

January 18, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, January 18, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, Arlene Hill, John Greenberg, John Trudeau, Mark Maki, Susan Carlson.
ABSENT: Ken Tabor.

STAFF PRESENT: Tom Murray, Mary Sanders, Brad Johnson, Gary Johnson, Denny Magadanz, Jennifer Thum, Greg Zyburt, Deb Heinzelman, Gary Heinzelman, Pat Beck, Scott Jennings, Tina Fuller, Mike Disch and Chris Lucas.

MINUTES –December 14, 2009.

Greenberg moved, Carlson second that the minutes of the December 14, 2009 Township Board meeting be approved. (MOTION WITHDRAWN)

Maki moved, Trudeau second that the minutes of the December 14, 2009 Township Board meeting be approved with the following changes – Trustee per diem vote add names to no vote. Add full wording to all zoning amendments. Add under public comment from Trustee Maki – A permit was issued for a sign after the sign was in place *that should not have been issued* and he hopes that this will not happen in the future.

AYES: 6 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Carlson moved, Hill second to accept the agenda as presented.

AYES: 6 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

Theresa Scram – Commented on the MERS pension program, Marquette County pension, the pension committee and hiring a township manager.

ACCOUNTS PAYABLE.

Trudeau moved, Maki second that bills totaling \$22,066.68 for checks numbered 15958– 15985 be approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

Carlson moved, Trudeau second that bills totaling \$26,979.50 for checks numbered 15986– 16002 be approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

Hill moved, Carlson second that bills totaling \$31,318.84 for checks numbered 16003– 16045 be approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

PAYROLL.

Maki moved, Greenberg second that the payroll for December 7, 2009 for \$2,271.43, December 10, 2009 for \$26,491.21, December 24, 2009 for \$29,948.94 and January 7, 2010 for \$28,273.11 be approved.

AYES: 6 NAYS: 0 MOTION CARRIED.

FINANCIAL AND TREASURER'S REPORTS.

Trudeau moved, Carlson second to accept the CD and Treasurer's Report.

AYES: 6

NAYS: 0

MOTION CARRIED.

PRESENTATION – MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN.

Tony Radjenovich, MERS presented information to the Board on updated costs to enter into the MERS plan with actuarial value of assets as of January 1, 2010.

SUPERVISORS REPORT.

- Chocoday Township hosted the Lake Superior Partnership leadership academy.
- The utility review agreement has been signed by all governmental units.
- Reconstruction of U S 41 is slated to start in 2010 and our Township should begin discussion on the feasibility of bringing water from the City of Marquette out to Chocoday Township.
- Fire hall – Fire Chief Gary Johnson explained to the Board that one of the main reasons we were not considered for the Federal fire hall grant was due to the fact that we did not have plans ready to go on the building. The fire department will work on a RFP for a new fire hall and bring it to the Board for review at the February regular meeting.

MERS DEFINED BENEFIT PLAN/ACT 88.

The MERS defined benefit plan including ACT 88 was discussed and several motions were prepared for the board to review. Board members had additional questions/concerns on the MERS program and Tony Radjenovich suggested that a work session with MERS representatives including a MERS actuarial and the Township Board be set. The Board agreed to the work session.

TOWNSHIP MANAGER DRAFT CONTRACT, TIMELINE AND INTERVIEW PROCESS.

Trustees Trudeau and Maki feel that the application process should not go through the Personnel Committee. The Township Board should review all of the applications and do the interviewing. Treasurer Greenberg and Clerk Hill would like a committee of the Board to look at the applications. Trustee Carlson would like the use of he in the draft employment contract changed to *he/she*. Trustee Maki had questions on hiring for one year and the ability of the manager to be personnel administrator. Trustee Trudeau wants the draft employment contract changed in each place Township Board and Township Supervisor are used and replaced with *Township Board*.

Maki moved, Hill second to drop the hiring of a Township Manager.

AYES: 2 (Maki, Hill)

NAYS: 4 (Trudeau, Greenberg, Seppanen, Carlson)

MOTION FAILED.

BUDGET AMENDMENT – POLICE CHIEF CONFERENCE.

Maki moved, Carlson second to expend \$659.72 for the Police Chief Conference in Grand Rapids on February 10-12, 2010. This would come from the Capital Improvement Training Fund 401.306.957.

ROLL CALL:

AYES: Trudeau, Maki, Greenberg, Carlson, Hill, Seppanen.

NAYS: None.

MOTION CARRIED.

WICK PROPERTY DONATION.

A GIS presentation was done by Jennifer Thum, Planning Director/Zoning Administrator showing the property that Mr. Wick wants to donate to the Township.

Trudeau moved, Greenberg second to authorize the Township Supervisor to enter into agreement with the Township Attorney to do a title search on the Wick property and to start the process of transferring the parcel from Mr. Ron Wicks' name into Chocolay Township's name.

AYES: Carlson, Hill, Trudeau, Greenberg, Seppanen.

NAYS: Maki.

MOTION CARRIED.

AGENDA PACKET COST – REPORT FROM THE TOWNSHIP CLERK.

Clerk Hill indicated that the copy cost for the public is .15 per copy (approved by the Board). She feels that if a separate cost or no cost is set for any Board agenda packet, the decision should be made by the Board. We currently place the agenda and minutes on our website and a public copy of the full agenda is available at the office.

The Board would like follow up done on the ability and cost of putting the full agenda packet on our Township website for anyone to read. The Clerk will report back to the Board at the February meeting.

RESOLUTION AMENDING GENERAL FUND BUDGET FY 2009 AMENDMENT 6 REIMBURSEMENT FOR ALCOHOL GRANT.

Greenberg moved, Carlson second that Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated general fund receipts within the township on December 18, 2008, for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues and/or needed expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Salaries			
101305.702	\$249,313.51	+\$6,465.71	\$255,779.22
REVENUE	PREVIOUS	CHANGE	AMENDED
Miscellaneous			
101.698	\$37,115.28	+\$6,465.71	\$43,580.99

ROLL CALL:

AYES: Trudeau, Maki, Greenberg, Carlson, Hill, Seppanen.

NAYS: None.

MOTION CARRIED.

WASTEWATER EQUIVALENT USER FEE – 425 CORNING.

Hill moved, Greenberg second that the equivalent user factor for the Bell Hospital Clinic located at 425 Corning Street is reduced to 1. effective January 1, 2010, until the business is reopened. This is provided for in section 9D-3-a of Ordinance #39.

AYES: 6 NAYS: 0

MOTION CARRIED.

CAPITAL IMPROVEMENT EXPENDITURE REQUEST–MDOT ENHANCEMENT GRANT/DNR MULTI-PURPOSE CHOCOLAY RIVER BRIDGE.

Carlson moved, Trudeau second to expend \$75,000.00 from the Capital Improvement Fund Recreation and Grants account 401.708.957 to cover the Township required match for the grant.

ROLL CALL:

AYES: Carlson, Hill, Trudeau, Maki, Greenberg, Seppanen.

NAYS: None.

MOTION CARRIED.

CAPITAL IMPROVEMENT EXPENDITURE REQUEST – POLICE DEPARTMENT VIDMIC.
Maki moved, Carlson second to approve the purchase of 1 VIDMIC at a total cost of \$710.00. This will be paid from the Capital Improvement Fund Police account 401.305.957.

ROLL CALL:

AYES: Trudeau, Maki, Greenberg, Carlson, Hill, Seppanen.

NAYS: None.

MOTION CARRIED.

BID AWARD – CHOCOLAY RIVER MULTI-PURPOSE BRIDGE.

Greenberg moved, Hill second to recommend to MDOT and MDNR that the bid for the Chocolay River Multi-Use Bridge be awarded to A. Lindberg & Sons and going with alternate #3 for a price not to exceed \$281,000.00.

ROLL CALL:

AYES: Carlson, Hill, Trudeau, Maki, Greenberg, Seppanen.

NAYS: None.

MOTION CARRIED.

PUBLIC COMMENT.

Theresa Scram – Commented on articles in the Mining Journal about the County of Marquette and problems with the MERS pension.

Wayne Dees – Questioned on continuing to receive a no cost full copy of the Township agenda packet and that they should be available to the public if they want a copy.

John Scram – Commented on defined benefit pension plans and defined contribution pension plans and is interested in the upcoming workshop.

Wayne Dees – Questioned zoning issues/problems left by the previous zoning administrator.

Trustee Maki – Public comment language taped on the podium is not current. Did not receive a draft copy of the agenda 1 week prior to the meeting. Commented on the number of zoning amendments that we have made.

Jennifer Thum – Chocolay Township was awarded the Costal Management Grant.

Trustee Maki – Concerned about 5 acre parcels and rebuilding on them after a fire. Why was a letter from Jeff Jones in the board packet and his were not?

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Marquette Area Wastewater Treatment Facility Advisory Board minutes – 11/11/2009
- B. Marquette Area Wastewater Treatment Facility Advisory Board agenda – 11/17/2009
- C. Correspondence from CABA & Lions Club - Visit with Santa
- D. Correspondence – Jeff Jones
- E. Correspondence – Jennifer Thum – Work Plan for Comprehensive Plan
- F. Departmental Monthly Reports

Supervisor Seppanen adjourned the meeting at 9:15 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

February 15, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, February 15, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, Arlene Hill, John Greenberg, John Trudeau, Mark Maki, Susan Carlson, Ken Tabor.

ABSENT: None.

STAFF PRESENT: Tom Murray, Mary Sanders, Denny Magadanz, Brad Johnson, Jennifer Thum.

MINUTES – January 18, 2010.

Carlson moved, Greenberg second that the minutes of the January 18, 2010 Township Board meeting be approved as presented.

AYES: 7 **NAYS:** 0 **MOTION CARRIED.**

AGENDA ADDITIONS/DELETIONS.

Hill moved, Greenberg second to accept the agenda as presented.

AYES: 7 **NAYS:** 0 **MOTION CARRIED.**

PUBLIC COMMENT.

None.

ACCOUNTS PAYABLE.

Hill moved, Tabor second that bills totaling \$136,492.11 for checks numbered 16046 – 16077 are approved for payment.

AYES: 7 **NAYS:** 0 **MOTION CARRIED.**

Trudeau moved, Carlson second that bills totaling \$35,898.00 for checks numbered 16078 – 16119 are approved for payment.

AYES: 7 **NAYS:** 0 **MOTION CARRIED.**

PAYROLL.

Hill moved, Tabor second that the payroll for January 12, 2010 \$7,391.65, January 21, 2010 for \$30,032.56 and February 4, 2010 for \$26,991.15 are approved.

AYES: 7 **NAYS:** 0 **MOTION CARRIED.**

FINANCIAL AND TREASURER’S REPORTS.

Hill moved, Tabor second to accept the Financial and Treasurer’s Report.

AYES: 7 **NAYS:** 0 **MOTION CARRIED.**

PRESENTATION – HERITAGE TRAIL.

Carol Fulsher, Don Britton and Jim Thomas presented information on the status of the Heritage Trail in the Negaunee/Ishpeming area. They brought along examples of Historical signage that will be placed on the trail. Last summer the Negaunee/Ishpeming trail averaged 500 people per day. The trail that will go from the Brownstone Inn to Washington Street was discussed. The Heritage Trail Committee will have a millage proposal on the August ballot.

SUPERVISORS REPORT.

- We are continuing to explore placing water lines along U S 41 South between Marquette and Harvey when the highway is under construction in 2012.
- Transition of Zoning Administrator duties from Randy Yelle to Jennifer Thum occurred in January. Jennifer Thum gave the Board an up date on Lakenen Land and the permit status.

Maki moved, Tabor second to waive the conditional Use permit fee for the Lakenen Band shell.

AYES: 7 **NAYS:** 0 **MOTION CARRIED.**

AGENDA PACKETS FOR BOARD AND COMMISSION MEMBERS.

Clerk Hill wrote a memo to the Board explaining that we are placing the full agenda for Boards and Commissions on the Township website. The public will be able to view and print from the web site. Currently we are using a hand fed scanner belonging to the Police Department. We are also looking at purchasing a new copier and the new copiers have the capability to scan files and put into PDF format for the web site. This will make the process quicker and easier. At this point Clerk Hill suggested keeping the FOIA cost at .15 per page.

Hill moved, Carlson second that the Clerk Department prepares a purchase request for final approval by the Board at the March meeting.

AYES: 7

NAYS: 0

MOTION CARRIED.

Wayne Dees – Commented on reasonable costs for FOIA and charging for research at the lowest hourly employee rate.

MANAGER POSTING, EMPLOYMENT CONTRACT AND TIMELINE.

Trustee Trudeau requested that all Board members should be involved in each step of the process for the Manager position.

The Board agreed to set up a Special Board meeting to discuss the Manager position within the next two weeks.

2010 FINANCIAL AUDIT AGREEMENT.

Treasurer Greenberg asked the Board if they preferred to enter an additional 3 year agreement with our current auditors or go out for bids. We have a good working relationship with our current auditors. Trustee Trudeau suggested that we do a formal renewal of contract with our current auditors at the March meeting and that will allow any other local audit firm a chance to present a contract at that time.

WOOD CHIPPER.

Hill moved, Carlson second that the Chocolay Township Board approve the expenditure of \$9,999.00 from the Sanitation Department in the Capital Improvement Fund #401.526.957 to M & M Specialties for a rebuilt Wood Chipper.

ROLL CALL.

AYES: Trudeau, Maki, Greenberg, Carlson, Tabor, Hill, Seppanen.

NAYS: None.

MOTION CARRIED.

PUBLIC COMMENT.

Wayne Dees – Commented on the Township, Planning Commission and the Zoning Board of Appeals working with Tom Lakenen on Lakenenland Park.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Mqt. Co. Solid Waste Mgmt. Auth. - October 21st, 2009
- B. Communication – Charter Communications
- C. Departmental Monthly Reports
- D. Minutes - Personnel Committee, February 4th, 2010 (Draft)
- E. Minutes – Mqt. Area Wastewater Treatment Facility Adv. Board, December 17th, 2009
- F. Meeting Schedule – 2010 Iron Ore Recreation Authority
- G. Communication – John Shupe

Supervisor Seppanen adjourned the meeting at 8:05 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

February 17, 2010

A Special meeting of the Chocolay Township Board was held on Wednesday, February 17, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 6:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, Arlene Hill, John Greenberg, John Trudeau, Mark Maki, Ken Tabor.

ABSENT: Sue Carlson.

AGENDA.

Trudeau moved, Greenberg second to approve the agenda.

AYES: 6

NAYS: 0

MOTION CARRIED.

PUBLIC COMMENT.

None.

MERS DEFINED BENEFIT PENSION PLAN.

Mike Tackett and Tony Radjenovich from Municipal Employees' Retirement System of Michigan were present to answer questions on the MERS plan.

The Board had questions on:

- How the IRS looked at employee contributions
- Unfunded liability
- Employees leaving before the unfunded liability is paid off
- Pension plan enhancements
- Amortization rates

The Board agreed to move forward with the MERS Pension Plan and direct staff to prepare a resolution containing the following:

- The employer will maintain a 10% gross wage contribution rate
- Employees will contribute 2.5% of gross wages until the plan is 100% funded
- Plan changes will not be considered until the plan is 100% funded
- The unfunded liability will be amortized over a 5 year period with progress reviewed annually
- Prior to any plan change, an actuarial report shall be acquired to ensure affordability and if that assurance is not given, the enhancement will not be approved
- Plan enhancements will not be considered if the cost of the plan exceeds 12.5% of gross payroll- 10% employer/2.5% employee
- When a plan change is considered, the unfunded liability shall be paid within a 5 year period

PUBLIC COMMENT.

None.

Supervisor Seppanen adjourned the meeting at 7:15 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

February 23, 2010

A Special meeting of the Chocoday Township Board was held on Tuesday, February 23, 2010 at the Chocoday Township Office, 5010 U. S. 41 South, Marquette, MI. The Special meeting was held to discuss the Township Manager position. Supervisor Seppanen called the Township Board meeting to order at 6:00 p. m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, Arlene Hill, Sue Carlson, John Trudeau, Mark Maki, Ken Tabor.

