

2013
Charter Township of Chocolay
 General Fund Revenue # 101

Account	Account Description	2009 Actual 12/31	2010 Actual 12/31	2011 Actual 12/31	2012 Budget	2012 Actual YTD 6/30	2013 Mgr./Supv. Recommend	2013 Board Adopted
402.000	Property Taxes	\$ 608,437.98	\$ 636,283.30	\$ 648,173.84	\$ 660,200.00	\$ 663,017.14	\$ 675,000.00	\$ 675,000.00
446.000	Penalties & Interest	\$ 845.70	\$ (847.35)	\$ (3,279.50)	\$ 850.00	\$ 495.11	\$ 500.00	\$ 500.00
487.000	Trailer Park Fees	\$ 585.00	\$ 575.00	\$ 630.00	\$ 600.00	\$ 315.00	\$ 600.00	\$ 600.00
501.000	Due from Federal Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
504.000	Zoning Permit Fees	\$ 3,012.00	\$ 4,425.00	\$ 3,275.00	\$ 4,000.00	\$ 2,600.00	\$ 4,000.00	\$ 4,000.00
511.000	Animal Licenses	\$ 561.00	\$ 288.00	\$ 318.00	\$ 400.00	\$ 85.50	\$ 200.00	\$ 200.00
541.000	Federal Revenue Sharing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
543.000	State of Michigan	\$ 15,222.37	\$ 11,621.45	\$ 19,375.20	\$ 10,000.00	\$ 3,456.28	\$ 15,000.00	\$ 15,000.00
565.000	State Rev. Sharing	\$ 418,256.00	\$ 384,065.00	\$ 417,876.00	\$ 402,000.00	\$ 211,436.00	\$ 420,000.00	\$ 420,000.00
566.000	State Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
579.000	Payment in Lieu	\$ 7,480.21	\$ 6,582.58	\$ 6,582.58	\$ 6,500.00	\$ 5,596.12	\$ 6,600.00	\$ 6,600.00
583.000	Franchise Fees	\$ 74,901.15	\$ 76,704.69	\$ 75,990.12	\$ 65,000.00	\$ 37,789.64	\$ 75,000.00	\$ 75,000.00
585.000	Telecommunications	\$ 6,560.37	\$ 6,700.44	\$ 6,147.71	\$ 6,700.00	\$ 6,758.38	\$ 6,700.00	\$ 6,700.00
610.000	Payment for Fire Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
618.000	Tax Collection Fees	\$ 44,804.92	\$ 46,780.13	\$ 46,013.35	\$ 46,500.00	\$ 23,508.14	\$ 46,500.00	\$ 46,500.00
640.000	Refuse Collection	\$ 145,852.50	\$ 140,185.00	\$ 152,901.50	\$ 154,000.00	\$ 72,193.00	\$ 153,400.00	\$ 153,400.00
651.000	Landfill Admin Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
660.000	Ordinance Fines	\$ 9,423.64	\$ 10,549.41	\$ 17,728.22	\$ 12,000.00	\$ 9,068.89	\$ 16,000.00	\$ 16,000.00
673.000	Interest Income	\$ 26,336.89	\$ 18,538.83	\$ 11,734.72	\$ 15,000.00	\$ 3,574.78	\$ 8,000.00	\$ 8,000.00
677.000	Due from Cap.Impr. Fund	\$ 2,500.00		\$ 21,750.00	\$ -	\$ -	\$ -	\$ -
693.000	Tax Collection Reimb.	\$ 8,527.50	\$ 8,527.50	\$ 8,505.00	\$ 8,550.00	\$ -	\$ 8,500.00	\$ 8,500.00
695.000	Trans Gen Fund Balance	\$ -	\$ -	\$ -	\$ 350,050.00	\$ -	\$ 228,000.00	\$ 226,140.00
698.000	Miscellaneous	\$ 25,421.42	\$ 13,248.88	\$ 17,090.72	\$ 12,275.00	\$ 7,448.17	\$ 15,000.00	\$ 15,000.00
699.000	Administrative Fees	\$ -	\$ 7,417.86	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$1,398,728.65	\$1,371,645.72	\$1,450,812.46	\$1,754,625.00	\$1,047,342.15	\$1,684,000.00	\$1,682,140.00

2013
Charter Township of Chocolay
 General Funds Expenditures

Account	Account Description	2009 Actual 12/31	2010 Actual 12/31	2011 Actual 12/31	2012 Budget	2012 Actual YTD 6/30	2013 Department Request	2013 MGR / Supervisor Recommend	2013 Board Adopted
103	Township Board	\$ 21,898.57	\$ 67,583.77	\$ 62,986.77	\$ 77,000.00	\$ 36,435.41	\$ 83,800.00	\$ 78,000.00	\$ 78,000.00
175	Township Supervisor	\$ 97,717.32	\$ 16,805.58	\$ 30,247.53	\$ 42,650.00	\$ 18,093.52	\$ 41,000.00	\$ 41,000.00	\$ 40,500.00
190	Elections	\$ 2,615.20	\$ 8,149.14	\$ 4,087.38	\$ 12,000.00	\$ 5,830.10	\$ 4,950.00	\$ 4,950.00	\$ 4,950.00
202	Assessor	\$ 50,353.30	\$ 52,482.12	\$ 55,863.29	\$ 60,800.00	\$ 25,056.38	\$ 83,357.00	\$ 71,500.00	\$ 71,500.00
215	Clerk	\$ 90,634.78	\$ 92,921.53	\$ 95,902.73	\$ 108,000.00	\$ 50,600.65	\$ 100,527.00	\$ 100,300.00	\$ 100,300.00
247	Board of Review	\$ 1,806.50	\$ 1,674.70	\$ 1,766.76	\$ 2,000.00	\$ 1,373.71	\$ 4,065.00	\$ 2,100.00	\$ 2,100.00
253	Treasurer	\$ 43,865.99	\$ 45,838.03	\$ 46,400.52	\$ 50,850.00	\$ 25,338.67	\$ 53,010.00	\$ 52,250.00	\$ 52,250.00
258	Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,750.00	\$ 20,000.00	\$ 20,000.00
265	Hall & Grounds	\$ 13,892.59	\$ 14,286.74	\$ 19,591.65	\$ 29,100.00	\$ 6,625.70	\$ 21,853.00	\$ 21,500.00	\$ 21,500.00
285	Other General Government	\$ 367,751.99	\$ 459,129.38	\$ 361,137.61	\$ 552,900.00	\$ 182,661.33	\$ 516,574.00	\$ 485,000.00	\$ 485,000.00
305	Police	\$ 297,768.65	\$ 308,027.62	\$ 338,877.95	\$ 346,925.00	\$ 152,779.04	\$ 363,190.00	\$ 362,550.00	\$ 362,550.00
340	Fire	\$ 77,990.49	\$ 87,184.77	\$ 78,807.33	\$ 117,000.00	\$ 27,358.48	\$ 108,975.00	\$ 97,000.00	\$ 97,000.00
440	Streets	\$ 12,876.61	\$ 14,347.92	\$ 13,564.57	\$ 16,700.00	\$ 5,508.56	\$ 16,972.00	\$ 16,700.00	\$ 16,700.00
526	Sanitation	\$ 147,152.45	\$ 151,514.81	\$ 161,263.03	\$ 164,000.00	\$ 65,086.51	\$ 165,031.00	\$ 168,500.00	\$ 168,500.00
756	Recreation and Properties	\$ 96,622.91	\$ 89,070.33	\$ 87,518.94	\$ 100,000.00	\$ 35,458.17	\$ 100,434.00	\$ 93,750.00	\$ 93,750.00
800	Zoning	\$ 28,490.69	\$ 61,587.66	\$ 53,429.07	\$ 57,500.00	\$ 21,217.66	\$ 51,967.69	\$ 51,400.00	\$ 51,400.00
805	Planning Commission	\$ 11,778.48	\$ 10,683.42	\$ 9,415.28	\$ 13,200.00	\$ 1,964.63	\$ 11,885.00	\$ 11,500.00	\$ 11,500.00
815	Zoning Board of Appeals	\$ 1,096.50	\$ 1,978.80	\$ 1,485.50	\$ 4,000.00	\$ 493.50	\$ 6,085.00	\$ 6,000.00	\$ 4,640.00
TOTALS		\$1,364,313.02	\$1,483,266.32	\$1,422,345.91	\$1,754,625.00	\$ 661,882.02	\$1,757,425.69	\$1,684,000.00	\$1,682,140.00

2013
Charter Township of Chocolay
Employee Salaries

Position	2011 Salaries	2012 Budget	2013 Manager/Supervisor Recommended	2013 Board Adopted
Supervisor Department of Public Works	LEAVE VACANT	LEAVE VACANT	LEAVE VACANT	LEAVE VACANT
Department of Public Works Foreman*	\$ 43,039.00	\$ 46,350.00	\$ 47,736.00	\$ 47,736.00
General Maintenance Worker	\$ 32,000.00	\$ 33,107.00	\$ 34,091.00	\$ 34,091.00
General Maintenance Worker	\$ 30,750.00	\$ 33,107.00	\$ 34,091.00	\$ 34,091.00
Part Time Maintenance Worker	\$ 7,040.00	\$ 7,026.00	\$ 7,480.00	\$ 7,480.00
Deputy Clerk	\$ 44,148.00	\$ 45,472.00	\$ 46,842.00	\$ 46,842.00
Administrative Assistant / Clerk	\$ 30,750.00	\$ 33,107.00	\$ 35,797.00	\$ 35,797.00
Part Time Clerical	\$ 3,060.00	\$ 3,150.00	\$ 3,800.00	\$ 3,800.00
Deputy Treasurer	\$ 31,826.00	\$ 32,781.00	\$ 33,771.00	\$ 33,771.00
Police Chief	\$ 58,674.00	\$ 60,434.00	\$ 62,234.00	\$ 62,234.00
Sergeant	\$ 47,143.00	\$ 48,557.00	\$ 50,003.00	\$ 50,003.00
Patrolman I	\$ 43,658.00	\$ 44,968.00	\$ 46,322.00	\$ 46,322.00
Patrolman II*	\$ 39,129.00	\$ 41,663.00	\$ 44,933.00	\$ 44,933.00
Administrative Assistant / Police Department*	\$ 27,943.00	\$ 29,266.00	\$ 31,473.00	\$ 31,473.00
Assessor	\$ 45,375.00	\$ 46,736.00	\$ 48,131.00	\$ 48,131.00
Planning Director / Zoning Administrator*	\$ 52,021.00	\$ 52,021.00	\$ 45,182.00	\$ 45,182.00
Community Development Coordinator*	\$ 22,359.00	\$ 24,182.00	\$ 25,688.00	\$ 25,688.00
Township Manager*	\$ 37,000.00	\$ 38,735.00	\$ 42,094.00	\$ 42,094.00
TOTALS	\$ 595,915.00	\$ 620,662.00	\$ 639,668.00	\$ 639,668.00

Notes

Salaries shown are for 2080 hour year or approved part time status.

Salaries for positions marked with an asterisk incorporate step increases consistent with Appendix L of the Policy Manual. Manager's salary tracks Appendix L contingent upon Board evaluation.

A 3% increase is included in salaries proposed for the 2013 year, but is largely offset for most individuals by a proposed 6% increase in employee contribution to health care premiums.

Overtime and shift differentials are not included in the salaries shown above.

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
TOWNSHIP BOARD					
ACCOUNT #103					
DEPARTMENT TOTALS	\$ 76,912.00	\$ 77,000.00	\$ 83,800.00	\$ 78,000.00	\$ 78,000.00
ACCOUNT: SALARIES #103.702	\$ 38,000.00	\$ 39,800.00	\$ 43,644.00	\$ 43,644.00	\$ 43,644.00
CATEGORY: Township Manager NARRATIVE: 24 hrs / week @ \$32.95/hr for 25 wks. + \$34.45/Hr. for 27 wks. + \$1550 for meeting OT.	\$ 38,000.00	\$ 39,800.00	\$ 43,644.00	\$ 43,644.00	\$ 43,644.00
ACCOUNT: PER MEETING COMPENSATION #103.710	\$ 4,740.00	\$ 4,840.00	\$ 6,875.00	\$ 6,075.00	\$ 6,075.00
CATEGORY: Trustee Per Meeting Compensation NARRATIVE: 4 Trustees - 12 meetings & 2 Special Meetings @ \$75.00 per mtg per Board action of 4/16/12.	\$ 3,840.00	\$ 3,840.00	\$ 4,800.00	\$ 4,200.00	\$ 4,200.00
CATEGORY: Trustee AdHoc Committee Compensation NARRATIVE: 1.5 Trustees 10 mtgs @ \$75.00			\$ 1,125.00	\$ 1,125.00	\$ 1,125.00
CATEGORY: Marquette County Townships Association NARRATIVE: 1 Rep. - 10 meetings @ \$25.00 per mtg. With Clerk as rep, no per diem required.	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ -
CATEGORY: Personnel Committee NARRATIVE: 4 Reps. - 6 meetings @ \$25.00 per mtg	\$ 500.00	\$ 600.00	\$ 800.00	\$ 600.00	\$ 600.00
CATEGORY: Pension Committee NARRATIVE: 3 Representatives - 2 meetings @ \$25.00 per mtg	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
ACCOUNT: TRAINING #103.715	\$ 500.00	\$ 400.00	\$ 300.00	\$ 300.00	\$ 300.00
CATEGORY: Manager Training NARRATIVE: Managerial seminars, classes	\$ 500.00	\$ 400.00	\$ 300.00	\$ 300.00	\$ 300.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS #103.802	\$ 10,872.00	\$ 7,260.00	\$ 7,440.00	\$ 7,440.00	\$ 7,440.00
CATEGORY: Michigan Township Association NARRATIVE: MTA will maintain current dues structure	\$ 3,450.00	\$ 3,450.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
CATEGORY: Marquette County Township Association (MCTA) NARRATIVE: Based on actual billing	\$ 250.00	\$ 230.00	\$ 260.00	\$ 260.00	\$ 260.00
CATEGORY: U.P.S.E.T NARRATIVE: Now budgeted in Police 101.305.800	\$ 500.00	\$ -	\$ -	\$ -	\$ -
CATEGORY: Northern Michigan Public Service Academy NARRATIVE: Education for Board and Staff, Annual Dues	\$ 280.00	\$ 280.00	\$ 280.00	\$ 280.00	\$ 280.00
CATEGORY: Lake Superior Community Partnership NARRATIVE: Annual Dues for Assistance and Advocacy with State / Federal Relations, Facilitation with Local Government / Business Cooperation, Education, and Development Opportunities basic services	\$ 6,392.00	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
TOWNSHIP BOARD					
ACCOUNT #103					
DEPARTMENT TOTALS	\$ 76,912.00	\$ 77,000.00	\$ 83,800.00	\$ 78,000.00	\$ 78,000.00
ACCOUNT: PROFESSIONAL SERVICES #103.826	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 13,000.00	\$ 13,000.00
CATEGORY: Professional Services NARRATIVE: Professional Services	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
CATEGORY: Legal Services NARRATIVE: Attorney to assist with utility agreements	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
ACCOUNT: TRAVEL #103.860	\$ 250.00	\$ 1,600.00	\$ 1,985.00	\$ 1,985.00	\$ 1,985.00
CATEGORY: Mileage NARRATIVE: 600 miles @ \$0.555 per mi estimated Manager vehicle use	\$ 250.00	\$ 333.00	\$ 335.00	\$ 335.00	\$ 335.00
CATEGORY: District Meeting NARRATIVE: Township Board / Staff to attend district meeting of MTA	\$ -	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
CATEGORY: Mich. Twp. Assoc. NARRATIVE: Twp. Board member or staff member attendance for annual educational seminar	\$ -	\$ 867.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
ACCOUNT: ADVERTISING #103.901	\$ 2,500.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Advertising NARRATIVE: Advertising for the budget, ordinance public hearings, spec. mtgs, etc.	\$ 2,500.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
ACCOUNT: MISCELLANEOUS #103.956	\$ 2,050.00	\$ 3,100.00	\$ 3,056.00	\$ 3,056.00	\$ 3,056.00
CATEGORY: Supplies NARRATIVE: Supplies for Twp. Board and misc. supplies	\$ 600.00	\$ 600.00	\$ 556.00	\$ 556.00	\$ 556.00
CATEGORY: Miscellaneous NARRATIVE: Fire Fighter & Employee annual benefit	\$ 450.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Fireworks NARRATIVE: Twp. Contribution to Marquette City's 4th of July fireworks & parade. <i>Increased funding has been requested by the 2 separate organizations staging these separate events.</i>	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: C.A.B.A. NARRATIVE: The Township has traditionally reimbursed Chocolay Area Business Assn. for a portion of the cost of beautification efforts at the US 41 M-28 intersection.		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
SUPERVISOR					
ACCOUNT #175					
DEPARTMENT TOTALS	\$ 46,500.00	\$ 42,650.00	\$ 41,000.00	\$ 41,000.00	\$ 40,500.00
ACCOUNT: SALARIES #175.702	\$ 42,082.00	\$ 38,707.00	\$ 37,688.00	\$ 37,688.00	\$ 37,688.00
CATEGORY: Supervisor NARRATIVE: Per Board change of 4/16/12	\$ 15,025.00	\$ 14,525.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
CATEGORY: Comm. Dev. Coor. NARRATIVE: 24 hr week / 1,248 hrs / yr; 49 weeks @ \$19.96 / hr & 3 @ \$20.91 / hr	\$ 27,057.00	\$ 24,182.00	\$ 25,688.00	\$ 25,688.00	\$ 25,688.00
ACCOUNT: TEMPORARY & PART TIME #175.705	\$ 816.00	\$ 840.00	\$ -	\$ -	\$ -
CATEGORY: Clerical Assistant NARRATIVE: This work now performed by Clerk's Office staff.	\$ 816.00	\$ 840.00	\$ -	\$ -	\$ -
ACCOUNT: TRAINING #175.715	\$ 500.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ -
CATEGORY: Training NARRATIVE: Assessor Tech Course & other training for Com. Dev. Coor.	\$ 500.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ -
ACCOUNT: OFFICE SUPPLIES #175.727	\$ 150.00	\$ 150.00	\$ 212.00	\$ 212.00	\$ 212.00
CATEGORY: Office Supplies NARRATIVE: Misc. office operational supplies	\$ 150.00	\$ 150.00	\$ 212.00	\$ 212.00	\$ 212.00
ACCOUNT: POSTAGE #175.729	\$ 100.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Postage NARRATIVE: Misc. mailings	\$ 100.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: VEHICLE OPERATION #175.742	\$ 1,750.00	\$ 1,650.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
CATEGORY: Fleet vehicle NARRATIVE: Fuel, tires, oil changes, wipers etc.	\$ 1,750.00	\$ 1,650.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
ACCOUNT: MEMBERSHIP & PUBLICATION #175.802	\$ 350.00	\$ -	\$ -	\$ -	\$ -
CATEGORY: Publications/Membership NARRATIVE: Professional Assoc. membership.	\$ 350.00	\$ -	\$ -	\$ -	\$ -
ACCOUNT: TRAVEL #175.860	\$ 650.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
CATEGORY: Travel-Supervisor NARRATIVE: MTA Annual Conference mileage, meals, lodging, registration. Other workshops/seminars, mileage and registration.	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Mileage NARRATIVE: 0.555 (federal rate) estimated 360 miles.	\$ 150.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: MISC. #175.956	\$ 102.00	\$ 103.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Miscellaneous NARRATIVE: Misc.	\$ 102.00	\$ 103.00	\$ 200.00	\$ 200.00	\$ 200.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
SUPERVISOR					
ACCOUNT #175					
DEPARTMENT TOTALS	\$ 46,500.00	\$ 42,650.00	\$ 41,000.00	\$ 41,000.00	\$ 40,500.00
ACCOUNT: CAPITAL OUTLAY #175.957	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: None at this time NARRATIVE:	\$ -	\$ -	\$ -	\$ -	\$ -

