and install an emergency generator for the Chocolay Township Fire Station, in accordance with the bid specifications, and to fund the project from the Fire Department Building Improvement Account of the Capital Improvement Fund 401.340.976.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

AUTHORIZATION TO PURCHASE COMMERCIAL WASHER FOR THE FIRE STATION WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Maki moved Engle seconded to authorize the fire department to purchase a Continental 40 Lbs. capacity commercial washer from the Belson Company of Green Bay, WI for a price not to exceed \$7,300 using funds from the Department's Capital Improvements Budget 401.340.976.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

AUTHORIZATION TO PURCHASE REFURBISHED AUTOMATED EXTERNAL DEFIBRILLATOR (AED) FOR THE FIRE DEPARTMENT WITH CAPITAL IMPROVEMENT DOLLARS.

White moved Greenberg seconded to authorize the fire department to purchase a refurbished LifePak 1000 AED from LifePak not to exceed \$1,319.00 using the Fire Department Capital Improvement Funds 401.340.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

AUTHORIZATION TO PURCHASE FLEET VEHICLE WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Engle moved Lynch seconded to authorize the use of up to \$16,000.00 from the Assessor and Zoning/Planning Departments of the Capital Improvement Fund, Account Numbers 401.202.981 and 401.805.981, combined with the trade-in value of the Township's 2004 Ford Crown Victoria to purchase from a local licensed auto dealer a 2010 or newer 4WD vehicle offering the best value to the Township, as determined by the Public Works Foreman, with final approval by the Township Manager.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

Trustee Lynch asked that we look for a longer warranty than 30 days if possible.

AUTHORIZATION TO PURCHASE COMPUTER SERVER AND RELATED SOFTWARE WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Lynch moved Engle seconded to authorize up to \$16,100.00 to Lasco and other related computer vendors from Capital Improvement 401.258.977 to be spent to upgrade the software and related hardware for the Township server upgrade process.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

AUTHORIZATION TO PURCHASE RIFLE SIGHT FOR POLICE DEPARTMENT WITH CAPITAL IMPROVEMENTS FUND DOLLARS.

Engle moved Maki seconded to approve the purchase of EOTech Sight for the Police Department at a cost not to exceed \$500.00 This will be paid from the Capital Improvement Fund Police Department Equipment Account #401.305.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

ADOPTION OF REVISIONS TO FOIA POLICY AND PROCEDURES.

Engle moved Maki seconded to adopt the FOIA Policy and Procedures for Charter Township of Chocolay to take effect July 1, 2015.

MOTION CARRIED.

REVIEW OF TOWNSHIP E-MAIL POLICIES AND PROCEDURES.

Maki moved Greenberg seconded to send the Township Electronic Mail Policy to the Personnel Committee for review and recommendations.

MOTION CARRIED.

PUBLIC COMMENT.

Fire Chief Gary Johnson stated that everything in the Fire Hall break room (chairs, equipment, tables and the refrigerator) and the equipment in the weight room were purchased by fire department personnel or donated. The Township tax dollars did not pay for any of it.

Jason Schneider thanked the Board for participating in the Chamber of Commerce.

INFORMATIONAL REPORTS AND COMMUNICATIONS

- A. Minutes – Township Planning Commission, March 16th, 2015.
- B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of March 19th, 2015.
- C. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of March 18th, 2015 Draft and April 15, 2015 Draft.
- D. Minutes – Marquette County Townships Association, Regular Meeting of March 25, 2015.
- E. Correspondence – Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, Notice of Public Hearing on Proposed Changes to Residential Code and Energy Code.

Supervisor Walker adjourned the meeting at 6:15 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

JUNE 3, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, June 3, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Judy White, Richard Bohjanen, David Lynch.

ABSENT: Mark Maki.

STAFF PRESENT: Steve Lawry, Mary Sanders, Suzanne Sundell.

MINUTES – MAY 4, 2015 REGULAR MEETING.

Greenberg moved Engle seconded to approve the minutes of the Regular meeting of May 4, 2015 as presented.

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

No additions or deletions.

PUBLIC COMMENT.

Mona Lang, representing the Marquette Area Fireworks Committee – Thanked the Board for their support with the 4th of July Fireworks and presented a plaque to the Board. The Committee has raised \$11,000.00 this year. They are working toward an endowment fund for future fireworks. Marquette Rotary and West Rotary will be working with the Fireworks Committee on building up the endowment fund. The firework display will be with music at the lower harbor and on the radio. The cost per year to put on the fireworks is approximately \$35,000.00.

Deborah Mulcahey, 633 Lakewood Lane – Discussed short term rentals and a dumpster located on Lakewood Lane in the waterfront district. Chocolay Township should not allow commercial activities in waterfront/residential areas. Chocolay Township zoning ordinance should be enforced and stop short term rentals in waterfront/residential district. The PRE should be taken away if a home is used as a rental. The Board should be ashamed for changing their meeting time to 5:00 pm.

ACCOUNTS PAYABLE.

White moved Lynch seconded that bills totaling \$52,667.13 including checks numbered 20235-20275 and bills totaling \$23,017.23 including checks numbered 20276-20297 are approved for payment.

MOTION CARRIED.

PAYROLL.

White moved Engle seconded that the payroll for May 7, 2015 for \$32,409.02 including checks numbered 22222-22240 and 10160-10165 and ACH payments for Federal tax, State tax and MERS; May 21, 2015 payroll for \$38,273.04 including checks numbered 22241-22283 and 10166-10171 and ACH payments for Federal tax, State tax and MERS be approved for payment.

MOTION CARRIED.

FINANCIAL REPORT.

Bohjanen moved White seconded to approve the April 2015 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Engle moved Lynch seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

SUPERVISOR'S REPORT.

With the completion of the Master Plan, Planner Woodward has had more time to devote to zoning violations. There are currently 31 violations in progress and 6 have been forwarded to the attorney.

APPROVAL OF PROJECT AGREEMENT FOR LIONS FIELD MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT.

Greenberg moved Engle seconded to authorize the Supervisor to execute the attached Trust Fund Development Project Agreement for trail head improvements at Lions' Field on behalf of Chocolay Township and to rescind the Board's resolution of May 4, 2015 accepting grant funds and committing to a defined match.

ROLL CALL.

AYES: Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

ABSENT: Maki.

MOTION CARRIED.

A RESOLUTION ACCEPTING DNR GRANT TF14-0219 FUNDS AND COMMITMENT TO DEFINED MATCH FOR THE IRON ORE HERITAGE TRAILHEAD PROJECT AT CHOCOLAY TOWNSHIP LION'S FIELD

JUNE 3, 2015

Upon motion made by White, seconded by Engle, the following Resolution was adopted:

"RESOLVED, that the Charter Township of Chocolay, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Township does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide sixty-six thousand five hundred (\$66,500) dollars to match the grant authorized by the DEPARTMENT.

The amount is to be appropriated as follows:

Chocolay Township – twenty-five thousand (\$25,000) dollars

Iron Ore Heritage Trail Recreation Authority – thirty-one thousand (\$31,000) dollars

Donated labor and materials – ten thousand five hundred (\$10,500) dollars

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

ROLL CALL.

AYES: Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

ABSENT: Maki.

MOTION CARRIED.

APPROVAL OF RESPONSE TO DEPARTMENT OF TREASURY NOTICE REGARDING AUDIT DEFICIENCIES.

Greenberg moved Lynch seconded that;

WHEREAS, the Charter Township of Chocolay Fire Millage Fund has a \$(990,000.00) deficit fund balance on December 31, 2014; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury:

NOW THEREFORE, IT IS RESOLVED that the Charter Township of Chocolay adopts the following as the Fire Millage Fund Deficit Elimination Plan:

	2015	2016	2017
Fund Balance - Restricted	\$89,936.00	\$8,811.00	\$29,097.00
Fund Balance - Unrestricted	\$(990,000.00)	\$(590,000.00)	\$(290,000.00)
Fund Balance – Total	\$(900,064.00)	\$(581,189.00)	\$(260,903.00)
Revenue – Property Tax	\$323,825.00	\$323,825.00	\$323,825.00
Expenditure – Interest	\$(4,950.00)	\$(2,950.00)	\$(1,450.00)
Net Income	\$318,875.00	\$320,875.00	\$322,375.00
Fund Balance – Restricted	\$8,811.00	\$29,686.00	\$61,472.00
Fund Balance – Unrestricted	\$(590,000.00)	\$(290,000.00)	-
Fund Balance – Total	\$(581,189.00)	\$(260,314.00)	\$61,472.00
Payments on Advances	\$400,000.00	\$300,000.00	\$290,000.00

BE IT FURTHER RESOLVED that the Charter Township of Chocolay Supervisor, Gary Walker submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.
MOTION CARRIED.

AWARD OF CONTRACT FOR SOLID WASTE SERVICES.

Engle moved Lynch seconded to award a contract to Great American Disposal at the unit prices bid for weekly curbside collection of garbage and recyclables, provision and twice weekly servicing of recyclables dumpsters at Township Hall, and provision and weekly servicing of a municipal waste container at Township Hall for the period July 1, 2015, through June 30, 2018, and that the Supervisor and Clerk be authorized to execute the contract on behalf of the Township.

ROLL CALL.

AYES: Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

ABSENT: Maki.

MOTION CARRIED.

AUTHORIZATION FOR ADDITIONAL FUNDS FOR LION’S FIELD FENCE RELOCATION PROJECT.

White moved Bohjanen seconded to authorize the expenditure of \$1,337.60 from the Recreation & Grants Land Improvement Account of the Capital Improvement Fund (401.708.972) for the completion of fence safety modifications at Chocolay Township Lions’ Field.

ROLL CALL.

AYES: Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

ABSENT: Maki.

MOTION CARRIED.

CONSIDERATION OF SOLID WASTE MANAGEMENT AUTHORITY REQUEST FOR CHANGE TO INTERGOVERNMENTAL AGREEMENT REGARDING REQUIREMENT FOR FACILITY DIRECTOR TO HAVE A BACHELOR’S DEGREE IN ENGINEERING.

Greenberg moved White seconded that the Chocolay Township Board, after due consideration, resolves to support and ratify an Amendment to the Intergovernmental Agreement of the Marquette County Solid Waste Management Authority, whereby the requirement that the Director possess a Bachelor’s Degree in Engineering be eliminated. Accordingly, the first sentence in Section of 2.3 of the Intergovernmental Agreement shall be changed from:

“The Authority Director’s qualification requirements are as follows: Bachelor’s Degree in Engineering, experience in consulting or management in public works or industrial operations (preferable five years) familiar with finance, environmental law and regulation, and good public relations and management skills.”

To: “The Authority Director’s qualification requirements, are as follows: experience in consulting or management in public works or industrial operations (preferable five years) familiar with finance, environmental law and regulation, and good public relations and management skills.”

MOTION CARRIED.

CONSIDERATION OF THE PERSONNEL COMMITTEE RECOMMENDATION ON E-MAIL POLICY AND PROCEDURE.

White moved Lynch seconded to approve the Township Electronic Mail Policy as written for immediate implementation and distribution to Township email users.

MOTION CARRIED.

CONSIDERATION OF PLANNING COMMISSION CORRESPONDENCE REGARDING SHORT TERM RENTAL OF SINGLE FAMILY HOMES.

The Planning Commission asked that Planner Drake Woodward write a brief summary to the Board explaining why the discussion of this item is being tabled following a determination that no action is necessary at the present time for the following reasons:

The majority of the Commission felt that there was not sufficient evidence of existing or anticipated problems to warrant action to revise the Ordinance for specific action at this time. This could be reconsidered when the Ordinance is being revised per the Master Plan. Neither violation records nor legal records indicate past enforcement action related to prohibiting short-term rentals of single-family homes. We know such uses exist, but there is no evidence of a preponderance of associated problems. It is also not evident that enforcement of existing nuisance and noise ordinances would fail to resolve typical problems that might be associated with home rentals, whether short or long-term rentals, or even owner-occupied residency.