ABSENT: John Greenberg.

AGENDA.

Trudeau moved, Tabor second to approve the agenda.

AYES: 6

NAYS: 0

MOTION CARRIED.

PUBLIC COMMENT.

None.

CONSIDERATION TOWNSHIP MANAGER.

The Board reviewed and made changes to 5 documents dealing with the hiring of a manager. The documents are the proposed posting, hiring time line, organizational chart, employment agreement and job description with Personnel Committee recommendations. The following items were discussed and changed:

- Organizational Chart – delete Planning Commission and Zoning Board of Appeals boxes, add a box for D.P.W. Supervisor under manager and above D.P.W. foreman and change wording road patrol officer to police officer.
- Proposed Posting - add the word **background** after - At a minimum, the applicant must possess a Bachelors degree in public administration, engineering or equivalent. Change for to **with** 3 references.
- Hiring Time Line - MAY 1. delete **Committee and or**.
- Employment Agreement – 1. Position: Employment Period add **by the Board** after and shall be subject to annual review. Change they to **he/she** and Supervisor to **Board**. 3. Compensation change his to **he/she**.
- Job Description – Other Skills: add **Ability to gain** knowledge of the laws, ordinances and policies governing Charter Township services and operations. Physical requirements – delete **ability of operate equipment related to confined spaces**.

Maki moved Tabor second to accept the proposed posting, hiring time line, organizational chart, employment agreement and job description Township Manager documents with the above changes.

AYES: 6

NAYS: 0

MOTION CARRIED.

PUBLIC COMMENT.

None.

Supervisor Seppanen adjourned the meeting at 6:45 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

March 15, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, March 15, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, Arlene Hill, John Greenberg, John Trudeau, Mark Maki, Susan Carlson.

ABSENT: Ken Tabor.

STAFF PRESENT: Tom Murray, Mary Sanders, Denny Magadanz, Brad Johnson, Jennifer Thum, Gary Johnson.

MINUTES – FEBRUARY 15, 2010, FEBRUARY 18, 2010 AND FEBRUARY 23, 2010.

Maki moved, Trudeau second that the minutes of the February 15, 2010, February 18, 2010 and February 23, 2010 Township Board meeting be approved as presented.

AYES: 6 **NAYS:** 0 **MOTION CARRIED.**

AGENDA ADDITIONS/DELETIONS.

Supervisor Seppanen requested that Lakenenland be moved up to the top of the agenda under public comment.

Greenberg moved, Hill second to accept the agenda as presented.

AYES: 6 **NAYS:** 0 **MOTION CARRIED.**

PUBLIC HEARING – ZONING ORDINANCE AMENDMENT 34-10-01 FIRST READING.

No public comment.

PUBLIC COMMENT.

Pam Christianson, Peter White Public Library – Currently the State of Michigan Library has no legal council and until one is appointed all library millage language will have to be dealt with on the local level.

Chocolay Township library millage does not come up for a vote until 2012. Pam thanked the Board and staff for all the assistance. Library Day in Chocolay Township is March 31, 2010.

Lakenenland Update.

Jennifer Thum, Township Zoning Administrator/Planner updated the Board on the zoning process for the band shell at Lakenenland.

Tom Lakenen – Read a rebuttal to the Township response to his Marquette Monthly editorial including information on his outhouse permit, a controlled burn at Lakenenland, letter from Randy Yelle on camping at Lakenenland, a FOIA request from March 2006, Dry Hydrant on Lakenenland and the band shell permit.

Paul Waters 43 Tracie Drive – Has spent many hours at Lakenenland and feels that it is an asset for Chocolay Township.

Tony Lakenen 108 Timberlane – Questioned how many permits has the new zoning administrator revisited since she took over. What is the difference between a zoning compliance permit and a conditional use permit? What type of conditions could the Township Planning Commission place on Lakenenland if they apply for the CUP?

Dave Bradley 151 Fassbender – Was a zoning permit ever issued for the band shell? What is AF zoning district?

Tracey Webber Fairbanks– Is a Lakenenland supporter and feels the Township Board should go to the County and support Tom Lakenen.

Robin Wiggins 239 Fairbanks – Does a signed zoning permit make all of these problems for Tom Lakenen go away?

Kate Crusher 102 Quant Trail– Supports Tom Lakenen and the band shell.

Tony Lakenen 910 Willow Road – Clarify the change in the zoning ordinance allowing parks and kennels in AF zoning district. How does a band shell fit in with parks and kennels?

Tom Lakenen – Thanked all of the people in the audience that came to support him.

Sheila Debman 244 Shot Point Drive – Hopes that the Board will help Tom Lakenen with the paperwork to get the zoning permit.

ACCOUNTS PAYABLE.

Trudeau moved, Carlson second that bills totaling \$50,292.35 for checks numbered 15385 – 15429 are approved for payment.

AYES: 5 NAYS: 1 (Maki)

MOTION CARRIED.

Hill moved, Carlson second that bills totaling \$16,974.33 for checks numbered 16120 – 16139 are approved for payment.

AYES: 6 NAYS: 0

MOTION CARRIED.

Trudeau moved, Carlson second that bills totaling \$39,058.28 for checks numbered 16140 – 16173 are approved for payment.

AYES: 6 NAYS: 0

MOTION CARRIED.

PAYROLL.

Carlson moved, Trudeau second that the payroll for February 18, 2010 for \$30,744.85, March 4, 2010 for \$26,751.50 are approved.

AYES: 6 NAYS: 0

MOTION CARRIED.

FINANCIAL AND TREASURER'S REPORTS.

Carlson moved, Hill second to accept the Financial and Treasurer's Report.

AYES: 6 NAYS: 0

MOTION CARRIED.

SUPERVISORS REPORT.

Transition –Report by Jennifer Thum on current zoning issues.

- Mini-warehouses
- Lakenenland
- Holiday gas station sign
- McDonald's signage
- Waselesky storage
- Spodec property
- Illegal signs
- Keough N. Big Creek property
- Sommers property on Timber lane
- Home occupation
- Lighting
- Private roads
- Nonconforming uses
- Planned unit development
- Contractors yards

Trustee Maki requested that street lighting for the U S 41 corridor be added to the list.

DISCUSSION 2010-2012 AUDIT.

A proposal from our current auditors will be on the April agenda.

PHOTO COPIER/PRINTER/SCANNER.

Hill moved, Carlson second to authorize the Clerk to expend \$6,689.00 from the Clerk Department capital improvement fund 401.215.957 for the purchase of a Sharp MX-4100N color copier/printer/scanner from U. P. Office Equipment Systems.

ROLL CALL.

AYES: Carlson, Hill, Trudeau, Maki, Greenberg, Seppanen.

NAYS: None.

Motion Carried.

MUNICIPAL EMPLOYEES RETIREMENT SYSTEM – DEFINED BENEFIT PLAN.

Mike Tackett noted that he reviewed the proposed documents, and found them to be in order. It was also discussed with the Boards concurrence that all future employees must participate in the defined benefit program.

Greenberg moved, Carlson second that

WHEREAS, the Charter Township of Chocolay Township has been asked to consider the adoption of a Defined Benefit Retirement Provision for the Chocolay Township Employees; and

WHEREAS, the Charter Township of Chocolay has reviewed provisions that the Board feels applicable to the operation of said Retirement Plan; and

NOW THEREFORE BE IT RESOLVED that the following provisions shall be applicable to the adoption of said retirement plan:

- The Employer will maintain a maximum 10% gross wage contribution rate until the plan is fully funded.
- The Employees will contribute 2.5% of gross wages until the plan is 100% funded, and anytime thereafter should the required contribution rate exceed 10%.
- The unfunded liability will be amortized over a 5 year period with progress reviewed annually.
- Plan changes shall not be made if the change generates an unfunded balance.
- Prior to any future plan change, an actuarial report shall be acquired to ensure affordability and if that assurance is not given, the improved plan will not be approved.
- Plan improvements or enhancements will not be considered if the cost of the plan exceeds (10% Board / 2.5% Employees) of gross payroll.

ROLL CALL.

AYES: Hill, Carlson, Trudeau, Greenberg, Seppanen.

NAYS: Maki

MOTION CARRIED.

Hill moved Carlson second, to authorize the Township Clerk to execute the following MERS documents and resolutions on behalf of the Charter Township of Chocolay.

- Membership Agreement
- Resolution adopting a Defined Benefit program
- Resolution directing electronic payment of invoices
- Resolution to exclude temporary employees
- Resolution for defining Hours per month
- Resolution for adopting ACT 88

ROLL CALL.

AYES: Trudeau, Greenberg, Hill, Maki, Carlson, Seppanen.

NAYS: None.

MOTION CARRIED.

Greenberg moved, Hill second to rescind Chocolay Township Pension Ordinance #54 effective April 1, 2010.

AYES: 6

NAYS: 0

MOTION CARRIED.

SEWER CLEANER PURCHASE.

Bids for the sewer cleaner were presented to the Board by the Department of Public Works.

Maki moved, Greenberg second that Chocolay Township accepts the bid from Superior Equipment for the Obrien sewer cleaner, in the amount of \$17,676.00. The funds for the sewer cleaner will be taken from sewer capital improvements 571.571.970.

ROLL CALL.

AYES: Hill, Carlson, Maki, Trudeau, Greenberg, Seppanen.

NAYS: None.

MOTION CARRIED.

PLANNING COMMISSION TOP PRIORITIES.

Presented To the Board by Jennifer Thum, Zoning Administrator/Planning Director.

1. Sign ordinance
2. Township recreational plan update
3. Township comprehensive plan update
4. MDOT Enhancement grant
5. Intersection at U S 41/M28 (landscaping)
6. Review all the Township properties (started in 2009)
7. Brower property

Trustee Maki asked why we are looking at a sign ordinance. The Board discussed electronic signage and the majority is against flashing signs, but feels that we need to discuss signs and create regulations for them. Supervisor Seppanen requested adding street lighting to the priority list.

ELECTION PRINTER FOR THE QUALIFIED VOTER SYSTEM.

Hill moved, Maki second to authorize the Clerk to expend \$1,462.00 from the Election Department in the Capital Improvement Fund 401.190.957 for the purchase of a HP LaserJet 4015N from Lasco, Inc.

ROLL CALL.

AYES: Trudeau, Greenberg, Hill, Maki, Carlson, Seppanen.
NAYS: None. MOTION CARRIED.

IRRIGATION SYSTEM FOR LIONS, SILVER CREEK AND BEAVER GROVE BALLFIELDS.
Bids were presented to the Board by the Department of Public Works for the three Township Ball fields.

Greenberg moved, Carlson second that Chocolay Township accept the bid from Nimbus Turf Irrigation Inc., for the irrigation at the Lions, Silver Creek and Beaver Grove ball fields in the amount of \$17,737.00 contingent on Nimbus providing proof of liability, work compensation and auto insurance. The funds for the irrigation system will be taken from Recreation and Properties in the capital improvements fund 401.756.957.

ROLL CALL.

AYES: Hill, Carlson, Maki, Trudeau, Greenberg, Seppanen.
NAYS: None. MOTION CARRIED.

WASTEWATER USE CHARGE/308 SILVER CREEK ROAD.

Greenberg moved, Hill second that the equivalent use factor for Mr. & Mrs. Schirtzinger at 308 Silver Creek Road be reduced to 0, effective January 1, 2010, until the property becomes active. This is provided for in Section 9C-2-e of Ordinance #39.

AYES: 6 NAYS: 0 MOTION CARRIED.

ZONING ORDINANCE AMENDMENT 34-10-01, SECTION 17.2.

This amendment will allow a Township designee to act in the absence of the Zoning Administrator.

Maki moved, Greenberg second to approve the first reading of proposed zoning ordinance #34-10-01 language stating that in the event that the Zoning Administrator is absent from work for a period of more than five (5) consecutive days due to illness, vacation or for any other reason, the authority to issue Zoning Compliance permits in accordance shall devolve upon the Township Board designee and the duties shall remain with the Township Board designee for the duration of such vacancy or absence. The Township Board will hold the second reading at their April 19, 2010 Township Board meeting.

AYES: 6 NAYS: 0 MOTION CARRIED.

FIRE DEPARTMENT RFP'S FOR FIRE HALL DESIGN AND EQUIPMENT TRAILER.

Maki moved, Trudeau second to authorize the fire department to seek proposals for an architectural firm to design plans for the new fire hall.

AYES: 6 NAYS: 0 MOTION CARRIED.

Maki moved, Trudeau second to authorize the fire department to seek proposals for the purchase of an enclosed equipment trailer.

AYES: 6 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

Ginger Winn – M-28 – Lives near Lakenenland and has concerns about Lakenenland.

Trustee Trudeau – No one can legally build a structure without a building permit from the County.

Wayne Dees- Comments on Holiday sign and sign ordinance.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Correspondence – Darrell Gebers
- B. Correspondence – James Thomas, Iron Ore Heritage Trail
- C. Minutes – MCSWA – October 21st, November 12th & December 16th, 2009
- D. Minutes – MAWTFAB – January 21st, 2009
- E. 2009 Police Department Statistics
- F. Departmental Reports - February 2010

Supervisor Seppanen adjourned the meeting at 9:35 pm.

Arlene E. Hill, CMC

Mary L. Sanders, CMC

Clerk

Deputy Clerk

April 19, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, April 19, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, Arlene Hill, John Greenberg, John Trudeau, Mark Maki, Ken Tabor, Susan Carlson.

ABSENT: None.

STAFF PRESENT: Tina Fuller, Tom Murray, Mary Sanders, Denny Magadanz, Brad Johnson, Gary Johnson.

MINUTES –MARCH 15, 2010.

Tabor moved, Greenberg second that the minutes of the March 15, 2010 Township Board meeting be approved with one address correction.

AYES: 7 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Maki moved, Greenberg second to accept the agenda including an addition of zoning amendment discussion as item G. under new business.

AYES: 7 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

Ron Smith 401 Wildwood – Concerns about sex offenders being moved into Chocolay Township without the public being notified.

ACCOUNTS PAYABLE.

Hill moved, Carlson second that bills totaling \$38,656.90 for checks numbered 16174 -16202 are approved for payment.

AYES: 7 NAYS: 0 MOTION CARRIED.

Carlson moved, Tabor second that bills totaling \$14,562.62 for checks numbered 16203 – 16220 are approved for payment.

AYES: 7 NAYS: 0 MOTION CARRIED.

PAYROLL.

Tabor moved, Hill second that the payroll for March 18, 2010 for \$32,728.19, April 1, 2010 for \$26,508.78 and April 15, 2010 for \$38,586.28 are approved.

AYES: 7 NAYS: 0 MOTION CARRIED.

FINANCIAL AND TREASURER'S REPORTS.

Trudeau moved, Tabor second to accept the Financial and Treasurer's Report.

AYES: 7 NAYS: 0 MOTION CARRIED.

PRESENTATION FY2009 AUDIT.

Mike Grentz from Anderson Tackman presented the FY2009 audit to the Board. They gave an unqualified opinion on the audit. Mr. Grentz noted that Liabilities and Revenues are both down from 2008. The main change in numbers was due to paying off the fire truck early and the FEMA Grant that was included in the 2008 audit. State Revenue Sharing was down in 2009 and is expected to be even lower in 2010.

Tabor moved, Carlson second to accept the audit as presented.

AYES: 7 NAYS: 0 MOTION CARRIED.

SUPERVISORS REPORT.