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
ELECTIONS					
ACCOUNT #190					
DEPARTMENT TOTALS	\$ 8,400.00	\$ 12,000.00	\$ 4,950.00	\$ 4,950.00	\$ 4,950.00
ACCOUNT: SALARIES #190.710	\$ 4,200.00	\$ 5,700.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
CATEGORY: Elections NARRATIVE: Plan for 1 elections, Chair \$10/hr, Co-Chair \$9.50/hr, Workers \$9/hr	\$ 4,000.00	\$ 5,400.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Election School NARRATIVE: Election workers to attend pre-election training	\$ 200.00	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: TRAINING #190.715	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
CATEGORY: Training NARRATIVE: Staff Training as needed	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
ACCOUNT: Office Supplies #190.727	\$ 1,000.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Election Supplies NARRATIVE: Misc. supplies for elections, test deck set up, program cards, election supplies, supplies for the QVF system for 1 election	\$ 1,000.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: PRINTING #190.728	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Voter Registration NARRATIVE: QVF State of Michigan required forms and absent voter envelopes	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT: POSTAGE #190.729	\$ 1,200.00	\$ 1,800.00	\$ 600.00	\$ 600.00	\$ 600.00
CATEGORY: Postage NARRATIVE: Postage for voter files and absent voter ballots for 1 election	\$ 1,200.00	\$ 1,800.00	\$ 600.00	\$ 600.00	\$ 600.00
ACCOUNT: EQUIPMENT MAINTENANCE #190.778	\$ 500.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 300.00
CATEGORY: Maintenance NARRATIVE: Contract with ES&S (elections system software)	\$ 500.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 300.00
ACCOUNT: ADVERTISING #190.901	\$ 200.00	\$ 250.00	\$ 50.00	\$ 50.00	\$ 50.00
CATEGORY: Advertising NARRATIVE: Election costs are shared county wide for 1 election	\$ 200.00	\$ 250.00	\$ 50.00	\$ 50.00	\$ 50.00
ACCOUNT: MISCELLANEOUS #190.956	\$ 200.00	\$ 150.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Miscellaneous NARRATIVE: Unanticipated expenses	\$ 200.00	\$ 150.00	\$ 200.00	\$ 200.00	\$ 200.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
ASSESSOR					
ACCOUNT #202					
DEPARTMENT TOTALS	\$ 58,100.00	\$ 60,600.00	\$ 83,357.00	\$ 71,500.00	\$ 71,500.00
ACCOUNT: SALARIES #202.702	\$ 45,375.00	\$ 46,917.00	\$ 48,324.00	\$ 48,131.00	\$ 48,131.00
CATEGORY: Assessor NARRATIVE: Wage for full-time Assessor	\$ 45,375.00	\$ 46,917.00	\$ 48,324.00	\$ 48,131.00	\$ 48,131.00
ACCOUNT: TEMPORARY/ PART TIME #202.702	\$ 5,000.00	\$ 5,760.00	\$ 12,260.00	\$ 7,984.00	\$ 7,984.00
CATEGORY: Temporary / Part time NARRATIVE: Com. Dev. Coord. as Field Inspection Technician 400 hr @ \$19.96/hr. Filing/ Data Entry Clerk 416 hr @ \$8.00/hr (Clerk position not funded)	\$ 5,000.00	\$ 5,760.00	\$ 12,260.00	\$ 7,984.00	\$ 7,984.00
ACCOUNT: TRAINING #202.715	\$ 450.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Workshops / Training NARRATIVE: Continuing Education Training - class fees \$250 x 2	\$ 450.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT: OFFICE SUPPLIES #202.727	\$ 500.00	\$ 500.00	\$ 510.00	\$ 510.00	\$ 510.00
CATEGORY: Supplies NARRATIVE: Office supplies \$260 Desk Supplies- \$150; (3) 8G Flashdrives \$20 x3=\$60; Bulk CD's \$20	\$ 500.00	\$ 500.00	\$ 510.00	\$ 510.00	\$ 510.00
ACCOUNT: PRINTING #202.728	\$ 900.00	\$ 885.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Printing NARRATIVE: New copies of tax maps \$60; printing / processing / mailing of assessment change notices	\$ 900.00	\$ 885.00	\$ 800.00	\$ 800.00	\$ 800.00
ACCOUNT: POSTAGE #202.729	\$ 2,200.00	\$ 2,200.00	\$ 2,075.00	\$ 2,075.00	\$ 2,075.00
CATEGORY: Postage NARRATIVE: Normal postage \$500.00 for change notices \$1575	\$ 2,200.00	\$ 2,200.00	\$ 2,075.00	\$ 2,075.00	\$ 2,075.00
ACCOUNT: OTHER SUPPLIES #202.755	\$ 200.00	\$ 200.00	\$ -	\$ 20.00	\$ 20.00
CATEGORY: Supplies NARRATIVE:	\$ 200.00	\$ 200.00	\$ -	\$ 20.00	\$ 20.00
ACCOUNT: CONTRACTUAL SERVICES #202.800	\$ 1,000.00	\$ 1,078.00	\$ 1,078.00	\$ -	\$ -
CATEGORY: Contractual NARRATIVE: GIS updates of parcel information and GIS / ESRI / Equalizer integration. Budgeted in Technology #285 for 2013.	\$ 1,000.00	\$ 1,078.00	\$ 1,078.00		

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
ASSESSOR					
ACCOUNT #202					
DEPARTMENT TOTALS	\$ 58,100.00	\$ 60,600.00	\$ 83,357.00	\$ 71,500.00	\$ 71,500.00
ACCOUNT: MEMBERSHIP FEES #202.802	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00
CATEGORY: Memberships NARRATIVE: Assessor certification \$150, UPAA \$90, MAA Mag. \$90	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00
ACCOUNT: COMPUTERS #202.811	\$ 1,100.00	\$ 1,330.00	\$ 1,330.00	\$ -	\$ -
CATEGORY: Support / service fee NARRATIVE: BSA.net software support- \$1,080; Apex Medina- \$250. Budgeted in Technology #285 for 2013.	\$ 1,100.00	\$ 1,330.00	\$ 1,330.00	\$ -	\$ -
ACCOUNT: PROFESSIONAL SERVICES #202.826	\$ -	\$ -	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
CATEGORY: Professional Services NARRATIVE: Appraisals and attorney fees for Tribunal cases (Gateway Plaza, Silver Creek Estates, Wells Fargo Bank, etc.)			\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
ACCOUNT: TRAVEL #202.860	\$ 1,045.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00
CATEGORY: Mileage / Lodging NARRATIVE: Travel for training classes, testing, field inspections, etc.	\$ 1,045.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00
ACCOUNT: MISCELLANEOUS #202.956	\$ -	\$ -	\$ -	\$ -	\$ -
None in 2013.	\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT: CAPITAL OUTLAY #202.957	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Office Furniture NARRATIVE: None in 2013.	\$ -	\$ -		\$ -	\$ -

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
CLERK'S DEPARTMENT					
ACCOUNT #215					
DEPARTMENT TOTALS	\$ 100,400.00	\$ 107,160.00	\$ 100,527.00	\$ 100,300.00	\$ 100,300.00
ACCOUNT: SALARIES #215.702	\$ 84,556.00	\$ 88,284.00	\$ 91,717.00	\$ 91,717.00	\$ 91,717.00
CATEGORY: Township Clerk NARRATIVE: Board recommendation	\$ 11,852.00	\$ 11,852.00	\$ 11,850.00	\$ 11,850.00	\$ 11,850.00
CATEGORY: Deputy Clerk NARRATIVE: Financial Records Clerk: \$41,642 + Deputy Clerk Stipend: \$5,200.	\$ 44,148.00	\$ 45,644.00	\$ 46,842.00	\$ 46,842.00	\$ 46,842.00
CATEGORY: Administrative Assistant NARRATIVE: 1,794 Hrs. (Clerk) 286 (Sanitation) completed pay grid	\$ 26,516.00	\$ 28,688.00	\$ 30,875.00	\$ 30,875.00	\$ 30,875.00
CATEGORY: Part Time Clerical NARRATIVE: To assist office staff during peak season work loads. 200 Hrs (Clerk) @ \$8.75 - \$11.00/hr	\$ 2,040.00	\$ 2,100.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00
ACCOUNT: TRAINING #215.715	\$ 2,300.00	\$ 3,300.00	\$ 4,250.00	\$ 4,050.00	\$ 4,050.00
CATEGORY: Michigan Township Assn. Educational Seminar NARRATIVE: Clerk's attendance	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
CATEGORY: Michigan Assn. Of Municipal Clerk's Educational Conference NARRATIVE: Clerk's attendance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Computer Training NARRATIVE: Training. Budgeted in #258 Technology for 2013.	\$ -	\$ -	\$ 200.00	\$ -	\$ -
CATEGORY: MTA District Meeting NARRATIVE: Registration costs for Clerk and Deputy Clerk	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
CATEGORY: Clerk Certification NARRATIVE: Training	\$ -	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
ACCOUNT: OFFICE SUPPLIES #215.727	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Office Supplies NARRATIVE: General office supplies for Clerk's Department	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
CLERK'S DEPARTMENT					
ACCOUNT #215					
DEPARTMENT TOTALS	\$ 100,400.00	\$ 107,160.00	\$ 100,527.00	\$ 100,300.00	\$ 100,300.00
ACCOUNT: PRINTING #215.728	\$ 800.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
CATEGORY: Letterhead / Stationery NARRATIVE: 1/2 of supply of letterhead stationery (1/2 in Other Gen. Gov't)	\$ 800.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
ACCOUNT: POSTAGE #215.729	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Postage NARRATIVE: Postage for meter	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Postage Meter NARRATIVE: Annual rental of machine and supplies.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: OTHER SUPPLIES #215.755	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Miscellaneous Supplies NARRATIVE: Wireless headset in 2013.	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: EQUIPMENT MAINTENANCE #215.778	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: General Maintenance NARRATIVE: Maintenance of office equipment	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS #215.802	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00
CATEGORY: Memberships NARRATIVE: MAMC (Clerk, Deputy Clerk, Adm. Assist.) = \$140; IIMC (Clerk & Deputy) = \$200; Mqt. Cty. Clerks Assoc. = \$20	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00
ACCOUNT: BANK SERVICES #215.805		\$ 840.00	\$ -	\$ -	\$ -
CATEGORY: Bank Services NARRATIVE: Not required at this time.		\$ 840.00	\$ -	\$ -	\$ -
ACCOUNT: COMPUTERS #215.811	\$ 8,630.00	\$ 11,000.00	\$ -	\$ -	\$ -
CATEGORY: Supplies NARRATIVE: Computer supplies. Budgeted under Technology #258 for 2013.	\$ 400.00	\$ 400.00	\$ -	\$ -	\$ -
CATEGORY: Web Site NARRATIVE: Twp. Website maintenance, domain and hosting fees. Budgeted under Technology #258 for 2013.	\$ 1,530.00	\$ 2,000.00	\$ -	\$ -	\$ -
CATEGORY: Support NARRATIVE: LASCO & Fund Balance maint. agreements. Budgeted under Technology #258 for 2013.	\$ 6,700.00	\$ 8,600.00	\$ -	\$ -	\$ -