The Commission discussed potential problems, such as lack of maintenance or increased proliferation of the use associated with potential negative reaction from residents. However, since the Commission was unable to identify real problems for which solutions are warranted, indicating no basis for problem resolution discussions, they delayed any further discussion or action until there is more information or a change in conditions.

Treasurer Greenberg does not have a problem with a resident renting out their home for a period of time while they are away. He does not want homes purchased for the sole purpose of short term rental in the Township.

Trustee White agreed with Treasurer Greenberg.

Trustee Bohjanen is in favor of; at the time of rewriting the land use portion of the zoning ordinance that (short term rentals) be made a conditional use as opposed to a nonuse or a permitted use. This would then require review and allow input from the neighbors. However, the one thing that struggles with is how to handle grandfathering current short term rentals.

Supervisor Walker thinks we would have to grandfather in the current short term rentals.

Supervisor Walker asked if the Board wishes to do anything with the short term rental issue.

Trustee White does not think that currently short term rental is a problem.

The Board took no action.

CONSIDERATION OF ACQUISITION OF USED TABLE FOR BOARD MEETING USE.

Manager Lawry, Supervisor Walker and Clerk Engle looked at the Board table that Marquette Township is offering for free. It is a very nice table, but far too large for our meeting room.

PUBLIC COMMENT.

Scott Emerson, 119 Lakewood Lane – agreed with Trustee Bohjanen and Treasurer Greenberg on short term rentals. Allowing them as a conditional use or for specified time frame could still embody the spirit of residential zoning in the Ordinance. There is a light aircraft that is taking off and landing from a home on Lakewood Lane. This is dangerous and should not be allowed. The Planning Commission should take a look at this. He does not understand the 5:00 pm meeting time, 7:00 pm would work better for public participation.

Jude Catello, 119 Lakewood Lane – Late night parties on the beach and noise are a problem in residential neighborhoods. The 5:00 pm meeting time is not good for public participation.

Deborah Mulcahey, 633 Lakewood Lane – The Board is being short sighted in allowing the job description for Director of the Marquette County Landfill drop the engineering degree qualification. Disagrees with Supervisor Walker on whether the zoning ordinance could be used to stop short term rentals. I understand that the Township will not enforce short term rental issues; and if not, my answer is to follow up with a writ and that will be very costly to the Township.

Joe Holman, 210 Riverside Road – How many short term rentals are there in Chocolay? How does this affect the homestead exemption? The Township should not grandfather current short term rentals.

Treasurer Greenberg – Asked that we put discussion of the Township Board meeting time on the July agenda.

INFORMATIONAL REPORTS AND COMMUNICATIONS

- A. Minutes – Township Planning Commission, April 20th, 2015.
- B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of April 16th, 2015.
- C. Minutes – Marquette County Solid Waste Management Authority, Special Meeting of May 13th, 2015 Draft.
- D. Correspondence- Michigan Townships Association Regarding State of Michigan Budget.

Supervisor Walker adjourned the meeting at 5:45 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

JULY 1, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, July 1, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Judy White, Mark Maki, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Brad Johnson, Suzanne Sundell, Dale Throenle.

MINUTES – JUNE 3, 2015 REGULAR MEETING.

Greenberg moved Bohjanen seconded to approve the minutes of the Regular meeting of June 3, 2015 as presented.

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Engle moved Lynch seconded the approval of the agenda with the addition of discussion of Township Board Meeting Time, Cell Towers, Master Plan and Lion's Park Recreation Proposal.

MOTION CARRIED.

PUBLIC COMMENT.

George Ruuska, 797 Lakewood Lane – He has been driving his golf cart through the Township property to the golf course since 2008. He has approval from the neighbors that have easement on either side of the property. Last week the Township blocked it off and put signage up that only foot traffic was allowed. He asked that the Township allow golf carts and bicycles through the property from Lakewood to M-28.

Glen Poberesny, 1595 M-28 – Asked the Township to allow Mr. Ruuska to drive his golf cart through this property to the Golf Course.

Supervisor Walker commented on the Board action taken in 1981 to close the property off to vehicle traffic. He asked the Board if they would consider modifying the 1981 Board action.

Mike Ball, M-28 – For the past 20 years there have been poles to block vehicle traffic, but a space large enough for a golf cart to pass. There has not been a problem in the past 20 years with people driving a golf cart through the property. The Township recently placed sign 'foot traffic only', does that mean bikes are not allowed on the property?

JoAnne Parks, 36 Sandwood Drive, Sands Township – Commented on the shape of Chocolay Township tennis courts. She spoke with Brad Johnson and told him that she has been weeding the tennis courts, and is willing to do fund raisers or organize a work bee to get the courts in better shape. She asks that the Township start doing maintenance and upkeep on the courts and that we look into a product called Armor Crack Repair.

Scott Emerson, 119 Lakewood Lane – Agrees with Trustee Maki on the co-location of cell towers. There is an ordinance that will not allow two towers so close together.

Deborah Mulcahey, 633 Lakewood Lane – The issue of short term rentals will not go away. She 100% disagrees with Supervisor Walker on the issue of short term rentals in the waterfront district. The language is very clear on single family dwelling. You cannot grandfather an activity if it not allowed under existing zoning and if an activity is grandfathered; they may not expand. Chocolay Township already dealt with this issue with Attorney Summers and now Attorney Zappa is being consulted. She knows the property discussed above and if you are driving a golf cart on

Lakewood Lake or M-28 that is a legal issue for our police. She thanked the woman working so hard to keep the tennis courts open.

Mark Maki, 370 Karen Road- Was the Zoning Administrator for Chocolay Township from 1977-2002 and all during that period, consistently told realtors and home owners that short term rentals are not allowed in residential zoning area. In 2008 Lakewood Lane was changed from R-1 to WFR. At that time (2008) resorts which includes rental of a dwelling less than 30 days at a time was not included as uses permitted in the R-1 and or WFR zoning district, but were listed as uses authorized in other zones.

Dale Throenle, Community Development Coordinator – The final plans for the Lions Field project have not been submitted yet from the architect. When the plans are submitted, we will involve the public and their comments.

Mike Ball, Lakewood Lane - Does not want vehicle traffic allowed on the Lakewood parcel.

ACCOUNTS PAYABLE.

White moved Engle seconded that bills totaling \$58,092.51 including checks numbered 20298-20341 and bills totaling \$11,327.89 including checks numbered 20342-20367 are approved for payment.

MOTION CARRIED.

PAYROLL.

Maki moved Lynch seconded that the payroll for June 4, 2015 for \$33,452.74 including checks numbered 22284-22305 and 10172-10177 and ACH payments for Federal tax, State tax and MERS; June 18, 2015 payroll for \$37,063.34 including checks numbered 22306-22345 and 10178-10183 and ACH payments for Federal tax, State tax and MERS be approved for payment.

MOTION CARRIED.

FINANCIAL REPORT.

White moved Bohjanen seconded to approve the May 2015 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Lynch moved White seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

PRESENTATIONS – MARQUETTE COUNTY VETERANS AFFAIRS SERVICE OFFICER CRAIG SALO.

The Marquette County Veterans Affairs Service Office was established in February on 2015. There was an election in 2014 to establish this office. There are 6500 veterans in Marquette County, which is roughly 10% of our population. His job is to help veterans with their benefits. The main benefits are education, health compensation and spouse survivor benefits. He also asked that the Township hall be used as a host site for the Veteran's Affairs Office.

SUPERVISOR'S REPORT.

Our tennis courts are in a woeful state. Brad Johnson, DPW Foreman has information that Little League has proposed to assist in upgrading the tennis courts, utilizing one section of the court as Little League batting cages and bullpens and one section as a basketball court, with the remaining two as tennis courts.

Treasurer Greenberg wants to look at using a portion of the two percent money toward the tennis court repair.

Supervisor Walker thinks that we will most likely need to completely replace the surface.

The Board feels we should pursue working with Little League on work on the tennis courts.

TOWNSHIP BOARD MEETING TIME.

Supervisor Walker feels that the content of the agenda is what brings in public attendance at our meetings, not necessarily the time of the meeting.

Treasurer Greenberg suggested that we change the time to 5:30 to allow the public to get home from work to attend the meeting.

Greenberg moved White seconded to change the Township Board meeting to the first Wednesday of the month at 5:30 pm.

MOTION CARRIED.

BOARD DISCUSSION OF 2016 BUDGET PRIORITIES AND PARAMETERS.

Supervisor Walker feels that the memo presented by the Manager to the Board on budget priorities was as good a job as he has seen from a manager for laying out the parameters needed for our consideration on the budget.

Clerk Engle stated that there will be at least 2 elections in 2016 but most likely 3 elections.

Treasurer Greenberg feels that we need to look at requesting road millage in 2016.

The Board discussed the fact that the roads are in need of repair and are in favor of going out for road millage in 2016 and utilizing the Marquette County Road Commission however we can in the process.

Treasurer Greenberg is in favor of the employees working toward paying 20% of their health insurance by adding 1% per year. He is not in favor of increasing the compensation for elected officials. He is in favor of working in the direction of wastewater upgrades.

Trustee Lynch feels the manager is correct in his estimation of a 7-10% increase in health insurance.

Supervisor Walker ask the Board if they were interested in going to a 24 hour police department

Treasurer Greenberg and Trustee White are not willing to give up other services to go to a 24 hour police department.

Manager Lawry asked the Board what percentage the Board wanted him to use for wage increases for staff.

Treasurer Greenberg proposed 3% increase.

Trustee White proposes only the cost of living.

2015 GENERAL FUND BUDGET AMENDMENT #4 TO REFLECT DEPARTMENT OF JUSTICE GRANT FOR BALLISTIC VEST REPLACEMENT.

Maki moved White seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated general fund receipts within the township on October 20, 2014 for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
Police Department			
General Fund-Uniforms	\$2,150.00	+\$801.00	\$2,951.00
101.305.745			
REVENUE	PREVIOUS	CHANGE	AMENDED

Miscellaneous \$16,800.00 +\$801.00 \$17,601.00
 101.698
 ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.
 Nays: None.

MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #5 TO REFLECT PROJECT CONTRIBUTIONS FOR LIONS FIELD TRAIL HEAD PROJECT.

Greenberg moved Bohjanen seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUES			
State of Michigan			
401.543	\$ 0.00	+\$ 50,000.00	\$ 50,000.00
Miscellaneous			
401.698	\$ 1,200.00	+\$ 25,000.00	\$ 26,200.00
EXPENDITURES			
Recreation & Grants			
Land Improvements			
401.708.000.972.000	\$54,828.94	-\$ 25,000.00	\$ 29,828.94
Recreation & Grants			
MDNRTF Lion’s Field Trailhead			
401.708.002.972.000	\$ 0.00	+\$100,000.00	\$100,000.00

ROLL CALL.
 AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.
 Nays: None.

MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #6 TO REFLECT RECEIPT OF ENERGY OPTIMIZATION REBATE FOR FIRE HALL CONSTRUCTION.

Maki moved Greenberg seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUES			
Miscellaneous			
401.698	\$26,200.00	+\$1,450.53	\$27,650.53
EXPENDITURES			
Fire Station			
Building Improvements			
401.340.000.976.000	\$41,263.50	+\$1,450.53	\$42,714.03

ROLL CALL.
 AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.
 Nays: None.

MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET ADJUSTMENT #7 TO REFLECT RECEIPT OF KBIC 2% GAMING FUNDS.

The Board moved \$17,500.00 originally designated to the Fire Department to the Recreation Department toward the Tennis Courts.