1. We currently have two motels in Chocolay Township that have State contracts to house sex offenders. According to State rules they are legally located. The motels are still open to the public.
Citizens asked these two questions - Are the names on the State website for sex offenders? Yes they are on the State website. Are the sex offenders on tethers and not allowed to leave their room? Some are tethered and some are not.
2. Lakenenland unattended brush fire discussed at the March board meeting. Staff checked the State Act on brush fires and the fire must be attended any time of the year. The DNR office confirmed this information.
3. Heritage Baptist Church purchased 18.9 acres on U S 41 South near Foster Creek drive in 2007. Pastor Lon Russell spoke with someone at the Township before purchasing the property to see if it was zoned properly for churches and was told that it was. The site is located in the AF District and churches are not a permitted use. This will go to the Planning Commission for

- a change in the ordinance to add churches as a conditional use in this district. The process will take 2 – 4 months because it must go to the County and then back to the Township Board for approval.
4. Onota Township approached Chocolay Township to take over fire services because Onota has fire equipment but not enough firemen. Chocolay Fire chief, Chocolay Township Supervisor and Onota Township Supervisor discussed the matter and after hearing from our insurance carrier decided that it would not work. We are also looking at rescinding our mutual aid agreement. Onota will go to Alger County Sheriff for assistance.
 5. Manager applications are in, we have 11 currently and they will be mailed to the Board next week. We will have a special Board meeting at 6:00 pm. on Thursday May 6, 2010 to rank the applicants for the interview process.

2010-2012 AUDIT PROPOSAL.

Greenberg moved, Hill second that the Chocolay township Board concur with the Treasurer recommendation to accept the audit proposal from Anderson, Tackman and Company dated March 5, 2010 in the amounts of 2010 - \$6,300.00, 2011- \$6,500.00 and 2012 - \$6,700.00.
 AYES: 7 NAYS: 0 MOTION CARRIED.

ZONING ORDINANCE AMENDMENT, 34-10-01, (SECOND READING).
 34-10-01

1. Section 17.2

Amend Section 17.2 to state that in the event that the Zoning Administrator is absent from work for a period of more than five (5) consecutive days due to illness, vacation or for any other reason, the authority to issue Zoning Compliance Permits in accordance shall devolve upon the Township Designee and the duties shall remain with the Township Designee for the duration of such vacancy of absence.

Carlson moved, Tabor second to approve the second reading of zoning amendment #34-10-01 and will publish with the Clerk within 15 days after adoption, publish the amendment in the local newspaper and on the Township website within 15 days of adoption, and record ordinance in Township ordinance book within one week after the publication of the ordinance.

AYES: 7 NAYS: 0 MOTION CARRIED.

FIRE DEPT. RFP FOR FIRE HALL DESIGN.

Trudeau moved, Maki second to approve the modifications made to the request for proposals for hiring an architectural/engineering firm to design a new fire hall that was originally approved by the Board on March 15, 2010.

AYES: 7 NAYS: 0 MOTION CARRIED.

MDOT FUTURE INFRASTRUCTURE MODIFICATION.

This item will be brought back to the Board in May. We do not have firm numbers at this date.

TEMPORARY ZONING ADMINISTRATOR.

Tabor moved, Carlson second to appoint the Chocolay Township Assessor, Ms. Tine Fuller as the temporary Zoning Administrator to fill in for the Township Zoning Administrator, Ms. Jennifer Thum when she is absent for a period of five (5) or more consecutive days.

AYES: 7 NAYS: 0 MOTION CARRIED.

CABA BEAUTIFICATION FUNDS.

Trudeau moved, Hill second to expend \$1,000.00 from the Capital Improvement Fund Recreation and Grants account #401.805.957 to assist the CABA Beautification Fund with Township beautification projects.

Roll Call:

AYES: Trudeau, Maki, Greenberg, Hill, Carlson, Tabor, Seppanen.

NAYS: None. MOTION CARRIED.

245 SILVER CREEK RD. / SEWER USER FEE REDUCTION REQUEST.

Greenberg moved, Tabor second that the equivalent use factor for Ms. Madosh at 245 Silver Creek Road be reduced to 0, effective January 1, 2010 until the property becomes active as provided for in section 9-C-2-e of ordinance #39.

AYES: 7 NAYS: 0 MOTION CARRIED.

MCTA BANQUET.

Hill moved, Tabor second that the Township pay the banquet cost of \$25.00 for any employee or Board member to attend the 2010 MCTA banquet on Saturday May15, 2010.

AYES: 6 NAYS: 1(Greenberg) MOTION CARRIED.

DPW PADLOCK PURCHASE.

Tabor moved, Trudeau second that Chocolay Board approves the expenditure for a lock system for an amount of \$1,270.00. The funds for the lock system will be taken from Capital Improvements Recreation and Properties 401,756.957.

Roll Call:

AYES: Hill, Carlson, Tabor, Trudeau, Maki, Greenberg, Seppanen.

NAYS: None.

MOTION CARRIED.

FIRE CHIEF CONFIRMATION.

Greenberg moved, Carlson second that the Chocolay Township Board concurs with the Supervisors recommendation by appointing Gary Johnson as Fire Chief for an additional two year term.

AYES: 7 NAYS: 0

MOTION CARRIED.

ZONING ISSUES/TRUSTEE MAKI SUGGESTIONS FOR ZONING AMENDMENTS.

Trustee Maki addressed the Board on his suggestions for zoning amendments. He also gave a hand out to the Board addressing these issues.

- Swimming pools should not be a conditional use in R-1 & R-2
- Mini storage units in the Commercial district.
- A/F district does not allow a single family dwelling.
- A/F district – delete contractor yard/shops.
- Section 410 Mining & mineral extraction.
- Height and placement regulations.
- Lot sizes in R-2.
- Frontage on private roads.
- Section 7 Mineral extraction.
- Planned Unit Development.
- Waiving of fees by the Township Board.

PUBLIC COMMENT.

Wayne Dees 512 Woodvale – Complaint on the March Board minutes on flashing signs comment and felt there was not enough detail in public comments. Also had a question on the no trespassing sign for Chocolay Boards on the Lakenenland property.

Tracie Henricksen 117 Dandelion – Agrees with Trustee Maki about wanting larger lots sizes in Chocolay Township.

Pete Mackin 203 Hotel Place – Is a member on the Senior Citizens Advisory Board and is looking for feedback from the Township Board on services for seniors to take back to Marquette County.

Dick Arnold 312 West Branch Road – Agrees with Trustee Maki on addressing the A/F zoning District.

Treasurer Greenberg – Was surprised to learn that the proposed tunnel under U S 41 will be closed during the winter months.

Trustee Carlson – Agreed with Wayne Dees on his comment on flashing signs in the March minutes. There was not a clear majority of the Board opposing or in favor of the flashing signs.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Departmental Reports – March 2010
- B. Communication – Char McDonnell
- C. Minutes – MAWTFAB, February 18th, 2010
- D. Assessing Report
- E. Minutes – MCSWMA, January 20th, 2010
- F. Curbside Scrap Metal Collection – RFP
- G. Communications – Wayne Dees
- H. Communication – Liquor Control Commission
- I. Communication – Ronald Smith
- J. Communication – Martha Vreeland
- K. Fertilizer / Lime RFP

Supervisor Seppanen adjourned the meeting at 9:00 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

May 6, 2010

A Special Meeting of the Charter Township of Chocolay Board was held on Thursday, May 6, 2010, at 6:00 pm at the Chocolay Township Office, 5010 US 41 South, Marquette, Michigan. The Special Meeting was held to discuss the Township Manager position and MDOT infrastructure improvements/US 41 South.

TOWNSHIP BOARD

PRESENT: Greg Seppanen, Arlene Hill, Sue Carlson, John Trudeau, Mark Maki, Ken Tabor, John Greenberg

STAFF PRESENT

Deb Heinzelman, Denny Magadanz, Tom Murray

AGENDA

Trudeau moved, Hill second to approve the Agenda.

AYES: 7 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT

None.

TOWNSHIP MANAGER SELECTION PROCESS

The Board reviewed ratings for each applicant for the Township Manager position. The top three candidates were discussed: Steve Lawry, Karen Chandler, and an applicant from Alaska. Trustee Mark Maki suggested the applicant be called to determine his interest in an interview with the Board.

At 6:30 p.m., a brief break in the meeting was taken and Supervisor Seppanen placed a phone call to the applicant's employment and home.

At 6:35 p.m., Greg Seppanen reconvened and stated the applicant is no longer working with employer and home phone did not have option of leaving a message for a return phone call. Supervisor Seppanen will follow up with another phone call to the applicant by next week.

Trustee Mark Maki asked if candidates met all minimum qualifications. Tom Murray stated candidates do meet all minimum qualifications.

The Board decided to interview Steve Lawry and Karen Chandler. Supervisor Seppanen will schedule those interviews.

MDOT INFRASTRUCTURE IMPROVEMENTS/US 41 SOUTH

The Board discussed two packets of information from Michael J. Pond from AECOM and Albert Mickalich of UPEA Engineers & Architects.

Trustee Trudeau moved, Hill second, to award contract to UPEA Engineers & Architects.

AYES: 7 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT

None.

Supervisor Seppanen adjourned the meeting at 6:50 p.m.

Arlene E. Hill, CMC
Clerk

Debra Heinzelman
Administrative Assistant

FINANCIAL AND TREASURER'S REPORTS.

Carlson moved, Maki second to accept the Financial and Treasurer's Report.
AYES: 7 NAYS: 0 MOTION CARRIED.

PRESENTATION – MARQUETTE CITY SENIOR CENTER YEAR END REPORT.

Carl Zueger, Assistant Manager from the City of Marquette presented to the Board an annual report on the Marquette City Senior Center. The senior center services the City of Marquette, Township of Marquette, Township of Chocolay and the Township of Powell. There are an average of 455 seniors walking through the senior center door each week. The senior center receives an average of 400 telephone calls per week. Senior activities include health related, nutrition, exercise, leisure/leagues, day trips and groups. Also offered are in home services; laundry, light housekeeping, shopping and meal preparation.

Trustee Trudeau had a question on parking at the senior center.

RESOLUTION OF APPRECIATION – PLANNING COMMISSIONER AL DENTON.

Motion by Tabor, second by Greenberg

RESOLUTION OF APPRECIATION

For his dedication to the Township and its citizens

We do express our thanks to

ALBERT DENTON

For dedication as Chairman and member of the Chocolay Township Planning Commission,

On this your separation from the Charter Township of Chocolay Planning Commission, we do express our appreciation on behalf of the Township Board and its residents.

AYES: 7 NAYS: 0 MOTION CARRIED.

SUPERVISORS REPORT.

Onota Township fire department worked out their volunteer fire department problems by partnering with Au Train Fire Department.

APPOINTMENTS – PLANNING COMMISSION.

Seppanen moved, Trudeau second to re-appoint Andy Smith to a new 3 year term expiring May 24, 2013.

AYES: 7 NAYS: 0 MOTION CARRIED.

Seppanen moved, Tabor second to appoint Eric Meister to a 2 year term expiring May 24, 2012.

AYES: 7 NAYS: 0 MOTION CARRIED.

Seppanen moved, Tabor second to appoint Jamie Tomczyk for a 3 year term expiring May 24, 2013.

AYES: 7 NAYS: 0 MOTION CARRIED.

34-10-02 - ZONING ORDINANCE TEXT AMENDMENT - FIRST READING.

Trustee Maki questioned why these amendments were being brought before the Board. Information from the Planning Commission including an application for the amendment should have been part of the information presented to the Board.

Jim Goodman, 140 Orchard commented on not agreeing with the Board about hiring a manager.

Greg Perttula, CEO Bell Hospital spoke in favor of 34-10-02.

Trudeau moved Tabor second to approve Zoning Amendment #34-10-02 which would add the following

uses as Conditional Uses under Section 4: 4.2 High Density Residential District (R-2) (Harvey), (C)

Conditional uses: General Office, Nursing homes, Medical/ Veterinary Clinics.

AYES: 7 NAYS: 0 MOTION CARRIED.

34-10-03 – ZONING ORDINANCE TEXT AMENDMENT - FIRST READING.

Tabor moved Carlson second to approve Zoning Amendment #34-10-03 which would add the following

definitions under Section 2 Definitions: General Office: A building or portion of a building wherein services are performed involving predominantly administrative, professional, or clerical operations. An office shall not include a clinic or the production, distribution or sales of goods or commodities which are physically located on the premises, and Veterinary Clinics: A place used for the diagnosis, care, and treatment of sick, injured, or infirmed animals or those in need of medical or surgical attention. Such a place may include provisions for temporary boarding of animals for treatment, observation, or recuperation.

AYES: 7 NAYS: 0 MOTION CARRIED.

34-10-04 – Zoning ORDINANCE TEXT AMENDMENT - FIRST READING.

Tabor moved, Greenberg second to approve Zoning Amendment #34-10-04 which would add the following

uses under Section 4: 4.7 Agriculture/ Forestry District (AF) (C) Conditional Uses: Schools and Churches.

AYES: 7 NAYS: 0 MOTION CARRIED.

BIDS FOR FIRE DEPARTMENT EQUIPMENT TRAILER.

Greenberg moved Trudeau second to award the bid for the Fire Department's equipment trailer to West Branch NAPA Auto, Truck and Trailer for a total of \$9,443.90 using the fund in general fund fire department capital outlay 101.340.957.

AYES: 7 NAYS: 0 MOTION CARRIED.

CAPITAL IMPROVEMENT EXPENDITURE REQUEST - POLICE DEPT. LAPTOP PURCHASE.
Carlson moved, Hill second to approve the purchase of a laptop computer at a cost not to exceed \$700.00.
This would be paid from the capital improvement fund police department account 401.305.957.
AYES: 7 NAYS: 0 MOTION CARRIED.

CLEAN UP SOMMERS PROPERTY – TIMBERLANE.
Trudeau moved, Carlson second to permit staff to execute the agreement with Marquette Metal Recycling in the amount of \$4,200.00 plus the actual landfill dumping fees of \$38.50 per ton. This is subject to Marquette Metal Recycling providing Work Comp, Commercial Auto and General Liability insurance coverage. The cost incurred will be placed on the tax roll.
AYES: 7 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.
Wayne Dees 512 Woodvale – Applied for the open position on the Planning Commission and will file a complaint against the Township based on discrimination.

Supervisor Seppanen asked the Board about setting up a special meeting for the Manager interviews. Monday May 24, 2010 at 5:30 pm. will work for all of the Board members.

- INFORMATIONAL REPORTS AND COMMUNICATIONS.
- A. Departmental Reports – April 2010
 - B. Communication – Cheboygan, MI
 - C. Minutes – MAWTFAB – March 18th, 2010
 - D. Minutes – MCSWMA – February 17th, 2010
 - E. Minutes – Marquette City Planning Commission – April 6th, 2010
 - F. EMS Week Proclamation
 - G. Minutes – Choccolay Township Planning Commission – April 5th, 2010

Supervisor Seppanen adjourned the meeting at 8:30 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

May 24, 2010
Special Board Meeting

A Special meeting of the Chocolay Township Board was held on Monday May 24, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 5:30 p.m. The Special Meeting was called to interview for the Manager position.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, Arlene Hill, John Greenberg, John Trudeau, Mark Maki, Ken Tabor, Sue Carlson.

ABSENT: None.

STAFF PRESENT: Tom Murray, Mary Sanders.

AGENDA.

Hill moved, Carlson second to approve the agenda as presented.

AYES: 7

NAYS: 0

MOTION CARRIED.

PUBLIC COMMENT.

None.

Supervisor Seppanen outlined the interview procedure and stated that the Township Board members and staff prepared a list of 10 interview questions and the Board would go in order, each asking a question from the prepared list.

INTERVIEW WITH TOWNSHIP MANAGER CANDIDATE #1.

Karen Chandler was introduced to the Board. Ms. Chandler has a Master of Public Administration from Northern Michigan University. She was Finance Director for the Women's Center, Director of Planning and Research for Chocolay Township and City Assessor for the City of Munising. Ms. Chandler responded to a set of questions from the Board.

INTERVIEW WITH TOWNSHIP MANAGER CANDIDATE #2.

Steven Lawry was introduced to the Board. Mr. Lawry has a B. S., Civil Engineering from Michigan Technological University. Mr. Lawry was Assistant City Engineer and Superintendent of Public works for the City of Marquette and Director of Public Works for the City of Negaunee. Mr. Lawry responded to a set of questions from the Board.

