

CHARTER TOWNSHIP OF CHOCOLAY

FISCAL YEAR 2011

GENERAL FUND BUDGET, CAPITAL IMPROVEMENTS FUND AND SEWER FUND BUDGETS

I HEREBY CERTIFY THAT THE FISCAL YEAR 2011
BUDGETS WERE ADOPTED BY THE CHOCOLAY TOWNSHIP BOARD
ON NOVEMBER 8, 2010


ARLENE E. HILL, TOWNSHIP CLERK

GENERAL APPROPRIATIONS ACT

Trudeau moved, supported by Tabor, that

Whereas, the Township Supervisor has submitted a complete itemized budget proposal for the fiscal year beginning January 1st, 2011, and ending December 31st, 2011, to the Township Board for its consideration; and

Whereas, notice of the public hearing on the budget was published in the Mining Journal, a newspaper of general circulation within the Township, on October 30, 2010;

Whereas, a public hearing was held on the proposed budget on November 8, 2010 at the Chocoday Township Municipal Complex, and a copy of the proposed budget was on file and available for public inspection during regular office hours at the office of the Township Clerk for a period of not less than one week prior to the public hearing;

Now Therefore Be It Resolved:

1. The Township Board adopts the budget as revised and according to designated accounts for the next fiscal year, to wit, beginning January 1st, 2011, and ending on December 31st, 2011, in the amount of \$1,589,112.00 for the General Fund, \$284,000.00 in the Road Fund, in the amount of \$247,000.00 for the Sewer Fund, and in the amount of \$12,500.00 in the Capital Improvements Fund.
2. The Township Board does hereby appropriate the sum of \$1,601,612.00 for general operating expenses and capital improvements of the Township to be used for the fiscal year beginning January 1st, 2011, and ending December 31st, 2011.
3. The Township Board does hereby appropriate the sum of \$247,000.00 to defray the expense of the operation and debt retirement of the Sanitary Sewer System for the fiscal year beginning January 1st, 2011, and ending December 31st, 2011.
4. The Township Board does hereby appropriate the sum of \$284,000 for the repairing of the Township Roads to be used for the fiscal year beginning January 1st, 2011 and ending December 31st, 2011.
5. The Township Board does hereby levy 3.8023 mills for general operations; extra voted are 0.7615 for library, and 1.6730 for roads.
6. All resolutions and parts of resolutions in so far as they conflict with provisions of this resolution are rescinded.
7. The budget adoption and appropriation resolution shall now and hereafter also be known as the General Appropriation Act conforming to Public Act No. 621 of 1978, the Michigan Uniform Budgeting Act.

ROLL CALL VOTE - AYES: 5 NAYS: 1 ABSENT: 1 MOTION CARRIED

RESOLUTION FOR OFFICERS' SALARIES

SUPERVISOR'S SALARY

Trudeau moved, supported by Carlson, which the salary for the office of Supervisor shall be set in the amount of \$15,025.00 for the Fiscal Year 2011, which begins January 1st, 2011, and ends December 31st, 2011.

Aye: 5 Nay: 1 Absent: 1 Motion Carried

TREASURER'S SALARY

Maki moved, supported by Trudeau, which the salary for the office of Treasurer shall be set in the amount of \$8,739.00 for the Fiscal Year 2011, which begins January 1st, 2011, and ends December 31st, 2011.

Aye: 6 Nay: 0 Absent: 1 Motion Carried

CLERK'S SALARY

Greenberg moved, supported by Tabor, which the salary for the office of Clerk shall be set in the amount of \$11,852.00 for the Fiscal Year 2011, which begins January 1st 2011, and ends December 31st, 2011.

Aye: 6 Nay: 0 Absent: 1 Motion Carried

TRUSTEE'S PER DIEM

Carlson moved, supported by Greenberg, which the per diem for the office of Trustee shall be set in the amount of \$60.00 per meeting for the Fiscal Year 2011, which begins January 1st, 2011, and ends December 31st, 2011.

Aye: 5 Nay: 1 Absent: 1 Motion Carried

MEMORANDUM

*Charter Township of Chocolay
Township Manager
5010 US 41 South
Marquette, Michigan 49855*

To: Chocolay Township Board
From: Steve Lawry, Manager
Date: October 29, 2010
Subject: 2011 Budget for Adoption

The Township Board was presented with drafts of the 2011 budget and fee schedule at its meeting of September 20, 2010, and conducted a department by department review of these documents during its October 18, 2010 meeting. A small number of changes were proposed and those are reflected in the attached revision. While basically a continuation budget in its funding of Township operations, this budget provides for far less in capital expenditures than the 2010 budget. Overall, the General Fund is budgeted at 6.66% less than 2010, the Road Fund at 9.45% less, the Capital Improvement Fund at 96.55% less and the Sewer Fund at 28.14% less. In 2010, each of these funds was projected to draw heavily from fund balances. The 2011 General Fund is balanced with a projected transfer of \$209,842 from its fund balance of \$1.38 million, plus \$21,750 from the Capital Improvement Fund Sanitary Landfill Account. This compares with \$353,030 in 2010. Purchases totaling \$28,500 from existing balances in the Capital Improvement Fund are also recommended for approval this year, with only \$12,500 recommended to be added to this fund. The Road and Sewer Funds are balanced at this time without relying on fund balances. The Fire Fund will not be used this year as the dedicated millage supporting this fund for the last three years has expired. That collected \$128,447 last year.

The potential for capital spending on a new fire station still exists for the coming year, should major grant funding be secured. A search for applicable grant programs is still being conducted. Up to \$300,000 is available in the Capital Improvement Fund as a match for this project, but the Township is still several months away from having a completed design and project cost estimate. Construction in 2012 or beyond is more likely.

Following are items included in or addressed by this budget that the Township Board and citizens should be aware of:

- Property tax revenue is based upon a total taxable value (real and personal property of \$169,747,896 and millage of 3.8023 for general operating and 1.6730 for road improvements.
- State shared revenues equal to the full amount estimated by the State of Michigan Department of the Treasury have been included in the budget.

- Sanitation Department expenses have been reduced by 16% but revenue from the sale of garbage bag tags has been declining for several years. The 2011 costs are balanced by a \$0.10 per tag price increase and the use of \$21,750 from the Capital Improvement Fund Sanitary Landfill account balance.
- No change has been proposed in quarterly fees for sanitary sewer service.
- Interest income is expected to remain low for the 2011 calendar year.
- Employee salaries reflect a 1.5% increase, step increases in accordance with the policy manual for two employees, and an upgrade in the Public Works Foreman position to reflect added responsibility assumed when the Supervisor retired. Provision is also made for an increase in the compensation for the Township Manager, following evaluations at the end of a six month probationary period.
- Options for renewal of employee health insurance are still being investigated with agency representatives, including a change in carriers. The latest figures available to the Township show a \$37,804 increase for renewal. The budget includes \$10,000 for premium increases and \$6,000 additional funding for increased liability in Health Reimbursement Accounts associated with higher deductibles. It appears that a very limited number of options will be available from BCBS, with nearly all resulting in coverage reductions.
- Dues of \$6,392 for membership in the Lake Superior Community Partnership have been included. Expected benefits are primarily in State/Federal government relations, grant research and writing, and assistance with providing a cost-effective team approach to providing local government services.
- The budget designates \$5,000 for services to assist with resolving rate and franchise issues with the Alger-Delta Electric Cooperative.
- The amount budgeted for tipping fees at the Marquette County Landfill has been substantially reduced, in line with actual billed tonnage over the last year. This drop may be attributable to increased recycling, which would also account for falling bag tag revenues.
- Replacement of several small capital outlay equipment items in the Fire Department have been budgeted at the \$12,500 level.
- Next year's road resurfacing will target Riverland, Riverdale, and Riverside Roads with an effort made to improve the safety of the Riverside/Lakewood Lane intersection.

2011 BUDGET

CHARTER TOWNSHIP OF CHOCOLAY

GENERAL FUND REVENUES #101

DEPARTMENTS	2009 ACTUAL	2010 BUDGET	2011 MANAGER RECOMMEND	2011 SUPERVISOR RECOMMEND	2011 BOARD APPROVED
402.000 Property Taxes	\$608,521.37	\$636,343.00	\$ 645,400.00	\$ 645,400.00	\$ 645,400.00
446.000 Penalties & Interest	\$846.00	\$900.00	\$ 300.00	\$ 300.00	\$ 300.00
487.000 Trailer Park Fees	\$585.00	\$590.00	\$ 570.00	\$ 570.00	\$ 570.00
501.000 Due from Federal Grant	\$ -	\$ -	\$ -	\$ -	\$ -
504.000 Building Permits	\$3,012.00	\$3,400.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
511.000 Animal Licenses	\$561.00	\$300.00	\$ 550.00	\$ 550.00	\$ 550.00
541.000 Federal Revenue Sharing	\$ -	\$ -	\$ -	\$ -	\$ -
543.000 State of Michigan	\$15,222.37	\$14,800.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
565.000 State Rev. Sharing	\$389,237.00	\$381,001.00	\$ 387,950.00	\$ 387,950.00	\$ 387,950.00
000 State Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -
579.000 Payment in Lieu	\$7,480.21	\$7,480.00	\$ 6,700.00	\$ 6,700.00	\$ 6,700.00
583.000 Franchise Fees	\$56,105.03	\$45,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
585.000 Telecommunications	\$6,560.37	\$6,560.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
610.000 Payment for Fire Fees	\$ -	\$ -	\$ -	\$ -	\$ -
618.000 Tax Collection Fees	\$46,957.20	\$47,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
640.000 Refuse Collection	\$145,852.50	\$140,000.00	\$ 162,000.00	\$ 140,000.00	\$ 140,000.00
660.000 Ordinance Fines	\$9,423.64	\$8,600.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
673.000 Interest Income	\$26,336.89	\$35,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
677.000 Due from Cap.Impr. Fund				\$ 21,750.00	\$ 21,750.00
693.000 Tax Collection Reimb.	\$8,527.50	\$8,550.00	\$ 8,550.00	\$ 8,550.00	\$ 8,550.00
695.000 Trans Gen Fund Balance	\$ -	\$353,030.00	\$ 203,892.00	\$ 213,542.00	\$ 209,842.00
698.000 Miscellaneous	\$45,999.42	\$14,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
699.000 Community Center Fees	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$1,371,227.50	\$1,702,554.00	\$ 1,583,412.00	\$ 1,592,812.00	\$ 1,589,112.00

2011 BUDGET

CHARTER TOWNSHIP OF CHOCOLAY GENERAL FUND EXPENDITURES #101

DEPARTMENTS	2009 BUDGET	2010 BUDGET	2011 MANAGER RECOMMEND	2011 SUPERVISOR RECOMMEND	2011 BOARD APPROVED
103 Township Board	\$ 30,680.00	\$ 78,304.00	\$ 76,912.00	\$ 76,912.00	\$ 76,912.00
175 Township Supervisor	\$ 103,603.00	\$ 20,540.00	\$ 46,500.00	\$ 46,500.00	\$ 46,500.00
190 Elections	\$ 9,600.00	\$ 9,650.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00
202 Assessor	\$ 50,703.00	\$ 56,178.00	\$ 58,300.00	\$ 58,300.00	\$ 58,300.00
215 Clerk	\$ 104,970.00	\$ 102,422.00	\$ 100,400.00	\$ 100,400.00	\$ 100,400.00
247 Board of Review	\$ 1,831.00	\$ 1,926.00	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00
253 Treasurer	\$ 42,000.00	\$ 51,934.00	\$ 48,850.00	\$ 48,850.00	\$ 48,850.00
265 Hall & Grounds	\$ 17,402.00	\$ 18,822.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
285 Other General Government	\$ 459,368.00	\$ 526,567.14	\$ 429,800.00	\$ 433,300.00	\$ 433,300.00
305 Police	\$ 314,244.00	\$ 327,899.00	\$ 334,350.00	\$ 334,350.00	\$ 334,350.00
340 Fire	\$ 96,181.00	\$ 101,636.00	\$ 106,100.00	\$ 106,100.00	\$ 106,100.00
440 Streets	\$ 15,337.00	\$ 15,617.00	\$ 17,400.00	\$ 17,400.00	\$ 17,400.00
526 Sanitation	\$ 197,333.00	\$ 192,635.86	\$ 162,000.00	\$ 161,750.00	\$ 161,750.00
722 Community Center	\$ -	\$ -			
756 Recreation and Properties	\$ 114,102.00	\$ 105,907.00	\$ 88,000.00	\$ 94,150.00	\$ 91,650.00
800 Zoning	\$ 33,776.00	\$ 68,486.00	\$ 57,700.00	\$ 57,700.00	\$ 57,700.00
805 Planning Commission	\$ 16,380.00	\$ 18,280.00	\$ 13,100.00	\$ 13,100.00	\$ 13,100.00
815 Zoning Board of Appeals	\$ 5,150.00	\$ 5,750.00	\$ 5,550.00	\$ 5,550.00	\$ 4,350.00
TOTAL	\$1,612,660.00	\$1,702,554.00	\$1,583,412.00	\$1,592,812.00	\$1,589,112.00