Greenberg moved Maki seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUES			
KBIC 2% Gaming Money 401.582.000	\$80,329.94	+\$47,000.00	\$127,329.94
EXPENDITURES			
POLICE DEPARTMENT			
Equipment 401.305.000.977.000	\$38,807.41	+\$ 2,300.00	\$41,107.41
Vehicles 401.305.000.981.000	\$70,821.93	+\$ 4,900.00	\$75,721.93
FIRE DEPARTMENT			
Building Improvements 401.340.000.976.000	\$42,714.03	+\$ 5,500.00	\$48,214.03
Equipment 401.340.000.977.000	\$68,190.86	+\$ 6,000.00	\$74,190.86
RECREATION & PROPERTIES			
Land Improvements 401.756.000.972.000	\$12,202.91	+\$28,300.00	\$40,502.91

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

Nays: None.

MOTION CARRIED.

Trustee Maki asked if the water supply for the permaculture Park is a long term benefit for the recreation area and if the other organizations involved are applying for grants and other funding options so we do not have to use our money.

Manager Lawry indicated that they are applying for grants. The well and power service drop that would be funded with this would be required if we were to develop the additional 14 acres into parkland and service with bathrooms and irrigation.

AUTHORIZATION TO PURCHASE OFFICE DESK CHAIRS FOR THE POLICE DEPARTMENT WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Greenberg moved Lynch seconded to approve the purchase of two office chairs with a cost not to exceed \$500.00. This will be paid from the Police CIF office equipment account #401.305.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

Nays: None.

MOTION CARRIED.

AUTHORIZATION TO REPLACE POLICE PATROL CAR AND ASSOCIATED EQUIPMENT WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Lynch moved Greenberg seconded to approve the purchase of a 2015 patrol vehicle for the Police Department. Cost of the vehicle will not exceed \$34,250.00 Costs for accessories and installation will not exceed \$13,865.00 for a grand total of \$48,115.00. This will be paid from the 2015 Capital Improvement Fund, Account #401.305.981.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

Nays: None.

MOTION CARRIED.

CONSIDERATION OF SOLID WASTE MANAGEMENT AUTHORITY REQUEST FOR APPROVAL OF A NEW RECYCLING AGREEMENT.

White moved Greenberg seconded to approve the new recycling agreement with MCSWMA and authorize the Township Supervisor to execute it on behalf of the Township.

MOTION CARRIED.

CONSIDERATION OF RECOMMENDATION FROM PLANNING COMMISSION FOR NATURE PARK ON MAIN STREET.

Greenberg moved Lynch seconded to approve funding in an amount up to \$4,000 for the actual costs of an appraisal that will meet the requirements of the grant agency for the potential purchase of parcels 52-02-205-004-00 and 52-02-106-022-00 by the U.P. Land Conservancy for a public nature park.

Scott Emerson feels that we have a lot of potential players for grants in this project. This has potential use for public use and access.

Jerry Maynard stated that they are working on a potential \$100,000.00 grant at this time with the Nature Conservancy. There will be many group involved in this project.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

Nays: None.

MOTION CARRIED.

CELL TOWER DISCUSSION.

Trustee Maki is concerned with co-location, height and that the zoning district requires 20 acres. The Planning Commission years ago amended the zoning ordinance to regulate cell towers. We may need to change the language in the ordinance.

Trustee Bohjanen stated that the issue of land size was addressed by the Planning Commission and the concept involved easement to include the fall zone and necessary space for the required antenna. The communications issue has changed immensely since the ordinance was adopted in the 1990's and early 2000's.

MASTER PLAN.

Supervisor Walker indicated that the Planning Commission did make changes to the Master Plan after the Board made suggestions.

Trustee Maki was upset that at the joint meeting with the Planning Commission to discuss the Master Plan, that the Planning Commission had already finalized the Plan and had it available for distribution. It is clear that the joint meeting was a waste of time. The Planning Commission should have reviewed the issues discussed at the joint meeting and then finish the Master Plan and made it available for distribution.

PUBLIC COMMENT.

Treasurer Greenberg suggested that we remove obstacles on the Township Lakewood property until the Board has time to amend the 1980 agreement.

Greenberg moved White seconded to rescind the February 1980 Board directive on the Lakewood Lane/M-28 property along Section 10/11 line and make it available for foot traffic, bicycles and golf carts.

MOTION CARRIED.

INFORMATIONAL REPORTS AND COMMUNICATIONS

A. Minutes – Township Planning Commission, May 18th, 2015.

B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of May 21st, 2015.

- C. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of May 20th, 2015 and Special Meeting of May 27th, 2015 Drafts.
- D. Correspondence – Michigan Liquor Control Commission, Notice of Stock Transfer.
- E. Correspondence – American Tower Corporation, Notice of Option & Lease Assignment.

Supervisor Walker adjourned the meeting at 7:10 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

AUGUST 5, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, August 5, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Judy White, Mark Maki, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Kelly Drake Woodward, Suzanne Sundell.

MINUTES – JULY 1, 2015 REGULAR MEETING.

Greenberg moved Lynch seconded to approve the minutes of the Regular meeting of July 1, 2015 with corrections to Trustee Maki's comments under Public Comment on page 2 - short term rentals and on page 8 - The Master Plan.

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Maki moved White seconded the approval of the agenda with the addition of discussion of appraisal of property for the Nature Park on Main Street/Hotel Place and discussion on attorney bills dealing with Manthey property.

MOTION CARRIED.

PUBLIC COMMENT.

Deborah Mulcahey, 633 Lakewood Lane – She was disappointed Roger Zappa, Township Attorney was not in attendance at the meeting to discuss short term rentals. The short term rentals are a growing problem in Chocolay Township. She feels that no rentals are allowed in residential areas in Chocolay Township because it is not specifically permitted in the zoning ordinance. She asked that the Board direct the Planning Director to determine the actual number of short term rentals, has that number changed? Send a letter to property owners that use their property as short term rentals. Send a letter to brokers and Marquette Alger Board of real estate people that short term rentals are not allowed in Chocolay Township. She asked that the Township Attorney look at recent Supreme Court and Court of Appeals decision to zoning and single family residential.

ACCOUNTS PAYABLE.

White moved Bohjanen seconded that bills totaling \$25,398.10 including checks numbered 20368-20399 and bills totaling \$29,074.89 including checks numbered 20400-20431 are approved for payment.

MOTION CARRIED.

PAYROLL.

White moved Lynch seconded that the payroll for July 2, 2015 for \$33,761.26 including checks numbered 22346-22367 and 10184-10189 and ACH payments for Federal tax, State tax and MERS; July 11, 2015 payroll for \$8,993.55 including checks numbered 22368-22393 and ACH payments for Federal tax and State tax; July 16, 2015 payroll for \$33,997.08 including checks numbered 22394-22415 and 10190-10195 and ACH payments for Federal tax, State tax and MERS and July 30, 2015 payroll for \$38,129.74 including checks numbered 22416-22456 and 10196-10201 and ACH payments for Federal tax, State tax and MERS be approved for payment.

MOTION CARRIED.

FINANCIAL REPORT.

White moved Engle seconded to approve the June 2015 financial report.

MOTION CARRIED.

TREASURER’S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Treasurer Greenberg informed the Board that we had four certificates of deposit mature in July.

Lynch moved Engle seconded to accept the Treasurer’s report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

PRESENTATIONS -DRAFT 2016 OPERATING BUDGET.

Manager Lawry presented the FY2016 proposed budget to the Board. The revenue sources are decreasing including garbage tag revenue. Some State revenue and property tax revenue is up. He reduced the budgets for some departments, cutting as much as he felt possible. We are not as able to withstand an unexpected major expense as we were in the past. We do budget contingency funds in both the General and Wastewater Funds. We do have about six months of operating money in the General Fund, which is where the auditors feel we should be. We have huge replacement costs coming up in the future for lift stations in the Wastewater Fund and a fire truck from the Capital Improvements Fund. We have a forty plus year old wastewater system. There will be a work session at the September Board meeting and he would like any Board changes to be brought to that meeting in form of a motion. We will work toward passing the Budget at the November meeting.

SUPERVISOR’S REPORT.

- A letter was sent out to residences in Chocolay Township by the State Tax Commission/Tax Management Associates audit of assessment practices in Marquette County.
- The Planning Commission dealt with an issue on a property on U S 41 and Corning (red house) with Dollar General. Dollar General told the Planning Commission that their corporate policy was to have a private drive into the business. The Planning Commission stated that due to public safety, our policy is to have businesses share driveways on U S 41 and offered three suggestions on how it could work. Supervisor Walker commended the Planning Commission for not bending to pressure and keeping safety concerns a top priority.

Trustee Maki commented that the State Tax Commission contracted with a firm called Tax Management Associates. The State is looking for properties that are not on the assessment roll. Chocolay has a regular review of all properties so it is likely that the State will not find any properties not on the roll. On the Dollar General property, the Planning Commission years ago allowed a local business have large trucks exiting on U S 41 and they are now concerned about a corporate business having cars exiting on the highway.

CONSIDERATION OF REVISED RESOLUTION FOR DEPARTMENT OF TREASURY REGARDING INTERNAL FIRE STATION CONSTRUCTION LOAN REPAYMENT SCHEDULE.

Deficit Elimination Resolution Fire Millage Fund

Greenberg moved, White seconded that;

WHEREAS, the Charter Township of Chocolay Fire Millage Fund has a \$(990,000.00) deficit fund balance on December 31, 2014; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury:

NOW THEREFORE, IT IS RESOLVED that the Charter Township of Chocolay adopts the following as the Fire Millage Fund Deficit Elimination Plan:

	2015	2016	2017
Fund Balance - Restricted	\$89,936.00	\$8,811.00	\$29,097.00
Fund Balance - Unrestricted	\$(990,000.00)	\$(590,000.00)	\$(290,000.00)
Fund Balance – Total	\$(900,064.00)	\$(581,189.00)	\$(260,903.00)
Revenue – Property Tax	\$323,825.00	\$323,825.00	\$323,825.00
Expenditure – Interest	\$(4,950.00)	\$(2,950.00)	\$(1,450.00)

Net Income	\$318,875.00	\$320,875.00	\$322,375.00
Fund Balance – Restricted	\$8,811.00	\$29,686.00	\$61,472.00
Fund Balance – Unrestricted	\$(590,000.00)	\$(290,000.00)	-
Fund Balance – Total	\$(581,189.00)	\$(260,314.00)	\$61,472.00
Payments on Advances–General Fund	\$200,000.00	\$150,000.00	\$145,000.00
Payments on Advances-Wastewater Fund	\$200,000.00	\$150,000.00	\$145,000.00

BE IT FURTHER RESOLVED that the Charter Township of Chocolay Supervisor, Gary Walker submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.
MOTION CARRIED.

REVISION OF THE FOIA POLICY AND FEE SCHEDULE.

White moved Bohjanen seconded to adopt the proposed revisions to the Chocolay Charter Township FOIA Procedures and Guidelines, the Public Summary thereof, and 2015 Fee Schedule for compliance with the amendments to the Michigan Freedom of Information Act that became effective July 1, 2015.

MOTION CARRIED.

REQUEST TO WAIVE SOFTBALL FIELD USER FEE.

Greenberg moved Engle seconded to waive the \$150.00 user fee for the weekend of September 18, 2015 at the Beaver Grove softball field for a benefit softball tournament.

MOTION CARRIED.

ACCESS EASEMENT MODIFICATIONS AT SILVER CREEK RECREATION AREA.

The company that is laying the conduit and pedestals for the cell tower has requested an accommodation to go beyond the easement. The Board discussed alternatives and an alternative to the drive entrance to the Recreation Area. Manager Lawry suggested the 10 foot addition to the easement that was requested, most likely would not work, and time is needed to look the property over carefully to decide just how much more easement they will need.