The Board discussed both candidates and felt that they were both uniquely qualified. The Board discussed the direction the Township wanted to go with the new position. Ms. Chandler would be able to hit the ground running with her overall knowledge and experience with municipal government. Mr. Lawry would be innovative in infrastructure, management skills and future needs of the Township.

Trudeau moved, Tabor second to hire Steven Lawry as part-time manager at 24 hours per week with a salary set at \$36,000.00.

AYES: 7

NAYS: 0

MOTION CARRIED.

Supervisor Seppanen will call Mr. Lawry after the meeting is adjourned and offer the Township Manager position to him.

PUBLIC COMMENT.

None.

Supervisor Seppanen adjourned the meeting at 6:45 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

June 21, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, June 21, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Clerk Hill called the Township Board meeting to order at 7:00 p.m. in the absence of the Supervisor.

Trudeau moved, Maki second that Treasurer Greenberg chair the meeting in the absence of the Supervisor.

AYES: 6 NAYS: 0 MOTION CARRIED.

TOWNSHIP BOARD.

PRESENT: Arlene Hill, John Greenberg, John Trudeau, Mark Maki, Ken Tabor, Susan Carlson.
ABSENT: Greg Seppanen.

STAFF PRESENT: Steve Lawry, Tina Fuller, Tom Murray, Jennifer Thum, Mary Sanders, Denny Magadanz, Greg Zybert.

MINUTES –May 17, 2010 AND MAY 24, 2010.

Trudeau moved, Carlson second that the minutes of the May 17, 2010 Township Board meeting be approved with a correction on zoning amendment 34-10-02 and 34-10-04 votes.

AYES: 6 NAYS: 0 MOTION CARRIED.

Maki moved, Tabor second that the minutes of the May 24, 2010 Special Township Board meeting be approved.

AYES: 6 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Maki moved, Carlson second to accept the agenda including an addition of General Property Tax Act & FOIA –Deborah Mulcahey A. under new business.

AYES: 5 NAYS: 1(Trudeau) MOTION CARRIED.

PUBLIC COMMENT.

Tom Casperson, Escanaba – Introduced himself to the Board and indicated that he is running for the 38th Senate seat.

Paul Wolfson – Indicated to the Board that he was representing Bell Medical on Zoning Ordinance Amendment 34-10-02.

Trustee Maki – Explained to the Board that he should have voted no on the Planning Commission appointment at the May 17, 2010 meeting. In the future he will expect the Supervisor to present a reason for his selection on the Planning Commission appointee. Mr. Maki commented on the Holiday Gas Station sign that has been in violation for 7 months and Lakenenland Conditional Use Permit application that was completed and signed by someone at the Township.

ACCOUNTS PAYABLE.

Hill moved, Tabor second that bills totaling \$19,810.99 for checks numbered 16305 -16323 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

Carlson moved, Trudeau second that bills totaling \$32,673.79 for checks numbered 16324 – 16350 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

Trudeau moved, Hill second that bills totaling \$18,964.81 for checks numbered 16351 -16377 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

PAYROLL.

Hill moved, Tabor second that the payroll for May 27, 2010 totaling \$31,511.89 and June 10, 2010 totaling \$25,957.92 are approved.

AYES: 6 NAYS: 0 MOTION CARRIED.

FINANCIAL AND TREASURER'S REPORTS.

Trudeau moved, Tabor second to accept the Financial and Treasurer's Report.

AYES: 6 NAYS: 0 MOTION CARRIED.

PRESENTATIONS –

RESOLUTION OF APPRECIATION.

Hill moved, Trudeau second

RESOLUTION OF APPRECIATION

For his dedication to the Township and its citizens

We do express our thanks and appreciation to

ALBERT K. DENTON

For dedication as Chairman and member of the

Chocolay Township Planning Commission,

On this your separation from the Charter Township of Chocolay Planning Commission, we do express our appreciation on behalf of the Township Board and its residents.

AYES: 6 NAYS: 0 MOTION CARRIED.

Maki moved, Hill second

RESOLUTION OF APPRECIATION

For his dedication to the Township and its citizens

We do express our thanks and appreciation to

STEVEN D. KINNUNEN

For dedication as Vice Chairman and member of the

Chocolay Township Planning Commission,

On this your separation from the Charter Township of Chocolay Planning Commission, we do express our appreciation on behalf of the Township Board and its residents.

AYES: 6 NAYS: 0 MOTION CARRIED.

Tabor moved, Carlson second

RESOLUTION OF APPRECIATION

For his dedication to the Township and its citizens

We do express our thanks and appreciation to

WAYNE T. DEES

For dedication as a member of the Zoning Board of Appeals

For the Charter Township of Chocolay,

On this your separation from the Charter Township of Chocolay Zoning Board of Appeals, we do express our appreciation on behalf of the Township Board and its residents.

AYES: 6 NAYS: 0 MOTION CARRIED.

Maki moved, Trudeau second

RESOLUTION OF APPRECIATION

For his dedication to the Township and its citizens

We do express our thanks and appreciation to

DENNIS A. MAGADANZ

For dedication as D.P.W. Superintendent for the

Charter Township of Chocolay

On this your separation from the Charter Township of Chocolay, we do express our appreciation on behalf of the Township Board and its residents.

AYES: 6 NAYS: 0 MOTION CARRIED.

SUPERVISORS REPORT.

- Presentation by Planning Director Jennifer Thum on the clean up of John Sommers property on Timberlane.
- Denny Magadanz D.P.W. Supervisor will be leaving the Township on June 30, 2010.
- There was an accident involving the fire truck and the garage door on the fire hall.

34-10-02 - ZONING ORDINANCE TEXT AMENDMENT - SECOND READING.

Trudeau moved Tabor second to approve Zoning Amendment #34-10-02 which would add the following uses as Conditional Uses under Section 4: 4.2 High Density Residential District (R-2) (Harvey), (C) Conditional uses: General Office, Nursing homes, Medical/ Veterinary Clinics.

AYES: 5 NAYS: 1(Maki) MOTION CARRIED.

34-10-03 – ZONING ORDINANCE TEXT AMENDMENT - SECOND READING.

Trudeau moved Maki second to approve Zoning Amendment #34-10-03 which would add the following definitions under Section 2 Definitions: General Office: A building or portion of a building wherein services are performed involving predominantly administrative, professional, or clerical operations. An office shall not include a clinic or the production, distribution or sales of goods or commodities which are physically located on the premises, and Veterinary Clinics: A place used

for the diagnosis, care, and treatment of sick, injured, or infirmed animals or those in need of medical or surgical attention. Such a place may include provisions for temporary boarding of animals for treatment, observation, or recuperation.

AYES: 6 NAYS: 0 MOTION CARRIED.

34-10-04 – Zoning ORDINANCE TEXT AMENDMENT - SECOND READING.

Tabor moved, Carlson second to approve Zoning Amendment #34-10-04 which would add the following uses under Section 4: 4.7 Agriculture/ Forestry District (AF) (C) Conditional Uses: Schools and Churches.

AYES: 5 NAYS: 1(Maki) MOTION CARRIED.

GENERAL PROPERTY TAX ACT & FOIA –DEBORAH MULCAHEY.

Deborah Muhcahey issued a complaint with the Board on the \$5.00 charge for appraisal cards. She read a letter to the Board concerning correspondence between the Township Supervisor and employees and herself dealing with property assessment cards and FOIA. She asked that the Board revisit the \$5.00 charge for property assessment cards. She also had a complaint about the public computer with the assessing program on it.

Treasurer Greenberg told Ms. Mulcahey that she would receive a response in writing within 14 days.

Trustee Maki asked Ms. Mulcahey if she has ever requested to review the Township assessment record cards. Trustee Maki also stated that the Board voted for the \$5.00 charge for the property cards; he voted against the charge.

Maki moved, Tabor second to discuss the charge for property assessment cards and availability of property assessment information on the next agenda.

AYES: 6 NAYS: 0 MOTION CARRIED.

AR-15 RIFLE PURCHASE.

Tabor moved, Carlson second to approve the purchase of two AR-15 rifles for the police department. The cost will not exceed \$3,000.00 and this will be paid from the Capital Improvements Fund account 401.305.957.

ROLL CALL.

AYES: Tabor, Carlson, Maki, Hill Trudeau, Greenberg.

NAYS: None.

ABSENT: Seppanen.

MOTION CARRIED.

SNOWMOBILE GRANT MATCH.

This item was withdrawn from the agenda; Chocolay Township did not qualify for the grant.

ATV PURCHASE - FIRE DEPT. & POLICE DEPT.

Carlson moved, Tabor second to approve the purchase of a 2010 Can Am 500 XT all terrain vehicle from Marquette Powersports at a total cost of \$8,626.98. This will be paid ½ from the Police Department Capital Improvement Fund account 401.305.957 and ½ from the Fire Department Capital Improvement Fund account 401.340.957.

ROLL CALL.

AYES: Hill, Trudeau, Greenberg, Tabor, Carlson, Maki.

NAYS: None.

ABSENT: Seppanen.

MOTION CARRIED.

ZBA RE-APPOINTMENT.

Greenberg moved, Hill second to re-appoint Michelle Wietek to a 3 year term expiring May 9, 2013.

AYES: 6 NAYS: 0 MOTION CARRIED.

DPW LAWN TRACTOR PURCHASE.

Tabor moved, Trudeau second that Chocolay Township purchase a John Deere LA 155 lawn tractor from Michigan Sales for \$1,999.00 to be paid from Recreation and Properties in the Capital Improvement Fund 401.756.957.

ROLL CALL.

AYES: Tabor, Carlson, Maki, Hill, Trudeau, Greenberg.

NAYS: None.

ABSENT: Seppanen.

MOTION CARRIED.

FILE AND TERM SERVER REPLACEMENT.

Maki moved, Tabor second to expend \$22,590.98 from Computers account in the Capital Improvement Fund 401.258.957.

ROLL CALL.

AYES: Hill, Trudeau, Greenberg, Tabor, Carlson, Maki.

NAYS: None.

ABSENT: Seppanen.

MOTION CARRIED.

RESURFACING BIDS.

Trudeau moved, Carlson second to award the bid to Payne and Dolan Inc., in the amount of \$310,647.00 for the resurfacing of 16,725 feet of roads in the Timberlane subdivision with funds from Road Millage Fund 204.440.957.

ROLL CALL.

AYES: Tabor, Carlson, Maki, Hill, Trudeau, Greenberg.

NAYS: None.

ABSENT: Seppanen.

MOTION CARRIED.

WATER CROSSING.

Carlson moved, Tabor second to expend not more than \$15,000.00 from the Water account in the Capital Improvements Fund 401.591.957 for engineering, blueprints and construction of a 16 inch D.I. CL52 water pipe crossing under U S 41, when the highway is reconstructed.

ROLL CALL.

AYES: Hill, Trudeau, Greenberg, Tabor, Carlson, Maki.

NAYS: None.

ABSENT: Seppanen.

MOTION CARRIED.

CAPITAL IMPROVEMENT BUDGET AMENDMENT NO.1 FY2010 KBIC 2% MONEY DISBURSEMENT.

Trudeau moved, Tabor second that Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated Capital Improvement Fund receipts within the township on December 14th,2009 for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

REVENUE	PREVIOUS	CHANGE	AMENDED
KBIC 2% Gaming Money 401.582	\$0.00	+\$76,000.00	\$ 76,000.00
EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Fire 401.340.957	\$309,813.50	+\$60,430.00	\$370,243.50
Elections 401.190.957	\$ 18,834.01	+\$ 800.00	\$ 19,634.01
Hall & Grounds 401.265.957	\$ 25,702.27	+\$ 2,000.00	\$ 27,702.27
Police 401.305.957	\$115,214.57	+\$ 12,770.00	\$127,984.57

ROLL CALL.

AYES: Tabor, Carlson, Maki, Hill Trudeau, Greenberg.

NAYS: None.

ABSENT: Seppanen.

MOTION CARRIED.

CHOCOLAY RIVER BRIDGE EXPENDITURE.

Trudeau moved, Maki second to authorize payment to A. Lindberg and Sons for a bill received in the amount of \$96,187.50 from Federal/State Grant Bridge in the Capital Improvements Fund 401.708.001.957 providing the proper documentation for billing, (showing bridge storage) and insurance. We will then submit the necessary paperwork to the State of Michigan to be reimbursed for the funds.

ROLL CALL.

AYES: Hill, Trudeau, Greenberg, Tabor, Carlson, Maki.

NAYS: None.

ABSENT: Seppanen.

MOTION CARRIED.

PUBLIC COMMENT.

None.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Departmental Reports - May 2010
- B. Correspondence – Pam Christensen, Peter White Public Library
- C. Minutes – April 15th, 2010 – MAWTFAB
- D. Minutes – April 27th, 2010 – Marquette City Planning Commission
- E. Minutes – March 16th, 2010 – MCSWMA
- F. Correspondence – Marquette County Road Commission
- G. Minutes - Marquette Township Planning Commission
- H. Correspondence - Jamie Tomczyk, Planning Comm. Resignation
- I. Minutes - May 3rd, 2010 Planning Commission
- J. Correspondence – Denny Magadanz, Resignation

Treasurer Greenberg adjourned the meeting at 8:20 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

July 19, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, July 19, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, John Greenberg, John Trudeau, Mark Maki, Susan Carlson. Ken Tabor (7:05 p.m.)

ABSENT: Arlene Hill.

STAFF PRESENT: Steve Lawry, Mary Sanders, Brad Johnson, Gary Johnson.

MINUTES –June 21, 2010.

Greenberg moved, Carlson second that the minutes of the June 21, 2010 Township Board meeting be approved with one correction.

AYES: 6 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Carlson moved, Trudeau second to approve the agenda as presented.

AYES: 6 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

Deborah Mulcahey, 633 Lakewood Lane – Presented a letter to the Board and discussed her issues with property assessment cards and information pertaining to receiving information from Chocolay Township.

ACCOUNTS PAYABLE.

Maki moved, Trudeau second that bills totaling \$130,147.13 for checks numbered 16378 -16403 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

PAYROLL.

Tabor moved, Carlson second that the payroll for June 24, 2010 \$30,924.54 check #7828-7859 and July 8, 2010 \$39,411.36 check # 7860-7907 are approved.

AYES: 6 NAYS: 0 MOTION CARRIED.

FINANCIAL AND TREASURER'S REPORTS.

Trustee Maki has a question on the Sanitary Landfill in the General Fund.

Maki moved, Tabor second to accept the Financial and Treasurer's Report.

AYES: 6 NAYS: 0 MOTION CARRIED.

PRESENTATIONS – None.

MARQUETTE AREA WASTEWATER TREATMENT ADVISORY BOARD APPOINTMENTS.

Greenberg moved, Tabor second that Brad Johnson is appointed as Chocolay Township's representative to the Marquette Area Wastewater Treatment Facility Advisory Board for the Term ending December 31, 2012.

AYES: 6 NAYS: 0 MOTION CARRIED.

Trudeau moved, Greenberg second that Steve Lawry is appointed as Chocolay Township's alternate representative to the Marquette Area Wastewater Treatment Facility Advisory Board for the Term ending December 31, 2012.

AYES: 6 NAYS: 0 MOTION CARRIED.

PLANNING COMMISSION APPOINTMENT.

Trustee Maki had questions on the background of the Planning Commission appointee and would like to have appointees be present for questioning by the Board prior to appointments. Trustee Maki also questioned the legality of a Planning Commission being made up of a majority with the same work background (i.e. 4 businessmen or 4 from the farming community).

Seppanen moved, Tabor second to appoint Tom Mahaney to the Chocolay Township Planning Commission to fulfill the unexpired 3 year term of Jamie Tomczyk expiring on May 24, 2013.

AYES: 5 NAYS: 1(Maki) MOTION CARRIED.

SUPERVISOR REPORT.

1. The tunnel is expected to be complete by September. One of the sub-contractors is behind schedule because of weather but we have been told that they still should be complete by September.