2011 BUDGET				
CHARTER TOWNSHIP OF CHOCOLAY				
EMPLOYEE SALARIES				
POSITION	2010 CURRENT SALARIES	2011 MANAGER RECOMMEND	2011 SUPERVISOR RECOMMEND	2011 BOARD APPROVED
Supervisor Department of Public Works	\$ 23,128.00	\$ 40,993.00	\$ 40,993.00	LEAVE VACANT
Department of Public Works Foreman	\$ 38,551.00	LEAVE VACANT	LEAVE VACANT	\$ 40,993.00
General Maintenance Worker	\$ 31,527.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
General Maintenance Worker	\$ 28,923.00	\$ 30,750.00	\$ 30,750.00	\$ 30,750.00
Part Time Maintenance Worker	\$ -	\$ 7,040.00	\$ 7,040.00	\$ 7,040.00
Deputy Clerk	\$ 43,496.00	\$ 44,148.00	\$ 44,148.00	\$ 44,148.00
Administrative Assistant / Clerk	\$ 28,923.00	\$ 30,750.00	\$ 30,750.00	\$ 30,750.00
Part Time Clerical	\$ 4,800.00	\$ 2,842.00	\$ 2,842.00	\$ 2,842.00
Deputy Treasurer	\$ 31,356.00	\$ 31,826.00	\$ 31,826.00	\$ 31,826.00
Police Chief	\$ 57,807.00	\$ 58,674.00	\$ 58,674.00	\$ 58,674.00
Sergeant	\$ 46,613.00	\$ 47,312.00	\$ 47,312.00	\$ 47,312.00
Patrolman I	\$ 44,857.00	\$ 45,530.00	\$ 45,530.00	\$ 45,530.00
Patrolman II	\$ 43,013.00	\$ 43,658.00	\$ 43,658.00	\$ 43,658.00
Administrative Assistant / Police Department	\$ 31,527.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
Assessor	\$ 44,704.00	\$ 45,375.00	\$ 45,375.00	\$ 45,375.00
Planning Director / Zoning Administrator	\$ 52,021.00	\$ 52,021.00	\$ 52,021.00	\$ 52,021.00
Community Development Coordinator	\$ 36,529.00	\$ 27,057.00	\$ 27,057.00	\$ 27,057.00
Township Manager	\$ 18,002.00	\$ 37,000.00	\$ 37,000.00	\$ 37,000.00
TOTAL	\$ 605,777.00	\$ 608,976.00	\$ 608,976.00	\$ 608,976.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
TOWNSHIP BOARD				
ACCOUNT #103				
DEPARTMENT TOTALS	\$ 78,304.00	\$ 76,412.00	\$ 76,912.00	\$ 76,912.00
ACCOUNT: SALARIES #103.702	\$ 44,684.00	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00
CATEGORY: Township Manager NARRATIVE: 24 Hrs. Per Week / @ \$29.65 Per. Hr. + \$1000 for meeting OT	\$ 44,684.00	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00
ACCOUNT: PER MEETING COMPENSATION #103.710	\$ 5,140.00	\$ 4,740.00	\$ 4,740.00	\$ 4,740.00
CATEGORY: Trustee Per Meeting Compensation NARRATIVE: 4 Trustees - 12 meetings & 4 Special Meetings @ \$60.00 Per. Mtg.	\$ 3,840.00	\$ 3,840.00	\$ 3,840.00	\$ 3,840.00
CATEGORY: Marquette County Townships Association NARRATIVE: 1 Rep. - 10 meetings @ \$25.00 Per. Mtg.	\$ 500.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: Personnel Committee NARRATIVE: 4 Reps. - 5 meetings @ \$25.00 Per. Mtg.	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Pension Committee NARRATIVE: 3 Representatives - 2 meetings @ \$25.00 Per. Mtg.	\$ 300.00	\$ 150.00	\$ 150.00	\$ 150.00
ACCOUNT: TRAINING #103.715	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Manager Training NARRATIVE: Managerial seminars, classes	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS #103.802	\$ 4,680.00	\$ 10,872.00	\$ 10,872.00	\$ 10,872.00
CATEGORY: Michigan Township Association NARRATIVE: MTA will maintain current dues structure.	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00
CATEGORY: Marquette County Township Association (MCTA) NARRATIVE: Based on actual billing	\$ 450.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: U.P.S.E.T NARRATIVE: Services rendered by Upper Peninsula Substance Abuse Enforcement Team. UPSET requests \$1 per capita. (Approx \$7,200)	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Northern Michigan Public Service Academy NARRATIVE: Education for Board and Staff, Annual Dues	\$ 280.00	\$ 280.00	\$ 280.00	\$ 280.00
CATEGORY: Lake Superior Community Partnership NARRATIVE: Annual Dues for Assistance and Advocacy with State/Federal Relations, Facilitation with Local Government/Business Cooperation, Grant Research & Writing, Planning, Education, and Development Opportunities.	\$ -	\$ 6,392.00	\$ 6,392.00	\$ 6,392.00

ACCOUNT: PROFESSIONAL SERVICES #103.826	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
CATEGORY: Professional Services NARRATIVE: Professional Services.	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
CATEGORY: Legal Services NARRATIVE: Attorney to assist with utility agreements.	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
ACCOUNT: TRAVEL #103.860	\$ 1,250.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: Mileage NARRATIVE: \$0.50 (federal rate) estimated Manager vehicle use 500 miles.	\$ -	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: District Meeting NARRATIVE: Township Board / Staff to attend district meeting.	\$ 400.00	\$ -	\$ -	\$ -
CATEGORY: Mich. Twp. Assoc. NARRATIVE: Twp. Board member or staff member attendance for annual educational seminar.	\$ 850.00	\$ -	\$ -	\$ -
ACCOUNT: ADVERTISING #103.901	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Advertising NARRATIVE: Advertising for the budget and ordinance public hearings	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
ACCOUNT: MISCELLANEOUS #103.956	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00
CATEGORY: Supplies NARRATIVE: Supplies for Twp. Board and misc. supplies	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
CATEGORY: Miscellaneous NARRATIVE: Fire Fighter & Employee annual benefit	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
CATEGORY: Fireworks NARRATIVE: Twp. Contribution to Marquette City's 4th of July	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
SUPERVISOR				
ACCOUNT #175				
DEPARTMENT TOTALS	\$ 20,540.00	\$ 46,500.00	\$ 46,500.00	\$ 46,500.00
ACCOUNT: SALARIES #175.702	\$ 15,025.00	\$ 42,082.00	\$ 42,082.00	\$ 42,082.00
CATEGORY: Supervisor NARRATIVE: No increase requested	\$ 15,025.00	\$ 15,025.00	\$ 15,025.00	\$ 15,025.00
CATEGORY: Comm. Dev. Coor. NARRATIVE: 24 Hr. Week / 1,248 Hrs. Per. Yr. @ \$21.68/Hr. Included in Twp Bd. In 2010.	\$ -	\$ 27,057.00	\$ 27,057.00	\$ 27,057.00
ACCOUNT: TEMPORARY & PART TIME #175.705	\$ 800.00	\$ 816.00	\$ 816.00	\$ 816.00
CATEGORY: Clerical Assistant NARRATIVE: Assistance with Board packets, mailings, copying 80 Hrs @ \$10.20/Hr (Supv.) + 200 Hrs (Clerk) + 20 Hrs (Bd. Of Review)	\$ 800.00	\$ 816.00	\$ 816.00	\$ 816.00
ACCOUNT: TRAINING #175.715	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Training NARRATIVE: Assessing Class / Risk Mgmt. Training	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT: OFFICE SUPPLIES #175.727	\$ -	\$ 150.00	\$ 150.00	\$ 150.00
CATEGORY: Office Supplies NARRATIVE: Misc. office operational supplies. New acct. 2011.	\$ -	\$ 150.00	\$ 150.00	\$ 150.00
ACCOUNT: POSTAGE #175.729	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
CATEGORY: Postage NARRATIVE: Misc. mailings. New in 2011	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
ACCOUNT: VEHICLE OPERATION #175.742	\$ 2,500.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
CATEGORY: Fleet vehicle NARRATIVE: Fuel, tires, oil changes, wipers etc.	\$ 2,500.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
ACCOUNT: MEMBERSHIP & PUBLICATION #175.802	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
CATEGORY: Publications/Membership NARRATIVE: MAA, UPA	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00

ACCOUNT: TRAVEL #175.860	\$ 665.00	\$ 650.00	\$ 650.00	\$ 650.00
CATEGORY: Travel-Supervisor NARRATIVE: MTA Annual Conference mileage, meals, lodging, registration. Other workshops/seminars, mileage and registration.	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Mileage NARRATIVE: .50 (federal rate) estimated 300 miles.	\$ 165.00	\$ 150.00	\$ 150.00	\$ 150.00
ACCOUNT: MISC. #175.956	\$ 700.00	\$ 102.00	\$ 102.00	\$ 102.00
CATEGORY: Miscellaneous NARRATIVE:	\$ 700.00	\$ 102.00	\$ 102.00	\$ 102.00
ACCOUNT: CAPITAL OUTLAY #175.957	\$ -	\$ -	\$ -	\$ -
CATEGORY: None at this time. NARRATIVE:	\$ -	\$ -	\$ -	\$ -

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
ELECTIONS				
ACCOUNT #190				
DEPARTMENT TOTALS	\$ 9,650.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00
ACCOUNT: SALARIES				
#190.710	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
CATEGORY: Elections				
NARRATIVE: Plan for 2 elections, Chair \$10/Hr, Co-Chair \$9.50/Hr., Workers \$9/Hr.	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
CATEGORY: Election School				
NARRATIVE: Election workers to attend pre-election school	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: TRAINING				
#190.715	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
CATEGORY: Training				
NARRATIVE: Staff Training as needed	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
ACCOUNT: Office Supplies				
#190.727	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Election Supplies				
NARRATIVE: Misc. supplies for elections, test deck set up, program cards, election supplies, supplies for the QVF system.	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: PRINTING				
#190.728	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Voter Registration				
NARRATIVE: QVF State of Michigan required forms for file updates.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: POSTAGE				
#190.729	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
CATEGORY: Postage				
NARRATIVE: Postage for voter files and absent voter ballots.	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
ACCOUNT: EQUIPMENT MAINTENANCE				
#190.778	\$ 100.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Maintenance				
NARRATIVE: Voter equip. repair & Mtn.	\$ 100.00	\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT: ADVERTISING				
#190.901	\$ 1,000.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Advertising				
NARRATIVE: Election costs are shared county wide	\$ 1,000.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: MISCELLANEOUS				
#190.956	\$ 250.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Miscellaneous				
NARRATIVE: Unanticipated expenses	\$ 250.00	\$ 200.00	\$ 200.00	\$ 200.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
ASSESSOR				
ACCOUNT #202				
DEPARTMENT TOTALS	\$ 56,178.00	\$ 70,593.00	\$ 58,300.00	\$ 58,300.00
ACCOUNT: SALARIES #202.702	\$ 44,704.00	\$ 47,986.00	\$ 45,375.00	\$ 45,375.00
CATEGORY: Assessor NARRATIVE: Wage for full-time Assessor	\$ 44,704.00	\$ 47,986.00	\$ 45,375.00	\$ 45,375.00
ACCOUNT: TEMPORARY/ PART TIME #202.702	\$ 3,282.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00
CATEGORY: Temporary / Part time NARRATIVE: (1) Field Inspection Technician @ \$12.00 Per. Hr. X 416 Hrs.	\$ 3,282.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00
ACCOUNT: TRAINING #202.715	\$ 1,380.00	\$ 450.00	\$ 450.00	\$ 450.00
CATEGORY: Workshops/ Training NARRATIVE: Fall School- \$150; SAB 6 hour renewal- \$50; Level 3 Course/exam- \$250.	\$ 1,380.00	\$ 450.00	\$ 450.00	\$ 450.00
ACCOUNT: OFFICE SUPPLIES #202.727	\$ 610.00	\$ 610.00	\$ 500.00	\$ 500.00
CATEGORY: Supplies NARRATIVE: Print Cartridges- \$360; Office supplies, copy paper- \$250	\$ 610.00	\$ 610.00	\$ 500.00	\$ 500.00
ACCOUNT: PRINTING #202.728	\$ 885.00	\$ 885.00	\$ 900.00	\$ 900.00
CATEGORY: Printing NARRATIVE: New copies of tax maps and GIS updates	\$ 885.00	\$ 885.00	\$ 900.00	\$ 900.00
ACCOUNT: POSTAGE #202.729	\$ 1,800.00	\$ 2,300.00	\$ 2,200.00	\$ 2,200.00
CATEGORY: Postage NARRATIVE: Normal postage \$500.00, Assmt. Notices 3,600 pre stamped env. @.50 ea.	\$ 1,800.00	\$ 2,300.00	\$ 2,200.00	\$ 2,200.00
ACCOUNT: OTHER SUPPLIES #202.755	\$ 202.00	\$ 202.00	\$ 200.00	\$ 200.00
CATEGORY: Supplies NARRATIVE: Camera batteries- \$30; Desk Supplies- \$150; Blank CD's \$22.	\$ 202.00	\$ 202.00	\$ 200.00	\$ 200.00
ACCOUNT: EQUIPMENT MAINTENANCE #202.778	\$ -	\$ -	\$ 200.00	\$ 200.00
CATEGORY: Computers NARRATIVE: Maintenance of Public Access Computer/Printer. New acct. in 2011.	\$ -	\$ -	\$ 200.00	\$ 200.00

ACCOUNT: CONTRACTUAL SERVICES #202.800	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Contractual NARRATIVE: GIS updates of map information printed by County Equilization	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: MEMBERSHIP FEES #202.802	\$ 420.00	\$ 210.00	\$ 330.00	\$ 330.00
CATEGORY: Memberships NARRATIVE: Assessor certification \$150, UPAA \$90, MAA Mag. \$90	\$ 420.00	\$ 210.00	\$ 330.00	\$ 330.00
ACCOUNT: COMPUTERS #202.811	\$ 1,095.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
CATEGORY: Support/ service fee NARRATIVE: BSA.net software- \$880; Apex Medina- \$220.	\$ 1,095.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
ACCOUNT: TRAVEL #202.860	\$ 1,800.00	\$ 1,150.00	\$ 1,045.00	\$ 1,045.00
CATEGORY: Mileage/ Lodging NARRATIVE: Travel for training classes, testing, etc.	\$ 1,800.00	\$ 1,150.00	\$ 1,045.00	\$ 1,045.00
ACCOUNT: MISCELLANEOUS #202.956	\$ -	\$ -	\$ -	\$ -
CATEGORY: NARRATIVE:	\$ -	\$ -	\$ -	\$ -
ACCOUNT: CAPITAL OUTLAY #202.957	\$ -	\$ 9,500.00	\$ -	\$ -
CATEGORY: Computer programs NARRATIVE: Assessing & Tax program update to .NET \$9,500. Mgr. Rec. column reflects funding this purchase from Cap. Impr. Fund Balance.	\$ -	\$ 9,500.00	\$ -	\$ -