White moved, Engle seconded, to authorize utility construction to the Silver Creek Recreation Area tower to proceed along routes approved by the Township Manager and Public Works Foreman on the condition that an amended easement be presented for Board action within 90 days of completion of the construction.

MOTION CARRIED.

Greenberg moved, Lynch seconded, to authorize the Township Supervisor and Manager to negotiate with the Silver Creek Church for the use of Township property for snow storage and to resolve any issues associated with the recently implemented traffic flow pattern in the church lot that effects access to the Silver Creek Recreation Area, with any agreement to be returned to the Board for approval

MOTION CARRIED.

DISCUSSION ON APPRAISAL FOR NATURE PARK ON MAIN STREET/HOTEL PLACE PROPERTY .

Trustee Maki indicated that the value of the property will greatly impacted because the lot is not legal and there are some zoning issues.

Supervisor Walker stated that there was an illegal split in the past with this property. He wondered if the two parcels of property could be combined back into one parcel if one person owned both. We did inform the purchasers of the problems.

MANTHEY LEGAL FEES.

Trustee Maki asked what the zoning issues were and if the property was on Brookfield.

Planner Woodward replied that there are several issues with the property. He violated three ordinances; he built a lot of additions without permits and some of them encroached on setbacks, he had nuisance and vehicle violations. We got a judgement last November and he was given

some time to comply, he did not do that and we had to go back to court. Nothing was resolved during the second Court hearing except the judge told Manthey that the Township could legally take down the buildings. Manthey came in the next day and got his permits and moved the building. It is all resolved now.

PUBLIC COMMENT.

Lee Blondeau, North Tracy Lane – Wondered if the Board discussed the Freeman property? If so he will read the minutes when they are complete.

INFORMATIONAL REPORTS AND COMMUNICATIONS

- A. Minutes – Township Planning Commission, Regular Meeting of June 15th, 2015 and Special Meeting of June 25, 2015.

- B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of June 18th, 2015.

- C. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of June 17th, 2015 and July 15th, 2015 Drafts.

- D. Minutes – US 41 Corridor Advisory Group, Regular Meetings of May 12, 2015 and June 9, 2015.

- E. Correspondence – Iron Ore Heritage Trail Authority Report of June 2015.

- F. Plans for Lions Field Trailhead Project

Supervisor Walker adjourned the meeting at 6 :40 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

SEPTEMBER 2, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, September 2, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Judy White, Mark Maki, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Kelly Drake Woodward, Suzanne Sundell, Dale Throenle, Mike Disch, Brad Johnson, Greg Zyburt, Scott Jennings, Lee Gould.

MINUTES –AUGUST 5, 2015 REGULAR MEETING.

Greenberg moved Lynch seconded to approve the minutes of the Regular meeting of August 5, 2015 with one correction.

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Supervisor Walker advised the Board that the draft agenda is emailed to them 10 days before the meeting. We should institute a practice that any changes/additions to the agenda must be presented by noon the Wednesday prior to the Board meeting. This will allow for staff input and transparency to the public. Emergency items can still be added to the agenda.

Trustee Maki feels that we can amend the current policy to state that.

This policy change will be brought back to the Board at the October meeting.

Bohjanen moved Greenberg seconded the approval of the agenda as presented.

MOTION CARRIED.

PUBLIC COMMENT.

Deborah Mulcahey, 633 Lakewood Lane – Commented on population decrease in Chocolay Township, road safety, 2016 budget, sewer rate increases, decreasing property values, 100 additional hours for the Community Development Coordinator, zoning and enforcement of short term rentals.

ACCOUNTS PAYABLE AND PAYROLL.

Maki moved White seconded that bills totaling \$8,454.87 including checks numbered 20432-20459 and bills totaling \$47,983.60 including checks numbered 20460-20490 are approved for payment and that the payroll for August 13, 2015 for \$35,553.86 including checks numbered 22457-22491 and 10202-10207 and ACH payments for Federal tax, State tax and MERS; August 27, 2015 payroll for \$37,840.75 including checks numbered 22492-22529 and 10208-10212 and ACH payments for Federal tax, State tax and MERS be approved for payment.

MOTION CARRIED.

FINANCIAL REPORT.

White moved Engle seconded to approve the July 2015 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Treasurer Greenberg informed the Board that we had two C/D's mature in August. We no longer have C/D's maturing on a monthly basis. With the interest rates so low, the investing is a little trickier and the longer time frame C/D's are providing the best rates.

Lynch moved Engle seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.
MOTION CARRIED.

PRESENTATIONS - LAKE SUPERIOR COMMUNITY PARTNERSHIP PERFORMANCE REPORT.

Amy Clickner, CEO of Lake Superior Community Partnership gave a presentation to the Board on what the Partnership offers the community; which is economic growth and development. The make-up of the business community served is 88% retention/expansion of existing businesses, 11% on startup businesses and 1% toward attracting prospective businesses. The partnership has worked with 15 clients in Chocolay Township in 2015 with 255 jobs impacted and 16 jobs projected.

SUPERVISOR'S REPORT.

- Planning Director Kelly Drake Woodward has accepted a job closer to her family in the Kansas/Missouri area. We are sorry to see her leave and wish her well.
- Progress Report on Silver Creek Recreation Area Communications Tower Project. The tower is in place and the conduit has been laid for power and cable. We are looking for completion in thirty days.

Trustee Maki commented that the Planning Director/Zoning Administrator position should be interviewed and hired by the Board. The Board discussed this idea and did not want to change the hiring process that is currently in place.

CONSIDERATION OF RECOMMENDATION FROM PLANNING COMMISSION ON COUNTY HEALTH DEPARTMENT GRANT FOR COMPLETE STREETS PROJECT.

Greenberg moved Maki seconded to pursue Marquette County Health Department "Building Healthy Communities" grant funds to design a paved extension of the existing bike path to connect existing non-motorized facilities along Cherry Creek Road with the Cherry Creek School and authorize the Township Supervisor to execute a Memorandum of Understanding on behalf of the Township.

MOTION CARRIED.

AUTHORIZATION TO REHABILITATE SILVER CREEK RECREATION AREA WELL WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Lynch moved Greenberg seconded to allow up to \$3,400.00 from the Capital Improvements Fund Recreation and Properties account 401.756.972 to have Silver Creek's well air lifted and the pump replaced.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #8 TO REFLECT RECEIPT OF STATE DISTRIBUTION OF FINE AND PENALTY DOLLARS FOR POLICE TRAINING.

White moved Lynch supported Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated capital improvements fund receipts within the township on October 20, 2014 for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Police Training			
Capital Outlay	\$1,101.54	\$482.45	\$1,583.99
401.306.957			
REVENUE	PREVIOUS	CHANGE	AMENDED
State of MI			
401.543	\$50,000.00	\$ 482.45	\$50,482.45

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #9 TO REFLECT RECEIPT OF UTILITY REVIEW COMMITTEE DISTRIBUTION OF FRANCHISE FEE REVENUE.

White moved Bohjanen second that Whereas, a budget was adopted by the Chocloy Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUE			
Miscellaneous Revenue			
401.698.000	\$ 27,650.53	+\$2,110.57	\$29,761.10

EXPENDITURE

Streets-Land Improvements			
401.440.972	\$ 8,902.62	+\$2,110.57	\$11,013.19

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

AUTHORIZATION TO PURCHASE HELMET CAM AND GO PRO CAMERAS WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Maki moved Greenberg seconded to authorize the Fire Department to purchase a helmet cam, two Go Pro cameras, mounts and external hard drive for a total cost of \$1,172.00; this is to be purchased from KBIC funds in the Capital Improvements Fund account 401.340.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

DISCUSSION OF SANDS TOWNSHIP LETTER TO MARQUETTE COUNTY SOLID WASTE AUTHORITY REGARDING CONSTITUENT MUNICIPALITIES.

The Board discussed the letter from Sands Township regarding the Marquette County Solid Waste Authority taking action to remove Marquette County from the Landfill Authority. The Board agrees with Sands that Marquette County should not be removed from the Authority. Manager Lawry will prepare a draft letter to that affect, and bring it back to our Township Board at the October meeting.

DISCUSSION OF DRAFT 2016 BUDGET.

Supervisor Walker asked the Board to bring forth any questions, comments and changes to the budget at this meeting. If there are any changes, we need to give the Manager time to make them and bring the budget back to the Board.

The Board discussed mileage for the assessor, employee wage increase of .50 per hour, employees picking up an additional percent of health costs, percent increases vs amount per hour, wage studies and the fact that finding comparables for a wage study are difficult, the fact that shrinking revenue and population does not mean shrinking work load, adding 100 hours to the Community Development Coordinator position for zoning enforcement fieldwork, summer fieldwork for the assessing department, road funding with Capital Improvements Fund dollars, future millage request for road millage, seal coating roads instead of paving roads. The Board did not make changes to the FY2016 budget presented to the Board.

Treasurer Greenberg made a suggestion that the Board may want to consider for the 2017 budget year. We have two more years of collecting the Fire millage. We may want to consider funding the last year from the general fund – fund balance and forgiving the final year of Fire Millage. We could then have time to look at numbers to propose a Road Millage. The Board was in favor of exploring this idea.

PUBLIC COMMENT.

None.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Township Planning Commission, Regular Meeting of July 20th, 2015.
- B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of July 16th, 2015.
- C. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of August 19th, 2015 Draft.
- D. Minutes – US 41 Corridor Advisory Group, Regular Meeting of July 14th, 2015.
- E. Minutes – Marquette County Road Commission Township Relations Committee, Regular Meeting of May 7, 2015.
- F. Minutes – Utility Review Committee, Regular Meeting of July 31, 2014.

Supervisor Walker adjourned the meeting at 7:00 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

OCTOBER 7, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, October 7, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Judy White, Mark Maki, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Suzanne Sundell, Brad Johnson, Greg Zybert.

MINUTES –September 2, 2015 REGULAR MEETING.

Greenberg moved Bohjanen seconded to approve the minutes of the Regular meeting of September 2, 2015 as presented.

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

White moved Engle seconded the approval of the agenda as presented.

MOTION CARRIED.

PUBLIC COMMENT.

Deborah Mulcahey, 633 Lakewood Lane – Commented that Chocolay Township is not transparent because the minutes do not reflect full comments made at meetings, the use of (he) in the zoning administrator hiring (section 17), hiring the right person to do the Zoning job (someone that will stand up) and if the Township is not going to require the Zoning Administrator to do their job then we do not need a Zoning Ordinance.

ACCOUNTS PAYABLE.

Lynch moved Bohjanen seconded that bills totaling \$24,252.57 including checks numbered 20491-20511, bills totaling \$52,775.57 including checks numbered 20512-20549 and bills totaling \$50,879.49 including checks numbered 20550-20568 are approved for payment.

MOTION CARRIED.

The Board had questions on checks numbered 20509 State of Michigan and 20493 Bensinger Cotant. Manager Lawry responded to questions.

PAYROLL.

Greenberg moved Lynch seconded that the payroll for September 10, 2015 for \$34,237.30 including checks numbered 22530-22553 and 10214-10219 and ACH payments for Federal tax, State tax and MERS; September 24, 2015 payroll for \$35,537.94 including checks numbered 22554-22585 and 10220-10225 and ACH payments for Federal tax, State tax and MERS be approved for payment.

MOTION CARRIED.

FINANCIAL REPORT.

White moved Engle seconded to approve the July 2015 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Engle moved White seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

CERTIFICATE OF APPRECIATION TO MARQUETTE LITTLE LEAGUE FOR IMPROVEMENTS TO SILVER CREEK RECREATION AREA.

Supervisor Walker presented the certificate to Mitch Koetje, Marquette Little League for their efforts in making improvements to the Silver Creek Recreation Area ballfields. They completed a project that built covered dugouts, raised the pitcher's mound and clay tiled home base. The project that they completed with volunteer time and material donations is worth \$28,000.00. This is now a Township asset.