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
CLERK'S DEPARTMENT					
ACCOUNT #215					
DEPARTMENT TOTALS	\$ 100,400.00	\$ 107,160.00	\$ 100,527.00	\$ 100,300.00	\$ 100,300.00
ACCOUNT: MISCELLANEOUS #215.956	\$ 154.00	\$ 216.00	\$ 200.00	\$ 173.00	\$ 173.00
CATEGORY: Miscellaneous NARRATIVE: Miscellaneous expenses as needed	\$ 154.00	\$ 216.00	\$ 200.00	\$ 173.00	\$ 173.00
ACCOUNT: CAPITAL OUTLAY #215.957	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Office Equipment NARRATIVE: Equipment replacement.	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
BOARD OF REVIEW					
ACCOUNT #247					
DEPARTMENT TOTALS	\$ 2,050.00	\$ 2,000.00	\$ 4,065.00	\$ 2,100.00	\$ 2,100.00
ACCOUNT: PER MEETING COMPENSATION #247.710	\$ 1,260.00	\$ 1,260.00	\$ 3,420.00	\$ 1,620.00	\$ 1,620.00
CATEGORY: Per meeting compensation NARRATIVE: Meetings July (1), Dec. (1), March Org (1) Training (1) = 4 days @ \$60; Protest Mtgs (2) - Work Session (1) = 3 days @ proposed new rate of \$100 per day X 3 members for full day meetings. <i>Board approval of \$100 per diem for full day meetings is still required.</i>	\$ 1,260.00	\$ 1,260.00	\$ 3,420.00	\$ 1,620.00	\$ 1,620.00
ACCOUNT: CONTRACTUAL SERVICES #247.800	\$ 200.00	\$ 210.00	\$ 210.00	\$ -	\$ -
CATEGORY: Contractual NARRATIVE: Secretary for minutes 20 hrs. @ \$10.50/hr	\$ 200.00	\$ 210.00	\$ 210.00	\$ -	\$ -
ACCOUNT: ADVERTISING #247.901	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00
CATEGORY: Public Notices NARRATIVE: MBOR joint unit publication	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00
ACCOUNT: TRAVEL #247.860	\$ 64.00	\$ 85.00	\$ 85.00	\$ 50.00	\$ 50.00
CATEGORY: Mileage NARRATIVE: Training mileage	\$ 64.00	\$ 85.00	\$ 85.00	\$ 50.00	\$ 50.00
ACCOUNT: TRAINING #247.715	\$ 306.00	\$ 225.00	\$ 240.00	\$ 225.00	\$ 225.00
CATEGORY: BOR Workshops NARRATIVE: March BOR training & materials @ \$75 per member X 3 members	\$ 306.00	\$ 225.00	\$ 240.00	\$ 225.00	\$ 225.00
ACCOUNT: MISCELLANEOUS #247.956	\$ 110.00	\$ 110.00	\$ -	\$ 95.00	\$ 95.00
CATEGORY: Miscellaneous NARRATIVE: Meals per diem during training	\$ 110.00	\$ 110.00	\$ -	\$ 95.00	\$ 95.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
TREASURER					
ACCOUNT #253					
DEPARTMENT TOTALS	\$ 48,850.00	\$ 50,850.00	\$ 53,010.00	\$ 52,250.00	\$ 52,250.00
ACCOUNT: SALARIES #253.702	\$ 35,701.00	\$ 36,650.00	\$ 38,612.00	\$ 38,612.00	\$ 38,612.00
CATEGORY: Township Treasurer NARRATIVE: Per Board action of 4/16/12.	\$ 8,739.00	\$ 8,739.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
CATEGORY: Deputy Treasurer NARRATIVE: 1,872 Total Hrs 1,586 in #253 / 286 hrs in #526 (Sanitation)	\$ 26,962.00	\$ 27,911.00	\$ 28,612.00	\$ 28,612.00	\$ 28,612.00
ACCOUNT: TRAINING #253.715	\$ 1,310.00	\$ 735.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: MMTA Conference NARRATIVE: Advanced Training Class	\$ 1,310.00	\$ 735.00	\$ 800.00	\$ 800.00	\$ 800.00
ACCOUNT: OFFICE SUPPLIES #253.727	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
CATEGORY: Supplies NARRATIVE: Paper, pens, white out miscellaneous	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
ACCOUNT: PRINTING #253.728	\$ 800.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
CATEGORY: Printing NARRATIVE: Tax Statements	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Printing NARRATIVE: Folding & Stuffing Services		\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
ACCOUNT: POSTAGE #253.729	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00	\$ 3,860.00	\$ 3,860.00
CATEGORY: Postage NARRATIVE: 8,400 stamps	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00	\$ 3,860.00	\$ 3,860.00
ACCOUNT: PROFESSIONAL SERVICES #253.801	\$ 5,000.00	\$ 5,334.00	\$ 5,467.00	\$ 5,467.00	\$ 5,467.00
CATEGORY: Auditors NARRATIVE: 2/3 cost of audit here; 1/3 in Sewer Fund.	\$ 4,200.00	\$ 4,334.00	\$ 4,467.00	\$ 4,467.00	\$ 4,467.00
CATEGORY: Legal Assistance NARRATIVE: Removal of uncollectable Personal Property Taxes from books	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: MEMBERSHIP & PUBLICATION # 253. 802	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
CATEGORY: Membership NARRATIVE: MMTA Membership	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
ACCOUNT: COMPUTER #253.811	\$ 850.00	\$ 920.00	\$ 920.00	\$ -	\$ -
CATEGORY: Computer NARRATIVE: BS&A Software Support - Budgeted in Technology #258 for 2013.	\$ 850.00	\$ 920.00	\$ 920.00	\$ -	\$ -
ACCOUNT: TRAVEL #253.860	\$ 90.00	\$ 481.00	\$ 481.00	\$ 481.00	\$ 481.00
CATEGORY: Mileage NARRATIVE: Limited personal vehicle use.	\$ 90.00	\$ 481.00	\$ 481.00	\$ 481.00	\$ 481.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
TREASURER					
ACCOUNT #253					
DEPARTMENT TOTALS	\$ 48,850.00	\$ 50,850.00	\$ 53,010.00	\$ 52,250.00	\$ 52,250.00
ACCOUNT: ADVERTISING #253.901	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Tax Sales NARRATIVE: Personal property tax sale	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: MISCELLANEOUS #253.956	\$ 349.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
CATEGORY: Wire Fees NARRATIVE: wire fee & safe deposit box	\$ 349.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
ACCOUNT: CAPITAL OUTLAY #253.957	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: None at this time NARRATIVE:	\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT: CHARGE BACKS #253.965	\$ 200.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00
CATEGORY: Charge Backs NARRATIVE: BOR Adjustments	\$ 200.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
TECHNOLOGY					
ACCOUNT #258					
DEPARTMENT TOTALS	\$ 21,797.00	\$ 24,896.00	\$ 23,750.00	\$ 20,000.00	\$ 20,000.00
ACCOUNT: TRAINING #258.715	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Computer / network / software training NARRATIVE: For computer and network training	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: SUPPLIES #258.755	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
CATEGORY: Miscellaneous Supplies NARRATIVE: Miscellaneous computer / network supplies (such as cables and wiring, CD's, etc.)	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
ACCOUNT: EQUIPMENT MAINTENANCE #258.778	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
CATEGORY: General Maintenance NARRATIVE: Maintenance of office copier & equipment	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Computers NARRATIVE: Maintenance of Public Access computer / printer.	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: CONTRACTUAL SERVICES #258.800	\$ 1,000.00	\$ 1,078.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
CATEGORY: Contractual NARRATIVE: Annual updates of GIS data info layers and integration into Township files	\$ 1,000.00	\$ 1,078.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS #258.802	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
CATEGORY: Memberships NARRATIVE: Trade membership (IT related)	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
ACCOUNT: COMPUTERS #258.811	\$ 10,763.00	\$ 12,702.00	\$ 11,350.00	\$ 11,350.00	\$ 11,350.00
CATEGORY: Web Site NARRATIVE: Township website maint. and upgrade, domain and hosting fees	\$ 1,530.00	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Hardware/Firewall Support NARRATIVE: LASCO hardware contract and firewall maint. agreement \$5,500.	\$ 4,600.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
CATEGORY: Financial Software Support NARRATIVE: Fund Balance software maintenance agreement plus Student Learning Center module.	\$ 2,683.00	\$ 2,952.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00
CATEGORY: Assessing Software Support & Service Fee NARRATIVE: BSA.net software support - \$1,080; Apex Medina - \$250.	\$ 1,100.00	\$ 1,330.00	\$ 1,330.00	\$ 1,330.00	\$ 1,330.00
CATEGORY: Tax Software Support NARRATIVE: BS&A Software Support of tax program	\$ 850.00	\$ 920.00	\$ 920.00	\$ 920.00	\$ 920.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
TECHNOLOGY					
ACCOUNT #258					
DEPARTMENT TOTALS	\$ 21,797.00	\$ 24,896.00	\$ 23,750.00	\$ 20,000.00	\$ 20,000.00
ACCOUNT: TELEPHONE #258.853	\$ 6,580.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00
CATEGORY: Telephone NARRATIVE: Phone & Internet service	\$ 4,500.00	\$ 4,320.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00
CATEGORY: Telephone NARRATIVE: Cell Phones	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00
CATEGORY: Telephone NARRATIVE: System maintenance	\$ 1,000.00	\$ 1,000.00	\$ 920.00	\$ 920.00	\$ 920.00
ACCOUNT: MISCELLANEOUS #258.956	\$ 154.00	\$ 216.00	\$ -	\$ 50.00	\$ 50.00
CATEGORY: Miscellaneous NARRATIVE: Miscellaneous expenses as needed	\$ 154.00	\$ 216.00	\$ -	\$ 50.00	\$ 50.00
ACCOUNT: CAPITAL OUTLAY #258.957	\$ 2,500.00	\$ 3,700.00	\$ 3,800.00	\$ -	\$ -
CATEGORY: Computer Equipment NARRATIVE: Tablet for field work, sketches, etc. Unit would be used primarily by Assessing & Zoning Depts. but could also be used by Fire & Public Works for various field work projects. Funded in Cap. Imp. Fund #401.202.957.	\$ 100.00	\$ 700.00	\$ 800.00	\$ -	\$ -
CATEGORY: Software Purchases NARRATIVE: Update of current ArcView Software used for GIS system and mapping for compatibility with County system to allow continued exchange of information. Funded in Cap. Imp. Fund #401.805.957.	\$ 2,400.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
TOWNSHIP HALL					
ACCOUNT #265					
DEPARTMENT TOTALS	\$ 28,000.00	\$ 29,100.00	\$ 21,853.00	\$ 21,500.00	\$ 21,500.00
ACCOUNT: BUILDING MAINTENANCE #265.770	\$ 7,300.00	\$ 10,400.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Structural Maintenance NARRATIVE: To have outside of the Hall sprayed for ant control 2 times a year = \$300. Repaint / stain parts of bldg \$625	\$ 5,800.00	\$ 8,825.00	\$ 925.00	\$ 925.00	\$ 925.00
CATEGORY: Mechanical Maintenance NARRATIVE: Heat & AC sys inspection, maintenace, and repairs for Hall, storage bldg, and fire hall \$875, office furniture \$375, repair supplies \$325	\$ 1,500.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00
ACCOUNT: JANITORIAL SERVICES & SUPPLIES #265.776	\$ 1,200.00	\$ 1,200.00	\$ 1,723.00	\$ 1,725.00	\$ 1,725.00
CATEGORY: Supplies NARRATIVE: Custodial supplies. This is also including the purchase of a new carpet shampooer	\$ 1,200.00	\$ 1,200.00	\$ 1,723.00	\$ 1,725.00	\$ 1,725.00
ACCOUNT: UTILITIES #265.920	\$ 17,500.00	\$ 15,500.00	\$ 15,630.00	\$ 15,650.00	\$ 15,650.00
CATEGORY: Electricity NARRATIVE: Average consumption per year for office,storage building & fire hall. A 2% increase for 2013 has been added.	\$ 7,500.00	\$ 6,500.00	\$ 6,630.00	\$ 6,650.00	\$ 6,650.00
CATEGORY: Natural Gas NARRATIVE: Storage building, office and fire hall	\$ 10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
ACCOUNT: MISCELLANEOUS #265.956	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,625.00	\$ 1,625.00
CATEGORY: Unanticipated expenses NARRATIVE: For Township offices, storage bldg., and fire hall	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,625.00	\$ 1,625.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
OTHER GENERAL GOVERNMENT					
ACCOUNT #285					
DEPARTMENT TOTALS	\$ 433,386.00	\$ 563,076.00	\$ 516,574.00	\$ 485,000.00	\$ 485,000.00
ACCOUNT: OFFICE SUPPLIES #285.727	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Supplies NARRATIVE: General Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: PRINTING #285.728	\$ 800.00	\$ 600.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
CATEGORY: Letterhead stationary NARRATIVE: 1/2 supply of letterhead (1/2 in Clerk)	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
CATEGORY: Envelopes NARRATIVE: Return address envelopes	\$ 400.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Annual Report NARRATIVE: Printing annual report			\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT: POSTAGE #285.729	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Postage NARRATIVE: Postage for meter	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: COPIER #285.732	\$ 3,500.00	\$ 4,000.00	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00
CATEGORY: Maintenance NARRATIVE: Service Contract (Based on 130,000 black + 12,000 color).	\$ 2,000.00	\$ 2,500.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
CATEGORY: Supplies NARRATIVE: Paper	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
ACCOUNT: TRAINING & EDUCATION #285.840	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Training NARRATIVE: Training and education for staff	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Education NARRATIVE: Continued education as determined by Committee	\$ 500.00	\$ -	\$ -	\$ -	\$ -
ACCOUNT: TELEPHONE #285.853	\$ 6,580.00	\$ 6,400.00	\$ 6,580.00	\$ -	\$ -
CATEGORY: Telephone NARRATIVE: Phone & Internet service. Budgeted in Technology #258 for 2013.	\$ 4,500.00	\$ 4,320.00	\$ 4,500.00	\$ -	\$ -
CATEGORY: Telephone NARRATIVE: Cell Phones. Budgeted in Technology #258 for 2013.	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ -	\$ -
CATEGORY: Telephone NARRATIVE: System maintenance. Budgeted in Technology #258 for 2013.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
OTHER GENERAL GOVERNMENT					
ACCOUNT #285					
DEPARTMENT TOTALS	\$ 433,386.00	\$ 563,076.00	\$ 516,574.00	\$ 485,000.00	\$ 485,000.00
ACCOUNT: INSURANCE & BONDS #285.910	\$ 30,255.00	\$ 30,388.00	\$ 32,408.00	\$ 32,408.00	\$ 32,408.00
CATEGORY: Property and Liability NARRATIVE: Township property and liability package total \$29,886 minus the sewer portion which is 28% or \$8,368.	\$ 22,545.00	\$ 21,518.00	\$ 21,518.00	\$ 21,518.00	\$ 21,518.00
CATEGORY: Worker's Compensation NARRATIVE: Work Compensation total \$11,740 minus the sewer portion of which is \$1,850. Based on salaries w/ 3% increase	\$ 7,710.00	\$ 8,870.00	\$ 9,890.00	\$ 9,890.00	\$ 9,890.00
CATEGORY: Deductibles NARRATIVE: \$250.00 deductible on insurance claims			\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: HEALTH INSURANCE #285.925	\$ 190,736.00	\$ 173,679.00	\$ 159,581.00	\$ 159,581.00	\$ 159,581.00
CATEGORY: Health/Dental NARRATIVE: SBAM Group of BCBS for health insurance with 20% projected premium incr. of \$27,917 over 2012 premium of \$139,586. Currently, \$150,215 is included here, \$17,290 in Sewer Fund.	\$ 144,300.00	\$ 165,938.00	\$ 150,215.00	\$ 150,215.00	\$ 150,215.00
CATEGORY: Health Reimbursement Account NARRATIVE Based on 60% of max utilization and deductibles of \$4000 / \$8000. Total amount is \$16,740 with \$15,057 here & \$1,683 in Sewer Fund.	\$ 35,400.00	\$ 14,676.00	\$ 15,057.00	\$ 15,057.00	\$ 15,057.00
CATEGORY: Employee Health Cost Contribution NARRATIVE: Increase from 4% to 10% of Combined BCBS premium & HRA contribution based upon family, 2 person, or single coverage. <i>Requires 2/3 Board majority vote to exempt Twp. from PA 152.</i>	\$ -	\$ (18,061.00)	\$ (16,527.00)	\$ (16,527.00)	\$ (16,527.00)
CATEGORY: Life / Disability & Accident NARRATIVE: MERS life short term & long term disability. (\$7,500. annual premium, with \$6,850 here and \$650 in Sewer Fund)	\$ 7,050.00	\$ 7,140.00	\$ 6,850.00	\$ 6,850.00	\$ 6,850.00
CATEGORY: Firefighter's Disability and Life NARRATIVE: Based on 4 vehicles, 30 firefighters.	\$ 1,486.00	\$ 1,486.00	\$ 1,486.00	\$ 1,486.00	\$ 1,486.00
CATEGORY: Examinations NARRATIVE: For new police or firefighters	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
CATEGORY: Employee Assistance Program NARRATIVE: McLaughlin & Co.	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
OTHER GENERAL GOVERNMENT					
ACCOUNT #285					
DEPARTMENT TOTALS	\$ 433,386.00	\$ 563,076.00	\$ 516,574.00	\$ 485,000.00	\$ 485,000.00
ACCOUNT: PENSION #285.926	\$ 67,170.00	\$ 67,750.00	\$ 70,550.00	\$ 70,550.00	\$ 70,550.00
CATEGORY: Pension NARRATIVE: 10% of employee's salary (overtime included). Also includes 10% for fire department, boards, and commissions. Total payment of \$76,480 with \$70,550 here and \$5,930 in Sewer Fund.	\$ 67,170.00	\$ 67,750.00	\$ 70,550.00	\$ 70,550.00	\$ 70,550.00
ACCOUNT: UNEMPLOYMENT TAXES #285.927	\$ 5,070.00	\$ 6,270.00	\$ 7,580.00	\$ 6,700.00	\$ 6,700.00
CATEGORY: Unemployment Taxes NARRATIVE: .0380 of the first \$9,000 earned/employee for 21 FT & PT employee	\$ 5,070.00	\$ 6,270.00	\$ 7,580.00	\$ 6,700.00	\$ 6,700.00
ACCOUNT: SOCIAL SECURITY #285.945	\$ 49,075.00	\$ 50,000.00	\$ 51,050.00	\$ 51,050.00	\$ 51,050.00
CATEGORY: Social Security NARRATIVE: Employer contribution of 7.65% of employees gross (including overtime). Includes all employees. Medicare for Boards and Commissions 1.45%	\$ 49,075.00	\$ 50,000.00	\$ 51,050.00	\$ 51,050.00	\$ 51,050.00
ACCOUNT: CONTINGENCY #285.951	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00	\$ 22,475.00	\$ 22,475.00
CATEGORY: Contingency NARRATIVE: Contingency amount to cover any unbudgeted or unanticipated costs. Deductible, work comp liability audit.	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00	\$ 22,475.00	\$ 22,475.00
ACCOUNT: SALARY/BENEFIT CONTINGENCY #285.952	\$ 33,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
CATEGORY: Longevity Payment NARRATIVE: Longevity	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
CATEGORY: Projected Compensated Absence NARRATIVE: Allowing payout for two highest seniority employees, including maximum sick time, vacation, personal and comp time.	\$ 30,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00
ACCOUNT: MISCELLANEOUS #285.956	\$ 1,000.00	\$ 989.00	\$ 1,000.00	\$ 911.00	\$ 911.00
CATEGORY: Miscellaneous NARRATIVE: Unexpected refunds, permits, etc.	\$ 1,000.00	\$ 989.00	\$ 1,000.00	\$ 911.00	\$ 911.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
OTHER GENERAL GOVERNMENT					
ACCOUNT #285					
DEPARTMENT TOTALS	\$ 433,386.00	\$ 563,076.00	\$ 516,574.00	\$ 485,000.00	\$ 485,000.00
ACCOUNT: OPERATING TRANSFER OUT #285.968	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Operating Transfer Out NARRATIVE: None required.	\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT: TRANSFER TO CAP. IMP. FUND #285.989	\$ 12,500.00	\$ 165,000.00	\$ 39,000.00	\$ 17,500.00	\$ 17,500.00
CATEGORY: Transfer to Cap. Imp. Fund NARRATIVE: Contributions to Capital Improvement Sinking Funds.	\$ 12,500.00	\$ 165,000.00	\$ 39,000.00	\$ 17,500.00	\$ 17,500.00
ACCOUNT: TRANSFER TO ROAD MILLAGE FUND #285.988	\$ -	\$ -	\$ 85,425.00	\$ 85,425.00	\$ 85,425.00
CATEGORY: Transfer to Road Millage Fund NARRATIVE: Supplement Road Fund balance to cover the cost of programmed paving.			\$ 85,425.00	\$ 85,425.00	\$ 85,425.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
POLICE					
ACCOUNT #305					
DEPARTMENT TOTALS	\$ 288,038.00	\$ 346,650.00	\$ 363,190.00	\$ 362,550.00	\$ 362,550.00
ACCOUNT: SALARIES #305.702	\$ 205,912.00	\$ 252,505.00	\$ 262,465.00	\$ 262,465.00	\$ 262,465.00
CATEGORY: Greg Zyburt, Chief NARRATIVE: Grade 6	\$ 58,674.00	\$ 60,656.00	\$ 62,234.00	\$ 62,234.00	\$ 62,234.00
CATEGORY: Scott Jennings, Sgt. NARRATIVE: Grade 4	\$ 45,530.00	\$ 48,734.00	\$ 50,003.00	\$ 50,003.00	\$ 50,003.00
CATEGORY: Gerald Trotochaud, Officer NARRATIVE: Grade 3	\$ 43,658.00	\$ 45,143.00	\$ 46,322.00	\$ 46,322.00	\$ 46,322.00
CATEGORY: Tony Carrick, Officer NARRATIVE: 3.5 months @ Pay Grid Step 3 (\$20.91 / hr) 8.5 months @ Step 4 (\$21.86 / hr)	\$ -	\$ 41,823.00	\$ 44,933.00	\$ 44,933.00	\$ 44,933.00
CATEGORY: Admin. Asst. NARRATIVE: 9.5 months @ Pay Grid Step 2 (\$14.97 / hr); 2.5 months @ Pay Grid Step 3 (\$15.68 / hr).	\$ 32,000.00	\$ 29,378.00	\$ 31,473.00	\$ 31,473.00	\$ 31,473.00
CATEGORY: Overtime NARRATIVE: Investigations 50 hr, Snowmobile Patrol-200 hr, Work over-50 hr, Court-45 hr, Other-25 hr = 370 hours. Holiday Pay-3 holidays / 24 hr. @ 2.5 x rate	\$ 24,050.00	\$ 24,771.00	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00
CATEGORY: Shift Differential NARRATIVE: Add'l. 40 cent / hr for reg. shifts from 6 PM to morning hours. Add'l. for snowmobile patrol shifts.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
ACCOUNT: TEMPORARY & PART TIME #305.705	\$ 27,000.00	\$ 32,175.00	\$ 32,175.00	\$ 32,880.00	\$ 32,880.00
CATEGORY: Temporary Employees NARRATIVE: Uniformed officers to double with night shift. 2,450 hr @ \$11.75 / hr	\$ 23,000.00	\$ 28,175.00	\$ 28,175.00	\$ 28,788.00	\$ 28,788.00
NARRATIVE: Fill-in vacations & peak time work plus court & qualify shooting for temporary employees	\$ -	\$ -	\$ 2,000.00	\$ 2,046.00	\$ 2,046.00
Assistant NARRATIVE: Fill-in for Administrative Assistant vacations, sick time and trainings	\$ -	\$ -	\$ 2,000.00	\$ 2,046.00	\$ 2,046.00
CATEGORY: Part-time & Temporary NARRATIVE: Fill-in vacations & peak time work plus court & qualify shooting for temporary employees	\$ 4,000.00	\$ 4,000.00	\$ -		