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
CLERK'S DEPARTMENT				
ACCOUNT #215				
DEPARTMENT TOTALS	\$ 102,878.00	\$ 99,634.00	\$ 100,400.00	\$ 100,400.00
ACCOUNT: SALARIES #215.702	\$ 84,303.00	\$ 83,744.00	\$ 84,556.00	\$ 84,556.00
CATEGORY: Township Clerk NARRATIVE: No proposed increase	\$ 11,852.00	\$ 11,852.00	\$ 11,852.00	\$ 11,852.00
CATEGORY: Deputy Clerk NARRATIVE:	\$ 43,496.00	\$ 44,148.00	\$ 44,148.00	\$ 44,148.00
CATEGORY: Administrative Assistant NARRATIVE: 1,794 Hrs. (Clerk) 286 (Sanitation) Step 3/Year 2	\$ 24,955.00	\$ 25,744.00	\$ 26,516.00	\$ 26,516.00
CATEGORY: Part Time Clerical NARRATIVE: To assist office staff during peak season work loads. 200 Hrs (Clerk) 80 Hrs. (Supervisor) 20 Hrs (Bd of Review) @ \$10.20/Hr.	\$ 4,000.00	\$ 2,000.00	\$ 2,040.00	\$ 2,040.00
ACCOUNT: TRAINING #215.715	\$ 2,850.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
CATEGORY: Michigan Township Assn. Educational Seminar NARRATIVE: Clerk's attendance.	\$ 950.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Michigan Assn. Of Municipal Clerk's Educational Conference NARRATIVE: Clerk's attendance.	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: MTA seminar & clerk conference NARRATIVE: Deputy Clerk Attendance.	\$ 1,000.00	\$ -	\$ -	\$ -
CATEGORY: MTA District Meeting NARRATIVE: Registration costs for Clerk and Deputy.	\$ 400.00	\$ 300.00	\$ 300.00	\$ 300.00
CATEGORY: Clerk Certification NARRATIVE:	\$ 500.00	\$ -	\$ -	\$ -
ACCOUNT: OFFICE SUPPLIES #215.727	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Office Supplies NARRATIVE: General office supplies for Clerk's Dept.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

ACCOUNT: PRINTING #215.728	\$ 1,200.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Envelopes & Letterhead NARRATIVE: 1/2 of addressing envelopes. 1/2 in Other Gen. Gov't.	\$ 1,200.00	\$ 800.00	\$ 800.00	\$ 800.00
ACCOUNT: POSTAGE #215.729	\$ 2,200.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Postage NARRATIVE: Actual cost for postage.	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Postage Meter NARRATIVE: Annual rental of machine and supplies.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: OTHER SUPPLIES #215.755	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Miscellaneous Supplies NARRATIVE: Miscellaneous file supplies.	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: EQUIPMENT MAINTENANCE #215.778	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: General Maintenance NARRATIVE: Maintenance of office equipment.	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS #215.802	\$ 325.00	\$ 360.00	\$ 360.00	\$ 360.00
CATEGORY: Memberships NARRATIVE: MAMC (Clerk, Deputy Clerk, Adm. Assist.) = \$140; IIMC (Clerk & Deputy) = \$200; Mqt. Cty. Clerks Assoc. = \$20	\$ 325.00	\$ 360.00	\$ 360.00	\$ 360.00
ACCOUNT: COMPUTERS #215.811	\$ 10,150.00	\$ 8,630.00	\$ 8,630.00	\$ 8,630.00
CATEGORY: Supplies NARRATIVE: Computer supplies, ink cart.	\$ 350.00	\$ 400.00	\$ 400.00	\$ 400.00
CATEGORY: Web Site NARRATIVE: Web Maestro for website upgrade \$1,000, annual maint. fee \$530.	\$ 500.00	\$ 1,530.00	\$ 1,530.00	\$ 1,530.00
CATEGORY: Support NARRATIVE: Lasco hardware contract and Firewall Minc. Agreement \$3,700; Fund Balance software Minc. Agreement \$3,000.	\$ 9,300.00	\$ 6,700.00	\$ 6,700.00	\$ 6,700.00

ACCOUNT: MISCELLANEOUS #215.956	\$ 200.00	\$ 200.00	\$ 154.00	\$ 154.00
CATEGORY: Miscellaneous NARRATIVE: Miscellaneous expenses as needed	\$ 200.00	\$ 200.00	\$ 154.00	\$ 154.00
ACCOUNT: CAPITAL OUTLAY #215.957	\$ 250.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Office Equipment NARRATIVE: Equipment replacement if needed	\$ 250.00	\$ 200.00	\$ 200.00	\$ 200.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
BOARD OF REVIEW				
ACCOUNT #247				
DEPARTMENT TOTALS	\$ 1,926.00	\$ 2,057.00	\$ 2,050.00	\$ 2,050.00
ACCOUNT: PER MEETING COMPENSATION #247.710	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00
CATEGORY: Per meeting compensation NARRATIVE: Meetings July (1), Dec. (1), March (4) Training (1) = 7 days @ \$60 per day X 3 members	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00
ACCOUNT: CONTRACTUAL SERVICES #247.800	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Contractual NARRATIVE: Secretary for minutes	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: ADVERTISING #247.901	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00
CATEGORY: Public Notices NARRATIVE:	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00
ACCOUNT: TRAVEL #247.860	\$ 50.00	\$ 65.00	\$ 64.00	\$ 64.00
CATEGORY: Mileage NARRATIVE: Training mileage	\$ 50.00	\$ 65.00	\$ 64.00	\$ 64.00
ACCOUNT: TRAINING #247.715	\$ 306.00	\$ 306.00	\$ 306.00	\$ 306.00
CATEGORY: BOR Workshops NARRATIVE: March BOR training & materials @ \$102 per member X 3 members	\$ 306.00	\$ 306.00	\$ 306.00	\$ 306.00
ACCOUNT: MISCELLANEOUS #247.956	\$ -	\$ 116.00	\$ 110.00	\$ 110.00
CATEGORY: Miscellaneous NARRATIVE: Meals per diem during training	\$ -	\$ 116.00	\$ 110.00	\$ 110.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
TREASURER				
ACCOUNT #253				
DEPARTMENT TOTALS	\$ 51,934.00	\$ 53,030.00	\$ 48,850.00	\$ 48,850.00
ACCOUNT SALARIES #253.702	\$ 40,095.00	\$ 40,095.00	\$ 35,701.00	\$ 35,701.00
CATEGORY: Township Treasurer NARRATIVE:	\$ 8,739.00	\$ 8,739.00	\$ 8,739.00	\$ 8,739.00
CATEGORY: Deputy Treasurer 1,872 Tot. Hrs. 1,586 in #253 / 286 in #526 NARRATIVE:	\$ 31,356.00	\$ 31,356.00	\$ 26,962.00	\$ 26,962.00
ACCOUNT TRAINING #253.715	\$ 1,310.00	\$ 1,310.00	\$ 1,310.00	\$ 1,310.00
CATEGORY: MMTA Conference Narrative: Treasurer conference	\$ 1,310.00	\$ 1,310.00	\$ 1,310.00	\$ 1,310.00
ACCOUNT OFFICE SUPPLIES #253.727	\$ 300.00	\$ 600.00	\$ 600.00	\$ 600.00
CATEGORY: Supplies NARRATIVE: Paper, pens, white out miscellaneous.	\$ 300.00	\$ 600.00	\$ 600.00	\$ 600.00
ACCOUNT PRINTING #253.728	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Printing NARRATIVE:	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
ACCOUNT POSTAGE #253.729	\$ 3,554.00	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00
CATEGORY: Stamps NARRATIVE: 8,400 stamps	\$ 3,554.00	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00
ACCOUNT PROFESSIONAL SERVICES #253.801	\$ 3,900.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
CATEGORY: Auditors NARRATIVE: 2/3 cost of audit	\$ 3,900.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
CATEGORY: Legal Assistance NARRATIVE: Removal of uncollectable Personal Property Taxes from books.	\$ -	\$ 800.00	\$ 800.00	\$ 800.00
ACCOUNT TRAVEL #253.860	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00
CATEGORY: Mileage NARRATIVE:	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00
ACCOUNT MEMBERSHIP & PUBLICATION #253.802	\$ 35.00	\$ 50.00	\$ 50.00	\$ 50.00
CATEGORY: Membership NARRATIVE: MMTA Membership	\$ 35.00	\$ 50.00	\$ 50.00	\$ 50.00
ACCOUNT COMPUTER #253.811	\$ -	\$ 850.00	\$ 850.00	\$ 850.00
CATEGORY: Computer NARRATIVE: BS&A Software update	\$ -	\$ 850.00	\$ 850.00	\$ 850.00

ACCOUNT: ADVERTISING #253.901	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Tax Sales NARRATIVE: Personal property tax sale	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: MISCELLANEOUS #253.956	\$ 600.00	\$ 335.00	\$ 349.00	\$ 349.00
CATEGORY: Wire Fees NARRATIVE: wire fee & safe deposit box	\$ 600.00	\$ 335.00	\$ 349.00	\$ 349.00
ACCOUNT: CAPITAL OUTLAY #253.957	\$ 200.00	\$ -	\$ -	\$ -
CATEGORY: None at this time. NARRATIVE:	\$ 200.00	\$ -	\$ -	\$ -
ACCOUNT: CHARGE BACKS #253.965	\$ 850.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Charge Backs NARRATIVE: BOR Adjustments	\$ 850.00	\$ 200.00	\$ 200.00	\$ 200.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
TOWNSHIP HALL				
ACCOUNT #265				
DEPARTMENT TOTALS	\$ 22,222.00	\$ 30,760.00	\$ 28,000.00	\$ 28,000.00
ACCOUNT: BUILDING MAINTENANCE #265.770	\$ 3,840.00	\$ 7,512.00	\$ 7,300.00	\$ 7,300.00
CATEGORY: Structural Maintenance NARRATIVE: Structural evaluation of ant damage \$3,000, Add handicap ramp to Bd. Rm. Emer. Exit \$2,300, Repaint/stain parts of bldg. \$625.	\$ 2,725.00	\$ 5,925.00	\$ 5,800.00	\$ 5,800.00
CATEGORY: Mechanical Maintenance NARRATIVE: Heat & AC sys inspection, maintenace, and repairs for Hall, storage bldg., and fire hall \$887, Office furniture \$375, repair supplies \$325.	\$ 1,115.00	\$ 1,587.00	\$ 1,500.00	\$ 1,500.00
ACCOUNT: JANITORIAL SERVICES & SUPPLIES #265.776	\$ 1,180.00	\$ 1,245.00	\$ 1,200.00	\$ 1,200.00
CATEGORY: Supplies NARRATIVE: Custodial supplies	\$ 1,180.00	\$ 1,245.00	\$ 1,200.00	\$ 1,200.00
ACCOUNT: UTILITIES #265.920	\$ 16,602.00	\$ 21,003.00	\$ 17,500.00	\$ 17,500.00
CATEGORY: Electricity NARRATIVE: Average consumption per year for office and storage building. Fire Hall added to this acct. this year.	\$ 7,450.00	\$ 9,475.00	\$ 7,500.00	\$ 7,500.00
CATEGORY: Natural Gas NARRATIVE: Storage building and office heat. Fire Hall added to this acct. this year.	\$ 9,152.00	\$ 11,528.00	\$ 10,000.00	\$ 10,000.00
ACCOUNT: MISCELLANEOUS #265.956	\$ 600.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Unanticipated expenses NARRATIVE: For Township offices, storage bldg., and fire hall.	\$ 600.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
OTHER GENERAL GOVERNMENT				
ACCOUNT #285				
DEPARTMENT TOTALS	\$ 526,567.14	\$ 798,394.00	\$ 433,300.00	\$ 433,300.00
ACCOUNT: OFFICE SUPPLIES #285:727	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Supplies NARRATIVE: General Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: PRINTING #285:728	\$ 1,200.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Letterhead stationary NARRATIVE: Restock letterhead.	\$ 700.00	\$ 400.00	\$ 400.00	\$ 400.00
CATEGORY: Envelopes NARRATIVE: Return address on 4 boxes of envelopes	\$ 500.00	\$ 400.00	\$ 400.00	\$ 400.00
ACCOUNT: POSTAGE #285:729	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00
CATEGORY: Postage NARRATIVE: Postage for meter. This is figured for .44 cents a letter.	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00
ACCOUNT: COPIER #285:732	\$ 3,100.00	\$ 3,300.00	\$ 3,500.00	\$ 3,500.00
CATEGORY: Maintenance NARRATIVE: Service Contract	\$ 1,900.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Supplies NARRATIVE: Paper	\$ 1,200.00	\$ 1,300.00	\$ 1,500.00	\$ 1,500.00
ACCOUNT: TRAINING & EDUCATION #285:840	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
CATEGORY: Training NARRATIVE: Training and education for staff	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Education NARRATIVE: Continued education as determined by Committee	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT: TELEPHONE #285:853	\$ 8,500.00	\$ 6,580.00	\$ 6,580.00	\$ 6,580.00
CATEGORY: Telephone NARRATIVE: Phone & Internet service	\$ 6,100.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
CATEGORY: Telephone NARRATIVE: Cell Phones	\$ 1,400.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00
CATEGORY: Telephone NARRATIVE: System maintenance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