CERTIFICATE OF APPRECIATION TO KELLY DRAKE WOODWARD FOR DEDICATED SERVICE TO CHOCOLAY TOWNSHIP.

Supervisor Walker commented that Chocolay Township is a better place because of her involvement here and we will miss her.

APPOINTMENT OF PLANNING DIRECTOR/ZONING ADMINISTRATOR.

The Board discussed the fact that the candidate the hiring committee recommended for hiring withdrew her name from consideration. Manager Lawry put together a five step process to fill the vacant position. The process would repost the position nationwide; make an offer of irregular part-time employment up to 6 months to Mr. Tom Murray, increase the scheduled work hours of the Community Development Coordinator Dale Throenle to full time under the tutelage of Mr. Murray. Explore internal redistribution of responsibilities related to technology, risk management and grants administration and reevaluate performance and options in 3-6 months.

Trustee Maki had questions on the other applicants and why we did not offer the position to them. Manager Lawry responded for the hiring committee.

Greenberg moved Lynch seconded that the Board authorize the Manager to implement the steps outlined in his memo dated October 7, 2015 to explore options for filling the vacant Planning Director/Zoning Administrator position. It is further recommended that the appointment of Mr. Tom Murray as Planning Director/Zoning Administrator be approved for a period not to exceed six months with compensation consistent with the provisions of the Personnel Policy & Procedures Manual and as approved by the Township Supervisor be approved by the Board

Trustee Maki suggested that we should consider hiring Mr. Throenle for the position and feels that he does not need training. After three months we can evaluate how it is working. In this discussion the Board felt it prudent to bring Mr. Murray in on a temporary basis to work with Mr. Throenle through the transition period.

MOTION CARRIED. (One no vote - Maki)

DISCUSSION OF SANDS TOWNSHIP LETTER TO MARQUETTE COUNTY SOLID WASTE AUTHORITY REGARDING CONSTITUENT MUNICIPALITIES.

Greenberg moved Bohjanen seconded to send a letter in support of Sands Township in its objection to the removal of Marquette County as a constituent municipality of the Authority, to the Marquette County Solid Waste Management Authority, with copies to constituent municipalities.

MOTION CARRIED.

CONSIDERATION OF AMENDMENT TO SILVER CREEK RECREATION AREA UTILITY EASEMENT TO AMERICAN TOWER COMPANY.

White moved Engle seconded, to authorize the Township Supervisor and Township Clerk to execute on behalf of the Township the legal documents required to grant appropriate access and utility easements to American Tower for service of the communications tower leasehold at the Silver Creek Recreation Area.

MOTION CARRIED.

CONSIDERATION OF AN AMENDMENT TO BOARD POLICY ON MEETING TIMES AND AGENDA.

Greenberg moved White seconded approve the update to the Board policy on Regular meeting times and Agenda.

MOTION CARRIED.

CONSIDERATION OF A RESOLUTION TO CORRECT A MINISTERIAL ERROR IN THE TOWNSHIP ZONING MAP.

White moved Lynch second that

WHEREAS, in 2006, the Board of Trustees of the Charter Township of Chocolay, after following all statutory requirements, approved an amendment to the Chocolay Township Zoning Map as follows: *“That the properties commonly known as 351 W. Main Street and 2401 US-41 South located on the north side of Main Street and the east side of US-41 South in Section 6, T.47N-R.24W encompassing approximately 1.56 acres in total comprised of tax parcel code 52-02-201-001-01 to be rezoned from R-1 to R-3 and tax parcel code 52-02-201-001-00 to be rezoned from C-2/R-1 to R-3”*; and

WHEREAS, the Official Zoning Map was never updated to reflect this official amendment; and WHEREAS, during the 2008 Zoning Ordinance amendment, the map was also never updated to reflect this official amendment; and

WHEREAS, the Official Zoning Map is currently inconsistent with official action taken by the Charter Township of Chocolay to rezone the subject parcels, currently combined and identified and hereafter referred to as parcel #52-02-201-001-00, located at 351 W. Main St, with legal tax description of Menze Replat of Part of Block 1, Block A, Block B in Sargent’s Plat of the Village of Harvey (Lots 1 and 2); and

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Chocolay Board of Trustees, Michigan hereby reaffirms the 2006 rezoning of parcels 52-02-201-001-00 and 52-02-201-001-01 to R-3; and

BE IT FURTHER RESOLVED that the Charter Township of Chocolay Board of Trustees, Michigan hereby affirms that this action is consistent with designation of the parcel now identified as 52-02-201-001-00 as the current equivalent zoning designation of MFR; and

BE IT FURTHER RESOLVED that the Township Zoning Administrator is authorized to amend the official zoning map to reflect this official action;

AND FURTHER, that the Charter Township adopts this resolution at its meeting, held on Wednesday, October 7, 2015.

Trustee Maki feels this should go through the normal process of a rezoning including advertising and a public hearing.

Supervisor Walker stated this is not a rezoning, it was zoned properly in 2006; the zoning map was not updated properly in 2006 or 2008.

MOTION CARRIED. (One no vote - Maki)

FIRST READING OF PROPOSED AMENDMENT TO ORDINANCE #55 VEHICLE PARKING AND STORAGE.

Maki moved Greenberg seconded to postpone the first reading of Ordinance #55 until the November Board meeting.

MOTION CARRIED.

CONSIDERATION OF LETTER OF SUPPORT AND AGREEMENT TO SERVE AS PASS-THROUGH AGENCY FOR LAKESTATE INDUSTRIES REQUEST FOR KBIC 2% FUNDS.

Supervisor Walker stated that Lakestate Industries and KBIC are both making this request. The Board discussed the fact that we cannot make a direct contribution.

Greenberg moved Lynch seconded that the Board authorize a letter to the Keweenaw Bay Tribal Council supporting the request for funds by Lakestate Industries and agreeing to provide funds so designated by the Tribe to that organization. It is further recommended that after the Township receives its next disbursement of 2% funds, a separate agreement be developed between the

Township and Lakestate Industries that uses funds from KBIC to compensate Lakestate for specified improvements or maintenance at the Township Lions Field Recreation Area.
 MOTION CARRIED.

AUTHORIZATION TO PURCHASE MATERIAL SPREADER WITH CAPITAL IMPROVEMENT FUND DOLLARS.

White moved Engle seconded that the Chocolay Township Board authorize Brad Johnson, DPW Foreman to accept the bid in the amount of \$1,650.00 from Michigan Sales John Deere for the Frontier spreader and options. This is to be purchased from the Capital Improvement Fund Parks and Recreation account #401.756.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

AUTHORIZATION TO PURCHASE CASH RECEIPTING PROGRAM WITH CAPITAL IMPROVEMENT FUND DOLLARS.

Lynch moved White seconded to purchase the Cash Receipting Program from Tyler Technology that includes installation and online training for an amount not to exceed \$2,500.00 from the Clerk Department in the Capital Improvement Fund account 401.215.977.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

AUTHORIZATION TO PURCHASE REPLACEMENT MODEMS FOR POLICE CARS WITH DRUG LAW ENFORCEMENT MONEY.

Maki moved Bohjanen seconded to approve the purchase of two vehicle modems including installation, for the Police Department at a cost not to exceed \$2,461.35. This will be paid from the Drug Law Enforcement Money Fund Account #265.305.957.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

DECLARATION OF SURPLUS PROPERTY. (BUNKER GEAR WASHER & SIREN.)

White moved Greenberg seconded to declare the Fire Department bunker gear, washer and siren as surplus equipment and authorize their disposal for scrap value or through transfer to another local jurisdiction in recognition of their cooperation and assistance to Chocolay Township.

MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #10 TO REFLECT MMRMA RISK AVOIDANCE PROGRAM REIMBURSEMENT FOR LIONS FIELD FENCE SAFETY IMPROVEMENTS.

Greenberg moved White seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of the award of an unbudgeted MMRMA RAP grant it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUE			
Miscellaneous 401.698.000	\$29,761.10	+\$ 5,000.00	\$34,761.10
EXPENDITURE			
Recreation & Grants			
Land Improvements			

401.708.972 \$29,828.94 +\$ 5,000.00 \$34,828.94

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None

MOTION CARRIED.

CONSIDERATION OF LETTER OF SUPPORT FOR CHARTER COMMUNICATIONS ACQUISITION OF TIME WARNER CABLE AND BRIGHT HOUSE NETWORKS.

Lynch moved Bohjanen seconded that the Board send a letter in support of the proposed merger of Charter Communications, Time Warner Cable and Bright House Networks.

MOTION CARRIED.

REQUEST FOR ADOPTION OF MARQUETTE COUNTY HAZARD MITIGATION PLAN.

Greenberg moved White seconded that the Board approve the attached resolution to adopt the Marquette County Hazard Mitigation Plan, as updated in 2015 and to use the plan as a resource in developing public education materials for Township residents.

MOTION CARRIED.

CONSIDERATION OF 2016 BUDGET ADOPTION CALENDAR AND DISCUSSION OF CHANGES TO PROPOSED BUDGET.

Engle moved Lynch seconded, to schedule all public hearings required for approval of the 2016 budget for 5:30 p.m., November 4, 2015, and to advertise for a combined Truth-in-Taxation and budget approval hearing.

MOTION CARRIED.

PUBLIC COMMENT.

Deborah Mulcahey, 633 Lakewood Lane –In regard to your resignation of Planning Director; suggested that the Township utilize CUPPAD. She had less than positive interaction with Mr. Murray. She is glad the Board postponed Ordinance #55 and would like the Board to consult Dick Arnold on the Ordinance. Rear yard definition should be looked at, especially on Waterfront property.

Treasurer Greenberg - commented on the Hazard Mitigation Plan showed Chocolay Township's greatest risks were flood and fire and we are doing a great job managing those.

Trustee Maki – We have Planning issues to deal with; resort rentals, land division ordinance and updating zoning maps. We are not going to get the work accomplished with a part time or temporary person in the Planning/Zoning position.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Township Planning Commission, Regular Meeting of August 17th, 2015.
- B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of August 20th, 2015.
- C. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of September 16th, 2015 Draft.
- D. Minutes – US 41 Corridor Advisory Group, Regular Meeting of August 11th, 2015.
- E. Minutes – Northern Michigan Public Service Academy September 17th, 2015.
- F. Correspondence – Charter Communications Notice of Price Adjustment.

Supervisor Walker adjourned the meeting at 6:35 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

NOVEMBER 4, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, November 4, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Judy White, Mark Maki, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Suzanne Sundell, Dale Throenle, Mike Disch.

MINUTES –October 7, 2015 REGULAR MEETING.

Greenberg moved Engle seconded to approve the minutes of the Regular meeting of October 7, 2015 as presented.

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

White moved Lynch seconded the approval of the agenda as presented.

MOTION CARRIED.

PUBLIC COMMENT.

Dan Freberg, 112 Orchard Lane – Representing the Marquette Area 4th of July Celebration Committee; would like to thank Chocolay Township for their annual support to the celebration.

Richard Arnold, 312 County Road 545 - Made comments on proposed amendments to Ordinance #55. He chose Chocolay Township 30 years ago because it was a nice looking area; he feels it has slipped away from that. Section 4.C. states that vehicles over 8 feet tall have to be stored at least 10 feet from the lot line and another section does not allow storage of vehicles. Section 4.D.3 gives authority to grant waivers to the Zoning Administrator; he feels that waivers should be made by the Appeals Board. Section 5.D. agricultural vehicles should not be allowed to be stored on Lakewood Lane. Three pieces of agricultural vehicles could be allowed in a yard; he does not agree with that. Section 6 allows up to 3 inoperable vehicles to be stored for a period not to exceed 14 days. Section 7 allows up to 3 recreation vehicles or trailers to be stored at one time and temporary occupancy of a trailer for 90 days. The Ordinance allows any number of vehicles in the rear yard. He feels that vehicle stored on the property should be owned by the property owner.