2. The bridge is on schedule. There have been some minor issues with the telephone lines but they

are minor and it should be complete by September. The curb cutout at Meister's will be done during the first week of August.

3. We will be meeting next week with the insurance rep to see what we will be looking at for an increase for next year. This will help Steve develop the budget that we will be seeing in September.

4. The office took a hit during the storm today. Computers and telephones were knocked off for a while in the afternoon.

AVAILABILITY OF PROPERTY ASSESSMENT CARDS.

The Board discussed the availability of assessment card information to the public. The old property assessment cards are located in the vault. They do not have the updated information on them. The updated information is on computer in the Assessors office. The Planning Director and Community Development Coordinator both have access to the information if the Assessor is not available. The pictures and sketches are also on the computer. Trustee Maki suggested printing all of the cards on paper and have them available for public viewing. Supervisor Seppanen suggested a meeting with the Assessor, Manager, Supervisor and Trustee Maki to approach a process for public viewing of the information.

Maki moved, Carlson second to have property assessment record cards, land value tables and ECF's printed for public use by Friday of this week, providing there are no privacy issues that would be violated.

AYES: 6

NAYS: 0

MOTION CARRIED.

CHARGE FOR PROPERTY ASSESSMENT CARDS.

The charge for property assessment cards will be further discussed in September with the budget process.

CAPITAL IMPROVEMENT EXPENDITURE – VERTICAL BLINDS.

Carlson moved, Tabor second that the Chocolay Township Board approves the expenditure for new blinds for the front offices not to exceed \$2,000.00 The funds for the blinds will be taken from Capital Improvements Fund Township Hall and Grounds 401.265.957.

ROLL CALL.

AYES: Seppanen, Trudeau, Greenberg, Tabor, Carlson, Maki.

NAYS: None.

ABSENT: Hill.

MOTION CARRIED.

RFP FOR FIRE HALL ARCHITECTURAL AND ENGINEERING PLANS.

Chief Johnson and Trustee Trudeau explained that the Fire Hall Committee set up appointments with the four lowest bidders on the Fire Hall RFP's to discuss the proposals. Trustee Trudeau explained to the Board that even though IDI was not the lowest bid of the four, they have electrical, mechanical, structural and civil engineering on staff. Their ability and presentation would be the most positive and professional for public approval of the project.

Trudeau moved, Tabor second that the Chocolay Township Board awards the Fire Hall Architectural and Engineering plans to IDI in the amount of \$68,310.00.

ROLL CALL.

AYES: Seppanen, Trudeau, Tabor, Carlson, Maki.

NAYS: Greenberg.

ABSENT: Hill.

MOTION CARRIED.

PUBLIC COMMENT.

Deborah Mulcahey, 633 Lakewood Lane – She and Mr. Ollila are not the only Township residents that have had trouble getting property assessment information. Commented on the General Property Tax Act.

Peter Ollila , 633 Lakewood Lane – Called Marquette Township for a property assessment card and it was available the next day at no charge.

Trustee Maki – Commented on not needing the minutes from the MAWTF and the Solid Waste Authority under informational reports. Trustee Trudeau wants to see them.

Trustee Maki – Commented on the Holiday Gas Station sign and will a change in the ordinance affect the sign. How did a public hearing take place on the Lakenenland permit without his signature?

Trustee Trudeau – Which Township official checks on water set backs? The Zoning Administrator does the checking. Trustee Maki indicated that most of the structures that are close to the water fronts were grandfathered in when the water front set backs were adopted.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – MAWTFAB May 20th, 2010
- B. Minutes – MCSWMA April 21st, 2010
- C. Minutes – MCSWMA Stockholders Mtg. April 21st, 2010
- D. Board Updates – June 2010
- E. Memorandum – Assessing Information / Review Request

Supervisor Seppanen adjourned the meeting at 8:40 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

August 16, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, August 16, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, John Greenberg, John Trudeau, Mark Maki, Susan Carlson.

ABSENT: Arlene Hill, Ken Tabor.

STAFF PRESENT: Steve Lawry, Mary Sanders, Jennifer Thum, Brad Johnson, Gary Johnson, Greg Zyburt.

MINUTES –July 19, 2010.

Greenberg moved, Carlson second that the minutes of the June 21, 2010 Township Board meeting be approved with one correction.

AYES: 5 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Carlson moved, Maki second to approve the agenda with one addition under new business XIV. G. U S41/M-28 intersection driveway cut outs.

AYES: 5 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

Jim Goodman 144 Orchard Lane – Questioned the Supervisor about a comment on assessments in Chocolay Township being kept high. The Supervisor noted that the comment was not made.

Mark Maki 370 Karen Road – Spoke about his advocating zoning enforcement, requested a copy of the recording of this meeting and requested that the Board discuss zoning permits and site plans. Mark also asked about the Board enforcement policy and feels that all new Board and Commission members should receive training.

ACCOUNTS PAYABLE.

Carlson moved, Trudeau second that bills totaling \$73,480.64 for checks numbered 16404 -16451 are approved for payment.

AYES: 5 NAYS: 0 MOTION CARRIED.

Maki moved, Trudeau second that bills totaling \$1,941.00 for checks numbered 16452 -16470 are approved for payment.

AYES: 5 NAYS: 0 MOTION CARRIED.

Trudeau moved, Carlson second that bills totaling \$18,489.87 for checks numbered 16471 -16498 are approved for payment.

AYES: 5 NAYS: 0 MOTION CARRIED.

PAYROLL.

Maki moved, Trudeau second that the payroll for July 22, 2010 amount \$32,940.13 checks numbered 7908-7939 and August 5, 2010 amount \$28,579.69 checks numbered 7940-7960 are approved.

AYES: 5 NAYS: 0 MOTION CARRIED.

TREASURER'S REPORTS.

Maki moved, Carlson second to accept the Treasurer's Report.

AYES: 5 NAYS: 0 MOTION CARRIED.

PRESENTATIONS – None.

ZONING BOARD OF APPEALS APPOINTMENT.

Maki moved, Trudeau second to appoint Mr. Lee Snooks as the regular Chocolay Township Zoning Board of Appeals member with his term ending August 16, 2013. This appointment is provided for by the Michigan Zoning Enabling Act, Act 110 of 2006 and section XV of the Chocolay Township Zoning Ordinance.

AYES: 5 NAYS: 0 MOTION CARRIED

Trustee Maki stated that he will not vote for applicants that he does not know, he feels that they should attend a Board meeting and meet the Township Board.

Maki moved, Greenberg second to table the appointments of alternates to the Zoning Board of Appeals until the September 2010 meeting allowing time to invite the applicants to meet the Board.

AYES: 4 NAYS: 1 (Seppanen) MOTION CARRIED.

SUPERVISOR REPORT.

- Health Insurance-possible 15% increase; we are looking at options to lower that percent.
- Lake Superior Partnership Meeting- Stu Bradley, Steve Lawry and I will meet to discuss Chocolay Township joining the partnership. We will discuss lowering the participation fee and transfer of maintenance of Iron Ore Heritage Trail, tunnel and M-28 Bridge.
- Board Appointment Process – Appointments to the Planning Commission are Supervisor nominated and Board approved. Zoning Board of Appeals appointments are made by the Township Board. The Board discussed the practicality of having appointees attend Township Board meetings to be introduced and interviewed by the Board. Treasurer Greenberg suggested a sub committee of the Township Board meeting with the appointees.
- Zoning Violation Status – Planner Jennifer Thum updated the Board on Holiday Gas Station Sign, Pine Acres mini storage units, Spodek contractor yard, Ace Hardware, Lakenenland sign and zoning violation procedure policy.

Trustee Maki ask how the Iron Ore Heritage Trail appeared on the Chocolay Township August ballot. He did not remember this Board taking action on it.

AVAILABILITY OF ASSESSMENT CARDS.

Memo from Manager, Steve Lawry informing the Board of the research we have done since the July Board meeting request to print all property cards and have on file in the front office. The least costly way to have the information available to the public will be through a computer purchase to hold all the property cards and will be updated yearly.

Deborah Mulcahey 633 Lakewood Lane – Commented on assessment records and cost of printing cards.

Peter Ollila 633 Lakewood Lane – Commented on computer cost and compatible equipment.

Steve Lawry – The Board will revisit the cost of an appraisal card at budget time.

Maki moved, Carlson second to authorize the purchase of a new desktop computer for the Township Hall public access room at a cost not to exceed \$1,200.00 from LASCO Development Corporation, with funds available in the Capital Improvements Fund for Computers (401-258-957.000), and reassignment of the printer now used by the Deputy Treasurer to this use.

ROLL CALL:

AYES: Carlson, Greenberg, Maki, Trudeau Seppanen.

NAYS: None

ABSENT: Hill, Tabor.

MOTION CARRIED.

Trustee Maki suggested that we move the fire hall discussion up on the agenda since there were many people in the audience waiting to speak on that issue. The Board agreed.

MODIFICATION OF FIRE STATION DESIGN CONTRACT.

Memo and report from Manager Steve Lawry on the possibility of a fire hall site at the Bell Behavioral Clinic site. A letter was sent to surrounding homeowners inviting them to the Board meeting for input.

James and Nancy Fradette 126 W. Terrace – Sent a letter in opposition to locating a fire hall at the Bell site with concerns for safety, additional traffic and zoning.

Harold Sinave 134 W. Terrace – Against the relocation of fire hall with safety and neighbor privacy concerns.

Olive Hillier 118 W. Wright Place – Against the fire hall relocation with concerns for addition traffic, safety; especially with two day cares in the immediate area.

Jesse Greenleaf 117 W. Wright Place – Concerns for keeping the neighborhood integrity with the additional noise and traffic that would come with the fire hall relocation.

Ron Dieter 351 Green Bay Street – Opposed to the fire hall relocation for safety issues and concerned about property values.

Sue Dieter 351 Green Bay Street – Opposed to the relocation of fire hall with concerns with noise, safety and it does not belong in a residential neighborhood.

Trustee Maki – Is the property adjacent to the Township available?

Fire Chief Johnson – We need a building 3 time the size of the current fire hall. The department is going to discontinue the use of the siren. Firemen are not allowed to use lights or sirens on side streets.

Trustee Greenberg – What would be possible uses on the Bell site? Examples of allowable uses are offices, nursing homes and clinics.

Trustee Trudeau – Is on the fire hall building committee and has not heard of the possible site relocation to Bell Behavioral Clinic. He is completely opposed to the idea.

The Board requested that the Silver Creek soccer field location and the property adjacent to the Township office property be looked at.

Trustee Maki questioned how much we are spending on the design plans for the fire hall. The design plans were approved by the Board at the July meeting for a total of all phases in an amount of \$68,310.00. This will be done in phases and we will be billed and pay as each phase is complete.

REPORT FROM TOWNSHIP ATTORNEY ON THE CONDITIONAL USE PERMIT FOR LAKENENLAND.

Attorney Mike Summers gave the Board a general overview on Lakenenland. Tom Lakenen purchased the property and converted it into a park in 2003. At that time parks were a permitted use in that zoning district (RP). With the change in the zoning ordinance April 2008; the zoning district changed to AF and parks are not a permitted use. Parks have since been allowed as a conditional use in that zoning district. One and half years ago a permit was issue for a band shell by the former zoning administrator. This was issued in error, and he revoked the zoning compliance permit. In order to clear this situation up the Township completed a conditional use permit at no charge to Mr. Lakenen. After the Township filled out the permit, Mr. Lakenen refused to sign the permit. Attorney Summers advised our current zoning administrator to sign the permit as an interested party and send it to the county.

Trustee Maki assisted staff with working on the permit, but understood that Mr. Lakenen was to sign it. No one told the Board that the Township was to sign the permit. He feels that this was handled very sloppily.

Treasurer Greenberg feels that it is in the best interest of the Township to sign the permit and resolve this situation.

Trustee Maki feels that the sign at Lakenenland is still not in compliance.

Lisa Lakenen asked which sign was a problem. Trustee Maki answered the large sign with the artwork.

Maki moved, Carlson second to direct the Chocoley Township Planning Commission to hold a public hearing on the Lakenenland sign.

AYES: 4 NAYS: 1 (Trudeau)

MOTION CARRIED

CAPITAL IMPROVEMENTS FUND – REQUEST FOR EXPENDITURE ON RECREATION EQUIPMENT.

Carlson moved, Greenberg second to approve up to \$2,000.00 for a purchase of a new slide for Silver Creek Recreation Area, the funds will be taken from the Capital Improvements Fund Recreation and Grants 401.708.957.

ROLL CALL:

AYES: Maki, Trudeau Carlson, Greenberg, Seppanen.

NAYS: None

ABSENT: Hill, Tabor.

MOTION CARRIED.

RESOLUTION AMENDING CAPITAL IMPROVEMENTS FUND BUDGET FY 2010 – AMENDMENT NO. 2 - POLICE TRAINING FUNDS – STATE OF MICHIGAN.

Greenberg moved, Carlson second that Whereas, a budget was adopted by the Chocoley Township Board to govern the expenditures of anticipated capital improvements fund receipts within the

township on December 14, 2009 for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues and/or revenues and expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Police Training Capital Outlay 401.306.957	1,641.34	+395.20	2,036.54

REVENUE	PREVIOUS	CHANGE	AMENDED
State of MI 401.543	0	+395.20	395.20

ROLL CALL:

AYES: Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None

ABSENT: Hill, Tabor.

MOTION CARRIED.

RESOLUTION AMENDING GENERAL FUND BUDGET FY 2010

AMENDMENT NO. 1 REIMBURSEMENT FOR SNOWMOBILE GRANT

Trudeau moved, Greenberg second, that Whereas a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated general fund receipts within the township on December 14, 2009, for the next fiscal year, and Whereas, as a result of unanticipated changes in revenues and/or needed expenditures, Now Therefore, Be It Hereby Resolved that the aforesaid budget be hereby modified as follows:

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Capital Outlay 101.305.957	4,262.00	+621.00	4,883.00
Salaries 101.305.702	242,907.00	+7,679.00	250,586.00

REVENUE	PREVIOUS	CHANGE	AMENDED
State of MI 101.543	6,500.00	+8,300.00	14,800.00

ROLL CALL:

AYES: Maki, Trudeau Carlson, Greenberg, Seppanen.

NAYS: None

ABSENT: Hill, Tabor.

MOTION CARRIED.

ALGER DELTA ELECTRIC ASSOCIATION FRANCHISE AGREEMENT.

Maki moved, Greenberg second to authorize Supervisor Seppanen, Trustee Trudeau and Manager Lawry to open discussions with Alger Delta Cooperative Electric Association on a franchise agreement and rate disparity issues.

AYES: 5 NAYS: 0

MOTION CARRIED

RESOLUTION AMENDING GENERAL FUND BUDGET FY 2010 AMENDMENT NO.2 – Clean up Sommers Property.

Maki moved, Carlson second that Whereas, a budget was adopted by the Chocolay Township Board to govern the expenditures of anticipated general fund receipts within the township in December 14, 2009, for the next fiscal year, and, Whereas, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget between revenues and expenditures, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Sanitary Landfill Contractual Services 101.526.800	171,517.00	+2017.86	173,534.86
Zoning Professional Services 101.800.801	800.00	+4,200.00	5,000.00

Other General Government

Contingency

101.285.951	32,000.00	-6,217.86	25,782.14
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ROLL CALL:

AYES: Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None

ABSENT: Hill, Tabor.

MOTION CARRIED.

INTERSECTION US41/M-28 CUT OUTS.

The Board discussed safety issues at the intersection and cut outs for businesses near the intersection.

Carlson moved, Trudeau second to request staff to send a letter addressing the safety issues at the corridor enhancement meeting.

AYES: 5

NAYS: 0

MOTION CARRIED

PUBLIC COMMENT.

Deborah Mulcahey 633 Lakewood Lane – applauded the Board for recording the minutes. She also commented on interviewing commission members, Lakenen permit, fire hall location, Alger Delta Electric and immunity for public employees.