ACCOUNT: INSURANCE & BONDS				
#285.910	\$ 26,622.00	\$ 30,255.00	\$ 30,255.00	\$ 30,255.00
CATEGORY: Property and Liability NARRATIVE: Township property and liability package total \$31,312 - the sewer portion which is 28% or \$8,767. Includes 5% increase.	\$ 19,950.00	\$ 22,545.00	\$ 22,545.00	\$ 22,545.00
CATEGORY: Worker's Compensation NARRATIVE: Work Compensation total \$9,648 - the sewer portion which is \$1,938. Includes 5% increase.	\$ 6,672.00	\$ 7,710.00	\$ 7,710.00	\$ 7,710.00
ACCOUNT: HEALTH INSURANCE				
#285.925	\$ 184,918.00	\$ 188,234.00	\$ 190,650.00	\$ 190,650.00
CATEGORY: Health/Dental NARRATIVE: SBAM Group of BCBS for health insurance. Of total projected premium increase of \$22,920 to maintain present plan, \$8,865 is included here, \$1,135 in Sewer Fund and benefit changes are proposed to avoid the remainder (Increase in Mgr./Supv. column reflects reallocation of 15% PW Supv to Gen. Fnd)	\$ 152,568.00	\$ 141,890.00	\$ 144,300.00	\$ 144,300.00
CATEGORY: Health Reimbursement Account NARRATIVE: Based on 60% of usage and an increase in deductibles from \$2500/\$5,000 to \$4000/\$8000	\$ 29,400.00	\$ 35,400.00	\$ 35,400.00	\$ 35,400.00
CATEGORY: Life/Disability & Accident NARRATIVE: Harleysville life short term & long term disability. (\$7,641 annual premium, with \$7,044 here and \$597 in Sewer Fund) Included in 2010 Health/Dent	\$ -	\$ 7,044.00	\$ 7,050.00	\$ 7,050.00
CATEGORY: Firefighter's Disability and Life NARRATIVE: Based on 4 vehicles, 30 firefighters.	\$ 1,450.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
CATEGORY: Examinations NARRATIVE: For new police or firefighters	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
CATEGORY: Employee Assistance Program NARRATIVE:	\$ 900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
CATEGORY: Employee Immunization NARRATIVE: Flu Shots	\$ -		\$ -	\$ -

ACCOUNT: PENSION				
#285.926	\$ 66,800.00	\$ 66,550.00	\$ 67,170.00	\$ 67,170.00
CATEGORY: Pension NARRATIVE: 10% of employee's salary (overtime included). Also includes 10% for fire department, boards, and commissions. Total payment of \$72,320 with \$66,550 here and \$5,770 in Sewer Fund.	\$ 66,800.00	\$ 66,550.00	\$ 67,170.00	\$ 67,170.00
ACCOUNT: UNEMPLOYMENT TAXES				
#285.927	\$ 3,600.00	\$ 5,075.00	\$ 5,070.00	\$ 5,070.00
CATEGORY: Unemployment Taxes NARRATIVE: .0260 of the first \$9,000 earned per employee.	\$ 3,600.00	\$ 5,075.00	\$ 5,070.00	\$ 5,070.00
ACCOUNT: SOCIAL SECURITY				
#285.945	\$ 52,377.00	\$ 48,600.00	\$ 49,075.00	\$ 49,075.00
CATEGORY: Social Security NARRATIVE: Employer contribution of 7.65% of employees gross (including overtime). Includes all employees. Medicare for Boards and Commissions 1.45%	\$ 52,377.00	\$ 48,600.00	\$ 49,075.00	\$ 49,075.00
ACCOUNT: CONTINGENCY				
#285.951	\$ 25,782.14	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
CATEGORY: Contingency NARRATIVE: Contingency amount to cover any unbudgeted or unanticipated costs. Deductible, work comp liability audit.	\$ 25,782.14	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
ACCOUNT: SALARY/BENEFIT CONTINGENCY				
#285.952	\$ 34,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00
CATEGORY: Longevity Payment NARRATIVE: Longevity	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
CATEGORY: Projected Compensated Absence NARRATIVE: Allowing payout for two highest seniority employees, including maximum sick time, vacation, personal and comp time.	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
ACCOUNT: MISCELLANEOUS				
#285.956	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Miscellaneous NARRATIVE: Unexpected refunds, permits, etc.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

ACCOUNT: OPERATING TRANSFER OUT				
#285.968	\$ -	\$ -	\$ -	\$ -
CATEGORY:				
NARRATIVE:	\$ -	\$ -	\$ -	\$ -
ACCOUNT: TRANSFER TO CAP. IMP.				
FUND #285.989	\$ 114,968.00	\$ 381,500.00	\$ 12,500.00	\$ 12,500.00
CATEGORY: Transfer to Cap. Imp. Fund				
NARRATIVE: Amount to cover cost of capital improvements	\$ 114,968.00	\$ 381,500.00	\$ 12,500.00	\$ 12,500.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
POLICE				
ACCOUNT #305				
DEPARTMENT TOTALS	\$ 327,899.00	\$ 321,105.00	\$ 334,350.00	\$ 334,350.00
ACCOUNT: SALARIES #305.702	\$ 250,586.00	\$ 245,833.00	\$ 253,224.00	\$ 253,224.00
CATEGORY: Greg Zyburt, Chief NARRATIVE:	\$ 57,807.00	\$ 57,807.00	\$ 58,674.00	\$ 58,674.00
CATEGORY: Gary Heinzelman, Sgt. NARRATIVE:	\$ 46,613.00	\$ 46,613.00	\$ 47,312.00	\$ 47,312.00
CATEGORY: Scott Jennings, Officer NARRATIVE:	\$ 44,857.00	\$ 44,857.00	\$ 45,530.00	\$ 45,530.00
CATEGORY: Gerald Trotochaud, Officer NARRATIVE:	\$ 43,013.00	\$ 43,013.00	\$ 43,658.00	\$ 43,658.00
CATEGORY: Mary Kratzke, Admin. Asst. NARRATIVE:	\$ 31,527.00	\$ 31,527.00	\$ 32,000.00	\$ 32,000.00
CATEGORY: Overtime NARRATIVE: Investigations 50 hr., Snowmobile Patrol-200 hr., Work over-50 hr., Court-45 hr., Other-25 hr. = 370 hours. Holiday Pay-3 holidays/24 hr. @ 2.5 (the Manager's column reflects the 1.5% wage increase.)	\$ 24,769.00	\$ 20,016.00	\$ 24,050.00	\$ 24,050.00
CATEGORY: Shift Differential NARRATIVE: Add'l. 40 cent/hr. for shifts from 6PM to morning hours. Add'l. for snowmobile patrol.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
ACCOUNT: TEMPORARY & PART TIME #305.705	\$ 23,300.00	\$ 25,500.00	\$ 27,000.00	\$ 27,000.00
CATEGORY: Temporary Employees NARRATIVE: Uniformed officers to double with night shift. 2,450 hr. @ \$11.00/hr.	\$ 19,800.00	\$ 22,000.00	\$ 23,000.00	\$ 23,000.00
CATEGORY: Part-time & Temporary NARRATIVE: Fill-in vacations & peak time work plus court & qualify shooting for temporary employees	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00
ACCOUNT: TRAINING / TRAVEL #305.715	\$ 7,790.00	\$ 7,790.00	\$ 7,800.00	\$ 7,800.00

CATEGORY: Training/Travel Fees for 4 Officers NARRATIVE: MACP Conference, Lansing- \$235; Hotel \$450; Mileage \$375; Meals \$100; NMU Consortium Annual Fees \$750 (increase); Street Smart Survival Seminar \$600; Mileage \$350; Lodging \$350; Meals \$100; Snowmobile Police Patrol Operators \$595; Lodging \$225; Meals \$160.	\$ 4,290.00	\$ 4,290.00	\$ 4,300.00	\$ 4,300.00
CATEGORY: Weapon Qualification NARRATIVE: Semi-annual qualify shoot and additional quarterly training session. Includes qualification for 3 part-time officers. Price/availability uncertain due to war. Taser Training Supplies.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Training/Fitness NARRATIVE: Incentive Training for 4 full-time officers @ \$250.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT: OFFICE SUPPLIES #305.727	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
CATEGORY: Supplies NARRATIVE: Paper, pens, ribbons, ink cartridges, miscellaneous.	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
ACCOUNT: PRINTING #305.728	\$ 770.00	\$ 770.00	\$ 770.00	\$ 770.00
CATEGORY: Tickets NARRATIVE: 1,500 Traffic Tickets	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00
CATEGORY: Letterhead NARRATIVE: 500 letterhead & envelopes	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00
CATEGORY: Miscellaneous NARRATIVE: Business Cards	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00
ACCOUNT: POSTAGE #305.729	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Stamps NARRATIVE: Postage meter	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
CATEGORY: UPS / Post Office NARRATIVE: Certified letters; Mail packages.	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
ACCOUNT: VEHICLE OPERATION #305.742	\$ 25,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00
CATEGORY: Fuel NARRATIVE: Fuel for 72,000 miles driven annually- 3 vehicles, 2 snowmobiles, 1ATV 12mpg/6,000 gal. @ \$3.75/gal.	\$ 25,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00
ACCOUNT: UNIFORMS #305.745	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00

CATEGORY: Replacement Uniforms NARRATIVE: Replacement of old & worn uniforms for 4 officers. New uniforms for add'l. part-time officers. Replace bullet proof vests. Steel toe safety boots for officers (worn on duty only).	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Accessories NARRATIVE: Badges, brass, tie clips, name tags, miscellaneous	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
ACCOUNT: ANIMAL WELFARE #305.746	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00
CATEGORY: Boarding NARRATIVE: \$19.50/day Boarding Fee (each animal kept 7-10 days) which is \$195 for one unclaimed animal.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Disposal NARRATIVE: Euthanization \$20/animal.	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
CATEGORY: Miscellaneous NARRATIVE: Garbage bags, leashes, etc.	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
ACCOUNT: OTHER SUPPLIES #305.755	\$ 1,195.00	\$ 1,195.00	\$ 1,200.00	\$ 1,200.00
CATEGORY: Operational Supplies NARRATIVE: Highway flares \$180; Batteries \$100; Film/Processing \$75; Gun Cleaning Supplies \$40; Memory Cards for Car Videos & Surveillance Video \$200; Black & Color Ink Cartridges, DVD's & C/D's for processing/printing Digital Pictures \$500.	\$ 1,095.00	\$ 1,095.00	\$ 1,100.00	\$ 1,100.00
CATEGORY: Evidence Supplies NARRATIVE: Bags, labels, plaster cast material.	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
ACCOUNT: EQUIPMENT MAINTENANCE #305.778	\$ 7,195.00	\$ 7,555.00	\$ 9,234.00	\$ 9,234.00
CATEGORY: Vehicle Maintenance NARRATIVE: 36 Oil Changes @ \$25; 4 Tune-ups @ \$75	\$ 1,200.00	\$ 1,560.00	\$ 1,350.00	\$ 1,350.00
CATEGORY: Communications NARRATIVE: Service Work/Emergency Equipment plus mandatory annual maintenance fee for 800 mhz radios @ \$100 for 8 radios.	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Video Surveillance Operation & Maintenance NARRATIVE: Internet connection \$110 per mo, service calls & parts	\$ -	\$ -	\$ 2,400.00	\$ 2,400.00

CATEGORY: Vehicle Service and Replacement NARRATIVE: Radial Tires \$1000; 3 Front-end Alignments @ \$120; 2 Brake Sets @ \$600; 2 Muffler/Exhaust @ \$150; Towing Charge \$100; Starter \$100; Battery \$100; Alternator \$100; Miscellaneous. Service for 2 snowmobiles \$250.00	\$ 3,510.00	\$ 3,510.00	\$ 3,004.00	\$ 3,004.00
CATEGORY: Other Equipment Service NARRATIVE: Oxygen tank refills - 2 cars \$200; Internet \$40/month.	\$ 980.00	\$ 980.00	\$ 980.00	\$ 980.00
CATEGORY: Cleaning of Vehicles NARRATIVE: 50 Car Washes	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
CATEGORY: AED Battery NARRATIVE: Replacement for AED	\$ 255.00	\$ 255.00	\$ 250.00	\$ 250.00
CATEGORY: Weapon Repair NARRATIVE: Service & upkeep on department pistols/shotguns.	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
ACCOUNT: CONTRACTUAL SERVICES #305.800	\$ 980.00	\$ 2,312.00	\$ 2,312.00	\$ 2,312.00
CATEGORY: Annual LEIN Use Fee NARRATIVE: Mandatory fee for LEIN use. \$125/Agency plus \$12/Officers (4 @ \$3) quarterly.	\$ 848.00	\$ 848.00	\$ 848.00	\$ 848.00
CATEGORY: MICJIN Token Fee NARRATIVE: Monthly fee to access MCOLES and MSP websites for mandatory state reporting. \$11/month	\$ 132.00	\$ 264.00	\$ 264.00	\$ 264.00
CATEGORY: LEIN ACCESS FEE NARRATIVE: Monthly fee to access LEIN in 2 patrol cars. 12 months @ \$100/month (\$1200) (Second car added for 2011)	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
ACCOUNT: MEMBERSHIPS & PUBLICATIONS #305.802	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00
CATEGORY: Memberships NARRATIVE: MACP \$100; MCLEAA \$25; UPLEA \$15; UP Chief's Assn. \$25	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00
CATEGORY: Publications NARRATIVE: Law & Order \$15; Police Marksman Assoc. \$15; Mining Journal \$175	\$ 205.00	\$ 205.00	\$ 205.00	\$ 205.00
ACCOUNT: MISCELLANEOUS #305.956	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00
CATEGORY: Miscellaneous NARRATIVE: MSHS Yearbook \$40; Bothwell Yearbook \$20; N. Star Academy \$15.; Polaris \$15; Other Misc. \$70	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00