PUBLIC HEARING ON AND CONSIDERATION OF PROPOSED 2016 SEWER RATES AND CHARGES.

The public hearing was opened and the following comments were made:

Clerk Engle is concerned that we are not close to having enough money in the sinking fund; we need to increase rates today and then raise them to what the engineering study finds after the study is complete.

Treasurer Greenberg feels we need the study to have facts to back up a raise in rates.

Trustee Lynch feels we need to fund appreciated assets.

Manager Lawry plans on having the study done in 2016 and did not want to raise the rates twice in 2016. If the Board chose to raise the rates now, we would have to advertise for a separate public hearing with the change in rate.

The Public hearing was closed.

After conducting a public hearing on the proposed rates, Greenberg moved, Lynch seconded to adopt the following rate resolution as specified by the Township Sewer Ordinance:

Whereas, the revenues and expenditures for the wastewater collection and treatment system have been reviewed, and

Whereas, the current user fee of \$31.00 per month is adequate for the projected 2016 system replacement cost, and

Whereas, the equivalent user fee of \$31.00 per month will be sufficient to offset the Township share of 15.73 per equivalent user per month, to pay the O. M. & R. cost for the wastewater treatment plant.

Now, therefore be it resolved the Chocolay Township Board establishes the equivalent user fee of \$31.00 per month and a new user connection fee of \$350.00 beginning January 1, 2016 through December 31, 2016, or until amended by resolution.

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Walker.

NAYS: Engle.

MOTION CARRIED.

The Board will keep the rates at the 2015 level until the Engineering Study is done in 2016; with appropriate rate increases to be put in place with information gathered by the study.

PUBLIC HEARING ON AND CONSIDERATION OF PROPOSED 2016 FEE SCHEDULE.

The public hearing was opened and no comment was made. Public hearing closed.

Greenberg moved White seconded to adopt the 2016 fee schedule as presented.

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

PUBLIC HEARING ON PROPOSED 2015 MILLAGE RATES AND GENERAL APPROPRIATIONS ACT FOR 2016.

The public hearing was opened and no comment was made. Public hearing closed.

ACCOUNTS PAYABLE.

Bohjanen moved Engle seconded that bills totaling \$34,933.54 including checks numbered 20569-20597 and bills totaling \$27,029.27 including checks numbered 20598-20625 are approved for payment.

MOTION CARRIED.

PAYROLL.

White moved Lynch seconded that the payroll for October 8, 2015 for \$38,848.46 including checks numbered 22586-22623 and 10226-10231 and ACH payments for Federal tax, State tax and MERS; October 12, 2015 for \$273.91 including checks 22624-22625 and October 22, 2015 payroll for \$36,291.59 including checks numbered 22626-22659 and 10232-10237 and ACH payments for Federal tax, State tax and MERS be approved for payment.

MOTION CARRIED.

FINANCIAL REPORT.

Engle moved Bohjanen seconded to approve the September 2015 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Lynch moved Engle seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

PLANS FOR LIONS FIELD IRON ORE HERITAGE TRAIL IMPROVEMENTS.

Bill Sanders, Sanders and Czapski Associates of Marquette, presented engineering plans for the Lions Field Trailhead Development and Park Improvement. The plans will be submitted to the DNR for a grant approval. He discussed including volunteers in the project, and the trail that connects to the Heritage Trail. The project includes public space, pavilion, bathrooms, ballfield improvements and parking area. A survey has been done to document the topography. The pavilion will be built on a new concrete slab; the old one will be demolished.

Manager Lawry informed the Board that the Township sent letters out to abutting property owners inviting them to meet with staff next week to look at plans. We have recently become aware of a DNR program that will provide funding to negotiate and establish additional snowmobile trail easements. We will pursue negotiations with the owners of Hiawatha Drive to have a snowmobile easement on Hiawatha Drive.

APPOINTMENTS TO BOARDS AND COMMITTEES.

Walker moved White seconded the reappointment of:

Scott Jennings to the Personnel Committee for a term ending 12-31-16,
Dale Throenle to the Personnel Committee for a term ending 12-31-16,
Andy Sikkema to the Planning Commission for a term ending 12-31-18,
and Eric Meister to the Planning Commission for a term ending 12-31-18,
MOTION CARRIED.

White moved Lynch seconded to appoint or reappoint the following individuals to the boards, committees, and councils for the specified terms:

Brad Johnson as delegate and Steve Lawry as Alternate to the Marquette Area Wastewater Treatment Authority for terms ending 12-31-18,
Gary Walker as delegate and Brad Johnson as alternate to the East Marquette County Solid Waste Disposal Authority for terms ending 12-31-16,
Mark Maki as Board of Trustees representative to the Zoning Board of Appeals for a term ending 12-31-18,
Karen Alholm as member of the Zoning Board of Appeals for a term ending 12-31-18,
Mary Sanders as Alternate to the Utility Review Committee for a term ending 12-31-18.
MOTION CARRIED.

BOARD CONSIDERATION OF COMPENSATION FOR PLANNING COMMISSION, BOARD OF ZONING APPEALS, AND BOARD OF REVIEW APPOINTEES.

There were no changes to the Board or Commission per diems; they remain at the 2015 rate.

CONSIDERATION OF EMPLOYEE WAGES, EMPLOYEE HEALTH CARE CONTRIBUTION RATES, AND ADOPTION OF REVISIONS TO APPENDIX L OF THE PERSONNEL POLICY MANUAL.

Greenberg moved Bohjanen seconded, to amend Appendix L of the Personnel Policy and Procedures Manual by applying an increase of \$0.50 per hour to wage and salary levels at all steps of the matrix.

Roll Call.

AYES: Maki, Bohjanen, Lynch, Greenberg, Engle, Walker.

NAYS: White.

MOTION CARRIED.

Greenberg moved Lynch seconded, to set the employee participation rate for the cost of the medical benefit plan provided by Chocolay Township at 13% of the combined cost of health insurance premiums and Health Reimbursement Account payments for 2016.

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

CONSIDERATION OF PUBLIC ACT 152 WAIVER.

Maki moved Lynch seconded that

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

- 1) Section 3 – "Hard Caps" Option – limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – "Exemption" Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Board of Trustees of the Charter Township of Chocolay has decided to adopt the Exemption Option as its choice of compliance under the Act;

NOW, THEREFORE BE IT RESOLVED the Board of Trustees of the Charter Township of Chocolay elects to comply with the requirements of 2011 Public Act 152, the Publicly funded Health Insurance Contribution Act, by adopting the annual Exemption Option for the medical benefit plan coverage year December 1, 2015 through November 30, 2016.

Upon a call of the roll, the vote was as follows:

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

MOTION CARRIED.

CONSIDERATION OF GENERAL APPROPRIATIONS ACT FOR 2016 BUDGET.

Engle moved Greenberg seconded that

Whereas, the Township Supervisor has submitted a complete itemized budget proposal for the fiscal year beginning January 1st, 2016, and ending December 31st, 2016, to the Township Board for its consideration; and

Whereas, notice of the public hearing on the budget was published in the Mining Journal, a newspaper of general circulation within the Township, on October 21st, 2015; and

Whereas, a public hearing was held on the proposed budget on November 4th, 2015 at the Chocolay Township Municipal Complex, and a copy of the proposed budget was on file and available for public inspection during regular office hours at the office of the Township Clerk for a period of not less than one week prior to the public hearing;

Now Therefore Be It Resolved:

1. The Township Board adopts the budget as revised and according to designated accounts for the next fiscal year, to wit, beginning January 1st, 2016, and ending on December 31st, 2016, in the amount of \$1,679,000.00 for the General Fund, in the amount of \$0 in the Road Fund, in the amount of \$331,000.00 in the Fire Department Millage Fund, in the amount of \$2,900.00 in the Liquor Law Enforcement Fund, in the amount of \$148,000.00 in the Library Millage Fund, in the amount of \$116,500.00 in the Capital Improvements Fund, and in the amount of \$338,400.00 for the Sewer Fund.

2. The Township Board does hereby appropriate the sum of \$1,795,500.00 for general operating expenses and capital improvements of the Township to be used for the fiscal year beginning January 1st, 2016, and ending December 31st, 2016.
3. The Township Board does hereby appropriate the sum of \$338,400.00 to defray the expense of the operation and debt retirement of the Sanitary Sewer System for the fiscal year beginning January 1st, 2016, and ending December 31st, 2016.
4. The Township Board does hereby appropriate the sum of \$0 for the repairing of the Township Roads to be used for the fiscal year beginning January 1st, 2016, and ending December 31st, 2016.
5. The Township Board does hereby appropriate the sum of \$331,000 for the fiscal year beginning January 1st, 2016 and ending December 31st, 2016 for retirement of debt associated with constructing and equipping the fire station.
6. The Township Board does hereby appropriate the sum of \$2,900.00 for the enforcement of Liquor Laws of the State of Michigan for the fiscal year beginning January 1st, 2016, and ending December 31st, 2016.
7. The Township Board does hereby appropriate the sum of \$148,000.00 for contractual services with the Peter White Public Library for the fiscal year beginning January 1st, 2016, and ending December 31st, 2016.
8. The Township Board does hereby levy 3.7526 mills for general operations; extra voted are 0.7514 for library, and 1.6833 for fire department.
9. All resolutions and parts of resolutions in so far as they conflict with provisions of this resolution are rescinded.
10. The budget adoption and appropriation resolution shall now and hereafter also be known as the General Appropriation Act conforming to Public Act No. 621 of 1978, the Michigan Uniform Budgeting Act.

Roll Call.

AYES: Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: Maki.

MOTION CARRIED.

SUPERVISOR'S SALARY

Greenberg moved Bohjanen seconded that the salary for the office of Supervisor shall be set in the amount of \$12,000.00 for the Fiscal Year 2016, which begins January 1st, 2016, and ends December 31st, 2016.

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

TREASURER'S SALARY

Maki moved Engle seconded that the salary for the office of Treasurer shall be set in the amount of \$10,000.00 for the Fiscal Year 2016, which begins January 1st, 2016, and ends December 31st, 2016.

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

CLERK'S SALARY

Lynch moved Greenberg seconded that the salary for the office of Clerk shall be set in the amount of \$11,850.00 for the Fiscal Year 2016, which begins January 1st 2016, and ends December 31st, 2016.

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

TRUSTEE’S PER DIEM

Greenberg moved Engle seconded that the per diem for the office of Trustee shall be set in the amount of \$75.00 per meeting for the Fiscal Year 2016, which begins January 1st, 2016, and ends December 31st, 2016.

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

CONTINUATION OF FIRST READING OF PROPOSED AMENDMENT TO ORDINANCE #55 VEHICLE PARKING AND STORAGE.

Trustee Maki would like the Board to send this ordinance back to the Planning Commission with questions that the Board has and questions that Dick Arnold has. Trustee Maki asked Mr. Arnold for his specific questions in writing.

The Supervisor asked if we have enough specifics from Mr. Arnold’s comments to formulate his questions for the Planning Commission. Manager Lawry responded that we will listen to the tape and prepare a list of questions.

Trustee Lynch has questions on Section 6. A.1., A.2. and A. 3. The time frames do not make sense.

Trustee Bohjanen who is also the Board representative on the Planning Commission stated that the reason for the different time frames is it is referring to front and side yard vs. back yard. He is not totally in favor of all the changes written into this Ordinance, but the purpose of the amendment to the Ordinance was to make it clearer, more specific and enforceable. An Ordinance is meant to be written for the entire community, not solve disputes between neighbors. It is written with health, safety and general wellbeing of the populous in mind.

Bohjanen moved Lynch seconded that we postpone the first reading of Ordinance #55 until questions have been prepared to present to the Board to be reviewed for a decision to either continue on or send Ordinance #55 back to the Planning Commission.