Dick Arnold 312 County Road 545 – complained about a mobile home frame sitting on the right of way at 350 County Road 545.

Trustee Maki – The Board should continue to look at all options for property for a fire hall.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

A. Minutes – MAWTFAB June 17th, 2010

B. Minutes – MCSWMA June 16th, 2010 – July 1st, 2010

Supervisor Seppanen adjourned the meeting at 9:45 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

September 20, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, September 20, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, John Greenberg, John Trudeau, Mark Maki, Susan Carlson, Ken Tabor.
ABSENT: Arlene Hill.

Supervisor Seppanen relayed to the Board that he visited Clerk Hill and discussed her return to the Board meetings. She planned to attend the September meeting, but if not able to, she will be at the October meeting. She will be seeing her doctor before the October meeting and will have information on her long term goals for recovery.

STAFF PRESENT: Steve Lawry, Mary Sanders, Jennifer Thum, Brad Johnson, Gary Johnson, Greg Zyburt, Scott Jennings.

MINUTES –August 16, 2010.

Maki moved, Tabor second that the minutes of the August 16, 2010 Township Board meeting be approved with two corrections.

AYES: 6 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Maki moved, Carlson second to approve the agenda with one addition under unfinished business XIII. A. Planning and Zoning Update.

AYES: 6 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT-NONE.

ACCOUNTS PAYABLE.

Maki moved, Tabor second that bills totaling \$42,761.88 for checks numbered 16499 -16529 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

Carlson moved, Tabor second that bills totaling \$39,317.46 for checks numbered 16530-16562 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

PAYROLL.

Trudeau moved, Tabor second that the payroll for August 19, 2010 amount \$33,124.64 checks numbered 7961-7998 and September 2, 2010 amount \$28,871.85 checks numbered 7999-8019 and September 16, 2010 checks numbered 8020-8042 are approved.

AYES: 6 NAYS: 0 MOTION CARRIED.

FINANCIAL AND TREASURER'S REPORTS.

Maki moved, Carlson second to accept the Treasurer's Report.

AYES: 6 NAYS: 0 MOTION CARRIED.

ZONING BOARD OF APPEALS APPOINTMENT.

Applicants for the Zoning Board of Appeals alternate position Sandra Page, 1082 Ortman Road and Gino Angeli, 380 Little Lake Road were present and introduced themselves to the Township Board. Trustee Maki commented that the Zoning Board of Appeals is a difficult position to hold because they may have to deny what the person requested in their application.

Maki moved, Greenberg second to appoint Sandra Page to serve as an alternate Zoning Board of Appeals member with a term ending May of 2012. This appointment is provided for by the Michigan Zoning Enabling Act, Act 110 of 2006 and Section XV of the Chocolay Township Zoning Ordinance.

AYES: 6 NAYS: 0 MOTION CARRIED.

Tabor moved, Greenberg second to appoint Gino Angeli to serve as an alternate Zoning Board of Appeals member with a term ending August 16, 2013. This appointment is provided for by the Michigan Zoning Enabling Act, Act 110 of 2006 and Section XV of the Chocolay Township Zoning Ordinance.

AYES: 6 NAYS: 0 MOTION CARRIED.

SUPERVISOR REPORT.

- The ribbon cutting ceremony took place at the Chocolay River Bridge on September 16th.
- The fire hall roof has a leaking issue again. The leak is in the newest portion of the roof. It only happens when we have a driving rain. It is leaking onto a light fixture and has created a problem with the ceiling.

- We met with representatives of Alger Delta Electric last week to discuss their rates. Their rates are almost double those of Marquette Board of Light and Power. Chocolay Township residents consume 20% of Alger Delta's power usage. We will continue to meet with Alger Delta to work on the rate issue.
- Supervisor Seppanen will attend a Lake Superior Partnership meeting next week. We have introduced membership to Lake Superior Partnership in our 2011 budget.

PLANNING AND ZONING UPDATE.

- September 22nd is the date set for the Township visioning meeting to be held at Cherry Creek School at 6:30 pm. We are looking for Township resident input for the Planning Commission as they work on the Comprehensive Plan update.
- Holiday Gas Station – Planner will contact Holiday again about their flashing sign. The Planning Commission is discussing the issue of flashing signs in the Township. We are also looking at how the Zoning Board of Appeals 2001 decision on flashing signs affects the Holiday sign. Trustee Maki would like our attorney to look at our current zoning language for enforcement of flashing signs.

ROAD MILLAGE FUND BUDGET ADJUSTMENT NO. 1 FOR 2010 PAVING PROJECT- CANDACE ESTATES AREA.

Manager Steve Lawry informed the Board that the road project has been completed by Payne & Dolan, Inc. and has been inspected by the Township.

Greenberg moved Carlson seconded that Whereas a budget was adopted by the Chocolay Township Board on December 14, 2009, to govern expenditures of anticipated Road Millage Fund receipts for the 2010 fiscal year, and Whereas, as a result of unanticipated changes in expenditures, it is necessary to modify the aforesaid budget, Now Therefore Be It Resolved, that the aforesaid budget be hereby modified as follows:

REVENUE	PREVIOUS	CHANGE	AMENDED
2009 Fund Balance			
Carry Forward	\$145,388.33	- \$33,645.72	\$111,742.61
204.000.390			
EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Streets Capital Outlay	\$279,998.00	+ \$33,645.72	\$313,643.72
204.440.957			

and that the Board authorizes payment of Check # 16563 to Payne & Dolan, Inc. in the amount of \$313,643.72.

ROLL CALL.

AYES: Tabor, Carlson, Greenberg, Trudeau, Maki, Seppanen.

NAYS: None

ABSENT: Hill

MOTION CARRIED.

EXCHANGE OF SEWER CLEANING EQUIPMENT.

Manager Steve Lawry explained to the Board that the trailer mounted sewer cleaner purchased in February is not adequate to service our sewer system. The company was notified and a larger model was brought to the Township to test on our sewer system. The O'Brien model 3510-FC performed admirably on our sewer system.

Trudeau moved, Tabor second to accept the proposal from Superior Equipment Company, dated 9/2/10, to furnish an O'Brien 3515-CF sewer jetter in exchange for return of the Model 3510-FC and \$7,500 to be paid from Capital Improvement Account #571.571.970 and Capital Outlay Account 571.571.967 in the Sewer Fund.

ROLL CALL.

AYES: Trudeau, Maki, Tabor, Carlson, Greenberg, Seppanen.

NAYS: None

ABSENT: Hill

MOTION CARRIED.

SOFTWARE FOR FILE SERVER UPDATE.

Memo from Tom Murray, Community Development Coordinator explaining that Tech Soup, the government sponsored software distributor will no longer assist local government with no cost or low cost software. We now have to pay full price for our office software.

Carlson moved, Tabor second to expend \$7,739.49 from Capital Improvement Fund Acct # 401.258.957 and \$1,010.91 from Account 401.215.957 for necessary software for the file server, term server and tape back up system.

ROLL CALL.

AYES: Tabor, Carlson, Greenberg, Trudeau, Maki, Seppanen.

NAYS: None

ABSENT: Hill

MOTION CARRIED.

Treasurer Greenberg requested that the next computer system upgrade be bid out.

RESEAL CONCRETE FLOORS IN STORAGE GARAGE.

Maki moved Carlson second that Chocolay Township Board approve the expenditure for concrete sealer for an amount of \$1,600.00. The funds for the concrete sealer will be taken from Capital Improvement Building account 401.270.957.

ROLL CALL.

AYES: Trudeau, Maki, Tabor, Carlson, Greenberg, Seppanen.

NAYS: None

ABSENT: Hill

MOTION CARRIED.

VIDEO SURVEILLANCE SYSTEM – TUNNEL.

Officer Scott Jennings presented information on video camera systems for the new tunnel crossing under U S 41 South in Chocolay Township. The Board discussed the merits of the more high tech system vs. a less sophisticated camera system. A motion was made and withdrawn to purchase a camera system. The Board requested that more in depth information on all of the camera options and licensing information and pricing be presented to the Board at the October meeting.

EMPLOYEE ASSISTANCE PROGRAM.

Trudeau moved, Greenberg second to secure EAP services with McLaughlin/Young Employee Services for EAP services to cover employees and fire department members, with an annual premium of \$1,900.00.

ROLL CALL.

AYES: Tabor, Carlson, Greenberg, Trudeau, Maki, Seppanen.

NAYS: None

ABSENT: Hill

MOTION CARRIED.

CHOCOLAY RIVER BRIDGE MDOT GRANT. – PAYMENT REQUEST A. LINDBERG.

Memo from Jennifer Thum, Planning/Zoning updated the Board on the bridge completion and addition of rip rap due to bridge relocation of five feet to the west. The relocation was due to underground fiber optics owned by AT&T and Hiawatha Telephone Company. We are still negotiating with Hiawatha Telephone on splitting the cost of the rip rap. The following motion will allow for contract payment (-10%) to A. Lindberg and make our grant reimbursement request to the State.

Trudeau moved Tabor second to direct Township Staff to continue pursuing Hiawatha Telephone Company to pay \$6,000.00 toward the \$9,000.00 bill for the rip rap and to pay A. Lindberg and Sons \$180,930.00 of their \$211,687.50 bill including the \$9,000.00 change over. The Township staff will inspect the bridge with DNRE on September 23, 2010, if the inspection goes ok, staff will submit a final billing at the next month's meeting for the remaining portion. The remaining 10% will not be issued to the contractor until all grant parties can have a chance to approve the bridge for final completion.

ROLL CALL.

AYES: Trudeau, Maki, Tabor, Carlson, Greenberg, Seppanen.

NAYS: None

ABSENT: Hill

MOTION CARRIED.

FIRE DEPARTMENT STANDARD OPERATING GUIDELINES AND BY-LAWS.

Carlson moved Greenberg second to approve, as presented the changes to the fire department standard operating guidelines and to the fire department's constitution and by-laws

AYES: 6

NAYS: 0

MOTION CARRIED.

IN-SYBCH RMS LICENSES – CAPITAL IMPROVEMENTS EXPENDITURE REQUEST.

Tabor moved Carlson second to approve the cost of ten shared licenses at a total cost of \$3,340.00. This will be paid from the Capital Improvement Fund Police Department 401.305.957.

ROLL CALL.

AYES: Tabor, Carlson, Greenberg, Trudeau, Maki, Seppanen.

NAYS: None

ABSENT: Hill

MOTION CARRIED.

2011 DRAFT FEE SCHEDULE.

The Board discussed the proposed 2011 fee schedule. The fee schedule proposed a .35 increase per garbage tag to cover all sanitary landfill costs. The majority of the Board requested a .10 increase per garbage tag and will address an additional increase in 2012 if needed. Trustee Maki questioned the charge for property record cards, data base downloads, the proposed elimination of non-conforming

use fee and suggested that a temporary sign permit should not have a fee attached. The fee schedule will be brought back to the Board for approval.

DRAFT OF 2011 BUDGET WAS PRESENTED TO THE BOARD.

Supervisor Seppanen polled the Board on three items in the 2011 budget. He question how the Board felt about three items in the proposed budget.

- The proposed 1½ % salary increase for employees. The board was in agreement with that amount of an increase.
- The proposed increase in health insurance is to be split between adding \$10,000.00 to the health insurance account and the employees accepting a decrease in health benefits.
- The proposed sewer increase is \$7.40 per month; Treasurer Greenberg suggested no increase and continue to balance the budget with a transfer from fund balance. The Board agreed with no increase to the monthly sewer rate.

A budget workshop will take place at the October 18, 2010 meeting.

PUBLIC COMMENT.

Jim Goodman 144 Orchard Lane –Everything discussed at this meeting was discussed one year ago when the Township did not have a manager.

Pete Mackin 203 Hotel Place – There is open office software that can be downloaded from the internet at no charge.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – MAWTFAB – July 15th, 2010
- B. Minutes – MCSWMA – July 21st, 2010 and August 18th, 2010
- C. Correspondence – Upper Peninsula Substance Enforcement Team
- D. Correspondence – Re: Property at 204 Silver Creek Road.

Supervisor Seppanen adjourned the meeting at 9:40 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

October 18, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, October 18, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, John Greenberg, John Trudeau, Mark Maki, Susan Carlson, Ken Tabor.

ABSENT: Arlene Hill.

STAFF PRESENT: Steve Lawry, Mary Sanders, Jennifer Thum, Brad Johnson, Greg Zybert, Scott Jennings.

MINUTES –SEPTEMBER 20, 2010.

Maki moved, Tabor second that the minutes of the September 20, 2010 Township Board meeting be approved as presented.

AYES: 6 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Supervisor Seppanen noted that Item P. under new business Consideration-Chocolay River Bridge final invoice needed to be deleted from the agenda.

Trustee Maki explained to the Board that he had given verbal and written notice to staff that he wanted to be notified when Township and County Planning Commission meetings would be held for the zoning ordinance amendments listed on this agenda. He was not notified. Trustee Maki felt that if he had been able to explain his reasons for the amendments that he had proposed, the County Planning Commission decision may have been different.

Maki moved, Greenberg second to approve the agenda with the deletion of items C. D. E. G. H. I. and J. under Public Hearings and New Business and that each of those zoning amendments be sent back to the Chocolay Township Planning Commission to begin the process over again.

AYES: 5 NAYS: 1 (Trudeau) MOTION CARRIED.

Maki moved, Tabor second that discussion on sign violations be added to the agenda under new business.

AYES: 4 NAYS: 2 (Trudeau, Greenberg) MOTION CARRIED.

PUBLIC COMMENT.

Deborah Mulcahey 633 Lakewood Lane-Thanks our police department for their assistance and commented on FOIA requests, fee for ordinance change and using clear language when writing an ordinance.

Boyd Snyder 311 Fairbanks – Commented on the Chocolay tunnel that is in front of his house; his concerns are gating in the winter, security cameras, police monitoring and continuing maintenance.

Lee Blondeau 1002 N. Tracey Lane – The zoning text amendment should not start over again in the process. Trustee Maki had an opportunity to attend the meetings. The Board should at least work on the first 4 zoning items tonight.

PUBLIC HEARINGS.

A public hearing was held for zoning amendments 34-10-05, 34-10-06 and 34-10-12.

Trustee Maki questioned why we were holding a public hearing on the zoning amendments.

Manager Lawry stated that it is required by law for ordinance changes. The public hearing was closed.

ACCOUNTS PAYABLE.

Maki moved, Carlson second that bills totaling \$206,696.00 for checks numbered 16564-16588 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

Trudeau moved, Tabor second that bills totaling \$13,728.39 for checks numbered 16589-16609 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

PAYROLL.

Tabor moved, Carlson second that the payroll for September 30, 2010 amount of \$34,025.78 check numbers 8043-8078 and October 14, 2010 amount \$36,128.57 check numbers 8079-8123 are approved.

AYES: 6 NAYS: 0 MOTION CARRIED.

FINANCIAL AND TREASURER’S REPORTS.

Maki moved, Trudeau second to accept the Treasurer’s Report.

AYES: 6 NAYS: 0 MOTION CARRIED.

SUPERVISOR REPORT.

- Township Clerk update – Supervisor Seppanen visited Clerk Hill last week, explaining to her that there have been concerns voiced by Board members and residents about her extended absence. A letter from Clerk Hill to the Board was read by Deputy Clerk Mary Sanders. In that letter Clerk Hill told the Board that she will be in attendance at the November meeting.
- Lake Superior Community Partnership – Supervisor Seppanen attend a LSCP meeting and questioned the value to Chocolay Township to become a member. During tough times communities need to pull together and LSCP is a good way to do that.
- Alger Delta Electric Co-op - Sent a standard letter to the Township stating that they try to keep the rates for all customers low.
- Blue Cross Blue Shield – Our 2011 rate came in lower than we were told a month ago. The increase is 9%.
- Met with Al Hawker at Lasco concerning open office software. Lasco does not recommend it because of security, reliability, service and training.

DISCUSSION ON SIGN VIOLATIONS.