ACCOUNT: CAPITAL OUTLAY				
#305.957	\$ 3,648.00	\$ 3,027.00	\$ 3,375.00	\$ 3,375.00
CATEGORY: Snowmobile Grant				
NARRATIVE: Township Matching Funds				
15% of grant for operations, equipment, clothing.	\$ 3,648.00	\$ 3,027.00	\$ 3,375.00	\$ 3,375.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
FIRE DEPARTMENT				
ACCOUNT #340				
DEPARTMENT TOTALS	\$ 101,636.00	\$ 105,870.00	\$ 106,100.00	\$ 106,100.00
ACCOUNT PER MEETING COMPENSATION #340.710	\$ 29,180.00	\$ 33,160.00	\$ 33,100.00	\$ 33,100.00
<p>CATEGORY: Fire Calls NARRATIVE: Fire call response history: 2005 - 999, 2006 - 887, 2007 - 1064, 2008 - 1108, & 2009 - . Firefighter that make 60% or more of calls/quarter receive \$1.00/hr. bonus. Estimate 130 hrs/quarter paid at current \$14/hr = \$7,280 total for yr. Estimate 195 hrs/quarter paid at higher rate of \$15/hr = \$11,700 total for yr. Grand total for year is \$18,980.</p>	\$ 18,000.00	\$ 18,980.00	\$ 19,000.00	\$ 19,000.00
<p>CATEGORY: Officer Compensation NARRATIVE: Monthly per diem - Chief \$175, Ass't Chief \$140, Captains (2) \$70, Lieutenants (2) \$60, Training Officers (2) \$35, Secretary and Treasurer \$60. Manager column allows for the following increases per month: Chief & Asst. \$5.00, Capt., Lieut., Secretary, & Treas. \$2.50, and Training Officers \$1.00. for a total of \$324.00/year.</p>	\$ 9,180.00	\$ 9,180.00	\$ 9,500.00	\$ 9,500.00
<p>CATEGORY: Part-Time Employee NARRATIVE: The Fire Dept. is requesting a person be hire for 8 hrs/wk. to assist Dept. with maintenance and update of pre-incident plans, training records, maintenance logs, & many other functions that need to be done during regular business hours & are not getting done due to members working fulltime jobs. Duties could possibly be added to those of a PT police officer or in the DPW. 8x52@\$11/hr</p>	\$ 2,000.00	\$ 5,000.00	\$ 4,600.00	\$ 4,600.00
ACCOUNT RECRUITING & TRAINING #340.715	\$ 17,296.00	\$ 22,800.00	\$ 22,800.00	\$ 22,800.00
<p>CATEGORY: Monthly Training Mtgs. NARRATIVE: Dept. has increased the number of training meetings per year to keep pace with State mandates and increased run volume. We request Township fund 45 training sessions per year, and we would continue the incentive program for members that attend 75% of sessions per quarter. They receive \$15/hr instead of \$14/hr standard rate. We also conduct 12 maintenance meetings per year, at which members check all equipment for proper operation. Total requested \$15,500.</p>	\$ 10,296.00	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00

CATEGORY: Fire Prevention and Education Materials NARRATIVE: Educational material distributed to children during fire prevention week and other community events. \$800. (No change)	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Fire Education with Bike Registration NARRATIVE: Educational materials for the bike registration co-sponsored with Police Dept. \$100. (No change)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
CATEGORY: Other Training NARRATIVE: Training materials, travel to schools/training, train the trainer, CPR updates, State required training: \$5,000. Tournament equipment & fees: \$1,400. This is a \$300 increase to cover additional travel to out of town training.	\$ 6,100.00	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00
ACCOUNT: VEHICLE OPERATION #340.742	\$ 2,750.00	\$ 2,750.00	\$ 3,000.00	\$ 3,000.00
CATEGORY: Expenses NARRATIVE: 650 gallons diesel/gasline @ \$4.25 per gal.= \$2,763 Misc. oil, bulbs, filters, cleaning supplies = \$250 More runs are increasing fuel consumption.	\$ 2,750.00	\$ 2,750.00	\$ 3,000.00	\$ 3,000.00
ACCOUNT: UNIFORMS & ACCESSORIES #340.745	\$ 8,850.00	\$ 10,900.00	\$ 10,900.00	\$ 10,900.00
CATEGORY: Uniforms & Accessories NARRATIVE: Boots x 4 = \$800; Helmets x 2 plus shields & parts = \$500; Bunker coats x 4 = \$4,800; Bunker pants x 4 = \$3,600; Nomex protective hoods, gloves, accountability name tags, helmet lights & all other uniform needs = \$1,200. Total = \$10,900. This \$2,050 increase is to cover higher cost of turnout gear and to replace accountability name tags (an NFPA/OSHA requirement).	\$ 8,850.00	\$ 10,900.00	\$ 10,900.00	\$ 10,900.00
ACCOUNT: EQUIPMENT MAINTENANCE #340.778	\$ 18,900.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00
CATEGORY: Equipment Maintenance NARRATIVE: Four apparatus annual maintenance = \$2,700; ISO/OSHA testing of pumps, ladders, SCBA, fit tests = \$7,000; Annual test of rescue tools = \$1,100; Annual hose testing = \$1,700; All other service & equipment repairs/testing = \$3,500. Total request \$16,000. This is a \$2,900 decrease from 2010.	\$ 18,900.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS #340.802	\$ 460.00	\$ 460.00	\$ 500.00	\$ 500.00
CATEGORY: Memberships NARRATIVE: UP Firefighter's Assoc. \$50, Mqt. Co. Firefighter's Assoc. \$50, UP Tournament fees \$60, Mi. State Fireman's Assoc. \$75, UP Fire Chief's Assoc. \$40, NFPA Membership for Chief \$135 (No Change)	\$ 460.00	\$ 460.00	\$ 500.00	\$ 500.00

ACCOUNT: SERVICE CONTRACTS #340.808	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00
CATEGORY: Service Contracts NARRATIVE: Repairs (& replacement of 3 pagers, which need to be replaced by 2013 due to FCC frequency narrow banding) on pagers and radios = \$2,500. Annual mic fee to State for radios = \$2,800. Total request \$5,300.	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00
ACCOUNT: UTILITIES #340.920	\$ 3,400.00	\$ -	\$ -	\$ -
CATEGORY: Natural Gas NARRATIVE: In Township Hall budget for 2010.	\$ 1,800.00	\$ -	\$ -	\$ -
CATEGORY: Electricity NARRATIVE: In Township Hall budget for 2010.	\$ 1,600.00	\$ -	\$ -	\$ -
ACCOUNT: MISCELLANEOUS #340.956	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Miscellaneous - Office NARRATIVE: First Aid supplies, office supplies, & other unanticipated small equipment purchases. (No Change)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
ACCOUNT: CAPITAL OUTLAY #340.957	\$ 13,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
CATEGORY: (Priority #1) Water Supply Improvements NARRATIVE: Need hose adaptors, Stoz connectors, and siamese connectors in order to improve efficiency during tanker shuttles. Total request = \$5,000	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
CATEGORY: (Priority #2) Nomex Shirts NARRATIVE: Need to replace 30 Nomex protective shirts, worn under turnout coats to protect members from fire and protect personal clothing when working without heavy turnout coats on. These are NFPA approved. Total request = \$3,000.	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
CATEGORY: (Priority #3) SCBA Masks NARRATIVE: Need to add 4 SCBA masks to our inventory to meet OSHA standards. Included with the masks we need to purchase voice comms to allow firefighters to communicate with one another while wearing the masks. We also need to replace our SCBA mask holders. These are old and in poor condition. Total request \$3,500.	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
CATEGORY: (Priority #4) Fire & Rescue Equipment NARRATIVE: Need to replace and upgrade hand tools for forcible entry & exit, salvage, and overhaul. We need 2 pike poles, drywall hook, pry bars, and mounting brackets. Total request \$1,000.	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
STREETS				
ACCOUNT # 440				
DEPARTMENT TOTALS	\$ 15,617.00	\$ 16,917.00	\$ 17,400.00	\$ 17,400.00
ACCOUNT: SIGNS AND MARKERS #440.767	\$ 850.00	\$ 850.00	\$ 800.00	\$ 800.00
CATEGORY: Signs and Markers NARRATIVE: These funds are used for signs and posts for new roads, advisory signs that the County does not pay for and other parking signs, entry signs off the highway entering the Township. This also includes new signs for private roads that we get reimbursed for. Anticipates need for add'l. signs at tunnel & along new paths.	\$ 850.00	\$ 850.00	\$ 800.00	\$ 800.00
ACCOUNT: MAINTENANCE #440.780	\$ 522.00	\$ 522.00	\$ 700.00	\$ 700.00
CATEGORY: Maintenance NARRATIVE: Replacement or repair of existing signs and posts that are damaged, weathered, or stolen. These include street names, parking and other advisory signs.	\$ 522.00	\$ 522.00	\$ 700.00	\$ 700.00
ACCOUNT: STREET LIGHTS #440.928	\$ 12,920.00	\$ 14,220.00	\$ 14,600.00	\$ 14,600.00
CATEGORY: Street Lights - BLP NARRATIVE: 75 street lights at present rate: \$565.50/mo x 12 = \$6786 plus the cost of installation of new subdivisions and special requests = \$714.	\$ 7,130.00	\$ 7,830.00	\$ 7,500.00	\$ 7,500.00
CATEGORY: Street Lights - Alger-Delta Co-op NARRATIVE: 31 lights at present rates and service charges plus projected 14% increase \$437.58/mo x 12 x 1.14 = \$5,986. Also, the cost of new installations for subdivision and special request - \$800.	\$ 5,390.00	\$ 5,990.00	\$ 6,800.00	\$ 6,800.00
CATEGORY: Street Light Repair NARRATIVE: Estimated amount of damage due to vandalism = \$200 Rewards = \$100	\$ 400.00	\$ 400.00	\$ 300.00	\$ 300.00
ACCOUNT: MISCELLANEOUS #440.956	\$ 1,325.00	\$ 1,325.00	\$ 1,300.00	\$ 1,300.00
CATEGORY: Miscellaneous NARRATIVE: Purchase of new or repair of tools and other incidentals for installation of signs = \$300. Dust Control for which the Twp. is reimbursed = \$1,000	\$ 1,325.00	\$ 1,325.00	\$ 1,300.00	\$ 1,300.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
SANITATION ACCT. #526				
DEPARTMENT TOTALS	\$ 192,635.86	\$ 194,379.60	\$ 161,750.00	\$ 161,750.00
ACCOUNT: SALARY #526.702	\$ 8,766.00	\$ 8,894.60	\$ 9,100.00	\$ 9,100.00
CATEGORY: Salary Dep. Treasurer & Adm. Asst. NARRATIVE: For Landfill Permits and Garbage Tags 286 hours each Deb and Pat for administrative duties for landfill.	\$ 8,766.00	\$ 8,894.60	\$ 9,100.00	\$ 9,100.00
ACCOUNT: CONTRACTUAL SERVICES #526.800	\$ 173,534.86	\$ 177,165.00	\$ 148,000.00	\$ 148,000.00
CATEGORY: Marquette County Landfill NARRATIVE: 1) Estimated annual tonnage for residential is 1,300. The current tipping fee is \$38.50/ton.	\$ 74,008.86	\$ 74,991.00	\$ 50,000.00	\$ 50,000.00
CATEGORY: East Marquette Solid Waste Authority NARRATIVE: Dues (No longer paid)	\$ 250.00	\$ 250.00	\$ -	\$ -
CATEGORY: GAD (Northern Refuse) NARRATIVE: One year (52 weeks) for 1380 households with a monthly charge of \$7,877.32. (\$94,527.84). Plus estimated 3% increase of \$1,417.92 for 6 months & a 3% fuel surcharge of \$1,417.92 for 6 months.	\$ 99,276.00	\$ 101,924.00	\$ 98,000.00	\$ 98,000.00
ACCOUNT: RECYCLING #526.870	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -
CATEGORY: Drop Off Sites NARRATIVE: Gentz Sod Farm operates compost site at no charge.	\$ -	\$ -	\$ -	\$ -
CATEGORY: Metal pick-up NARRATIVE: Curbside Metal pick-up	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -
ACCOUNT: ADVERTISING #526.901	\$ 900.00	\$ 900.00	\$ 500.00	\$ 500.00
CATEGORY: Advertising NARRATIVE: Notices for route changes and recycling notices	\$ 900.00	\$ 900.00	\$ 500.00	\$ 500.00
ACCOUNT: EQUIPMENT RENTAL #526.942	\$ 2,040.00	\$ -	\$ -	\$ -
CATEGORY: Equipment Rental NARRATIVE:	\$ 2,040.00	\$ -	\$ -	\$ -
ACCOUNT: MISCELLANEOUS #526.956	\$ 4,395.00	\$ 4,420.00	\$ 4,150.00	\$ 4,150.00
CATEGORY: Miscellaneous NARRATIVE: Purchase and replacement of tools and other miscellaneous unanticipated expenses. Safety equip.	\$ 475.00	\$ 545.00	\$ 300.00	\$ 300.00
CATEGORY: Ribbons and tags NARRATIVE: Purchase ribbons for bag marking and tags for marking non-collectable items.	\$ 3,920.00	\$ 3,875.00	\$ 3,850.00	\$ 3,850.00
ACCOUNT: DEBT COST #526.990	\$ -	\$ -	\$ -	\$ -
CATEGORY: Debt Cost NARRATIVE: Landfill Bond is paid off.	\$ -	\$ -	\$ -	\$ -

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
RECREATION AND PROPERTIES				
ACCOUNT #756				
DEPARTMENT TOTALS	\$ 105,907.00	\$ 127,923.55	\$ 94,150.00	\$ 91,650.00
ACCOUNT: SALARIES #756.702	\$ 76,083.00	\$ 82,024.55	\$ 53,875.00	\$ 53,875.00
Works Foreman NARRATIVE: (100% of salary now in Sewer Fund). Mgr/Supv. column reflects salary allocation of 15% here, 85% Sewer.	\$ 28,914.00	\$ 29,842.80	\$ 6,150.00	\$ 6,150.00
CATEGORY: General Maintenance Worker NARRATIVE: 75% of salary. (25% in Sewer Fund).	\$ 23,640.00	\$ 23,460.75	\$ 24,000.00	\$ 24,000.00
CATEGORY: General Maintenance Worker NARRATIVE: 75% of salary (25% in Sewer Fund). (Step increase Appx. L Grade 3).	\$ 21,693.00	\$ 22,386.00	\$ 22,725.00	\$ 22,725.00
CATEGORY: Overtime NARRATIVE: Maintenance worker and Foreman's overtime for snowplowing, (60 hours each) Board meetings	\$ 1,836.00	\$ 6,335.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT SUMMER WORKER #756.705	\$ -	\$ 7,700.00	\$ 7,040.00	\$ 7,040.00
CATEGORY: Part-time/full time NARRATIVE: Part time employee from May through September with a wage of \$8.00 for a total of 880 hrs	\$ -	\$ 7,700.00	\$ 7,040.00	\$ 7,040.00
ACCOUNT VEHICLE OPERATION #756.742	\$ 4,425.00	\$ 4,125.00	\$ 3,600.00	\$ 3,600.00
CATEGORY: Vehicle Operation NARRATIVE: 600 gals/yr. @ \$3.75 for truck + \$1,350 for equipment.	\$ 4,425.00	\$ 4,125.00	\$ 3,600.00	\$ 3,600.00
ACCOUNT BUILDING MAINTENANCE #756.770	\$ 4,200.00	\$ 4,225.00	\$ 3,500.00	\$ 3,500.00
CATEGORY: Upkeep and maintenance NARRATIVE: Normal repairs and winterizing (\$275) plus repainting parts of buildings ((\$500).	\$ 750.00	\$ 775.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Cleaning Supplies NARRATIVE: Janitorial & maintenance supplies. Pumping septic tanks @ Rec. areas once per year.	\$ 3,450.00	\$ 3,450.00	\$ 2,500.00	\$ 2,500.00