MOTION CARRIED.

2015 GENERAL FUND BUDGET AMENDMENT #5 TO REFLECT COST AND REIMBURSEMENT FOR SPECIAL ELECTION STATE OF MICHIGAN.

Maki moved White seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated general fund receipts within the township On November 20, 2014, for the next fiscal year, and, Whereas, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

REVENUE	PREVIOUS	CHANGE	AMENDED
State of Michigan			
101.543	\$12,100.00	+\$4,004.20	\$16,104.20
EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Elections			
Per Meeting			

101.190.710	\$2,100.00	+\$1,867.17	\$3,967.17
Elections			
Office Supplies			
101.190.727	\$1,000.00	+ \$ 560.00	\$1,560.00
Elections			
Printing			
190.728	\$ 500.00	+ \$ 299.90	\$ 799.90
Elections			
Postage			
101.190.729	\$ 600.00	+ \$ 534.18	\$1,134.18
Clerk			
Salaries			
101.215.702	\$91,764.00	+ \$482.61	\$92,246.61
Recreation & Properties			
Salaries			
101.756.702	\$62,100.00	+ \$260.34	\$62,360.34

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

2015 GENERAL FUND BUDGET AMENDMENT #6 TO REFLECT RISK AVOIDANCE PROGRAM GRANT FOR POLICE DEPARTMENT TRAINING.

Greenberg moved Engle seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated General Fund receipts within the township on October 20, 2014 for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues it is necessary to modify the aforesaid budget. Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
Police Department Training	\$8,475.00	+\$ 347.50	\$8,822.50
101.305.715			

REVENUE	PREVIOUS	CHANGE	AMENDED
Miscellaneous	\$17,601.00	+\$ 347.50	\$17,948.50
101.698			

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #11 TO REFLECT RECEIPT OF POLICE TRAINING FUNDS FROM STATE OF MICHIGAN.

Maki moved Greenberg seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated capital improvements fund receipts within the township on October 20, 2014 for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues and/or revenues and expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Police Training			

Capital Outlay \$1,583.99 +\$514.90 \$2,098.89
 401.306.957

REVENUE PREVIOUS CHANGE AMENDED
 State of MI
 401.543 \$50,482.45 +\$514.90 \$50,997.35
 Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

APPLICATION OF DELINQUENT SEWER CHARGES AS TAX LIENS.

Greenberg moved White seconded to accept the list of delinquent sewer charges and penalties as allowed in Ordinance 39 section E.2.c. to be added to the Chocolay Township December 2015 tax roll.

Name	Tax ID Number	Address	City, State, Zip	Amount Due
Marc Gilmore	52-02-490-002-00	110 Chocolay River Tr	Mqt MI 49855	\$ 368.22
Ray & Margaret Sprowl	52-02-212-001-00	209 Corning Street	Mqt MI 49855	\$ 368.22
Chocolay Childrens Center	52-02-251-006-00	324 Corning Street/197 Terrace	Mqt MI 49855	\$ 693.91
Menhennick	52-02-254-003-00	500 Corning Street/4021 U S 41 So.	Mqt MI 49855	\$ 368.22
Steven & Heather Shaw-Quizno's	52-02-106-043-50	505 Corning Street	Mqt MI 49855	\$ 2,135.67
Susan Racine	52-02-215-006-00	156 E. Fairbanks Street	Mqt MI 49855	\$ 368.22
Randall Goin	52-02-215-009-00	164 E. Fairbanks	Mqt MI 49855	\$ 368.22
David Hillock	52-02-216-010-00	158. E. Wright Place	Mqt MI 49855	\$ 368.22
Linda Morgan	52-02-216-015-00	161 E. Wright Place	Mqt MI 49855	\$ 368.22
Robert & Joni Taylor	52-02-455-036-00	204 Jean Street	Mqt MI 49855	\$ 368.22
Anthony & Karri Rabitaille	52-02-455-038-00	214 Jean Street	Mqt MI 49855	\$ 368.22
Oliver Burns	52-02-455-046-00	225 Judy Street	Mqt MI 49855	\$ 368.22
Linda Bice	52-02-215-015-00	115 Kellog Street	Mqt MI 49855	\$ 368.22
Stacy Eagle	52-02-107-013-00	208 Silver Creek Road	Mqt MI 49855	\$ 150.32
Joe & Barb Menze	52-02-107-063-00	328 Silver Creek	Mqt MI 49855	\$ 368.22
Marc Gilmore	52-02-106-025-20	2220 U S 41 South	Mqt MI 49855	\$ 368.22
David Laurich/Medical Benefits	52-02-106-020-00	2366 U S 41 South	Mqt MI 49855	\$ 368.22
Steve & Sandra Johnson	52-02-206-012-00	2424 US 41 South	Mqt MI 49855	\$ 368.22
Walt & Susan Racine	52-02-251-012-00	2801 US 41 South	Mqt MI 49855	\$ 662.79
A.J. Menhennick	52-02-254-003-00	4021 U S 41 South	Mqt MI 49855	\$ 368.22
Harvey Oil Company	52-02-254-004-00	4025 U S 41 South/4021 U S 41 So.	Mqt MI 49855	\$ 368.22
Shaw's Service	52-02-254-005-00	4027 U S 41 South	Mqt MI 49855	\$ 465.54
Mike & Eva Schlenkert	52-02-455-001-00	132 Veda Street	Mqt MI 49855	\$ 368.22
Jennifer Simula	52-02-207-010-00	219 West Fairbanks	Mqt MI 49855	\$ 368.22
Dave & Bonnie Schwiderson	52-02-107-078-00	735 Willow Road	Mqt MI 49855	\$ 368.22
Tonya Scott	52-02-205-003-00	341 W. Main Street	Mqt MI 49855	\$ 368.22
Matthew & Crystal Dale	52-02-251-023-10	205 W. Terrace Street	Mqt MI 49855	\$ 368.22
Gardner Bess	52-02-210-005-00	334 W. Terrace Street	Mqt MI 49855	\$ 368.22
Judith Charles/Marilyn Kramer	52-02-208-003-00	371 W. Terrace Street	Mqt MI 49855	\$ 368.22
Jeff Bushey	52-02-208-002-00	387 W. Terrace Street	Mqt MI 49855	\$ 368.22
Kristine & Michael Dionne	52-02-106-043-00	110 W. Wright Place	Mqt MI 49855	\$ 368.22
Tammy Riggie	52-02-253-025-00	117. W. Wright Place	Mqt MI 49855	\$ 340.82
Glen Carlson	52-02-213-004-00	350 W. Wright Place	Mqt MI 49855	\$ 368.22
Total Delinquent Amount				\$14,390.99

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

MARQUETTE LITTLE LEAGUE REQUEST TO WAIVE LEAGUE AND TOURNAMENT FEES.

The Board discussed whether we can approve a waiver for a ten year period. Dale Throenle informed the Board that Little League has already put in over \$28,000.00 of improvements to the Silver Creek Ballfield. Treasurer Greenberg asked if we have sufficient field time for others to use if Little League has priority at Silver Creek. Dale Throenle stated that yes there is sufficient field time available for other groups.

Maki moved Greenberg seconded to approve the waiver of league fees for Silver Creek ball field for the Marquette Little League over the next ten years, to approve the waiver of tournament fees for up to twenty tournament days over the next ten years, to grant scheduling priority to Marquette Little League for the use of the field throughout the next ten Little League seasons and to authorize the Township Supervisor to sign a letter of agreement to this effect. These waivers

and the field priority use request would begin with the 2016 Little League season. Fees waived will be based on each year's adopted fee schedule.

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Engle, Greenberg, Walker.

NAYS: None.

MOTION CARRIED.

PUBLIC COMMENT.

Scott Emerson, 119 Lakewood Lane – Requested that the Board consider using the air raid siren for disaster/emergencies only. It is currently being used for every fire call, when all the firemen are already notified by pager and cell phones. Excess noise has adverse health effects.

Jude Catello, 119 Lakewood Lane – Asks that the Board consider people that are negatively affected by the siren sounding. She has a friend that has serious PTSD and cannot live in our community because of the negative effect the siren has on him.

Trustee Bohjanen – Feels there is a benefit to alerting citizens to emergency trucks pulling out onto the highway; but that can be accomplished with lights instead of sound.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of September 17th, 2015.
- B. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of September 16th, 2015 Draft and Special Meeting of September 28th, 2015.
- C. Minutes – US 41 Corridor Advisory Group, Regular Meeting of September 8th, 2015.
- D. Correspondence – Negaunee Township Board of Trustees Regarding Actions of the Marquette County Solid Waste Management Authority.
- E. Correspondence – Dr. Scott Emerson Regarding Continued Use of Fire Alert Siren.

Supervisor Walker adjourned the meeting at 7:05 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

NOVEMBER 19, 2015
SPECIAL BOARD MEETING

A Special meeting of the Chocolay Township Board was held on Wednesday, November 19, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 4:00 p.m. The purpose of the meeting was to discuss a change in health insurance carrier for 2016.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Judy White, Mark Maki, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Suzanne Sundell, Dale Throenle.

AGENDA – ADDITIONS/DELETIONS.

There were no changes to the agenda.

PUBLIC COMMENT.

Treasurer Greenberg wanted to apologize for his comment he made at the last meeting about the Board of Light and Power increase. What he was trying to say is that increasing our sewer rates without documentation would be difficult for our citizens on top of the Board of Light and Power increase. He wants a study completed before we increase rates.

Manager Lawry informed the Board that the State Insurance Commission will not allow Consumers Mutual to do business in Michigan after December 31, 2015. They do not have adequate reserves to continue past December 31, 2015. There is one other potential provider that we could look at, but they have not established everything that they need to within the county and we could find ourselves again scrambling to find another provider if we went with them. Vast Insurance is urging us to complete all paperwork with Blue Cross Blue Shield before Thanksgiving if we want to pick up insurance by January 1, 2016.

Trustee Bohjanen had questioned if this was a scheduled reduction in payment by the Federal Government or did it just arbitrarily come out of the sky. Manager Lawry answered that the Federal Government was supposed to pay 100% of reinsurance but only paid out 12.5% with little advance notice.

Greenberg moved White seconded, to authorize the Supervisor and/or Clerk to sign the required documents to terminate health insurance coverage with Consumers Mutual Insurance and purchase coverage through the Blue Cross Blue Shield SB HRA PPO Gold 4000 plan for the 2016 calendar year in accordance with the attached proposal from VAST Insurance

MOTION CARRIED.

Manager Lawry told the Board that he will not present a budget amendment on health insurance until well into 2016. We want to know exactly what the premium difference is and how staffing level insurance coverage changed after the Planning Director position is filled. The employee portion will also change with the difference in premium and our HRA will look different with the higher deductible.

Trustee Maki asked if there is an additional cost for employees. Manager Lawry indicated that their 13% will be a larger amount with the increased premium and their HRA portion will go up because usage will go up with the high deductible. The higher deductible is a potential additional \$400.00 out of pocket per insured person if they maxed out their \$4,000.00 deductible.

PUBLIC COMMENT.

None.

Supervisor Walker adjourned the meeting at 4:15 p.m.

Max Engle, Clerk

Gary Walker, Supervisor

DECEMBER 2, 2015

A Regular meeting of the Chocolay Township Board was held on Wednesday, December 2, 2015 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, John Greenberg, Max Engle, Judy White, Mark Maki, Richard Bohjanen, David Lynch.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Suzanne Sundell, Dale Throenle, Greg Zyburt.

MINUTES –NOVEMBER 4, 2015 REGULAR MEETING AND NOVEBER 19, 2015 SPECIAL MEETING.

Bohjanen moved White seconded to approve the minutes of the Regular meeting of November 4, 2015 as presented.