Trustee Maki does not agree with the Township attorney opinion on the Holiday Gas station sign. Trustee Maki still has concerns with the McDonald’s sign, size and location of some political signs in the Township, Besola sign and the sign for the junk cars and scrap metal at S. Big Creek Road.

Planning Director Thum responded that she has sent another letter to Holiday. MDOT will pick up election signs that are in the right of way and that are too large.

ZONING AMENDMENTS- 34-10-05, 34-10-06, 34-10-12.

Amendment 34-10-05

Section 4: 4.1 Single Family Residential District (R1)

(C) Conditional Uses

- 4. Swimming pools (delete)

Greenberg moved, Tabor second to recommend a second reading of proposed Zoning Text Amendment 34-10-05, to delete “swimming pools” as a conditional use in Section 4: 4.1 R-1 Single Family Residential District.

AYES: 6 NAYS: 0 MOTION CARRIED.

Amendment 34-10-06

Section 4: 4.2 High Density Residential District (R2), (Harvey)

(C) Conditional Uses

- 6. Swimming pools (delete)

Greenberg moved, Carlson second to recommend a second reading of proposed Zoning Text Amendment 34-10-06, to delete swimming pools as a conditional use in Section 4: 4.2, R-2 High Density Residential District.

AYES: 6 NAYS: 0 MOTION CARRIED.

Amendment 34-10-12

Section 16: 16.3 Fees

Maki moved, Trudeau second to recommend a second reading of proposed text amendment 34-10-12 to amend Section 16:16.3 Fees:

Neither the Township Planning Commission nor the Zoning Board of Appeals shall consider any matter until there is first paid a fee, except that such fee shall not be required where the Township **Board** or any official body thereof is the moving party. The Township Board, by resolution, shall set all fees. The Township Board, by resolution, may change these fees, from time to time, as they determine appropriate. **The Township Board shall not waive any fees for individual requests.**

AYES: 6 NAYS: 0 MOTION CARRIED.

APPOINTMENT OF TEMPORARY ZONING ADMINISTRATOR.

Maki moved, Greenberg second to appoint Community Development Coordinator Tom Murray and Manager Steve Lawry as temporary Zoning Administrators for Chocolay Township during Ms. Thum's October 2010 absence.

AYES: 6 NAYS: 0 MOTION CARRIED.

PURCHASE OF POLICE VEHICLE.

Greenberg moved, Carlson second to approve the purchase of a 2011 patrol car for the Police Department. Cost of the vehicle will not exceed \$23,000.00. Cost for transfer of equipment, graphics and pick-up costs for the new vehicle will not exceed \$2,500.00 for a total amount not to exceed \$25,500.00. This will be paid from the 2010 capital improvements fund police account 401.305.957.

ROLL CALL.

AYES: Tabor, Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None.

ABSENT: Hill MOTION CARRIED.

PURCHASE OF FIRE HOSE.

Trudeau moved, Tabor second to authorize the payment of \$5,000.00 to Pomasl Fire Equipment for the purchase of 1,090 feet of fire supply hose using capital improvement funds fire department account 401.340.957.

ROLL CALL.

AYES: Greenberg, Maki, Trudeau, Tabor, Carlson, Seppanen.

NAYS: None.

ABSENT: Hill MOTION CARRIED.

SALE OF TOWNSHIP 1996 FIRE DEPARTMENT MINI-PUMPER.

Carlson moved, Trudeau second to reject the bid of \$2,560.00 from Mr. Eric Keough, for the purchase of the Township's 1996 fire mini-pumper and not open the late bid from Seney Township.

AYES: 6 NAYS: 0 MOTION CARRIED.

Greenberg moved, Carlson second to begin the rebid process on the 1996 mini-pumper with a 2 week turn around time and notify Seney Township and Eric Keough of the rebid. The late bid from Seney Township will remain unopened.

AYES: 6 NAYS: 0 MOTION CARRIED.

CAPITAL IMPROVEMENT FUND BUDGET ADJUSTMENT NO. 3 FOR MDOT ENHANCEMENT GRANT M-28 BRIDGE.

Greenberg moved Carlson seconded that Whereas a budget was adopted by the Chocolay Township Board on December 14, 2009, to govern expenditures of anticipated Capital Improvements Fund receipts for the 2010 fiscal year, and Whereas, as a result of unanticipated changes in expenditures, it is necessary to modify the aforesaid budget, Now Therefore Be It Resolved, that the aforesaid budget be hereby modified as follows:

REVENUE	PREVIOUS	CHANGE	AMENDED
Due From Fed Grant 401.000.501	\$0	+ \$96,187.50	\$96,187.50

EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Fed/State Grant 204.440.957	\$75,000.00	+ \$96,187.50	\$171,187.50

ROLL CALL.

AYES: Tabor, Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None.

ABSENT: Hill MOTION CARRIED.

VIDEO SURVELLANCE SYSTEM FOR THE TUNNEL.

There was a lengthy discussion on how the cameras will work, instant internet transmission vs. downloading when needed, how the police will access the video and use of some of the cameras in other locations during the winter when the tunnel is closed. Further discussion on the difference between each of the bids and the fact that IP camera system is the best direction to go even if we do not have instant internet transmission right away.

Maki moved, Carlson second to approve the purchase of a surveillance security system from Mid State Security at a total cost not to exceed \$16,500.00. This will be paid from the Police capital improvement fund account 401.305.957.

ROLL CALL.

AYES: Greenberg, Maki, Trudeau, Tabor, Carlson, Seppanen.

NAYS: None.

ABSENT: Hill

MOTION CARRIED.

Supervisor Seppanen asked if a street light on each end of the tunnel would be an additional deterrent to crime at the tunnel.

Carlson moved, Maki second to add a Township street light on both ends of the tunnel at Fairbanks and U S 41 South.

AYES: 6 NAYS: 0

MOTION CARRIED.

The tunnel will be closed during the winter months.

Linda Snyder requested that trash containers be place at each end of the tunnel and commented that the bollards do not close off the tunnel.

2011 PROPOSED FEE SCHEDULE.

The Board approved the 2011 proposed fee schedule with four changes. Mineral Extraction Permit \$250.00, Non-Conforming Use Permit \$250.00, Ordinance Amendment Requests \$250.00 and Garbage Tags \$1.60 each.

Supervisor Seppanen called for a 3 minute recess.

FY 2011 BUDGET WORKSHOP.

Trustee Maki questioned why the millage rates have not been presented to the Board for approval. The Board should vote on the millage rates before proceeding with the budget. Treasurer Greenberg feels that our fund balance will continue to decrease in the upcoming years as we are balancing the budget with use of fund balance.

GENERAL FUND.

Revenues- No change.

Salaries - No change.

Township Board - No change.

Supervisor – Trustee Maki questioned what the Community Development Coordinator position does. Trustee Maki asked to cut that position. He felt the money could be spent on employee salaries or health benefits. - No change.

Elections – No change.

Assessing – No Change.

Clerk - No change.

Board of Review- No change.

Treasurer- No change.

Township Hall & Grounds- No change.

Other General Government- No change.

Police- No change.

Fire- No change.

Streets- No change.

Sanitation- No change.

Recreation & Properties- Delete \$2,500.00 from Professional Services for a land survey.

Zoning -- No change.

Planning Commission - No change.

Zoning Board of Appeals- Lower meeting per diem total to \$2,400.00.

ROAD MILLAGE FUND.

Revenues- No change.

Road millage streets- No change.

CAPITAL IMPROVEMENT FUND.

Computers- No change.

Township Hall & Grounds- No change.

Fire- No change.

Sanitary Landfill- No change.

WASTEWATER TREATMENT FUND.

Revenues- No change.

Wastewater Treatment Expenditures- No change.

PUBLIC COMMENT.

Jim Goodman 144 Orchard Lane – Commended Trustee Maki for his questions and comments on the budget.

Debra Mulcahey 633 Lakewood Lane – Appreciates Trustee Maki and the rest of the Board for all the work they do on the budget. She feels taxpayers should feel their money is well spent.

Pete Mackin 203 Hotel Place –Commented on methods of recording minutes and open computer software.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – MAWTFAB – August 19th, 2010
- B. Correspondence – Alger-Delta Electric Cooperative
- C. Comprehensive Plan Survey

Supervisor Seppanen adjourned the meeting at 11:05 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

November 8, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, November 8, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, John Greenberg, John Trudeau, Mark Maki, Susan Carlson, Ken Tabor.

ABSENT: Arlene Hill.

STAFF PRESENT: Steve Lawry, Mary Sanders, Jennifer Thum, Brad Johnson, Gary Johnson, Greg Zybut.

MINUTES –

October 18, 2010.

Trudeau moved, Carlson second that the minutes of the October 18, 2010 Township Board meeting be approved as presented.

AYES: 6 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Trustee Maki commented that the Board receives the agenda one week early and any suggested changes to the agenda are not made. Trustee Maki questioned why item XIII. C. Zoning ordinance text amendment recommendations from County Planning Commission was on the agenda. Supervisor Seppanen stated that he sent the zoning items to Marquette County Planning Commission to allow Trustee Maki his chance to explain his reasons for the ordinance changes.

Greenberg moved, Trudeau second to accept the agenda as presented with two additions under New Business - G. Discussion on staff and Planning Commission response to written requests and H. Mid month Board updates.

AYES: 6 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

Trustee Maki – Letter from Niemi in Board packet on lighting along U S 41.

Lee Blondeau 1002 N. Tracey Lane – Commented on Board Members speaking under public comment.

Pete Mackin 203 Hotel Place – Presented a letter on open software.

PUBLIC HEARINGS – FY2011 PROPOSED BUDGET.

Trustee Maki commented on using fund balance to balance the budget, that the assessor is not completing 20% of the Township as approved by the Board in the last budget , that we are not funding capital projects adequately and that he will vote against the budget for those reasons.

ACCOUNTS PAYABLE.

Carlson moved, Trudeau second that bills totaling \$49,279.45 and checks numbered 16110-16661 are approved for payment.

AYES: 6 NAYS: 0 MOTION CARRIED.

PAYROLL.

Tabor moved, Carlson second that the payroll for October 28, 2010 and checks numbered 8124-8161 are approved.

AYES: 6 NAYS: 0 MOTION CARRIED.

FINANCIAL AND TREASURER'S REPORTS.

Trudeau moved, Carlson second to accept the Treasurer's Report.

AYES: 6 NAYS: 0 MOTION CARRIED.

SUPERVISOR REPORT.

- Attended an MDOT meeting and was informed that the DOT budget is in bad shape. The planned road resurfacing on U S 41 South will go on as scheduled.
- Trustee Maki questioned the status of the Township Clerk. The Board wants an agenda item on the December agenda to discuss the legality of the Clerk missing so many meetings and a status report from the Clerk. Supervisor Seppanen invited the Board to submit questions to him for the Clerk.

FEE SCHEDULE.

Maki moved, Carlson second to approve the proposed fee schedule with the following changes; special meeting from \$400.00 to \$ 200.00, comp plan from \$65.00 to \$25.00, fence permit from \$25.00 to -0-, temporary sign from \$25.00 to -0- and garbage tags from \$1.60 to \$ \$1.50.

AYES: 2 NAYS: 4 (Tabor, Trudeau, Greenberg, Seppanen). MOTION FAILED.

Greenberg moved, Trudeau second that the fee for temporary signs is suspended until the sign ordinance has been completed.

AYES: 6 NAYS: 0 MOTION CARRIED.

Trudeau moved, Greenberg second to accept the fee schedule as presented.

AYES: 5 NAYS: 1 (Maki) MOTION CARRIED.

FY2011 BUDGET.

Trustee Maki commented that according to the Charter Township Act the draft budget must be in the hands of the Board on September 1st of each year. He also indicated that the millage rate form must be signed by the Supervisor and Clerk before October 1st each year; the Board needs a chance to discuss the millage rate before it is turned over to the County.

GENERAL APPROPRIATIONS ACT

Trudeau moved, supported by Tabor, that

Whereas, the Township Supervisor has submitted a complete itemized budget proposal for the fiscal year beginning January 1st, 2011, and ending December 31st, 2011, to the Township Board for its consideration; and

Whereas, notice of the public hearing on the budget was published in the Mining Journal, a newspaper of general circulation within the Township, on October 30, 2010;

Whereas, a public hearing was held on the proposed budget on November 8, 2010 at the Chocolay Township Municipal Complex, and a copy of the proposed budget was on file and available for public inspection during regular office hours at the office of the Township Clerk for a period of not less than one week prior to the public hearing;

Now Therefore Be It Resolved:

1. The Township Board adopts the budget as revised and according to designated accounts for the next fiscal year, to wit, beginning January 1st, 2011, and ending on December 31st, 2011, in the amount of \$1,589,112.00 for the General Fund, \$284,000.00 in the Road Fund, in the amount of \$247,000.00 for the Sewer Fund, and in the amount of \$12,500.00 in the Capital Improvements Fund.
2. The Township Board does hereby appropriate the sum of \$1,601,612.00 for general operating expenses and capital improvements of the Township to be used for the fiscal year beginning January 1st, 2011, and ending December 31st, 2011.
3. The Township Board does hereby appropriate the sum of \$247,000.00 to defray the expense of the operation and debt retirement of the Sanitary Sewer System for the fiscal year beginning January 1st, 2011, and ending December 31st, 2011.
4. The Township Board does hereby appropriate the sum of \$284,000 for the repairing of the Township Roads to be used for the fiscal year beginning January 1st, 2011 and ending December 31st, 2011.
5. The Township Board does hereby levy 3.8023 mills for general operations; extra voted are 0.7615 for library, and 1.6730 for roads.
6. All resolutions and parts of resolutions in so far as they conflict with provisions of this resolution are rescinded.
7. The budget adoption and appropriation resolution shall now and hereafter also be known as the General Appropriation Act conforming to Public Act No. 621 of 1978, the Michigan Uniform Budgeting Act.

ROLL CALL.

AYES: 5 NAYS: 1 (Maki) ABSENT: 1 MOTION CARRIED

RESOLUTION FOR OFFICERS' SALARIES.

Supervisor Salary.

Trudeau moved, supported by Carlson that the salary for the office of Supervisor shall be set in the amount of \$15,025.00 for the Fiscal Year 2011, which begins January 1st, 2011, and ends December 31st, 2011.

ROLL CALL.

AYES: 5 NAYS: 1 (Maki) ABSENT: 1 MOTION CARRIED

TREASURER'S SALARY.

Maki moved, supported by Trudeau that the salary for the office of Treasurer shall be set in the amount of \$8,739.00 for the Fiscal Year 2011, which begins January 1st, 2011, and ends December 31st, 2011.

ROLL CALL.

AYES: 6 NAYS: 0 ABSENT: 1 MOTION CARRIED

CLERK'S SALARY.

Greenberg moved, supported by Tabor that the salary for the office of Clerk shall be set in the amount of \$11,852.00 for the Fiscal Year 2011, which begins January 1st 2011, and ends December 31st, 2011.

AYES: 6 NAYS: 0 ABSENT: 1

MOTION CARRIED

TRUSTEE'S PER DIEM.

Carlson moved, supported by Greenberg that the per diem for the office of Trustee shall be set in the amount of \$60.00 per meeting for the Fiscal Year 2011, which begins January 1st, 2011, and ends December 31st, 2011.

AYES: 5 NAYS: 1 (Maki) ABSENT: 1

MOTION CARRIED

ZONING TEXT AMENDMENT RECOMMENDATIONS FROM MARQUETTE COUNTY PLANNING COMMISSION.

The Board discussed the motion made at the October 18th meeting and the fact that the Supervisor sent three of the amendments 34-10-07, 34-10-08 and 34-10-09 back to the County before the Chocolay Township Planning Commission started the process again.

Tabor moved, Carlson second to reconsider the motion made on October 18, 2010 and not send zoning items C. D. E. G. H. I. and J. (34-10-07, 34-10-08, 34-10-09, 34-10-13, 34-10-14, 34-10-15, 34-10-16) back to the Chocolay Township Planning Commission to begin the process over again.