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
POLICE					
ACCOUNT #305					
DEPARTMENT TOTALS	\$ 288,038.00	\$ 346,650.00	\$ 363,190.00	\$ 362,550.00	\$ 362,550.00
ACCOUNT: TRAINING / TRAVEL #305.715	\$ 7,800.00	\$ 10,850.00	\$ 9,975.00	\$ 9,475.00	\$ 9,475.00
CATEGORY: Training / Travel Fees for 4 Officers NARRATIVE: MACP Conference, Lansing- \$260; Hotel \$450; Mileage \$400; Meals \$100; NMU Consortium Annual Fees \$850 (increase); Street Smart Survival Seminar \$600; Mileage \$380; Lodging \$350; Meals \$100; Snowmobile Police Patrol Operators \$600; Lodging \$225; Meals \$160.	\$ 4,300.00	\$ 4,350.00	\$ 4,475.00	\$ 4,475.00	\$ 4,475.00
CATEGORY: Weapon Qualification NARRATIVE: Semi-annual qualify shoot and additional quarterly training session. Includes qualification for 3 part-time officers. Price / availability uncertain due to war. Taser Training Supplies.	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
CATEGORY: Mental Health Transports NARRATIVE: Transportation for Township residents committed when MGH does not have space available.	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Meth Lab Clean-up NARRATIVE: Costs incurred in cleaning up meth labs in Chocolay Township. State no longer has funding available.	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -
CATEGORY: Training / Fitness NARRATIVE: Incentive Training for 4 full- time officers @ \$250.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: OFFICE SUPPLIES #305.727	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
CATEGORY: Supplies NARRATIVE: Paper, pens, ribbons, ink cartridges, miscellaneous.	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
ACCOUNT: PRINTING #305.728	\$ 770.00	\$ 770.00	\$ 770.00	\$ 720.00	\$ 720.00
CATEGORY: Tickets NARRATIVE: 1,500 Traffic Tickets	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00
CATEGORY: Letterhead NARRATIVE: 500 letterhead & envelopes	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00
CATEGORY: Miscellaneous NARRATIVE: Business Cards	\$ 175.00	\$ 175.00	\$ 175.00	\$ 125.00	\$ 125.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
POLICE					
ACCOUNT #305					
DEPARTMENT TOTALS	\$ 288,038.00	\$ 346,650.00	\$ 363,190.00	\$ 362,550.00	\$ 362,550.00
ACCOUNT: POSTAGE #305.729	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Stamps NARRATIVE: Postage meter	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: UPS / Post Office NARRATIVE: Certified letters; Mail packages.	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
ACCOUNT: VEHICLE OPERATION #305.742	\$ 22,500.00	\$ 24,000.00	\$ 24,000.00	\$ 23,000.00	\$ 23,000.00
CATEGORY: Fuel NARRATIVE: Fuel for 72,000 miles driven annually- 3 vehicles, 2 snowmobiles, 1 ATV 12mpg / 6,000 gal @ \$4.00 / gal	\$ 22,500.00	\$ 24,000.00	\$ 24,000.00	\$ 23,000.00	\$ 23,000.00
ACCOUNT: UNIFORMS #305.745	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00
CATEGORY: Replacement Uniforms NARRATIVE: Replacement of old & worn uniforms for 4 officers. New uniforms for add'l. part-time officers. Replace bullet proof vests. Steel toe safety boots for officers (worn on duty only)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Accessories NARRATIVE: Badges, brass, tie clips, name tags, miscellaneous	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
ACCOUNT: ANIMAL WELFARE #305.746	\$ 2,850.00	\$ 2,500.00	\$ 2,500.00	\$ 2,450.00	\$ 2,450.00
CATEGORY: Boarding NARRATIVE: \$19.50 / day Boarding Fee (each animal kept 7-10 days) which is \$195 for one unclaimed animal.	\$ 2,500.00	\$ 2,250.00	\$ 2,250.00	\$ 2,200.00	\$ 2,200.00
CATEGORY: Disposal NARRATIVE: Euthanization \$15 / animal.	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Miscellaneous NARRATIVE: Garbage bags, leashes, etc.	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
ACCOUNT: OTHER SUPPLIES #305.755	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Operational Supplies NARRATIVE: Highway flares \$180; Batteries \$100; Film / Processing \$75; Gun Cleaning Supplies \$40; Memory Cards for Car Videos & Surveillance Video \$200; Black & Color Ink Cartridges, DVD's & CD's for processing / printing Digital Pictures \$500.	\$ 1,100.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
CATEGORY: Evidence Supplies NARRATIVE: Bags, labels, plaster cast material.	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
POLICE					
ACCOUNT #305					
DEPARTMENT TOTALS	\$ 288,038.00	\$ 346,650.00	\$ 363,190.00	\$ 362,550.00	\$ 362,550.00
ACCOUNT: EQUIPMENT MAINTENANCE #305.778	\$ 9,234.00	\$ 10,728.00	\$ 10,540.00	\$ 10,540.00	\$ 10,540.00
CATEGORY: Vehicle Maintenance NARRATIVE: 36 Oil Changes @ \$30; 4 Tune-ups @ \$75	\$ 1,350.00	\$ 1,350.00	\$ 1,380.00	\$ 1,380.00	\$ 1,380.00
CATEGORY: Communications NARRATIVE: Service Work/Emergency Equipment plus mandatory annual maintenance fee for 800 mhz radios @ \$100 for 8 radios.	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Video Surveillance Operation & Maintenance NARRATIVE: Internet connection \$110 per mo, service calls & parts	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
CATEGORY: Vehicle Service and Replacement NARRATIVE: Radial Tires \$1000; 3 Front- end Alignments @ \$120; 2 Brake Sets @ \$600; 2 Muffler/Exhaust @ \$150; Towing Charge \$100; Starter \$100; Battery \$100; Alternator \$100; Miscellaneous. Service for 2 snowmobiles \$250.00	\$ 3,004.00	\$ 3,000.00	\$ 3,360.00	\$ 3,360.00	\$ 3,360.00
CATEGORY: Other Equip. Service NARRATIVE: Oxygen tank refills - 2 @ \$200	\$ 980.00	\$ 978.00	\$ 400.00	\$ 400.00	\$ 400.00
CATEGORY: Cleaning of Vehicles NARRATIVE: 50 Car Washes	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
CATEGORY: AED Battery NARRATIVE: Replacement for AED	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: TASER Replacement NARRATIVE: Replacement of 2 TASER units @ \$750 ea. Tasers cannot be repaired; need to be replaced.	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
CATEGORY: Weapon Repair NARRATIVE: Service & upkeep on department pistols and shotguns.	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
POLICE					
ACCOUNT #305					
DEPARTMENT TOTALS	\$ 288,038.00	\$ 346,650.00	\$ 363,190.00	\$ 362,550.00	\$ 362,550.00
ACCOUNT: CONTRACTUAL SERVICES #305.800	\$ 3,312.00	\$ 4,667.00	\$ 12,280.00	\$ 12,580.00	\$ 12,580.00
CATEGORY: Annual LEIN Use Fee NARRATIVE: Mandatory fee for LEIN use. \$125 / Agency plus \$12 / Officers (4 @ \$3) quarterly	\$ 848.00	\$ 848.00	\$ 848.00	\$ 548.00	\$ 548.00
CATEGORY: MICJIN Token Fee NARRATIVE: Monthly fee to access MCOLES and MSP websites for mandatory state reporting. \$11 / month (All officers will be required to have one plus Admin. Assist.)	\$ 264.00	\$ 264.00	\$ 1,056.00	\$ 1,056.00	\$ 1,056.00
CATEGORY: LEIN ACCESS FEE NARRATIVE: Monthly fee to access LEIN in 3 patrol cars. 12 months @ \$100 / month (\$1800)	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,800.00	\$ 1,800.00
CATEGORY: Records Mgmt. Maint. Fee NARRATIVE: Annual fee to maintain Insynch RMS system. (new fee)	\$ -	\$ 965.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
CATEGORY: Iye-Tek E-ticket Maint. Fee NARRATIVE: Annual fee to maintain e- ticket system 2 @ \$143			\$ 286.00	\$ 286.00	\$ 286.00
CATEGORY: Radio Maintenance Fee NARRATIVE: Service fee for 5 Motorola mobile radios. \$6.50 / month x 5 radios x	\$ -	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00
CATEGORY: Cyber Crime Officer NARRATIVE: Township funding share of City detective in local FBI office to fight cyber crime in UP	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: UPSET NARRATIVE: Township funding share for Upper Peninsula Substance Abuse Enforcement Team. UPSET requests \$1 per capita (Approx. \$6,900) Previously budgeted in Township Board account 103.802	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
ACCOUNT: MEMBERSHIPS & PUBLICATIONS #305.802	\$ 370.00	\$ 370.00	\$ 395.00	\$ 395.00	\$ 395.00
CATEGORY: Memberships NARRATIVE: MACP \$100; MCLEAA \$25; UPLEA \$15; UP Chief's Assn. \$25	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00
CATEGORY: Publications NARRATIVE: Law & Order \$15; Police Marksman Assoc. \$15; Mining Journal \$200	\$ 205.00	\$ 205.00	\$ 230.00	\$ 230.00	\$ 230.00
ACCOUNT: MISCELLANEOUS #305.956	\$ 165.00	\$ 160.00	\$ 165.00	\$ 120.00	\$ 120.00
CATEGORY: Miscellaneous NARRATIVE: MSHS Yearbook \$45; Bothwell Yearbook \$25; N. Star Academy / Polaris \$25; Other Misc. \$70	\$ 165.00	\$ 160.00	\$ 165.00	\$ 120.00	\$ 120.00
ACCOUNT: CAPITAL OUTLAY #305.957	\$ 3,375.00	\$ 3,375.00	\$ 3,375.00	\$ 3,375.00	\$ 3,375.00
CATEGORY: Snowmobile Grant NARRATIVE: Township Matching Funds 15% of grant for operations, equipment, clothing.	\$ 3,375.00	\$ 3,375.00	\$ 3,375.00	\$ 3,375.00	\$ 3,375.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
FIRE DEPARTMENT					
ACCOUNT #340					
DEPARTMENT TOTALS	\$ 102,100.00	\$ 117,000.00	\$ 108,975.00	\$ 97,000.00	\$ 97,000.00
ACCOUNT: PER MEETING COMPENSATION #340.710	\$ 33,100.00	\$ 33,680.00	\$ 32,930.00	\$ 29,000.00	\$ 29,000.00
CATEGORY: Fire Calls NARRATIVE: Fire call response history: 2007 - 1064, 2008 - 1108, 2009 - 679, 2010 - 1005, & 2011 - 872. Firefighters that make 60% or more of calls / quarter receive \$1.00 / hr bonus. Estimate 137 hrs / quarter paid at current \$14 / hr = \$7,280 total for yr. Estimate 200 hrs / quarter paid at \$15 / hr = \$12,000 total for yr. Grand total for year is \$19,672.	\$ 19,000.00	\$ 19,000.00	\$ 23,600.00	\$ 19,670.00	\$ 19,670.00
CATEGORY: Officer Compensation NARRATIVE: Monthly per diem - Chief \$180, Ass't Chief \$145, Captains (2) \$72.50, Lieutenants (2) \$62.50, Training Officers (2) \$60, Secretary \$62.50. This is a decrease over 2012 due to eliminating the Treasurer position.	\$ 9,500.00	\$ 10,080.00	\$ 9,330.00	\$ 9,330.00	\$ 9,330.00
CATEGORY: Part-Time Employee NARRATIVE: The Fire Dept. previously requested a person be hired 8 hrs / wk to assist with maintenance and update of pre-incident plans, training records, maintenance logs, & many other functions that need to be done during regular business hours & are not getting done due to members working fulltime jobs. This year it is proposed that existing Township staff assist with these duties.	\$ 4,600.00	\$ 4,600.00	\$ -	\$ -	\$ -
ACCOUNT: RECRUITING & TRAINING #340.715	\$ 22,800.00	\$ 22,920.00	\$ 23,120.00	\$ 18,100.00	\$ 18,100.00
CATEGORY: Monthly Training Mtgs. NARRATIVE: Dept. has increased the number of training meetings per year to keep pace with State mandates and increased run volume. We request Township fund 45 training sessions per year, and continue the incentive program for members that attend 75% of sessions per quarter. They receive \$15 / hr instead of \$14 / hr standard rate. We also conduct 12 maintenance meetings per year, at which members check all equipment for proper operation. Total requested \$15,500.	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00	\$ 10,500.00	\$ 10,500.00
CATEGORY: Fire Prevention and Education Materials NARRATIVE: Educational material distributed to children during fire prevention week and other community events	\$ 800.00	\$ 920.00	\$ 920.00	\$ 900.00	\$ 900.00
CATEGORY: Fire Education with Bike Registration NARRATIVE: Educational materials for the bike registration co-sponsored with Police Dept. \$100. (No change)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
CATEGORY: Other Training NARRATIVE: Training materials, travel to schools / training, train the trainer, CPR updates, State required training: \$5,000. Tournament equipment & fees: \$1,600. This has been increased due to the cost of rooms going up.	\$ 6,400.00	\$ 6,400.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
FIRE DEPARTMENT					
ACCOUNT #340					
DEPARTMENT TOTALS	\$ 102,100.00	\$ 117,000.00	\$ 108,975.00	\$ 97,000.00	\$ 97,000.00
ACCOUNT: VEHICLE OPERATION #340.742	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
CATEGORY: Expenses NARRATIVE: 700 gallons diesel / gasoline @ \$4.50 per gal.= \$3150 Misc. oil, bulbs, filters, cleaning supplies = \$350	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
ACCOUNT: UNIFORMS & ACCESSORIES #340.745	\$ 10,900.00	\$ 10,000.00	\$ 12,000.00	\$ 11,000.00	\$ 11,000.00
CATEGORY: Uniforms & Accessories NARRATIVE: Boots x 4 = \$1200; Helmets x 2 plus shields & parts = \$600; Bunker coats x 4 = \$4,800; Bunker pants x 4 = \$3,600; Nomex protective hoods, gloves, accountability name tags, helmet lights & all other uniform needs = \$800. Total = \$11,000.	\$ 10,900.00	\$ 10,000.00	\$ 12,000.00	\$ 11,000.00	\$ 11,000.00
ACCOUNT: EQUIPMENT & TOOLS #340.772	\$ 8,500.00	\$ 11,500.00	\$ 8,300.00	\$ 8,300.00	\$ 8,300.00
CATEGORY: Tool Purchase NARRATIVE: Purchase additional 2 1/2" attack hose, fittings, & hand tools (previously budgeted under capital outlay)	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Specialty Equipment NARRATIVE: Ice rescue equipment: Ropes, life jackets & safety equip. for ice and water rescues	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
CATEGORY: Batteries NARRATIVE: We need to purchase batteries for our air packs 3 times a year.			\$ 300.00	\$ 300.00	\$ 300.00
NARRATIVE: Repair broken SCBA masks and purchase voice emitters for the new masks we have.	\$ 3,500.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
ACCOUNT: EQUIPMENT MAINTENANCE #340.778	\$ 16,000.00	\$ 29,400.00	\$ 22,000.00	\$ 20,000.00	\$ 20,000.00
CATEGORY: Equipment Maintenance NARRATIVE: Four apparatus + trailer annual maintenance = \$3,700; ISO / OSHA testing of pumps, ladders, SCBA, fit tests = \$8,000; Annual test of rescue tools = \$1,600; Annual hose testing = \$1,700; all other service & equipment repairs / testing = \$5000	\$ 16,000.00	\$ 29,400.00	\$ 22,000.00	\$ 20,000.00	\$ 20,000.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS #340.802	\$ 500.00	\$ 500.00	\$ 525.00	\$ 500.00	\$ 500.00
CATEGORY: Memberships NARRATIVE: UP Firefighter's Assoc. \$75, Mqt. Co. Firefighter's Assoc. \$50, UP Tournament fees \$60, Mi. State Fireman's Assoc. \$75, UP Fire Chief's Assoc. \$40, NFPA Membership for Chief \$135 (no change)	\$ 500.00	\$ 500.00	\$ 525.00	\$ 500.00	\$ 500.00
ACCOUNT: SERVICE CONTRACTS #340.808	\$ 5,300.00	\$ 4,000.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
CATEGORY: Service Contracts NARRATIVE: Annual mic fee to State for radios = \$2,800.	\$ 5,300.00	\$ 4,000.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
ACCOUNT: UTILITIES #340.920	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Natural Gas NARRATIVE: Moved to Township Hall budget in 2010.	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Electricity NARRATIVE: Moved to Township Hall budget in 2010.	\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT: MISCELLANEOUS #340.956	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Miscellaneous - Office NARRATIVE: First Aid supplies, office supplies, & other unanticipated small equipment purchases. (no change)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
ACCOUNT: CAPITAL OUTLAY #340.957	\$ -	\$ -	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
FIRE DEPARTMENT					
ACCOUNT #340					
DEPARTMENT TOTALS	\$ 102,100.00	\$ 117,000.00	\$ 108,975.00	\$ 97,000.00	\$ 97,000.00
CATEGORY: (Priority #1) Label Equipment Trailer NARRATIVE: Label air & equipment trailer with Chocolay Fire Rescue Support Trailer.	\$ -	\$ -	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
STREETS					
ACCOUNT # 440					
DEPARTMENT TOTALS	\$ 17,400.00	\$ 16,700.00	\$ 16,972.00	\$ 16,700.00	\$ 16,700.00
ACCOUNT: SIGNS AND MARKERS #440.767	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Signs and Markers NARRATIVE: These funds are used for signs and posts for new roads, advisory signs that the County does not pay for and other parking signs, entry signs off the highway entering the Township. This also includes new signs for private roads that we get reimbursed for. May be used for adopt-a-tree markers.	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
ACCOUNT: MAINTENANCE #440.780	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
CATEGORY: Maintenance NARRATIVE: Replacement or repair of existing signs and posts that are damaged, weathered, or stolen. These include street names, parking and other advisory signs.	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
ACCOUNT: STREET LIGHTS #440.928	\$ 14,600.00	\$ 14,000.00	\$ 14,272.00	\$ 14,000.00	\$ 14,000.00
CATEGORY: Street Lights - BLP NARRATIVE: 75 street lights at present rate: \$650 / mo x 12 = \$7800 plus the cost of installation of new subdivisions and special requests = \$200. This also includes the lights at the tunnel.	\$ 7,500.00	\$ 7,900.00	\$ 8,058.00	\$ 8,000.00	\$ 8,000.00
CATEGORY: Street Lights - Alger-Delta Co-op NARRATIVE: 31 lights at present rates and service charges plus projected 8% increase \$440 / mo x 12 x 1.08 = \$5,700. Also, the cost of new installations for subdivision and special request - \$300	\$ 6,800.00	\$ 6,000.00	\$ 6,114.00	\$ 6,000.00	\$ 6,000.00
CATEGORY: Street Light Repair NARRATIVE: Estimated amount of damage due to vandalism = \$100	\$ 300.00	\$ 100.00	\$ 100.00	\$ -	\$ -
ACCOUNT: MISCELLANEOUS #440.956	\$ 1,300.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
CATEGORY: Miscellaneous NARRATIVE: Purchase of new or repair of tools and other incidentals for installation of signs = \$200. Dust Control for which the Twp. is reimbursed = \$1,000	\$ 1,300.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
SANITATION ACCT. #526					
DEPARTMENT TOTALS	\$ 161,750.00	\$ 164,000.00	\$ 165,031.00	\$ 168,500.00	\$ 168,500.00
ACCOUNT: SALARY #526.702	\$ 9,100.00	\$ 9,561.00	\$ 10,082.00	\$ 10,082.00	\$ 10,082.00
CATEGORY: Salary Dep. Treasurer & Adm. Asst. NARRATIVE: For Landfill Permits and Garbage Tags 286 hours each Deb and Pat for administrative duties for landfill	\$ 9,100.00	\$ 9,561.00	\$10,082.00	\$ 10,082.00	\$ 10,082.00
ACCOUNT: CONTRACTUAL SERVICES #526.800	\$ 148,000.00	\$ 150,000.00	\$ 150,660.00	\$ 154,000.00	\$ 154,000.00
CATEGORY: Marquette County Landfill NARRATIVE: 1) Estimated annual tonnage for residential is 1,110. The current tipping fee is \$38.50 / ton	\$ 50,000.00	\$ 45,000.00	\$45,000.00	\$ 44,340.00	\$ 44,340.00
CATEGORY: East Marquette Solid Waste Authority NARRATIVE: Dues (no longer paid)	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Collection Contract NARRATIVE: One year (52 weeks) for 1,380 households with a current monthly charge of \$8,500 (\$102,000). Plus estimated increase of \$7,000 for new contract with separated organics collection. Current contract extension expires 12/31/12.	\$ 98,000.00	\$ 105,000.00	\$105,000.00	\$ 109,000.00	\$ 109,000.00
CATEGORY: Document Shredding NARRATIVE: Country Mile Document Destruction comes once a month to shred and recycle Twp. Hall office paper. (\$55.00 per mo.)			\$660.00	\$ 660.00	\$ 660.00
ACCOUNT: RECYCLING #526.870	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Drop Off Sites NARRATIVE: Gentz Sod Farm operates compost site at no charge	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Metal pick-up NARRATIVE: Curbside Metal pick-up	\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT: ADVERTISING #526.901	\$ 500.00	\$ 339.00	\$ 339.00	\$ 470.00	\$ 470.00
CATEGORY: Advertising NARRATIVE: Notices for route changes and recycling notices	\$ 500.00	\$ 339.00	\$ 339.00	\$ 470.00	\$ 470.00
ACCOUNT: EQUIPMENT RENTAL #526.942	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Equipment Rental NARRATIVE:	\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT: MISCELLANEOUS #526.956	\$ 4,150.00	\$ 4,100.00	\$ 3,950.00	\$ 3,948.00	\$ 3,948.00
CATEGORY: Miscellaneous NARRATIVE: Purchase and replacement of tools and other miscellaneous unanticipated expenses; safety equipment	\$ 300.00	\$ 300.00	\$ 150.00	\$ 148.00	\$ 148.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
SANITATION ACCT. #526					
DEPARTMENT TOTALS	\$ 161,750.00	\$ 164,000.00	\$ 165,031.00	\$ 168,500.00	\$ 168,500.00
CATEGORY: Ribbons and tags NARRATIVE: Purchase ribbons for bag marking and tags for marking non-collectable items	\$ 3,850.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
ACCOUNT: DEBT COST #526.990	\$ -	\$ -	\$ -	\$ -	\$ -
CATEGORY: Debt Cost NARRATIVE: Landfill Bond is paid off	\$ -		\$ -	\$ -	\$ -