ACCOUNT: EQUIPMENT MAINTENANCE #756.778	\$ 1,500.00	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00
CATEGORY: Repair and Maintenance NARRATIVE: Repair & maintenance on pickup and snowmobile, including grease, oil, filters, tuneups, etc.	\$ 1,500.00	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00
ACCOUNT: GROUNDS & EQUIPMENT MAINTENANCE #756.790	\$ 6,925.00	\$ 8,200.00	\$ 8,435.00	\$ 8,435.00
CATEGORY: Grounds & Equipment Maintenance NARRATIVE: Replace worn bases at ballfields (\$650), overseed twice per year (\$1175), fertilize twice per year (\$3245), paint supplies (\$525), mower blades (\$345), replace worn tools (\$285), rental of air compressor twice per year (\$200), Misc. repairs (\$675)	\$ 6,145.00	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00
CATEGORY: Equipment NARRATIVE: Replace weed whips & push mowers.	\$ 780.00	\$ 1,100.00	\$ 1,335.00	\$ 1,335.00
ACCOUNT: PROFESSIONAL SERVICES #756.801	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00
CATEGORY: Land Surveys NARRATIVE: Continue program of conducting land surveys to establish parcel boundaries for Township holdings. (Brower, Green Bay St., Green Garden Rd., Voce property, & Wick property require surveys.)	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00
ACCOUNT: ADVERTISING #756.901	\$ -	\$ 600.00	\$ 300.00	\$ 300.00
CATEGORY: Advertising NARRATIVE: Public notices.	\$ -	\$ 600.00	\$ 300.00	\$ 300.00
ACCOUNT: UTILITIES #756.920	\$ 1,200.00	\$ 1,325.00	\$ 1,400.00	\$ 1,400.00
CATEGORY: Utilities NARRATIVE: Electricity - power and lighting for use and at Silver Creek, Beaver Grove and Lions Park Rec. areas. Includes 10% increase from Alger-Delta.	\$ 1,200.00	\$ 1,325.00	\$ 1,400.00	\$ 1,400.00
ACCOUNT: MISCELLANEOUS #756.956	\$ 3,824.00	\$ 3,824.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Miscellaneous NARRATIVE:	\$ 3,824.00	\$ 3,824.00	\$ 2,000.00	\$ 2,000.00

ACCOUNT: CAPITAL OUTLAY #756.957	\$ 7,750.00	\$ 13,000.00	\$ 6,500.00	\$ 6,500.00
CATEGORY: Chocolay River Watershed and Iron Ore Heritage Trail NARRATIVE: Funds to meet anticipated requests from Chocolay River Watershed and Iron Ore Heritage Trail Authority to continue existing programs and match grant dollars.	\$ 6,750.00	\$ 8,000.00	\$ 5,500.00	\$ 5,500.00
CATEGORY: Township Playground Equipment Upgrade NARRATIVE: Playground equipment needs to be updated.	\$ -	\$ 4,000.00	\$ -	\$ -
CATEGORY: Infield Maintenance NARRATIVE: Maintenance materials for baseball infields.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
ZONING				
ACCOUNT #800				
DEPARTMENT TOTALS	\$ 68,486.00	\$ 60,021.00	\$ 57,700.00	\$ 57,700.00
ACCOUNT: SALARIES				
#800.702	\$ 57,586.00	\$ 52,021.00	\$ 52,021.00	\$ 52,021.00
CATEGORY: Plan. Dir. / Zoning. Admin. NARRATIVE: Salary frozen until Appx. L Grade 4 wages equate. (2010 included 50% Community Development Coordinator)		\$ 52,021.00	\$ 52,021.00	\$ 52,021.00
ACCOUNT: TRAINING				
#800.715	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00
CATEGORY: Training NARRATIVE:	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00
ACCOUNT: OFFICE SUPPLIES				
#800.727	\$ 200.00	\$ 800.00	\$ 579.00	\$ 579.00
CATEGORY: Office Supplies NARRATIVE:	\$ 200.00	\$ 800.00	\$ 579.00	\$ 579.00
ACCOUNT: PRINTING				
#800.728	\$ 350.00	\$ 350.00	\$ 300.00	\$ 300.00
CATEGORY: Printing NARRATIVE:	\$ 350.00	\$ 350.00	\$ 300.00	\$ 300.00
ACCOUNT: POSTAGE				
#800.729	\$ 100.00	\$ 100.00	\$ 300.00	\$ 300.00
CATEGORY: Postage NARRATIVE: Mailing, violation notices	\$ 100.00	\$ 100.00	\$ 300.00	\$ 300.00
ACCOUNT: OTHER SUPPLIES				
#800.755	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00
CATEGORY: Other Supplies NARRATIVE: miscellaneous items	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00
ACCOUNT: PROFESSIONAL SERVICES				
#800.801	\$ 5,000.00	\$ 800.00	\$ 800.00	\$ 800.00
CATEGORY: Professional Services NARRATIVE: Ordinance updates and maps, professional opinions	\$ 5,000.00	\$ 800.00	\$ 800.00	\$ 800.00
ACCOUNT: MEMBERSHIP & PUBLICATIONS				
#800.802	\$ 850.00	\$ 850.00	\$ 500.00	\$ 500.00
CATEGORY: Membership/Publications NARRATIVE: MSPO membership / Planning and Zoning News / National and Michigan Planning Organizations.	\$ 850.00	\$ 850.00	\$ 500.00	\$ 500.00
ACCOUNT: TRAVEL				
#800.860	\$ 3,000.00	\$ 2,500.00	\$ 800.00	\$ 800.00
CATEGORY: Travel NARRATIVE: Training, meetings.	\$ 3,000.00	\$ 2,500.00	\$ 800.00	\$ 800.00
ACCOUNT: CAPITAL OUTLAY				
#800.957	\$ 200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
CATEGORY: Zoning Ordinance NARRATIVE: Update of zoning ordinance due to suggestions of new comprehensive plan.	\$ 200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
PLANNING COMMISSION				
ACCOUNT #805				
DEPARTMENT TOTALS	\$ 18,280.00	\$ 13,580.00	\$ 13,100.00	\$ 13,100.00
ACCOUNT: Per Meeting Compensation #805.710	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00
CATEGORY: Commission Members NARRATIVE: 12 meetings X 7 members @ \$50 = \$4,200 (10 reg./2 spec. mtgs.) 5 Dev. Mtgs. X2 members @ \$50 = \$500	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00
ACCOUNT: OFFICE SUPPLIES #805.727	\$ 200.00	\$ 200.00	\$ 300.00	\$ 300.00
CATEGORY: Office Supplies NARRATIVE: Notebooks, binders, minutes book, supplies to tape meetings, office supplies	\$ 200.00	\$ 200.00	\$ 300.00	\$ 300.00
ACCOUNT: POSTAGE #805.729	\$ 200.00	\$ 300.00	\$ 270.00	\$ 270.00
CATEGORY: Postage NARRATIVE: Mailing notices rezonings, conditional uses etc.	\$ 200.00	\$ 300.00	\$ 270.00	\$ 270.00
ACCOUNT: PROFESSIONAL SERVICES #805.801	\$ 6,800.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Professional Services NARRATIVE: Limited consultation and purchase of services for anticipated Planning Commission needs (preliminary plans/graphics for ordinances and map production).	\$ 6,800.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
ACCOUNT: MEMBERSHIP & PUBLICATION #805.802	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00
CATEGORY: Memberships NARRATIVE: American Planning Association and Michigan Planning Association	\$ -			
CATEGORY: Publications NARRATIVE: Allmembers receive Planning & Zoning News	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00
ACCOUNT: COMPUTER #805.811	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
CATEGORY: ArcView (GIS) Support NARRATIVE: Software / Agency support for GIS system. Ongoing update with AECOM.	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
ACCOUNT: TRAVEL #805.860	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
CATEGORY: Travel NARRATIVE: Seminar expenses for 7members @ \$100 ea.	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
ACCOUNT: ADVERTISING #805.901	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
CATEGORY: Advertising NARRATIVE: Legal & display ads for public hearings, rezonings, and conditional uses	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
ACCOUNT: MISCELLANEOUS #805.956	\$ 450.00	\$ 450.00	\$ 400.00	\$ 400.00
CATEGORY: Miscellaneous NARRATIVE: Planning templates / tools	\$ 450.00	\$ 450.00	\$ 400.00	\$ 400.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
ZONING BOARD OF APPEALS				
ACCOUNT #815				
DEPARTMENT TOTALS	\$ 5,750.00	\$ 5,550.00	\$ 5,550.00	\$ 4,350.00
ACCOUNT: PER MEETING COMPENSATION #815.710	\$ 3,800.00	\$ 3,600.00	\$ 3,600.00	\$ 2,400.00
CATEGORY: Per Meeting Compensation NARRATIVE: 12 meetings / 6 members @ \$50 per. Meeting	\$ 3,800.00	\$ 3,600.00	\$ 3,600.00	\$ 2,400.00
ACCOUNT: TRAINING #815.715	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
CATEGORY: Training NARRATIVE: Training & Membership	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
ACCOUNT: OFFICE SUPPLIES #815.727	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
CATEGORY: Office Supplies NARRATIVE: Agenda materials and notices.	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
ACCOUNT: POSTAGE #815.729	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
CATEGORY: Postage NARRATIVE: Required notifications.	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
ACCOUNT: ADVERTISING #815.901	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Advertising NARRATIVE: Public newspaper ads.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

2011 BUDGET
 CHARTER TOWNSHIP OF CHOCOLAY
 ROAD FUND REVENUE
 ROAD MILLAGE - #204

DEPARTMENTS	2009 ACTUAL	2010 BUDGET	2011 MANAGER RECOMMEND	2011 SUPERVISOR RECOMMEND	2011 BOARD APPROVED
402.000 Property Taxes	\$ 256,422.82	\$ 279,998.00	\$ 284,000.00	\$ 284,000.00	\$ 284,000.00
Transfer from Fund Balance		\$ 33,645.72			
TOTAL	\$256,422.82	\$313,643.72	\$284,000.00	\$284,000.00	\$284,000.00

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
ROAD MILLAGE				
ACCOUNT #204				
DEPARTMENT TOTALS	\$ 313,643.72	\$ 284,000.00	\$ 284,000.00	\$ 284,000.00
ACCOUNT: ROAD MILLAGE #204.440.957	\$ 313,643.72	\$ 284,000.00	\$ 284,000.00	\$ 284,000.00
CATEGORY: Road Millage, Capital Expense NARRATIVE: To be applied to Approved Road Resurfacing Plan Year 4 Program (Riverland/Riverdale/Riverside Road Area)	\$ 313,643.72	\$ 284,000.00	\$ 284,000.00	\$ 284,000.00

MEMORANDUM

*Charter Township of Chocolay
Township Manager
5010 US 41 South
Marquette, Michigan 49855*

To: Chocolay Township Board
From: Steve Lawry, Manager
Date: October 29, 2010
Subject: 2011 Township Capital Improvement Budget

Since the 2011 General Fund budget was balanced with a projected transfer of approximately \$210,000 from the fund balance, I did not find it prudent to recommend the further draw down of the remaining balance by transferring large amounts to the Capital Improvements Fund. Consequently, I have recommended only a few Department Head requests to add additional dollars to this fund for future purchases. Those are for small amounts for the Township Hall and computer equipment replacement funds which have recently been depleted and for a relatively small contribution toward the sinking fund for a new fire station and fire equipment replacement.

During the Board's September work session on the budget, I received direction to keep the garbage bag tag price increase to no more than \$0.10 per tag. This was accomplished, and sanitation account costs balanced with revenues, by transferring \$21,750. from the \$79,423.92 balance of the Sanitary Landfill account within the Capital Improvement Fund back to the General Fund. I am also recommending that other goals be met by drawing from existing balances within several of the healthier Capital Improvement Fund accounts. More specifically my recommendations are to fund the following purchases from these existing balances:

1. Replacement of aging video-mics with up to \$5,000 and purchase of additional security cameras with an additional \$5,000 from the Police Department account. This account has a present balance of \$119,302, but is projected to be at approximately \$57,300 after purchase of a patrol car, 4WD SUV patrol vehicle, and the tunnel security system in the current fiscal year.
2. The .NET assessing software package with up to \$9,500 from the \$21,127.39 balance in the Assessor account. This package will improve the availability of information to the staff and public by providing network access to a GIS database and maps that would otherwise be available only on the Assessor's stand-alone computer. Several of the other assessing features are expected to increase productivity to assist with maintaining the adopted re-appraisal goals.
3. A rotary broom attachment for the Township's landscape tractor to assist with the spring cleanup of municipal lawns, athletic fields, and parking lots, and the regular maintenance of the paved trail system. Cost is estimated at \$9,000 that would be available from the \$82,580.39 balance in the Recreation & Properties account.