MOTION CARRIED.

Lynch moved White seconded to approve the minutes of the Special meeting of November 19, 2015 as presented.

MOTION CARRIED.

Treasurer Greenberg and Trustee Maki arrived.

AGENDA ADDITIONS/DELETIONS.

Engle moved Lynch seconded the approval of the agenda as presented.

MOTION CARRIED.

PUBLIC COMMENT.

None.

ACCOUNTS PAYABLE.

Engle moved Maki seconded that bills totaling \$14,826.37 including checks numbered 20626-20664 and bills totaling \$42,907.14 including checks numbered 20665-20692 are approved for payment.

MOTION CARRIED.

Trustee Bohjanen had a question on the difference in rate for the December health insurance and the January health insurance bill. Manager Lawry explained that it is a combination of a rebate on the December bill and the fact that the December bill is only health and the January bill includes health, dental and vision.

PAYROLL.

White moved Lynch seconded that the payroll for November 5, 2015 for \$33,286.47 including checks numbered 22660-22679 and 10238-10243 and ACH payments for Federal tax, State tax and MERS and November 19, 2015 payroll for \$35,829.59 including checks numbered 22680-22714 and 10244-10249 and ACH payments for Federal tax, State tax and MERS be approved for payment.

MOTION CARRIED.

FINANCIAL REPORT.

Engle moved Bohjanen seconded to approve the October 2015 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Treasurer Greenberg reported that there was no investment activity in November and we do have one C/D maturing in December.

Engle moved Lynch seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

PRESENTATION- PURCHASE OF PROPERTY FOR U. P. LAND CONSERVANCY PARK.

Chris Burnette from the Land Conservancy gave an overview of plans and requested that the Township Board continue their support of the project by signing a letter of support while the Land Conservancy tries to raise money for the parcel. The parcel is on Bayou consisting of 14 acres and three parcels; it borders on Main Street and the recreational trails. Current owners are Dan and Kim Di Loreto. The intent is that U.P Land Conservancy will own the property and would intend to form Friends of the Chocoy Bayou to help support ongoing maintenance and programs. We have an appraisal (thanks to support from Chocoy Township) and a purchase agreement that runs until May 9, 2016. We have to raise about \$175,000.00 for the parcel.

Trustee White had a question about the land being taken off the tax roll as a nonprofit. Mr. Burnett replied that is true if they requested to be exempt.

Trustee Maki had questions on the land division problems that go with this property and wondered if the Land Conservancy members aware of it. He feels that this will be a problem if they purchase the property. He is in favor of this property being a preserve not a park. The land division issue needs to be resolved.

Manager Lawry informed the Board that the Land Conservancy is aware that they currently cannot get a zoning compliance permit and that it will take a procedure to recombine the parcels

or reverse the split to nullify the court decision that prevented future zoning compliance permits to be issued on the property.

Treasurer Greenberg and Trustee Lynch wondered if this issue would prevent the Township from signing a letter of support for the project. Supervisor Walker does not feel this issue should prohibit our letter of support for the project. Both the U. P. Conservancy and the Township are aware of the issues that Trustee Maki is voicing.

Lynch moved White seconded to send a letter of support to the U.P. Land Conservancy in support of their Bayou project.

MOTION CARRIED. (1 Nay – Maki)

CONTINUATION OF FIRST READING OF PROPOSED AMENDMENT TO ORDINANCE #55 VEHICLE PARKING AND STORAGE.

Trustee Maki commented that this issue started 15 years ago. Mr. Arnold approached the Township about cleaning up some junk in the Township and handed in a petition about this issue with 150 signatures. The amended ordinance is less restrictive than the current one. He discussed the fact that the old and new ordinance both allows up to 3 inoperable vehicles on the property. Also 3 recreational vehicles are allowed on residential property. Who is the enforcement officer? How many junk cars are allowed on the property? We still need to have questions answered.

Trustee Bohjanen answered that under section 12 paragraph b. This Ordinance shall be enforced by the Supervisor of the Charter Township of Chocolay, by the Ordinance Enforcement Officer(s) of the Charter Township of Chocolay, by the Police Department of the Charter Township of Chocolay, or by other such person or persons as the Township Board may, from time to time, designate.

Clerk Engle stated that some of our enforcement problems stem from the fact that we are not allowed on the property without permission.

Treasurer Greenberg has a problem with 3 inoperable vehicles on one parcel of property, screening regulations and agricultural vehicles in a residential zone. He feels that this is not restrictive enough.

Trustee Bohjanen was against some of the numbers of vehicles and trailers allowed on a parcel, but this is an ordinance that is more enforceable than the current. The Planning Commission was tasked to drive the entire Township to look for problem lots. He found 12 parcels in the Township that he felt were unsightly and unsafe out of 2500 homesteads in the Township. This does not seem to be an overwhelming problem. This amendment is enforceable.

Trustee Lynch asked if this amendment to Ordinance #55 is more enforceable than the current one. Trustee Bohjanen answered yes.

Engle moved Bohjanen seconded to forward the proposed amendment to Ordinance #55 Vehicle Parking and Storage, as recommended by the Planning Commission, to a second formal reading by the Township Board at its January 6, 2016 meeting

ROLL CALL.

AYES: Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAY: Maki.

MOTION CARRIED.

CONSIDERATION OF 2016 MEETING SCHEDULE.

White moved Lynch seconded that the above dates for the Chocolay Township Board, Chocolay Township Planning Commission, Chocolay Township Zoning Board of Appeals, Chocolay Township Fire Department, and Chocolay Township Tax Board of Review be approved for 2016.

MOTION CARRIED.

Chocolay Township Board – 5:30PM

January 6 th	July 6 th
February 3 rd	August 3 rd
March 2 nd	September 7 th
April 6 th	October 5 th
May 4 th	November 2 nd
June 1 st	December 7 th

Chocolay Township Planning Commission – 7:00PM

January 18 th	July 18 th
February 15 th	August 15 th
March 21 st	September 19 th
April 18 th	October 17 th
May 16 th	November 21 st
June 20 th	December 19 th

Chocolay Township Zoning Board of Appeals – 7:00PM

January 28 th	July 28 th
February 25 th	August 25 th
March 24 th	September 22 nd
April 28 th	October 27 th
May 26 th	November 17 th
June 23 rd	December 22 nd

Chocolay Township Fire Department – 7:00PM

1st Thursday of each Month – Business Meeting
2nd, 3rd, and 4th Thursday of each month – Training

Chocolay Township Tax Board of Review – Times to be set March 8th

March 8th, 14th, 15th
July 19th
December 13th

Treasurer Greenberg commented that he asked to have the Board meeting later in the month so the financials would be more current when presented on the agenda. Moving the Board meeting date to later in the month would conflict with other Board members schedules and also with preparing several agenda packets at the same time now that the Planning Commission has been moved to the 3rd week in the month.

2015 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #12 TO REFLECT RECEIPT OF BUILDING HEALTHY COMMUNITIES FUNDS FROM MARQUETTE COUNTY HEALTH DEPARTMENT. White Moved Greenberg seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on October 20th, 2014 for fiscal year 2015, and Whereas, as a result of the award of a grant from the Building Healthy Communities Program it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be modified as follows:

ACCOUNT	PREVIOUS	CHANGE	AMENDED
REVENUE			
Other Grants			
401.540.000	\$ 0.00	+\$ 5,666.67	\$ 5,666.67
EXPENDITURE			
Streets			
Land Improvements			
Ortman Road Pathway			
401.440.972.001	\$ 0.00	+\$ 5,666.67	\$ 5,666.67

Roll Call.

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

2015 GENERAL FUND BUDGET AMENDMENT #7 TO REFLECT RECEIPT OF MICHIGAN OFFICE OF HIGHWAY SAFETY PLANNING ENFORCEMENT GRANT FUNDS.

White moved Lynch seconded, that Whereas a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated general fund receipts within the township on October 20, 2014 for the next fiscal year, and Whereas as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to maintain a balanced budget between revenues and expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Police Salary 101.305.702	\$276,786.00	+\$3,550.44	\$280,336.44
REVENUE	PREVIOUS	CHANGE	AMENDED
Miscellaneous 101.698	\$17,948.50	+\$3,550.44	\$21,498.94
Roll Call.			

AYES: Maki, Bohjanen, White, Lynch, Greenberg, Engle, Walker.

NAYS: None.

CONSIDERATION OF COMMENTS FROM PLANNING COMMISSION ON SANDS TOWNSHIP PLAN FOR EXTENSION OF SILVER CREEK ROAD.

The Board feels that this is a positive project. The Planning Commission comments will be forwarded to Sands Township.

CONSIDERATION OF REQUEST FROM SILVER CREEK CHURCH FOR SNOW STORAGE AREA ON TOWNSHIP PROPERTY.

Greenberg moved Lynch seconded to authorize the Township Supervisor to execute the attached Letter of Agreement with the Silver Creek Church to permit removal of specified trees and for use of a portion of the Township owned lot at 237 Silver Creek Road for the storage of snow plowed from the Church parking lot and entrance to the Township recreation area.

MOTION CARRIED.

DECLARATION OF SURPLUS PROPERTY FOR DISPOSAL.

Lynch moved White seconded to declare the items on the attached inventory to be surplus Township property; to authorize the Township Manager to seek competitive bids for their sale, and to authorize their reuse, recycling, or other means of disposal where no bids are received.

MOTION CARRIED.

AUTHORIZATION OF ENGINEERING EVALUATION OF SEWER COLLECTION SYSTEM.

Engle moved Lynch seconded to authorize the Supervisor to execute contract documents for engineering services to develop an asset management plan for the Township sewer collection system consistent with the attached proposal from engineering firm C2AE, subject to any cost reductions the Township Manager is able to negotiate with the firm.

MOTION CARRIED.

Trustee Lynch asked if these were not to exceed quotes and do we have the Arc GIS and ESRI software. Manager Lawry replied that they are not formulated that way. Any further work would have to be approved by the Board.

Treasurer Greenberg questioned the mapping, when we are looking at replacing pump stations not the whole system. Is there a simpler approach? Manager Lawry replied that we cannot get any funding for this project from the State without a full asset management plan. If we can find a way around the mapping we will, but it will take more exploration. To address our needs, we will need outside funding.

Treasurer Greenberg asked if we can price replacing pumps, compressors, heaters, switches, floats and check valves and do our employees have the capability of doing that work or does it have to be done by contractors? Manager Lawry replied that the City of Marquette had some pump stations that dated back to the same era as Chocolay Township's and what they found was if they rebuilt the pump stations the cost would be approximately \$300,000.00 per station. By going to a completely different design they were able to replace with completely new stations for about \$125,000.00 to \$150,000.00 each.

Trustee Lynch asked if once we build this flow model is this is a tool that we can use going forward as we look at different design changes we can do different inputs into this tool and look at what types of pumps we would need to handle any flow that would increase or decrease. Manager Lawry responded yes. We are getting some inquiries that could have a major impact on the sewer system from the Casino and the Marquette County Landfill.

TOWNSHIP MANAGER'S ANNUAL EVALUATION.

White moved Greenberg seconded that the Board use the attached evaluation tool to conduct an annual review of the performance for the position of Township Manager.

MOTION CARRIED.

PUBLIC COMMENT.

None.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Township Planning Commission, September 21st, 2015.
- B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of October 15th, 2015.
- C. Minutes – Marquette County Solid Waste Management Authority, Special Meeting of October 12, 2015, and Regular Meeting of October 21st, 2015.
- D. Correspondence – Anderson, Tackman, & Company, PLC, Regarding Audit of Township 2015 Financial Records.

E. Correspondence –John F. Peterson Commendation of Police Department & Chief.

Supervisor Walker adjourned the meeting at 6:45 p.m.

Max Engle, Clerk

Gary Walker, Supervisor