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
RECREATION AND PROPERTIES					
ACCOUNT #756					
DEPARTMENT TOTALS	\$ 91,650.00	\$ 100,000.00	\$ 100,434.00	\$ 93,750.00	\$ 93,750.00
ACCOUNT: SALARIES #756.702	\$ 53,875.00	\$ 57,537.00	\$ 59,400.00	\$ 59,400.00	\$ 59,400.00
CATEGORY: Department of Public Works Foreman NARRATIVE: Salary allocated 15% here, 85% Sewer. (Step increase to Step 4)	\$ 6,150.00	\$ 6,675.00	\$ 7,160.00	\$ 7,160.00	\$ 7,160.00
CATEGORY: General Maintenance Worker NARRATIVE: 75% of salary. (25% in Sewer Fund).	\$ 24,000.00	\$ 24,931.00	\$ 25,570.00	\$ 25,570.00	\$ 25,570.00
CATEGORY: General Maintenance Worker NARRATIVE: 75% of salary (25% in Sewer Fund).	\$ 22,725.00	\$ 24,931.00	\$ 25,570.00	\$ 25,570.00	\$ 25,570.00
CATEGORY: Overtime NARRATIVE: Maintenance worker and Foreman's overtime for snowplowing & Board meetings. (32 hours)	\$ 1,000.00	\$ 1,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
ACCOUNT: SUMMER WORKER #756.705	\$ 7,040.00	\$ 7,260.00	\$ 7,700.00	\$ 7,500.00	\$ 7,500.00
CATEGORY: Part-time / full time NARRATIVE: Part time employee from May through September with a wage of \$8.50 for a total of 880 hrs.This is with a 25 cent per hour increase.	\$ 7,040.00	\$ 7,260.00	\$ 7,700.00	\$ 7,500.00	\$ 7,500.00
ACCOUNT: VEHICLE OPERATION #756.742	\$ 3,600.00	\$ 3,800.00	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00
CATEGORY: Vehicle Operation NARRATIVE: 600 gals / yr. @ \$4.00 for truck + \$1,450 for equipment.	\$ 3,600.00	\$ 3,800.00	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00
ACCOUNT: BUILDING MAINTENANCE #756.770	\$ 3,500.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Upkeep and maintenance NARRATIVE: Normal repairs and winterizing (\$500) plus repainting parts of buildings (\$500)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Cleaning Supplies NARRATIVE: Janitorial & maintenace supplies. Pumping septic tanks @ Rec. areas once per year @ \$150 per pumping times 3 pumpings = \$450.00.	\$ 2,500.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
RECREATION AND PROPERTIES					
ACCOUNT #756					
DEPARTMENT TOTALS	\$ 91,650.00	\$ 100,000.00	\$ 100,434.00	\$ 93,750.00	\$ 93,750.00
ACCOUNT: EQUIPMENT MAINTENANCE #756.778	\$ 2,500.00	\$ 2,500.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
CATEGORY: Repair and Maintenance NARRATIVE: Repair & maintenance on pickup and snowmobile, including grease, oil, filters, tuneups, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
ACCOUNT: GROUNDS & EQUIPMENT MAINTENANCE #756.790	\$ 8,435.00	\$ 8,800.00	\$ 7,000.00	\$ 7,500.00	\$ 7,500.00
CATEGORY: Grounds & Equipment Maintenance NARRATIVE: Replace worn bases at ballfields (\$650), overseed twice per year (\$1175), fertilize twice per year (\$3245), paint supplies (\$525), mower blades (\$345), replace worn tools (\$285), rental of air compressor twice per year (\$200), Misc. repairs (\$1075)	\$ 7,100.00	\$ 7,000.00	\$ 7,000.00	\$ 7,500.00	\$ 7,500.00
CATEGORY: Equipment NARRATIVE: Power tool Replacement	\$ 1,335.00	\$ 1,800.00	\$ -	\$ -	\$ -
ACCOUNT: PROFESSIONAL SERVICES #756.801	\$ 2,500.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Land Surveys NARRATIVE: Continue program of conducting land surveys to establish parcel boundaries for Township holdings. (Brower, Green Bay St., Green Garden Rd., Voce property, & Wick property require surveys.) This year I added the annual water testing to this category.	\$ 2,500.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: ADVERTISING #756.901	\$ 300.00	\$ 300.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: Advertising NARRATIVE: Public notices.	\$ 300.00	\$ 300.00	\$ 250.00	\$ 250.00	\$ 250.00
ACCOUNT: UTILITIES #756.920	\$ 1,400.00	\$ 1,503.00	\$ 1,534.00	\$ 1,550.00	\$ 1,550.00
CATEGORY: Utilities NARRATIVE: Electricity - power and lighting for use and at Silver Creek, Beaver Grove and Lions Park Rec. areas. Includes 2% increase.	\$ 1,400.00	\$ 1,503.00	\$ 1,534.00	\$ 1,550.00	\$ 1,550.00
ACCOUNT: MISCELLANEOUS #756.956	\$ 2,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00
CATEGORY: Miscellaneous NARRATIVE: Beaver Grove Taxes, etc. Lessee will be contacted about early termination to avoid future tax liability.	\$ 2,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
RECREATION AND PROPERTIES					
ACCOUNT #756					
DEPARTMENT TOTALS	\$ 91,650.00	\$ 100,000.00	\$ 100,434.00	\$ 93,750.00	\$ 93,750.00
ACCOUNT: CAPITAL OUTLAY #756.957	\$ 6,500.00	\$ 12,600.00	\$ 13,000.00	\$ 6,000.00	\$ 6,000.00
CATEGORY: Chocolay River Watershed and Iron Ore Heritage Trail NARRATIVE: Funds to meet anticipated requests from Chocolay River Watershed to continue existing programs and match grant dollars. No allocation for Iron Ore Heritage Trail Authority in 2013.	\$ 5,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
CATEGORY: Township Playground Equipment Upgrade NARRATIVE: Playground equipment needs to be updated. Grant match funds.	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
CATEGORY: Infield Maintenance NARRATIVE: Maintenance materials for baseball infields.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Recreation Area Signs NARRATIVE: Update signs @ Silver Creek & Lion's Field to match other Rec. areas. (Total 4 signs.)	\$ -	\$ 1,600.00	\$ -	\$ -	\$ -
CATEGORY: Flammables Storage NARRATIVE: Lockers meeting MIOSHA stds. for storing flammables @ Township Hall garage.	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
ZONING					
ACCOUNT #800					
DEPARTMENT TOTALS	\$ 57,700.00	\$ 57,500.00	\$ 51,967.69	\$ 51,400.00	\$ 51,400.00
ACCOUNT: SALARIES #800.702	\$ 52,021.00	\$ 52,221.00	\$ 43,489.69	\$ 45,182.00	\$ 45,182.00
CATEGORY: Plan. Dir. / Zoning. Admin. NARRATIVE: Salary	\$ 52,021.00	\$ 52,221.00	\$ 43,489.69	\$ 45,182.00	\$ 45,182.00
ACCOUNT: TEMP EMPLOYEE #800.705 Temporary filing clerk.			\$ 3,328.00	\$ -	\$ -
CATEGORY: Temporary employee NARRATIVE: Filing/ Data Entry Clerk @ \$8.00 Per. Hr x 416 Hrs - enter permits, variances, violations into Equalizer and refile into appropriate parcel folder so all historical records pertaining to parcel are in one place. Clerical position not approved - attempt to involve intern.			\$ 3,328.00	\$ -	\$ -
ACCOUNT: TRAINING #800.715 Planning Director/Zoning Administrator certification maintenance &	\$ 800.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Training NARRATIVE: Certification maintenance and training through 2013 national conference in Chicago and free webinars - conference fee & expenses.	\$ 800.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 800.00
ACCOUNT: OFFICE SUPPLIES #800.727	\$ 579.00	\$ 800.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: Office Supplies NARRATIVE: Phone log books & records management supplies.	\$ 579.00	\$ 800.00	\$ 250.00	\$ 250.00	\$ 250.00
ACCOUNT: PRINTING #800.728	\$ 300.00	\$ 100.00	\$ -	\$ 400.00	\$ 400.00
CATEGORY: Printing NARRATIVE: Resident mailings, internal memos, reference materials, large maps, and other written material that is relevant to job. Printing completed Master Plan.	\$ 300.00	\$ 100.00	\$ -	\$ 400.00	\$ 400.00
ACCOUNT: POSTAGE #800.729	\$ 300.00	\$ 350.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Postage NARRATIVE: Public education, resident mailings	\$ 300.00	\$ 350.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
ZONING					
ACCOUNT #800					
DEPARTMENT TOTALS	\$ 57,700.00	\$ 57,500.00	\$ 51,967.69	\$ 51,400.00	\$ 51,400.00
ACCOUNT: OTHER SUPPLIES #800.755	\$ 100.00	\$ 700.00	\$ -	\$ 168.00	\$ 168.00
CATEGORY: Other Supplies NARRATIVE: Laptop purchased in 2012. Presentation materials and field work tools.	\$ 100.00	\$ 700.00	\$ -	\$ 168.00	\$ 168.00
ACCOUNT: PROFESSIONAL SERVICES #800.801	\$ 800.00	\$ 1,029.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Professional Services NARRATIVE: Engineering services, large maps.	\$ 800.00	\$ 529.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Intern NARRATIVE: Tuition assistance for NMU intern.	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS #800.802	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00	\$ 600.00
CATEGORY: Membership/Publications NARRATIVE: National & professional membership dues @ \$355, State Chapter dues @ \$65, Planning & Zoning News, and other reference publications.	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00	\$ 600.00
ACCOUNT: TRAVEL #800.860	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Travel NARRATIVE: Mileage for training/professional development (800 miles to Chicago @0.55/mile) + hotel	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
PLANNING COMMISSION					
ACCOUNT #805					
DEPARTMENT TOTALS	\$ 13,100.00	\$ 13,200.00	\$ 11,885.00	\$ 11,500.00	\$ 11,500.00
ACCOUNT: Per Meeting Compensation #805.710	\$ 4,700.00	\$ 4,700.00	\$ 5,880.00	\$ 5,700.00	\$ 5,700.00
CATEGORY: Commission Members NARRATIVE: 14 meetings X 7 members @ \$60 (12 reg./2 spec. mtgs.) Includes per diem increase from \$50.	\$ 4,700.00	\$ 4,700.00	\$ 5,880.00	\$ 5,700.00	\$ 5,700.00
ACCOUNT: OFFICE SUPPLIES #805.727	\$ 300.00	\$ 350.00	\$ 300.00	\$ 300.00	\$ 300.00
CATEGORY: Office Supplies NARRATIVE: Binders, minutes book. Updated copies of Master Plans, Ordinances, training materials.	\$ 300.00	\$ 350.00	\$ 300.00	\$ 300.00	\$ 300.00
ACCOUNT: POSTAGE #805.729	\$ 270.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: Postage NARRATIVE: Mailing notices rezonings, conditional uses etc.	\$ 270.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
ACCOUNT: PROFESSIONAL SERVICES #805.801	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Professional Services NARRATIVE: Professional services for anticipated Planning Commission needs such as engineering, graphic elements for zoning ordinance, large maps, or other special printings.	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
ACCOUNT: MEMBERSHIP & PUBLICATION #805.802	\$ 330.00	\$ 330.00	\$ 880.00	\$ 880.00	\$ 880.00
CATEGORY: Memberships NARRATIVE: Michigan Association of Planning group membership. Will mean discounts on publications or classes.	\$ -	\$ -	\$ 365.00	\$ 365.00	\$ 365.00
CATEGORY: Publications NARRATIVE: Each member Planning & Zoning News (\$340), plus other introductory or advanced publications @ \$25 each.	\$ 330.00	\$ 330.00	\$ 515.00	\$ 515.00	\$ 515.00
ACCOUNT: COMPUTER #805.811	\$ 2,400.00	\$ 3,000.00	\$ -	\$ -	\$ -
CATEGORY: ArcView (GIS) Support NARRATIVE: Software / Agency support for GIS system. Budgeted in Technology #258 for 2013.	\$ 2,400.00	\$ 3,000.00	\$ -	\$ -	\$ -
ACCOUNT: TRAVEL #805.860	\$ 700.00	\$ 700.00	\$ -	\$ -	\$ -
CATEGORY: Travel NARRATIVE: Seminar expenses for 7members. Plan to utilize webinars.	\$ 700.00	\$ 700.00	\$ -	\$ -	\$ -