2011					
CAPITAL IMPROVEMENTS BUDGET TABLE					
CHARTER TOWNSHIP OF CHOCOLAY					
DEPARTMENT	2010 BUDGET	CURRENT BALANCE	2011 DEPT. REQUEST	2011 MGR/SUPERVISOR RECOMMEND	2011 BOARD APPROVED
401.190.957 Elections	\$ 2,800.00	\$ 18,172.83	\$ -	\$ -	\$ -
401.202.957 Assessor	\$ -	\$ 21,127.39	\$ 9,500.00	\$ -	
401.215.957 Clerk	\$ 3,000.00	\$ 26,341.71	\$ -	\$ -	\$ -
401.257.957 Treasurer	\$ -	\$ 2,552.36	\$ -	\$ -	\$ -
401.258.957 Computers	\$ 800.00	\$ 31,530.47	\$ -	\$ 3,000.00	\$ 3,000.00
401.265.957 Hall & Grounds	\$ 4,150.00	\$ 25,987.78	\$ -	\$ 2,000.00	\$ 2,000.00
401.270.957 Buildings	\$ 1,600.00	\$ 3,600.00	\$ -	\$ -	\$ -
401.305.957 Police	\$ 70,388.00	\$ 119,302.08	\$ 10,000.00	\$ -	
401.306.957 Police Training	\$ 395.20	\$ 1,307.86	\$ -	\$ -	\$ -
401.307.957 Police Grant	\$ -	\$ -	\$ -	\$ -	\$ -
401.340.957 Fire	\$ 86,430.00	\$ 365,850.03	\$ 317,000.00	\$ 7,500.00	\$ 7,500.00
401.341.957 Fire Grant	\$ -	\$ 11,260.28	\$ -	\$ -	\$ -
401.440.957 Streets	\$ -	\$ 414.54	\$ 9,000.00	\$ -	\$ -
401.526.957 San. Landfill	\$ 9,500.00	\$ 79,423.92	\$ -	\$21,750 Transfer Out *	\$21,750 Transfer Out *
401.544.957 Marina	\$ -	\$ 25,164.56	\$ -	\$ -	\$ -
401.591.957 Mun. Water	\$ -	\$ 45,000.00	\$ 15,000.00	\$ -	\$ -
401.708.957 Rec. & Grants	\$ -	\$ 94,410.65	\$ -	\$ -	\$ -
401.708.001.957 M28 Bridge Grant	\$ 171,187.50	\$ (180,930.00)	\$ -	\$ -	\$ -
401.722.957 Comm. Ctr.	\$ -	\$ 5,215.42	\$ -	\$ -	\$ -
401.723.957 Comm. Ctr. Don.	\$ -	\$ -	\$ -	\$ -	\$ -
401.724.957 Cond. Donations	\$ -	\$ 500.00	\$ -	\$ -	\$ -
401.729.957 Econ. Dev.	\$ 2,500.00	\$ 4,000.00	\$ -	\$ -	\$ -
401.756.957 Rec. & Prop.	\$ 9,800.00	\$ 82,580.39	\$ 11,000.00	\$ -	\$ -
401.805.957 Zon. / Plan.Comm.	\$ -	\$ 13,753.84	\$ -	\$ -	\$ -
401.958.957 Misc. Op.	\$ -	\$ 449.39	\$ -	\$ -	\$ -
TOTALS	\$ 362,550.70	\$ 797,015.50	\$ 371,500.00	\$ 12,500.00	\$ 12,500.00

* Transfer from account balance to General Fund to limit garbage bag tag fee increase.

2011
CAPITAL IMPROVEMENTS
BUDGET
ELECTIONS - 401.190.957

PREPARED BY: Arlene Hill, Clerk

2010 CAPITOL IMPROVEMENTS BALANCE:

\$18,172.83

NARRATIVE:

To fund the updating of voting booths.

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$18,172.83

2011
CAPITAL IMPROVEMENTS
BUDGET
ASSESSOR - 401.202.957

PREPARED BY: Tina Fuller, Assessor

2010 CAPITAL IMPROVEMENTS BALANCE: \$21,127.39

NARRATIVE: Purchase of .NET assessing software package.

.NET Applications:

These full-feature applications provide all the existing functionality of previously released Equalizer programs, in addition to many new features such as:

Microsoft SQL Database

GIS

Information available for other Township Departments

More comprehensive information available to the public.

Direct import

A more streamlined journalization process

User report profiles

Administration database which allows user set up once for all applications.

2011 REQUEST: \$9,500.00

MANAGER'S
RECOMMENDATION: Purchase from fund balance. \$0.00

SUPERVISOR'S
RECOMMENDATION: \$0.00

BOARD APPROVED: \$0.00

2011 NEW BALANCE: \$21,127.39

2011
CAPITAL IMPROVEMENTS
BUDGET
CLERK - 401.215.957

PREPARED BY: Arlene Hill, Clerk

2010 CAPITAL IMPROVEMENTS BALANCE:

\$26,341.71

NARRATIVE:

To fund office equipment updates, as needed.

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$26,341.71

2011
CAPITAL IMPROVEMENTS
BUDGET
TREASURER - 401.257.957

PREPARED BY: John Greenberg, Treasurer

2010 CAPITAL IMPROVEMENTS BALANCE:

\$2,552.36

NARRATIVE: None at this time

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$2,552.36

2011
CAPITAL IMPROVEMENTS
BUDGET
COMPUTERS - 401.258.957

PREPARED BY: Steve Lawry, Manager

2010 CAPITAL IMPROVEMENTS BALANCE:	\$31,530.47
NARRATIVE: Annual Contribution for Computer Replacement	
2011 REQUEST:	\$3,000.00
MANAGER'S RECOMMENDATION:	\$3,000.00
SUPERVISOR'S RECOMMENDATION:	\$3,000.00
BOARD APPROVED:	\$3,000.00
2011 NEW BALANCE:	\$34,530.47

2011
CAPITAL IMPROVEMENTS
BUDGET
TOWNSHIP HALL & GROUNDS - 401.265.957

PREPARED BY: Brad Johnson, DPW Foreman

2010 CAPITOL IMPROVEMENTS BALANCE:

\$25,987.78

NARRATIVE: Annual contributions for:

HVAC unit depreciation	\$1,000
Carpet replacement	\$1,000
Computer depreciation	\$150

2011 REQUEST:

\$2,150.00

MANAGER'S

RECOMMENDATION: Previous computer contribution now in 258.957.

\$2,000.00

SUPERVISOR'S

RECOMMENDATION:

\$2,000.00

BOARD APPROVED:

\$2,000.00

2011 NEW BALANCE:

\$27,987.78

2011
CAPITAL IMPROVEMENTS
BUDGET
BUILDINGS - 401.270.957

PREPARED BY: Brad Johnson, DPW Foreman

2010 CAPITAL IMPROVEMENTS BALANCE:

\$3,600.00

NARRATIVE: To maintain Township structures.

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$3,600.00

**2011
CAPITAL IMPROVEMENTS
BUDGET
POLICE DEPARTMENT - 401.305.957**

PREPARED BY: Greg Zyburt, Police Chief

2010 CAPITAL IMPROVEMENTS BALANCE:

\$119,302.08

NARRATIVE: Replacement of video mics \$ 5,000.
Additional security cameras \$ 5,000.

2011 REQUEST:

\$10,000.00

MANAGER'S
RECOMMENDATION: Purchase from existing fund balance.

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$119,302.08

2011
CAPITAL IMPROVEMENTS
BUDGET
POLICE DEPARTMENT TRAINING - 401.306.957

PREPARED BY: Greg Zyburt, Police Chief

2010 CAPITAL IMPROVEMENTS BALANCE:

\$1,307.86

NARRATIVE:

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$1,307.86

2011
CAPITAL IMPROVEMENTS
BUDGET
POLICE DEPARTMENT GRANT - 401.307.957

PREPARED BY: Greg Zyburt, Police Chief

2010 CAPITAL IMPROVEMENTS BALANCE: \$0.00

NARRATIVE: Account not presently used.

2011 REQUEST: None \$0.00

MANAGER'S RECOMMENDATION: None \$0.00

SUPERVISOR'S RECOMMENDATION: \$0.00

BOARD APPROVED: \$0.00

2011 NEW BALANCE: \$0.00

2011
CAPITAL IMPROVEMENTS
BUDGET WORKSHEET
FIRE DEPARTMENT - 401.340.957

PREPARED BY: Gary Johnson, Fire Chief

2010 CAPITAL IMPROVEMENTS BALANCE:

\$365,850.03

NARRATIVE:

1. Fund for computer replacement (computer is new in 2009) Request \$500
2. Fund for Fire Hall replacement Request \$300,000,
3. Fund for major pump repairs. Due to the fact that we use river water we will need to rebuild the pumps on our trucks at least once in their service life. Request \$1,500
4. Request a fund for replacement of Fire Units. This fund could be used to replace our less expensive units like Tankers and Brush trucks. The amount requested would cover replacement of all units. Request \$10,000.
- 5 Request for a new fund to improve our water supply capabilities. This fund would be used to purchase pump stations, wells, underground tanks, etc Request \$5,000

2011 REQUEST:

\$317,000.00

MANAGER'S
RECOMMENDATION:

\$7,500.00

SUPERVISOR'S
RECOMMENDATION:

\$7,500.00

BOARD APPROVED:

\$7,500.00

2011 NEW BALANCE:

\$373,350.03

2011
CAPITAL IMPROVEMENTS
BUDGET

FIRE DEPARTMENT GRANT - 401.341.957

PREPARED BY: Gary Johnson, Fire Chief

2010 CAPITOL IMPROVEMENTS BALANCE:

\$11,260.28

NARRATIVE:

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$11,260.28

2011
CAPITAL IMPROVEMENTS
BUDGET
STREETS - 401.440.957

PREPARED BY: Brad Johnson, DPW Foreman

2010 CAPITOL IMPROVEMENTS BALANCE:

\$414.54

NARRATIVE: To assist with maintaining the more than 4 miles of paved non-motorized trails now serving residents along highway corridors and routes to schools in a safe condition Township personnel need a means to clear broken glass heavy sand and gravel, and grass/weed clippings from the paths. The Road Commission is not always available for this work when needed and the Iron Ore Heritage Authority is not yet staffed or equipped to do this. A hydraulically driven broom for the Township's tractor would allow personnel to respond when needed and also improve the efficiency of spring cleanup of the Hall grounds and recreation areas.

2011 REQUEST:

\$9,000.00

MANAGER'S RECOMMENDATION: Recommend purchase from existing balance of Recreation & Properties Capital Improvement Account 401.756.957.

\$0.00

SUPERVISOR'S RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$414.54

2011
CAPITAL IMPROVEMENTS
BUDGET
SANITARY LANDFILL - 401.526.957

PREPARED BY: Brad Johnson, DPW Foreman

2010 CAPITAL IMPROVEMENTS BALANCE:

\$79,423.92

NARRATIVE: None

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION: Transfer to Gen. Fund to limit size of garbage bag tag fee
increase required to balance waste system operating costs.

-\$21,750.00

BOARD APPROVED:

-\$21,750.00

2011 NEW BALANCE:

\$57,673.92

2011
CAPITAL IMPROVEMENTS
BUDGET
MARINA - 401.544.957

PREPARED BY: Brad Johnson, DPW Foreman

2010 CAPITAL IMPROVEMENTS BALANCE:

\$25,164.56

NARRATIVE: None

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$25,164.56

2011
CAPITAL IMPROVEMENTS
BUDGET
MUNICIPAL WATER - 401.591.957

PREPARED BY: Brad Johnson, DPW Foreman

2010 CAPITAL IMPROVEMENTS BALANCE:

\$45,000.00

NARRATIVE: US 41 is scheduled for reconstruction in 2012.

Funds will be needed to install a 16" watermain under
the highway and cap it off for future use.

2011 REQUEST:

\$15,000.00

MANAGER'S

RECOMMENDATION: Fund for 2012 or from fund balance.

\$0.00

SUPERVISOR'S

RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$45,000.00

2011
CAPITAL IMPROVEMENTS
BUDGET
RECREATION & GRANTS - 401.708.957

PREPARED BY: Brad Johnson, DPW Foreman

2010 CAPITAL IMPROVEMENTS BALANCE:

\$94,410.65

NARRATIVE: Grant match funds for improvement of recreation areas.

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$94,410.65

2011
CAPITAL IMPROVEMENTS
BUDGET

FED/STATE GRANT BRIDGE M-28 - 401.708.001.957

PREPARED BY: Jennifer Thum, Planning Director/Zoning Administrator

2010 CAPITAL IMPROVEMENTS BALANCE:

-\$180,930.00

NARRATIVE: Township is awaiting reimbursement from State grant for M-28 bridge construction. Expected by end of 2010.

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

-\$180,930.00

2011
CAPITAL IMPROVEMENTS
BUDGET
COMMUNITY CENTER - 401.722.957

PREPARED BY: Steve Lawry, Manager

2010 CAPITAL IMPROVEMENTS BALANCE:		\$5,215.42
NARRATIVE:	None	
2011 REQUEST:	None	\$0.00
MANAGER'S RECOMMENDATION:	None	\$0.00
SUPERVISOR'S RECOMMENDATION:		\$0.00
BOARD APPROVED:		\$0.00
2011 NEW BALANCE:		\$5,215.42

2011
CAPITAL IMPROVEMENTS
BUDGET
COMMUNITY CENTER DONATIONS - 401.723.957

PREPARED BY: Steve Lawry, Manager

2010 CAPITAL IMPROVEMENTS BALANCE:

\$0.00

NARRATIVE: None

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION None

\$0.00

SUPERVISOR'S
RECOMMENDATION

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$0.00

2011
CAPITAL IMPROVEMENTS
BUDGET
CONDITIONAL DONATION - 401.724.957

PREPARED BY: Steve Lawry, Manager

2010 CAPITAL IMPROVEMENTS BALANCE:

\$ 500.00

NARRATIVE: None

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$ 500.00

2011
CAPITAL IMPROVEMENTS
BUDGET
ECONOMIC DEVELOPMENT 401.729.957

PREPARED BY: Steve Lawry, Manager

2010 CAPITAL IMPROVEMENTS BALANCE:

\$4,000.00

NARRATIVE: For purchase of R.O.W. or other property

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$4,000.00

2011
CAPITAL IMPROVEMENTS
BUDGET
RECREATION AND PROPERTIES - 401.756.957

PREPARED BY: Brad Johnson, DPW Foreman

2010 CAPITAL IMPROVEMENTS BALANCE:

\$82,580.39

NARRATIVE:

Fund depreciation on pickup \$6,000

Start to set funds aside for tennis court resurfacing \$5,000

2011 REQUEST:

\$11,000.00

MANAGER'S
RECOMMENDATION:

Recommend purchase of rotary broom requested in Streets
account from fund balance in this account (\$9,000).