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
PLANNING COMMISSION					
ACCOUNT #805					
DEPARTMENT TOTALS	\$ 13,100.00	\$ 13,200.00	\$ 11,885.00	\$ 11,500.00	\$ 11,500.00
ACCOUNT: ADVERTISING #805.901	\$ 2,000.00	\$ 1,500.00	\$ 1,575.00	\$ 1,400.00	\$ 1,400.00
CATEGORY: Advertising NARRATIVE: Legal & display ads for public hearings, rezonings, and conditional uses	\$ 2,000.00	\$ 1,500.00	\$ 1,575.00	\$ 1,400.00	\$ 1,400.00
ACCOUNT: MISCELLANEOUS #805.956	\$ 400.00	\$ 370.00	\$ 500.00	\$ 470.00	\$ 470.00
CATEGORY: Miscellaneous NARRATIVE: Planning templates / tools	\$ 400.00	\$ 370.00	\$ 500.00	\$ 470.00	\$ 470.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
ZONING BOARD OF APPEALS					
ACCOUNT #815					
DEPARTMENT TOTALS	\$ 4,350.00	\$ 4,000.00	\$ 6,085.00	\$ 6,000.00	\$ 4,640.00
ACCOUNT: PER MEETING COMPENSATION #815.710	\$ 2,400.00	\$ 2,400.00	\$ 4,320.00	\$ 4,300.00	\$ 2,940.00
CATEGORY: Per Meeting Compensation NARRATIVE: 12 meetings / 6 members @ \$60 per meeting. Includes per diem increase from \$50. Reduced to 9 mtgs of 5 + 2mtgs w 2 alts.	\$ 2,400.00	\$ 2,400.00	\$ 4,320.00	\$ 4,300.00	\$ 2,940.00
ACCOUNT: TRAINING #815.715	\$ 650.00	\$ 500.00	\$ 435.00	\$ 435.00	\$ 435.00
CATEGORY: Training NARRATIVE: MAP group membership (5) \$260, plus ZBA training/publications (7).	\$ 650.00	\$ 500.00	\$ 435.00	\$ 435.00	\$ 435.00
ACCOUNT: OFFICE SUPPLIES #815.727	\$ 100.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ 50.00
CATEGORY: Office Supplies NARRATIVE: Agenda materials and notices.	\$ 100.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ 50.00
ACCOUNT: POSTAGE #815.729	\$ 200.00	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Postage NARRATIVE: Required notifications.	\$ 200.00	\$ 300.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: ADVERTISING #815.901	\$ 1,000.00	\$ 700.00	\$ 1,080.00	\$ 1,015.00	\$ 1,015.00
CATEGORY: Advertising NARRATIVE: Public newspaper ads.	\$ 1,000.00	\$ 700.00	\$ 1,080.00	\$ 1,015.00	\$ 1,015.00

2013
Charter Township of Chocolay
Road Fund Revenue
Road Millage - #204

Account	Account Description	2010 Actual	2011 Budget	2012 Budget	2012 Actual	2013 MGR / Supervisor Recommend	2013 Board Adopted
402.000	Property Taxes	\$ 279,952.53	\$ 283,977.12	\$ 290,000.00	\$ 290,554.11	\$ -	\$ -
446.000	Penalties & Interest	\$ (937.17)	\$ 6.00	\$ -	\$ 5.16	\$ -	\$ -
673.000	Interest Income	\$ 801.93	\$ 217.34	\$ -	\$ 51.97	\$ 25.00	\$ 25.00
695.000	Transfer from fund balance	\$ 33,645.72	\$ 80,000.00	\$ 30,000.00	\$ 30,000.00	\$ 148,550.00	\$ 148,550.00
066.000	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ 85,425.00	\$ 85,425.00
TOTAL		\$313,463.01	\$364,200.46	\$320,000.00	\$320,611.24	\$234,000.00	\$234,000.00

Notes

Road millage expired November 2011. Revised plan of paving priorities and repair methods requested before seeking millage renewal.

Contract awarded for 2012 anticipates spending \$171,450.00, leaving a fund balance for 2013 of \$148,550.

A 2013 transfer from General Fund balance is proposed to fund the remaining paving originally programmed for 2012, but delayed until 2013. As an alternative, the projected fund balance should be adequate to pave all but Surrey & Carriage Lanes.

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
ROAD EXPENDITURES				
ACCOUNT #204				
DEPARTMENT TOTALS	\$ 364,000.00	\$ 320,000.00	\$ 234,000.00	\$ 234,000.00
ACCOUNT: ROAD MILLAGE #204.440.957	\$ 364,000.00	\$ 320,000.00	\$ 234,000.00	\$ 234,000.00
CATEGORY: Road Millage, Capital Expense NARRATIVE: To be applied to Approved Road Resurfacing Plan Year 5 Program (Edgewood Dr., Katers Dr., Penny Way, Carriage Lane, Surrey Lane)	\$ 284,000.00	\$ 290,000.00	\$ -	\$ -
CATEGORY: Transfer From Road Fund Balance NARRATIVE: Available balance from previous years' road millage collections	\$ 80,000.00	\$ 30,000.00	\$ 148,575.00	\$ 148,575.00
CATEGORY: Transfer From General Fund NARRATIVE: Amount to cover shortfall in remaining Road Millage funds in order to complete year 5 of resurfacing program	\$ -	\$ -	\$ 85,425.00	\$ 85,425.00

2013
Charter Township of Chocolay

Fire Station Fund Revenue
 Fire Station Millage - 206

Account	Account	Description	2010 Actual	2011 Budget	2012 Budget	2012 Actual	2013 MGR / Supervisor Recommend	2013 Board Adopted
402.000	Property Taxes		\$ -	\$ -	\$ -	\$ -	\$ 305,850.00	\$ 305,850.00
446.000	Penalties & Interest		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
673.000	Interest Income		\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00
069.000	Due from Cap. Imp. fund		\$ -	\$ -	\$ -	\$ -	\$ 580,000.00	\$ 580,000.00
696.000	Loan Proceeds		\$ -	\$ -	\$ -	\$ -	\$ 1,014,100.00	\$ 1,014,100.00
TOTAL			\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00	\$1,900,000.00

Notes

Fire station millage to be voted on August 7, 2012.

Current project estimate is \$1.9 million, with up to \$580,000 presently available in the Capital Improvement Fund. A bank loan is contemplated as the source of the construction funds, to be repaid over 6 years with this millage.

2013
Charter Township of Chocloy

Fire Station Fund Expenditures
 Fire Station Millage - 206

Account	Account Description	2010 Actual	2011 Budget	2012 Budget	2012 Actual	2013 MGR / Supervisor Recommend	2013 Board Adopted
340.957.000	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
340.957.007	Buildings & Improvements	\$ -	\$ -	\$ -	\$ -	\$ 1,900,000.00	\$ 1,900,000.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$1,900,000.00	\$1,900,000.00

Notes

Current project estimate is \$1.9 million, with construction anticipated to occur March - November 2013.

A bank loan is contemplated as the source of the construction funds, to be repaid over 6 years with this millage. Up to \$580,000 is presently available in the Capital Improvement Fund to offset the amount needed to be borrowed.

2012-2013

**Charter Township of Chocolay
Capital Improvements Budget Table**

Account	Department	2012 Budget	Current Balance 06.30.12	2013 Department Request	2013 Mgr / Supervisor Recommendation	2013 Board Adopted	2013 Adopted New Balance
401.190.957	Election Department	\$ 18,172.83	\$ 18,172.83	\$ -	\$ -	\$ -	\$ 18,172.83
401.202.957	Assessor	\$ 12,127.39	\$ 12,127.39	\$ -	\$ (800.00)	\$ (800.00)	\$ 11,327.39
401.215.957	Clerk	\$ 23,610.05	\$ 23,610.05	\$ -	\$ -	\$ -	\$ 23,610.05
401.253.957	Treasurer	\$ 1,423.93	\$ 1,423.93	\$ -	\$ -	\$ -	\$ 1,423.93
401.258.957	Technology	\$ 9,228.34	\$ 8,807.99	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 10,807.99
401.265.957	Township Hall & Grounds	\$ 29,360.34	\$ 29,360.34	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 31,360.34
401.270.957	Buildings	\$ 3,600.00	\$ 3,600.00	\$ -	\$ -	\$ -	\$ 3,600.00
401.305.957	Police Department	\$ 89,275.93	\$ 85,477.82	\$ (19,000.00)	\$ (30,000.00)	\$ (30,000.00)	\$ 55,477.82
401.306.957	Police Training	\$ 939.82	\$ 939.82	\$ -	\$ -	\$ -	\$ 939.82
401.307.957	Police Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401.340.957	Fire Department	\$ 675,223.20	\$ 674,843.20	\$ (1,900,000.00)	\$ (580,000.00)	\$ (580,000.00)	\$ 94,843.20
401.341.957	Fire Grant	\$ 11,260.28	\$ 11,260.28	\$ -	\$ -	\$ -	\$ 11,260.28
401.440.957	Streets	\$ 3,951.92	\$ 3,951.92	\$ -	\$ -	\$ -	\$ 3,951.92
401.526.957	Sanitary Landfill	\$ 57,673.92	\$ 57,673.92	\$ -	\$ -	\$ -	\$ 57,673.92
401.544.957	Marina	\$ 25,164.56	\$ 25,164.56	\$ -	\$ -	\$ -	\$ 25,164.56
401.591.957	Water Department	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ 45,000.00
401.708.957	Recreation & Grants	\$ 94,410.64	\$ 94,184.43	\$ -	\$ (10,000.00)	\$ (10,000.00)	\$ 84,184.43
401.708.001.957	M28 Bridge Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401.722.957	Community Center	\$ 5,215.42	\$ 5,215.42	\$ -	\$ -	\$ -	\$ 5,215.42
401.723.957	Community Center Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401.724.957	Conditional Donation	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
401.729.957	Economic Development	\$ 33,000.00	\$ 33,000.00	\$ -	\$ -	\$ -	\$ 33,000.00
401.756.957	Recreation and Properties	\$ 106,045.32	\$ 106,045.32	\$ 16,000.00	\$ (29,000.00)	\$ (29,000.00)	\$ 77,045.32
401.805.957	Zoning / Planning Commission	\$ 13,753.84	\$ 13,753.84	\$ -	\$ (3,000.00)	\$ (3,000.00)	\$ 10,753.84
401.958.957	Miscellaneous Operating	\$ 449.39	\$ 449.39	\$ -	\$ -	\$ -	\$ 449.39
TOTALS		\$ 1,259,387.12	\$ 1,254,562.45	\$ (1,903,000.00)	\$ (648,800.00)	\$ (648,800.00)	\$ 605,762.45

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.190.957 Election Department**

Prepared By: M. Engle, Township Clerk

Narrative

The balance in this account is for future updates of voting tabulators. We have 3 precincts and need one tabulator per precinct. We also need a 4th tabulator in case of a breakdown on election day. Currently we can refurbish a tabulator.

2012 Capital Improvements Balance

\$18,172.83

Balance is allocated as follows:

Voting Equipment

\$18,172.83

Total

\$18,172.83

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$18,172.83

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.202.957 Assessor**

Prepared By: Tina Fuller, Assessor

Narrative

This account is used for the purchase of office or field work equipment to support the Assessing function of the Township.

2012 Capital Improvements Balance

\$12,127.39

Balance is allocated as follows:

Office & Field Equipment

\$12,127.39

Total

\$12,127.39

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

-\$800.00

Computer Tablet for data collection and sketching in the field.

(\$800.00)

Board Adopted

-\$800.00

2013 Adopted New Balance

\$11,327.39

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.215.957 Clerk**

Prepared By: M. Engle, Township Clerk

Narrative

This account is used for office equipment replacement: copy machine, printers for the Clerk Department and office furniture for the Clerk Department.

2012 Capital Improvements Balance

\$23,610.05

Balance is allocated as follows:

Office Equipment \$23,610.05

Total \$23,610.05

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$23,610.05

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.253.957 Treasurer**

Prepared By

John Greenberg, Treasurer

Narrative

The balance in this account is used to fund equipment and software needed to carry out the functions of the Treasurer's Department.

2012 Capital Improvements Balance

\$1,423.93

Balance is allocated as follows:

Office Equipment

\$1,423.93

Total

\$1,423.93

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$1,423.93

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.258.957 Technology**

Prepared By Steve Lawry, Manager

Narrative

Annual contribution to maintain a sinking fund for the periodic replacement of Township Hall computer equipment and software.

2012 Capital Improvements Balance

\$8,807.99

Balance is allocated as follows:

Technology Equipment & Software

\$8,807.99

Total

\$8,807.99

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$2,000.00

Annual Contribution

\$2,000.00

Board Adopted

\$2,000.00

2013 Adopted New Balance

\$10,807.99

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.265.957 Township Hall & Grounds**

Prepared By Brad Johnson, DPW Foreman

Narrative

Annual contributions to maintain a sinking fund for the periodic replacement of building system components and property improvements

2012 Capital Improvements Balance

\$29,360.34

Balance is allocated as follows:

Mechanical/Electrical Systems	\$10,000.00
Building Structure	\$10,000.00
Building Grounds	\$9,360.34
Total	\$29,360.34

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$2,000.00

Annual Contribution toward mechanical/electrical system savings.	\$1,000.00
Annual Contribution toward structural repair savings.	\$1,000.00

Board Adopted

\$2,000.00

2013 Adopted New Balance

\$31,360.34

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.270.957 Buildings**

Prepared By

Brad Johnson, DPW Foreman

Narrative

This account funds maintenance of various Township structures.

2012 Capital Improvements Balance

\$3,600.00

Balance is allocated as follows:

Building improvement and maintenance.

\$3,600.00

Total

\$3,600.00

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None.

\$0.00

Board Adopted

\$0.00

2013 Adopted New Balance

\$3,600.00

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.305.957 Police Department**

Prepared By Greg Zyburt, Police Chief

Narrative

This account funds acquisition and replacement of police vehicles, new technology and equipment, weapons, and police department furnishings.

2012 Capital Improvements Balance

\$85,477.82

Balance is allocated as follows:

Vehicles	\$62,305.42
Electronics & Equipment	\$22,172.00
Furniture	\$1,000.00
Total	\$85,477.42

2013 Department Request

-\$19,000.00

Vehicles- Purchase of 2013 Patrol Car	(\$32,000.00)
Vehicle Fund Contribution	\$20,000.00
Electronics- Replacement of Record Mgt System	(\$4,000.00)
Electronics- Replacement of 2 Desktops and 1 Laptop	(\$5,000.00)
Electronics Fund Contribution	\$2,000.00
Furniture- Replace 2 Office Chairs	(\$1,000.00)
Furniture Fund Contribution	\$1,000.00
Total	(\$19,000.00)

Manager and Supervisor's Recommendations

-\$30,000.00

Vehicle Purchase	(\$32,000.00)
Vehicle Fund Contribution	\$10,000.00
Electronics - Records Management System Purchase	(\$4,000.00)
Electronics - Computer Purchases	(\$5,000.00)
Electronics and Equipment Fund Contribution	\$1,000.00
Furniture - Chair Purchases	(\$500.00)
Furniture Fund Contribution	\$500.00
Total	(\$30,000.00)

Board Adopted

-\$30,000.00

2013 Adopted New Balance

\$55,477.82

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.306.957 Police Training**

Prepared By Greg Zyburt, Police Chief

Narrative

Account funds officer training, much of which is State mandated.

2012 Capital Improvements Balance

\$939.82

Balance is allocated as follows:

Training Costs

\$939.82

Total

\$939.82

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$939.82

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.307.957 Police Grant**

Prepared By Greg Zyburt, Police Chief

Narrative

Account is not presently being used

2012 Capital Improvements Balance

\$0.00

Balance is allocated as follows:

Other \$0.00

Total \$0.00

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$0.00

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.340.957 Fire Department**

Prepared By Tom Kidd, Fire Chief

Narrative

Account funds capital expenditures of the Fire Department for building, equipment, and water supply upgrades and replacements.

2012 Capital Improvements Balance

\$674,843.20

Balance is allocated as follows:

1. Fire station improvements	\$587,823.20
2. Vehicle replacement or enhancement	\$40,000.00
3. Water supply improvement	\$30,000.00
4. Small equipment & tool acquisition & replacement	\$17,020.00
Total	\$674,843.20

2013 Department Request

-\$1,900,000.00

Construction of new Fire Station (\$1,900,000.00)

Manager and Supervisor's Recommendations

-\$580,000.00

Capital Imp. Fund Contribution toward new fire station construction-5 (\$580,000.00)

(Total est'd. constr. Cost of \$1.9 mil. to include bank loan for bal.)

Board Adopted

-\$580,000.00

2013 Adopted New Balance

\$94,843.20

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.341.957 Fire Grant**

Prepared By Tom Kidd, Fire Chief

Narrative

This account used to track and administer grant funds awarded to the Fire Department

2012 Capital Improvements Balance	\$11,260.28
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Balance is allocated as follows:

Other	\$11,260.28
Total	\$11,260.28

2013 Department Request	\$0.00
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None

Manager and Supervisor's Recommendations	\$0.00
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None

Board Adopted	\$0.00
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2013 Adopted New Balance	\$11,260.28
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**2013
CAPITAL IMPROVEMENTS
BUDGET
401.440.957 Streets**

Prepared By

Brad Johnson, DPW Foreman

Narrative

Account used to fund equipment or projects related to the Township's responsibilities and participation efforts in the maintenance of public streets and the trail systems that accommodate non-vehicular traffic along those streets. In 2011, an initial disbursement of \$3,537.38 from the Utility Review Committee was added to this account balance to fund future street lighting improvements.

2012 Capital Improvements Balance

\$3,951.92

Balance is allocated as follows:

Public Street or r.o.w. improvements.

\$3,951.92

Total

\$3,951.92

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$3,951.92

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.526.957 Sanitary Landfill**

Prepared By Brad Johnson, DPW Foreman

Narrative

Account use to fund equipment, programs, and projects related to the collection, processing, recycling, or disposal of solid wastes from properties in the Township. Account balance was originally reserved for the purchase of a garbage collection vehicle, but \$21,750 was reallocated in 2011 budget to balance collection & disposal costs while minimizing the necessary increase in garbage bag tag fees.

2012 Capital Improvements Balance

\$57,673.92

Balance is allocated as follows:

Solid Waste & Recycling Expenses \$57,673.92

Total \$57,673.92

2013 Department Request

\$0.00

None. Current collection contract extension expires 12/31/12, but an additional 6-mo. extension may be required. New contract specifications are being developed jointly with neighboring jurisdictions. A recommendation regarding solid waste services and fees will be formulated after bids have been received for a new multi-year contract.

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$57,673.92

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.544.957 Marina**

Prepared By Brad Johnson, DPW Foreman

Narrative

Account to fund improvements at the Township's marina site.

2012 Capital Improvements Balance	\$25,164.56
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Balance is allocated as follows:

Marina Site Improvements	\$25,164.56
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Total	\$25,164.56
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2013 Department Request	\$0.00
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None

Manager and Supervisor's Recommendations	\$0.00
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None

Board Adopted	\$0.00
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2013 Adopted New Balance	\$25,164.56
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**2013
CAPITAL IMPROVEMENTS
BUDGET
401.591.957 Water Department**

Prepared By Brad Johnson, DPW Foreman

Narrative

Account used to investigate, plan for, facilitate, and construct a public water supply for the Township.

2012 Capital Improvements Balance

\$45,000.00

Balance is allocated as follows:

Public Water System Expenses

\$45,000.00

Total

\$45,000.00

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$45,000.00

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.708.957 Recreation & Grants**

Prepared By Brad Johnson, DPW Foreman

Narrative

Sinking fund account for the improvement of recreation areas, particularly through provision of match money for grants awarded to the Township.

2012 Capital Improvements Balance

\$94,184.43

Balance is allocated as follows:

Recreational Property Purchase & Improvement.

\$94,184.43

Total

\$94,184.43

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

-\$10,000.00

Match for US 41 east side MDOT bikepath paving grant.

(\$10,000.00)

Board Adopted

-\$10,000.00

2013 Adopted New Balance

\$84,184.43

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.708.001.957 M28 Bridge Grant**

Prepared By Kelly Drake Woodward, Planning / Zoning

Narrative

Account used for the administration of a MDNR grant for the construction of a multi-use bridge over the Chocolay River on M28 during the summer of 2011.

2012 Capital Improvements Balance	\$0.00
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Balance is allocated as follows:

Bridge Construction	\$0.00
Total	\$0.00

2013 Department Request	\$0.00
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None

Manager and Supervisor's Recommendations	-
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None

Board Adopted	-
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2013 Adopted New Balance	\$0.00
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**2013
CAPITAL IMPROVEMENTS
BUDGET
401.722.957 Community Center**

Prepared By Steve Lawry, Manager

Narrative

Account established for development of the Township's former Community Center & available for development of a similar facility in the future.

2012 Capital Improvements Balance

\$5,215.42

Balance is allocated as follows:

Community Center Expenses

\$5,215.42

Total

\$5,215.42

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$5,215.42

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.723.957 Community Center Donations**

Prepared By Steve Lawry, Manager

Narrative

Account established to track donations toward the development of a Township community center.

2012 Capital Improvements Balance	\$0.00
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Balance is allocated as follows:

Community Center Expenses	\$0.00
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Total	\$0.00
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2013 Department Request	\$0.00
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None

Manager and Supervisor's Recommendations	\$0.00
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None

Board Adopted	\$0.00
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2013 Adopted New Balance	\$0.00
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**2013
CAPITAL IMPROVEMENTS
BUDGET
401.724.957 Conditional Donation**

Prepared By Steve Lawry, Manager

Narrative

Account used to record private donations received with specific use request.

2012 Capital Improvements Balance

\$500.00

Balance is allocated as follows:

As Designated by Donor.

\$500.00

Total

\$500.00

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$500.00

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.729.957 Economic Development**

Prepared By Kelly Drake Woodward, Planning / Zoning

Narrative

Sinking Fund for purchase of R.O.W. or other property for municipal purposes

2012 Capital Improvements Balance

\$33,000.00

Balance is allocated as follows:

Property Purchase \$33,000.00

Total \$33,000.00

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

\$0.00

None

Board Adopted

\$0.00

2013 Adopted New Balance

\$33,000.00

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.756.957 Recreation and Properties**

Prepared By Brad Johnson, DPW Foreman

Narrative

Account used as a sinking fund for the maintenance and improvement of recreation areas.

2012 Capital Improvements Balance

\$106,045.32

Current balance is allocated as follows:

1. Maintenance / replacement of existing facility improvements	\$35,000.00
2. Installation of new facility improvements	\$25,714.93
3. Equipment for facility maintenance	\$45,330.39
Total	\$106,045.32

2013 Department Request

\$16,000.00

Allocate as follows:

1. Maint /repl for tennis court resurfacing	\$5,000.00
2. Facility improvements toward paved pad for rink at Lion's Field	\$5,000.00
3. Equipment for facility maint - fund depreciation on pickup	\$6,000.00
Total	\$16,000.00

Manager and Supervisor's Recommendations

-\$29,000.00

Allocate as follows:

1. Maint /repl for tennis court resurfacing	\$0.00
2. Facility improvements - Pave pad for rink at Lion's Field.	(\$24,000.00)
3. Replace dasher boards at Lion's Field for safety reasons.	(\$7,000.00)
4. Equipment for facility maint - fund depreciation on pickup.	\$2,000.00
Total	(\$29,000.00)

Board Adopted

-\$29,000.00

2013 Adopted New Balance

\$77,045.32

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.805.957 Zoning / Planning Commission**

Prepared By Kelly Drake Woodward, Planning / Zoning

Narrative

Account used to fund projects and equipment related to the planning and zoning functions of the Township.

2012 Capital Improvements Balance

\$13,753.84

Balance is allocated as follows:

Planning/Zoning Projects

\$13,753.84

Total

\$13,753.84

2013 Department Request

\$0.00

None

Manager and Supervisor's Recommendations

-\$3,000.00

Update ArcView GIS Software used for mapping & zoning database.