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$82,580.39

2011
CAPITAL IMPROVEMENTS
BUDGET
ZONING / PLANNING COMMISSION - 401.805.957

PREPARED BY: Jennifer Thum, Plan. Dir. / Zon. Admin

2010 CAPITAL IMPROVEMENTS BALANCE:

\$13,753.84

NARRATIVE: None

2011 REQUEST: None

\$0.00

MANAGER'S
RECOMMENDATION: None

\$0.00

SUPERVISOR'S
RECOMMENDATION:

\$0.00

BOARD APPROVED:

\$0.00

2011 NEW BALANCE:

\$13,753.84

2011
CAPITAL IMPROVEMENTS
BUDGET
MISCELLANEOUS OPERATING - 401.958.957

PREPARED BY: Steve Lawry, Manager

2010 CAPITAL IMPROVEMENTS BALANCE:	\$449.39
NARRATIVE: None	
2011 REQUEST: None	\$0.00
MANAGER'S RECOMMENDATION: None	\$0.00
SUPERVISOR'S RECOMMENDATION:	\$0.00
BOARD APPROVED:	\$0.00
2011 NEW BALANCE:	\$449.39

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
WASTEWATER TREATMENT FUNDS REVENUES				
ACCOUNT #571				
DEPARTMENT TOTALS	\$ 343,714.00	\$ 259,550.00	\$ 247,000.00	\$ 247,000.00
ACCOUNT: HOOK-UP FEE #571.655	\$ 4,000.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
CATEGORY: Hook-up Fees NARRATIVE: This is the projected connection and use modification charges for the existing system. 5 @ \$250.	\$ 4,000.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
ACCOUNT: USER FEES #571.656	\$ 237,409.00	\$ 240,000.00	\$ 237,450.00	\$ 237,450.00
CATEGORY: User Fees NARRATIVE: Projected Equivalent Users for 2010 is 773. User rate to remain \$25.60 per equivalent user per month.	\$ 237,409.00	\$ 240,000.00	\$ 237,450.00	\$ 237,450.00
ACCOUNT: INTEREST ON SAVINGS #571.673	\$ 35,500.00	\$ 18,300.00	\$ 8,300.00	\$ 8,300.00
CATEGORY: Interest on Savings NARRATIVE: Interest on investments from funds such as prepaid special assessments, capital costs, etc. Also from funds that are set aside for Capital Improvements as per the MPS study.	\$ 35,500.00	\$ 18,300.00	\$ 8,300.00	\$ 8,300.00
ACCOUNT: INCOME FED CONT CHOCOLAY ASSETS #571.691	\$ -	\$ -	\$ -	\$ -
Cannot Use	\$ -	\$ -	\$ -	\$ -
ACCOUNT: INCOME FROM MAWTF DEP/FED GRANT #571.692	\$ -	\$ -	\$ -	\$ -
Cannot Use	\$ -	\$ -	\$ -	\$ -
ACCOUNT: TRANSFER FROM FUND BALANCE #571.695	\$ 66,805.00	\$ -	\$ -	\$ -
CATEGORY: Transfer from Fund Balance NARRATIVE: Per Ord. #39 Sec. 11-8-1a (None needed.)	\$ 66,805.00	\$ -	\$ -	\$ -

BUDGET - FY 2011	2010 BUDGET	DEPARTMENT REQUEST	MGR/SUPERVISOR RECOMMENDATION	BOARD APPROVED
WASTEWATER TREATMENT FUND EXPENDITURES				
ACCOUNT #571				
DEPARTMENT TOTALS	\$ 343,714.00	\$ 376,045.00	\$ 247,000.00	\$ 247,000.00
ACCOUNT SALARIES #571.702	\$ 50,971.00	\$ 29,290.00	\$ 51,532.00	\$ 51,532.00
CATEGORY: DPW Foreman NARRATIVE: 100% of salary (Reflects change to Grade 4) Supervisor's column reflects change to 85% of salary.	\$ 32,860.00	\$ 9,948.00	\$ 34,845.00	\$ 34,845.00
CATEGORY: General Maintenance Worker NARRATIVE: 25% of salary	\$ 7,881.00	\$ 7,880.00	\$ 8,000.00	\$ 8,000.00
CATEGORY: General Maintenance Worker NARRATIVE: 25% of salary (Step increase Appx. L Grade 3)	\$ 7,230.00	\$ 7,462.00	\$ 7,687.00	\$ 7,687.00
CATEGORY: Overtime NARRATIVE: Emergency sewer maintenance for backups, power outages, etc..	\$ 3,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00
ACCOUNT TRAINING #571.715	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CATEGORY: Training NARRATIVE: Sewer-related safety training.		\$ 500.00	\$ 500.00	\$ 500.00
ACCOUNT OFFICE SUPPLIES #571.727	\$ 750.00	\$ 1,235.00	\$ 600.00	\$ 600.00
CATEGORY: Office Supplies NARRATIVE: Billing cards, notebooks, envelopes, office equipment and supplies = \$250. Postage = \$350	\$ 750.00	\$ 1,235.00	\$ 600.00	\$ 600.00
ACCOUNT VEHICLE OPERATIONS #571.742	\$ 2,990.00	\$ 2,990.00	\$ 2,900.00	\$ 2,900.00
CATEGORY: Vehicle Operations NARRATIVE: Fuel for pick-up truck, generators and sewer cleaner	\$ 2,990.00	\$ 2,990.00	\$ 2,900.00	\$ 2,900.00
ACCOUNT EQUIPMENT MAINTENANCE #571.778	\$ 677.00	\$ 1,040.00	\$ 1,050.00	\$ 1,050.00
CATEGORY: Tools NARRATIVE: Replace, repair and purchase new tools and truck seat covers.	\$ 150.00	\$ 420.00	\$ 450.00	\$ 450.00
CATEGORY: Oil, tune-up and repairs NARRATIVE: Grease, oil, air filters and tune ups = \$250; repairs = \$350	\$ 527.00	\$ 620.00	\$ 600.00	\$ 600.00

ACCOUNT: PROFESSIONAL SERVICES #571.801	\$ 9,990.00	\$ 10,650.00	\$ 8,550.00	\$ 8,550.00
CATEGORY: Audit NARRATIVE: 1/3 of the audit. Collection system only	\$ 1,950.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
CATEGORY: Attorney NARRATIVE: \$90/hr x 20 hours	\$ 900.00	\$ 900.00	\$ 1,800.00	\$ 1,800.00
CATEGORY: Miss Dig NARRATIVE: One Call System membership (\$420) messages/yr (\$380)	\$ 730.00	\$ 860.00	\$ 800.00	\$ 800.00
CATEGORY: Engineering NARRATIVE: Occasional consultation with engineer on present and proposed connections and extension of the system.	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00
CATEGORY: Elevator Testing NARRATIVE: Cost for annual Class C license renewals and State inspections/testing = \$1,200. Contract for annual elevator testing (full Load) = \$800 plus 90 days inspections = \$400;	\$ 2,060.00	\$ 2,340.00	\$ 2,400.00	\$ 2,400.00
CATEGORY: Meetings and Training NARRATIVE: CPR and First Aid certifications for four full time DPW employees as per MIOSHA confined space permit requirements = \$300. Wastewater Annual operators training meeting = \$150.	\$ 350.00	\$ 450.00	\$ 450.00	\$ 450.00
ACCOUNT: Telephone Service #571.853	\$ 1,900.00	\$ 1,900.00	\$ 1,800.00	\$ 1,800.00
CATEGORY: Telemetering lease line NARRATIVE: Alarm system for Lift Stations.	\$ 1,900.00	\$ 1,900.00	\$ 1,800.00	\$ 1,800.00
ACCOUNT: INSURANCE BONDS #571.910	\$ 9,986.00	\$ 10,705.00	\$ 10,705.00	\$ 10,705.00
CATEGORY: Lift Stations, Grinder Stations and Vehicles NARRATIVE: Liability, fire etc. for generators, sewer cleaner, pump stations, pickup and misc. items	\$ 7,790.00	\$ 8,767.00	\$ 8,767.00	\$ 8,767.00
CATEGORY: Worker's Compensation NARRATIVE: Sewer Fund share of premiums	\$ 2,196.00	\$ 1,938.00	\$ 1,938.00	\$ 1,938.00
ACCOUNT: Public Utilities #571.920	\$ 6,840.00	\$ 7,140.00	\$ 7,500.00	\$ 7,500.00
CATEGORY: Electricity NARRATIVE: Five lift stations and three grinder stations (estimated rate increase)	\$ 6,840.00	\$ 7,140.00	\$ 7,500.00	\$ 7,500.00

ACCOUNT: HEALTH INSURANCE #571.925	\$ 14,940.00	\$ 20,911.00	\$ 18,485.00	\$ 18,485.00
CATEGORY: Health Insurance NARRATIVE: Current rate plus 6.54% anticipated increase.	\$ 14,940.00	\$ 20,911.00	\$ 18,485.00	\$ 18,485.00
ACCOUNT: PENSION #571.926	\$ 5,026.00	\$ 5,768.00	\$ 5,150.00	\$ 5,150.00
CATEGORY: Pension NARRATIVE: Township pension plan, 10% x gross salary.	\$ 5,026.00	\$ 5,768.00	\$ 5,150.00	\$ 5,150.00
ACCOUNT: REPAIRS & MAINTENANCE #571.930	\$ 1,495.00	\$ 2,050.00	\$ 1,965.00	\$ 1,965.00
CATEGORY: Repairs and Maintenance NARRATIVE: Auto Dialer repairs, charts replacements, spare parts, gas tester sensors and calibration gas.	\$ 1,450.00	\$ 1,985.00	\$ 1,900.00	\$ 1,900.00
CATEGORY: Rescue Pac Testing NARRATIVE: Mandatory MIOSHA testing of confined space rescue pac.	\$ 45.00	\$ 65.00	\$ 65.00	\$ 65.00
ACCOUNT: SOCIAL SECURITY #571.285.945	\$ 3,846.00	\$ 4,412.00	\$ 3,950.00	\$ 3,950.00
CATEGORY: Social Security NARRATIVE: 7.65% x gross salary and overtime.	\$ 3,846.00	\$ 4,412.00	\$ 3,950.00	\$ 3,950.00
ACCOUNT: CONTINGENCY #571.951	\$ 29,090.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
CATEGORY: Contingency NARRATIVE: Unanticipated expenses for collection system and treatment plant. Fiscal year for the plant from July 1 to June 30 so six months of the plant operating cost is estimate. At the end of the fiscal year the funds left over will be set aside for majors repairs, replacement of the system as per wastewater ordinance	\$ 29,090.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
CATEGORY: Salary Contingency NARRATIVE :None at this time	\$ -	\$ -	\$ -	\$ -
ACCOUNT: MISCELLANEOUS #571.956	\$ 1,200.00	\$ 1,450.00	\$ 1,213.00	\$ 1,213.00
CATEGORY: Miscellaneous NARRATIVE: Three employees safety equipment, steel toed work boots, protective clothing, gloves, hard hats, eye wash solution and unanticipated expenses.	\$ 1,200.00	\$ 1,450.00	\$ 1,213.00	\$ 1,213.00

ACCOUNT: CAPITAL OUTLAY #571.957	\$ 8,500.00	\$ 8,500.00	\$ 11,100.00	\$ 11,100.00
CATEGORY: Sewer lines Replacement NARRATIVE: Replacement of main sewer lines due to ground movement and frost or other damage.	\$ 8,500.00	\$ 8,500.00	\$ 11,100.00	\$ 11,100.00
ACCOUNT: DEPRECIATION EXPENSE #571.958	\$ 55,000.00	\$ 58,000.00	\$ 58,000.00	\$ 58,000.00
CATEGORY: Depreciation Expense NARRATIVE: Depreciation of the collection system and equipment. As per auditor's determination	\$ 55,000.00	\$ 58,000.00	\$ 58,000.00	\$ 58,000.00
ACCOUNT: UTILITIES S.F. III #571.964	\$ 100,513.00	\$ 154,504.00	\$ 90,000.00	\$ 90,000.00
CATEGORY: Capital Outlay Debt NARRATIVE: In 2007-2009 the WW plant was upgraded to improve the ability to meet NPDES permit requirements and increase the capacity of the plant at a cost of \$16,214,405. A State Revolving Loan Fund 20-yr. loan was used. The 2011 payment is \$34,240 principal and \$5,753 interest.	\$ 49,746.00	\$ 49,737.00	\$ 39,993.00	\$ 39,993.00
CATEGORY: Other expenses NARRATIVE: Insurance (boiler, pumping and liability) = \$4,475, general and protective service Fee = \$3,640, and lease on land = \$130	\$ 8,245.00	\$ 2,917.00	\$ 2,917.00	\$ 2,917.00
CATEGORY: Plant Operating Cost Share NARRATIVE: Cost related to flows based on current rate of \$1.192 c.f. for the first six months of the year plus anticipated increase for second half of year	\$ 42,522.00	\$ 101,850.00	\$ 47,090.00	\$ 47,090.00
ACCOUNT: LOSS FROM MAWTF #571.966	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
CATEGORY: Loss from MAWTF NARRATIVE: Non Cash expense as per auditor's recommendation.	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
ACCOUNT: CAPITAL IMPROVEMENTS #571.970	\$ 20,000.00	\$ -	\$ -	\$ -
CATEGORY: Capital Improvements NARRATIVE: None planned.	\$ 20,000.00	\$ -	\$ -	\$ -
ACCOUNT: DEPRECIATION ALLOWANCE		\$ -	\$ (83,000.00)	\$ (83,000.00)
CATEGORY: Depreciation Allowance NARRATIVE: To balance unfunded depreciation of treatment plant and collection system.	\$ -	\$ -	\$ (83,000.00)	\$ (83,000.00)