(\$3,000.00)

Board Adopted

-\$3,000.00

2013 Adopted New Balance

\$10,753.84

**2013
CAPITAL IMPROVEMENTS
BUDGET
401.958.957 Miscellaneous Operating**

Prepared By Steve Lawry, Manager

Narrative

Reserve account to pay for unanticipated operating costs.

2012 Capital Improvements Balance	\$449.39
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Balance is allocated as follows:

Miscellaneous Expenses	\$449.39
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Total	\$449.39
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2013 Department Request	\$0.00
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None

Manager and Supervisor's Recommendations	\$0.00
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None

Board Adopted	\$0.00
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2013 Adopted New Balance	\$449.39
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BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
WASTEWATER TREATMENT FUNDS REVENUES					
ACCOUNT #571					
DEPARTMENT TOTALS	\$ 247,000.00	\$ 303,500.00	\$ 260,822.00	\$ 313,000.00	\$ 313,000.00
ACCOUNT: HOOK-UP FEE #571.655	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
CATEGORY: Hook-up Fees NARRATIVE: This is the projected connection and use modification charges for the existing system. 5 @ \$250.	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
ACCOUNT: USER FEES #571.656	\$ 237,450.00	\$ 246,750.00	\$ 250,572.00	\$ 260,000.00	\$ 260,000.00
CATEGORY: User Fees NARRATIVE: Projected Equivalent Users for 2011 is 785. Based upon current rate of \$27.60 per equivalent user per month.	\$ 237,450.00	\$ 246,750.00	\$ 250,572.00	\$ 260,000.00	\$ 260,000.00
ACCOUNT: INTEREST ON SAVINGS #571.673	\$ 8,300.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
CATEGORY: Interest on Savings NARRATIVE: Interest on investments from funds such as prepaid special assessments, capital costs, etc. Also from funds that are set aside for Capital Improvements as per the MPS study.	\$ 8,300.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
ACCOUNT: INCOME FED CONT CHOCOLAY ASSETS #571.691	\$ -	\$ -		\$ -	\$ -
Cannot Use	\$ -	\$ -			
ACCOUNT: INCOME FROM MAWTF DEP/FED GRANT #571.692	\$ -	\$ -	\$ -	\$ -	\$ -
Cannot Use	\$ -	\$ -			
ACCOUNT: TRANSFER FROM FUND BALANCE #571.695	\$ -	\$ 46,500.00	\$ -	\$ 42,750.00	\$ 42,750.00
CATEGORY: Transfer from Fund Balance NARRATIVE: Transfer to cover the difference between projected revenues with \$1/mo increase and projected expenditures.	\$ -	\$ 46,500.00		\$ 42,750.00	\$ 42,750.00
NOTE: OPTIONS					
Rate Increase: Fund Bal. Transfer Req'd.:					
None \$52,175					
\$1.00/mo./EU \$42,750					
\$1.40/mo./EU \$39,000					
\$2.00/mo./EU \$33,350					
\$5.50/mo./EU None					
(\$1/mo/EU raises \$9,420/yr)					

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
WASTEWATER TREATMENT FUND EXPENDITURES					
ACCOUNT #571					
DEPARTMENT TOTALS	\$ 273,850.00	\$ 304,100.00	\$ 310,085.00	\$ 313,000.00	\$ 313,000.00
ACCOUNT: UTILITIES S.F. III #571.964	\$ 116,253.00	\$ 124,000.00	\$ 124,000.00	\$ 125,000.00	\$ 125,000.00
CATEGORY: Capital Outlay Debt NARRATIVE: In 2007-2009 the WW plant was upgraded to improve the ability to meet NPDES permit requirements and increase the capacity of the plant at a cost of \$16,214,405. A State Revolving Loan Fund 20-yr. loan was used. The 2013 payment is \$35,200 principal and \$10,384 interest.	\$ 39,993.00	\$ 45,670.00	\$ 45,670.00	\$ 45,584.00	\$ 45,584.00
CATEGORY: Plant Fixed Cost Share NARRATIVE: Insurances, general and protective services fee, lease on land, and other operating costs not flow dependent.	\$ 29,170.00	\$ 33,330.00	\$ 33,330.00	\$ 33,616.00	\$ 33,616.00
CATEGORY: Plant Operating Cost Share NARRATIVE: Cost related to flows based on current rate of \$1.162/CCF and flows of 3300 CCF/mo. Chocoy contributes about 3% of flow. Reflects 2.47% rate increase.	\$ 47,090.00	\$ 45,000.00	\$ 45,000.00	\$ 45,800.00	\$ 45,800.00
ACCOUNT: LOSS FROM MAWTF #571.966	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
CATEGORY: Loss from MAWTF NARRATIVE: Non Cash expense as per auditor's recommendation.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
ACCOUNT: CAPITAL IMPROVEMENTS #571.970	\$ -	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00
CATEGORY: Capital Improvements NARRATIVE: Replace one chart recorder with digital monitor.	\$ -	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00
ACCOUNT: DEPRECIATION ALLOWANCE	\$ (83,000.00)	\$ (55,200.00)	\$ (55,000.00)	\$ (55,000.00)	\$ (55,000.00)
CATEGORY: Depreciation Allowance NARRATIVE: To balance unfunded depreciation of treatment plant and collection system.	\$ (83,000.00)	\$ (55,200.00)	\$ (55,000.00)	\$ (55,000.00)	\$ (55,000.00)

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
WASTEWATER TREATMENT FUND EXPENDITURES					
ACCOUNT #571					
DEPARTMENT TOTALS	\$ 273,850.00	\$ 304,100.00	\$ 310,085.00	\$ 313,000.00	\$ 313,000.00
ACCOUNT: SALARIES #571.702	\$ 51,532.00	\$ 55,500.00	\$ 59,250.00	\$ 59,250.00	\$ 59,250.00
CATEGORY: DPW Foreman NARRATIVE: 85% of salary (Reflects Step increase to Appx. L Step 4)	\$ 34,845.00	\$ 37,821.00	\$ 40,576.00	\$ 40,576.00	\$ 40,576.00
CATEGORY: General Maintenance Worker NARRATIVE: 25% of salary	\$ 8,000.00	\$ 8,310.00	\$ 8,523.00	\$ 8,523.00	\$ 8,523.00
CATEGORY: General Maintenance Worker NARRATIVE: 25% of salary	\$ 7,687.00	\$ 8,310.00	\$ 8,523.00	\$ 8,523.00	\$ 8,523.00
CATEGORY: Overtime NARRATIVE: Emergency sewer maintenance for backups, power outages, etc..	\$ 1,000.00	\$ 1,059.00	\$ 1,628.00	\$ 1,628.00	\$ 1,628.00
ACCOUNT: TRAINING #571.715	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Training NARRATIVE: Sewer-related safety training.	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT: OFFICE SUPPLIES #571.727	\$ 600.00	\$ 500.00	\$ 500.00	\$ 900.00	\$ 900.00
CATEGORY: Office Supplies NARRATIVE: Billing cards, notebooks, envelopes, office equipment and supplies = \$400. Postage = \$500	\$ 600.00	\$ 500.00	\$ 500.00	\$ 900.00	\$ 900.00
ACCOUNT: VEHICLE OPERATIONS #571.742	\$ 2,900.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
CATEGORY: Vehicle Operations NARRATIVE: 600 gals/yr. @4.00 for pick- up truck, \$800 generator and sewer cleaner	\$ 2,900.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
ACCOUNT: EQUIPMENT MAINTENANCE #571.778	\$ 1,050.00	\$ 1,000.00	\$ 950.00	\$ 950.00	\$ 950.00
CATEGORY: Tools NARRATIVE: Replace, repair and purchase new tools.	\$ 450.00	\$ 400.00	\$ 350.00	\$ 350.00	\$ 350.00
CATEGORY: Oil, tune-up and repairs NARRATIVE: Grease, oil, air filters and tune- ups = \$250; repairs = \$350	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
WASTEWATER TREATMENT FUND EXPENDITURES					
ACCOUNT #571					
DEPARTMENT TOTALS	\$ 273,850.00	\$ 304,100.00	\$ 310,085.00	\$ 313,000.00	\$ 313,000.00
ACCOUNT: PROFESSIONAL SERVICES #571.801	\$ 8,550.00	\$ 8,616.00	\$ 8,683.00	\$ 10,700.00	\$ 10,700.00
CATEGORY: Audit NARRATIVE: 1/3 of the audit. Collection system only	\$ 2,100.00	\$ 2,166.00	\$ 2,233.00	\$ 2,233.00	\$ 2,233.00
CATEGORY: Attorney NARRATIVE: \$90/hr x 20 hours	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
CATEGORY: Miss Dig NARRATIVE: One Call System membership (\$420) messages/yr (\$380)	\$ 800.00	\$ 800.00	\$ 800.00	\$ 817.00	\$ 817.00
CATEGORY: Engineering NARRATIVE: Engineering assistance with application for grant or State Reveloving Fund application for mechanical/electrical updates to sewage lift stations constructed in 1975.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 3,000.00
CATEGORY: Elevator Testing NARRATIVE: Cost for annual Class C license renewals and State inspections/testing = \$1,200. Contract for annual elevator testing (full Load) = \$800 plus 90 days inspections = \$400;	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
CATEGORY: Meetings and Training NARRATIVE: CPR and First Aid certifications for four full time DPW employees as per MIOSHA confined space permit requirements = \$300. Wastewater Annual operators training meeting = \$150.	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
ACCOUNT: Telephone Service #571.853	\$ 1,800.00	\$ 1,800.00	\$ 1,550.00	\$ 1,980.00	\$ 1,980.00
CATEGORY: Telemetry lease line NARRATIVE: Alarm system for Lift Stations. (\$165/mo)	\$ 1,800.00	\$ 1,800.00	\$ 1,550.00	\$ 1,980.00	\$ 1,980.00
ACCOUNT: INSURANCE BONDS #571.910	\$ 10,705.00	\$ 10,413.00	\$ 10,413.00	\$ 10,218.00	\$ 10,218.00
CATEGORY: Lift Stations, Grinder Stations and Vehicles NARRATIVE: Liability, fire etc. for generators, sewer cleaner, pump stations, pickup, etc. 28% of total prem. (72% in OGG)	\$ 8,767.00	\$ 8,800.00	\$ 8,800.00	\$ 8,368.00	\$ 8,368.00
CATEGORY: Worker's Compensation NARRATIVE: Sewer Fund share of total premium of \$11,740, based upon 3% wage increase. (Remainder in OGG 101.285.910)	\$ 1,938.00	\$ 1,613.00	\$ 1,613.00	\$ 1,850.00	\$ 1,850.00
ACCOUNT: Public Utilities #571.920	\$ 7,500.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
CATEGORY: Electricity NARRATIVE: Five lift stations and three grinder stations.	\$ 7,500.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
WASTEWATER TREATMENT FUND EXPENDITURES					
ACCOUNT #571					
DEPARTMENT TOTALS	\$ 273,850.00	\$ 304,100.00	\$ 310,085.00	\$ 313,000.00	\$ 313,000.00
ACCOUNT: HEALTH INSURANCE #571.925	\$ 19,082.00	\$ 18,659.00	\$ 17,724.00	\$ 17,724.00	\$ 17,724.00
CATEGORY: Health Insurance NARRATIVE: SBAM Group of BCBS for health insurance. Estimate of \$167,504 includes projected 20% increase. Currently, \$17,289 included here, \$150,215 in General Fund.	\$ 18,485.00	\$ 17,120.00	\$ 17,289.00	\$ 17,289.00	\$ 17,289.00
CATEGORY: Health Reimbursement Account NARRATIVE: Based on 60% of usage and deductibles of \$4000/\$8000. Sewer share (\$1,683) of total contribution of \$16,740 is based upon % of PW worker time allocated to Wastewater Fund.	\$ -	\$ 1,691.00	\$ 1,683.00	\$ 1,683.00	\$ 1,683.00
CATEGORY: Employee Health Cost Contribution NARRATIVE: Increase from 4% to 10% of combined BCBS premium & HRA contribution based upon coverage for PW worker allocation to Wastewater Fd. <i>Requires 2/3 Board majority vote to exempt Twp. from PA 152.</i>	\$ -	\$ (752.00)	\$ (1,898.00)	\$ (1,898.00)	\$ (1,898.00)
CATEGORY: Life / Disability & Accident NARRATIVE: MERS life short term & long term disability. (\$7,500. ann. premium, with \$650 here and \$6,850 in General Fund)	\$ 597.00	\$ 600.00	\$ 650.00	\$ 650.00	\$ 650.00
ACCOUNT: PENSION #571.926	\$ 5,150.00	\$ 5,550.00	\$ 5,925.00	\$ 5,925.00	\$ 5,925.00
CATEGORY: Pension NARRATIVE: Township pension plan, 10% x gross salary.	\$ 5,150.00	\$ 5,550.00	\$ 5,925.00	\$ 5,925.00	\$ 5,925.00
ACCOUNT: REPAIRS & MAINTENANCE #571.930	\$ 1,965.00	\$ 2,067.00	\$ 4,567.00	\$ 11,567.00	\$ 11,567.00
CATEGORY: Repairs and Maintenance NARRATIVE: Chart replacements (\$630), spare parts (\$550), gas tester sensors (\$360), filters (\$160), calibration gas (\$200), and rubber gloves (\$100). Added for 2013; \$2500 for video taping approximately 900 feet of sewer that is blocked off on Lakewood Lane & sewer repair of \$7,000.	\$ 1,900.00	\$ 2,000.00	\$ 4,500.00	\$ 11,500.00	\$ 11,500.00
CATEGORY: Rescue Pac Testing NARRATIVE: Mandatory MIOSHA testing of confined space rescue pac.	\$ 65.00	\$ 67.00	\$ 67.00	\$ 67.00	\$ 67.00

BUDGET - FY 2013	2011 BUDGET	2012 BUDGET	2013 DEPARTMENT REQUEST	2013 MGR/SUPERVISOR RECOMMENDATION	2013 BOARD ADOPTED
WASTEWATER TREATMENT FUND EXPENDITURES					
ACCOUNT #571					
DEPARTMENT TOTALS	\$ 273,850.00	\$ 304,100.00	\$ 310,085.00	\$ 313,000.00	\$ 313,000.00
ACCOUNT: SOCIAL SECURITY #571.285.945	\$ 3,950.00	\$ 4,245.00	\$ 4,533.00	\$ 4,533.00	\$ 4,533.00
CATEGORY: Social Security NARRATIVE: 7.65% x gross salary & OT	\$ 3,950.00	\$ 4,245.00	\$ 4,533.00	\$ 4,533.00	\$ 4,533.00
ACCOUNT: CONTINGENCY #571.951	\$ 30,000.00	\$ 22,000.00	\$ 22,000.00	\$ 15,000.00	\$ 15,000.00
CATEGORY: Contingency NARRATIVE: Unanticipated expenses for collection system and treatment plant. Fiscal year for the plant from July 1 to June 30 so six months of the plant operating cost is estimate. At the end of the fiscal year the funds left over will be set aside for major repairs, replacement of the system as per wastewater ord.	\$ 30,000.00	\$ 22,000.00	\$ 22,000.00	\$ 15,000.00	\$ 15,000.00
CATEGORY: Salary Contingency NARRATIVE :None at this time	\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT: MISCELLANEOUS #571.956	\$ 1,213.00	\$ 1,650.00	\$ 1,690.00	\$ 1,153.00	\$ 1,153.00
CATEGORY: Miscellaneous NARRATIVE: 3 employees safety equip.: steel toed work boots (3 @ \$170 = \$510), protective clothing/jackets (3 @ \$160 = \$480), gloves, hard hats, eye wash solution and unanticipated expenses (\$700).	\$ 1,213.00	\$ 1,650.00	\$ 1,690.00	\$ 1,153.00	\$ 1,153.00
ACCOUNT: CAPITAL OUTLAY #571.957	\$ 11,100.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
CATEGORY: Sewer lines Replacement NARRATIVE: Replacement of main sewer lines due to ground movement and frost or other damage..	\$ 11,100.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
ACCOUNT: DEPRECIATION EXPENSE #571.958	\$ 58,000.00	\$ 55,200.00	\$ 55,200.00	\$ 55,000.00	\$ 55,000.00
CATEGORY: Depreciation Expense NARRATIVE: Depreciation of the collection system and equipment. As per auditor's determination	\$ 58,000.00	\$ 55,200.00	\$ 55,200.00	\$ 55,000.00	\$ 55,000.00