AYES: 5 NAYS: 1 (Maki) ABSENT: 1

MOTION CARRIED

Tabor moved, Greenberg second to pull zonings items C. D. and E. (34-10-07, 34-10-08, 34-10-09) from going back to the Planning Commission and move them to the Township Board 1st reading at the December 2010 Board meeting. Zoning items G. H. I. and J. (34-10-13, 34-10-14, 34-10-15, 34-10-16) will be sent back to the Chocolay Township Planning Commission.

AYES: 5 NAYS: 1 (Maki) ABSENT: 1

MOTION CARRIED

ZONING AMENDMENTS SECOND READING AND ADOPTION OF 34-10-05, 34-10-06, 34-10-12.

Amendment 34-10-05

Section 4: 4.1 Single Family Residential District (R1)

(C) Conditional Uses

4. Swimming pools (delete)

Trudeau moved, Tabor second to approve the second reading of Zoning Amendment #34-10-05 to delete swimming pools as a Conditional Use in the R-1, Single Family Residential District and will publish with the Township Clerk within 15 days after adoption, publish the amendment in the local newspaper and on the Township website within 15 days of adoption, and record the amendment in Township ordinance book within one week after the publication of ordinance.
 AYES: 6 NAYS: 0 MOTION CARRIED.

Amendment 34-10-06
 Section 4: 4.2 High Density Residential District (R2), (Harvey)
 (C) Conditional Uses
 6. Swimming pools (delete)

Tabor moved, Carlson second to approve the second reading of Zoning Amendment #34-10-06, to delete swimming pools as a Conditional Use in Section 4: 4.2, R-2, High Density Residential District and will publish with the Township Clerk within 15 days after adoption, publish the amendment in the local newspaper and on the Township website within 15 days of adoption, and record the amendment in the Township ordinance book within one week after the publication of ordinance.
 AYES: 6 NAYS: 0 MOTION CARRIED.

Amendment 34-10-12
 Section 16: 16.3 Fees
 Tabor moved, Greenberg second to approve the second reading of Zoning Amendment #34-10-12 to amend Section 16: 16.3 Fees to read as follows, "Neither the Township Planning Commission nor the Zoning Board of Appeals shall consider any matter until there is first paid a fee, except that such fee shall not be required where the Township Board or any official body thereof is the moving party. The Township Board, by resolution, shall set all fees. The Township Board, by resolution, may change these fees, from time to time, as they determine appropriate." and will publish with the Township Clerk within 15 days after adoption, publish the amendment in the local newspaper and on the Township website within 15 days of adoption, and record the amendment in the Township ordinance book within one week after the publication of ordinance.
 AYES: 6 NAYS: 0 MOTION CARRIED.

ADOPTION OF 2011 MEETING DATES.
Chocolay Township Board – 7:00 PM

January 17	July 18
February 7 (Joint meeting with Planning Commission)	
February 21	August 15
March 21	September 19
April 18	October 17
May 16	November 14
June 20	December 19

Chocolay Township Planning Commission – 7:30 PM

January 10	July 11
February 7	August 1
March 7	September 12
April 11	October 3
May 2	November 7
June 6	December 5

Chocolay Zoning Board of Appeals – 7:00 PM

January	No meeting	July 28
February 24		August 25
March	No meeting	September 22
April 28		October 27
May 26		November 17
June 23		December 15

Chocolay Township Fire Department – 7:00 PM

1st Thursday of each month – Business Meeting
 2nd and 3rd Thursday of each month - Training

Carlson moved, Trudeau second that the above dates for the Chocolay Township Board, Chocolay Township Planning Commission, Chocolay Township Zoning Board of Appeals, and the Chocolay Township Fire Department be approved for 2011.

AYES: 6 NAYS: 0 MOTION CARRIED.

DELINQUENT SEWER CHARGES AS TAX LEIN.

Greenberg moved, Trudeau second to accept the list of delinquent sewer charges and penalties as allowed in Ordinance 39 section E.2. c. to be added to the Chocolay Township December tax roll.
 AYES: 6 NAYS: 0 MOTION CARRIED.

Name	Tax ID Number	Address	City, State, Zip	Amount Due
Richard Ryan	52-02-490-004-00	114 Chocolay River Tr	Mqt MI 49855	\$ 87.92
Ray & Margaret Sprowl	52-02-212-001-00	209 Corning Street	Mqt MI 49855	\$ 337.92
Steven & Heather Shaw	52-02-106-043-50	505 Corning Street	Mqt MI 49855	\$ 1,959.92

Edie & Matt Halstead	52-02-215-005-00	144 E. Fairbanks Street	Mqt MI 49855	\$ 337.92
Susan Racine	52-02-215-006-00	156 E. Fairbanks Street	Mqt MI 49855	\$ 337.92
David Hillock	52-02-216-010-00	158. E. Wright Place	Mqt MI 49855	\$ 337.92
Linda Morgan	52-02-216-015-00	161 E. Wright Place	Mqt MI 49855	\$ 337.92
Robert & Joni Taylor	52-02-455-036-00	204 Jean Street	Mqt MI 49855	\$ 337.92
Oliver Burns	52-02-455-046-00	225 Judy Street	Mqt MI 49855	\$ 337.92
Linda Bice	52-02-215-015-00	115 Kellog Street	Mqt MI 49855	\$ 337.92
Richard Hillock	52-02-305-034-00	172 Riverside Road	Mqt MI 49855	\$ 337.92
Robin Premeau	52-02-305-022-50	204 Riverside Road	Mqt MI 49855	\$ 137.92
Patrick Manning	52-02-305-019-00	218 Riverside Road	Mqt MI 49855	\$ 337.92
Joe & Barb Menze	52-02-107-063-00	328 Silver Creek	Mqt MI 49855	\$ 337.92
Steve & Sandra Johnson	52-02-206-012-00	2424 US 41 South	Mqt MI 49855	\$ 337.92
Walt & Susan Racine	52-02-251-012-00	2801 US 41 South	Mqt MI 49855	\$ 608.24
Wahlstom Enterprise Inc.	52-02-107-007-00	5043 US 41 South	Mqt MI 49855	\$ 9,326.60
Mike & Eva Schlenkert	52-02-455-001-00	132 Veda Street	Mqt MI 49855	\$ 337.92
Dave & Bonnie Schwiderson	52-02-107-078-00	735 Willow Road	Mqt MI 49855	\$ 337.92
Jason Bernard	52-02-107-074-00	740 Willow Road	Mqt MI 49855	\$ 337.92
Terry Huffman	52-02-204-028-00	165 W. Main Street	Mqt MI 49855	\$ 337.92
Tonya Scott	52-02-205-003-00	341 W. Main Street	Mqt MI 49855	\$ 330.24
Gardner Bess	52-02-210-005-00	334 W. Terrace Street	Mqt MI 49855	\$ 337.92
Joseph Stanaway	52-02-208-005-00	341 W. Terrace Street	Mqt MI 49855	\$ 337.92
Judith Charles	52-02-208-003-00	371 W. Terrace Street	Mqt MI 49855	\$ 337.92
Jeff Bushey	52-02-208-002-00	387 W. Terrace Street	Mqt MI 49855	\$ 337.92
Kristine & Michael Dionne	52-02-106-043-00	110 W. Wright Place	Mqt MI 49855	\$ 337.92
Tammy Riggie	52-02-253-025-00	117 W. Wright Place	Mqt MI 49855	\$ 76.80
Glen Carlson	52-02-213-004-00	350 W. Wright Place	Mqt MI 49855	\$ 337.92
Total Delinquent Amount				\$ 19,961.88

AUTHORIZE TO PURCHASE A BACKUP ASSIST VIDEO CAMERA FOR FIRE DEPARTMENT RESCUE PUMPER.
Greenberg moved, Tabor second to authorize the payment of \$1,521.00 to Pomasl Fire Equipment from capital improvement fund account 401.340.957 for the installation of a back up assist video camera system on the Fire departments 2009 Pierce Velocity Rescue Pumper.

ROLL CALL.

AYES: Tabor, Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None.

ABSENT: Hill

MOTION CARRIED.

SALE OF MINI PUMPER.

Carlson moved, Trudeau second to declare Fire Department Unit #2146 surplus Township property and to accept the bid of \$16,123.00 and sell the truck to Alger County Sheriff Department, pending approval of the Alger County Board.

ROLL CALL.

AYES: Maki, Trudeau, Tabor, Carlson, Greenberg, Seppanen.

NAYS: None.

ABSENT: Hill

MOTION CARRIED.

AUTHORIZATION TO PURCHASE A USED 4WD SUV FOR THE POLICE DEPARTMENT.

Carlson moved, Greenberg second to grant permission to Chief Zybur to enter into a bidding process to purchase a used sport utility vehicle from Michigan State University for the police department. Cost of the vehicle will not exceed \$20,000.00. This will be paid from the 2010 Police capital improvements fund 401.305.957.

ROLL CALL.

AYES: Maki, Trudeau, Tabor, Carlson, Greenberg, Seppanen.

NAYS: None.

ABSENT: Hill

MOTION CARRIED.

RELEASE OF 10% RETENTION ON CHOCOLAY RIVER BRIDGE PROJECT.

Trudeau moved, Tabor second to authorize payment to A. Lindberg and sons for the remaining 10% of the total project cost, \$307,875, 00. in the amount of \$30,757.50 from Federal/State Grant M-28 Bridge account in the capital improvement fund 401.708.001.957. Staff will then submit the necessary paperwork to the State of Michigan.

ROLL CALL.

AYES: Tabor, Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None.

ABSENT: Hill

MOTION CARRIED.

DISCUSSION ON STAFF AND PLANNING COMMISSION RESPONSE TO WRITTEN REQUESTS.

Trustee Maki questioned why his written requests from 9/3/10 and 10/5/10 had not been responded to by the Planning Director and the Planning Commission. Planning Director Jennifer Thum provided Mr. Maki with her written response to the 10/15/10 that had been sent to him and commented that she had not received the letter dated 9/3/10 until 11/2/10.

MID MONTH BOARD UPDATES.

Trustee Maki commented that according to the department update; 20% of the assessing has not been completed this year as the Board budgeted and requested. The Supervisor will update the Board at the December meeting on the assessing updates over the past three years.

Trustee Maki commented on the Holiday Gas Station flashing sign, and that several employees have gone to training paid for by the Township and a report did not appear in the department monthly update.

PUBLIC COMMENT.

None.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Correspondence – Michigan Department of Transportation reply to Corridor Safety Concerns.
- B. Correspondence – Stanley and Sally Niemi Re: Street lighting
(See Attached Planning Commission Comments)
- C. Minutes – Marquette County Solid Waste Management Authority.
- D. Minutes – Marquette Area Wastewater Treatment Facility Advisory Board
- E. CUPPAD – Staff Activities

The Board would like the Planning Commission and Zoning Board of Appeals monthly minutes to be distributed to them.

Supervisor Seppanen adjourned the meeting at 9:00 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

December 13, 2010

A Regular meeting of the Chocolay Township Board was held on Monday, December 13, 2010 at the Chocolay Township Office, 5010 U. S. 41 South, Marquette, MI. Supervisor Seppanen called the Township Board meeting to order at 7:00 p.m.

TOWNSHIP BOARD.

PRESENT: Greg Seppanen, John Greenberg, John Trudeau, Mark Maki, Susan Carlson.

ABSENT: (excused) Ken Tabor, Arlene Hill.

STAFF PRESENT: Attorney Mike Summers, Steve Lawry, Mary Sanders, Jennifer Thum, Brad Johnson, Greg Zyburt, Scott Jennings.

Supervisor Seppanen thanked Pat Beck for the refreshments.

MINUTES- November 8, 2010.

Carlson moved, Trudeau second that the minutes of the November 8, 2010 Township Board meeting be approved as presented.

AYES: 5 NAYS: 0 MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Trudeau moved, Greenberg second to approve the agenda as presented.

AYES: 5 NAYS: 0 MOTION CARRIED.

PUBLIC COMMENT.

None.

PUBLIC HEARINGS – ZONING AMENDMENTS 34-10-07, 34-10-08, 34-10-09.

Planning Director, Jennifer Thum presented the zoning ordinance amendments.

Lee Blondeau 1002 N. Tracey Lane – Asked what the 1st reading was and does the Board intend to act on the amendment tonight?

Trustee Maki – Questioned why the Board holds a public hearing on zoning ordinance changes and was this published? Jennifer Thum responded that the public hearing at the Planning Commission was several months ago and a hearing was scheduled now as a public courtesy. The notice was published.

ACCOUNTS PAYABLE.

Trudeau moved, Carlson second that bills totaling \$2,013.50 and checks numbered 16662-16676 are approved for payment.

AYES: 5 NAYS: 0 MOTION CARRIED.

Carlson moved, Trudeau second that bills totaling \$56,295.60 and checks numbered 16677-16712 are approved for payment.

AYES: 5 NAYS: 0 MOTION CARRIED.

Trudeau moved, Maki second that bills totaling \$34,854.27 and checks numbered 16713-16749 are approved for payment.

AYES: 5 NAYS: 0 MOTION CARRIED.

PAYROLL.

Maki moved, Trudeau second that the payroll for November 11, 2010 amount \$27,396.16 checks 8162-8182, November 25, 2010 amount \$32,161.18 checks 8183-8220, December 7, 2010 amount \$3,258.91 checks 8221-8231 and December 9, 2010 amount \$28,873.75 checks 8232-82353 are approved.

AYES: 5 NAYS: 0 MOTION CARRIED.

FINANCIAL AND TREASURER'S REPORTS.

Trustee Maki had a question why revenues for franchise fees are higher than budgeted. Supervisor and staff responded that it was due to higher than expected sales by Charter Communications.

Trudeau moved, Carlson second to accept the Treasurer's Report.

AYES: 5 NAYS: 0 MOTION CARRIED.

APPOINTMENTS/RESIGNATIONS.

Greenberg moved, Carlson second that Greg Seppanen be reappointed as primary, and Chris Lucas and Brad Johnson appointed as alternates to the East Marquette Solid Waste Disposal Authority for a term to run from January 1, 2011 to December 31, 2011.

AYES: 5 NAYS: 0 MOTION CARRIED.

Trudeau moved, Greenberg second that Tom Murray and Debra Heinzelman be appointed to the Personnel Committee for a term to run from January 1, 2011 to December 31, 2011 and that Susan Carlson and John Greenberg be reappointed to the personnel committee for a term to run from January 1, 2011 to December 31, 2012.

AYES: 5 NAYS: 0 MOTION CARRIED

Trustee Maki suggested the appointment of a representative to the Marquette County Township Association be delayed one month. There was consensus from the Board.

Trudeau moved, Greenberg second that Al Denton, Dennis Hickey and Robert Pecotte be reappointed to the Board of Review for a term to run from January 1, 2011 to December 31, 2012.

AYES: 5 NAYS: 0 MOTION CARRIED

Greenberg moved, Carlson second that John Trudeau be reappointed to the Utility Review Committee for a term to run from January 1, 2011 to December 31, 2014.

AYES: 5 NAYS: 0 MOTION CARRIED

Carlson moved, Maki second that Jennifer Thum be reappointed as alternate to Northern Michigan Public Service Academy Board for a term to run from January 1, 2011 to December 31, 2012.

AYES: 5 NAYS: 0 MOTION CARRIED

Maki moved, Greenberg second that Steve Lawry be designated as the Township representative for the Lake Superior Partnership effective January 1, 2011.

AYES: 5 NAYS: 0 MOTION CARRIED

SUPERVISOR REPORT.

- The Utility Review Committee had an internal meeting a couple of days ago to discuss setting up a meeting with Marquette Board of Light and Power about rate charges to Alger Delta.
- Patrolman Scott Jennings delivered a Power Point presentation showing actual footage from the camera set up at the tunnel.

DISCUSSION ON TOWNSHIP CLERK STATUS.

Attorney Mike Summers reported to the Board the process for removal of an elected official from office. Disability is implicit in the Public Act; removal would require a petition to the Governor and an investigation would be completed with a due process hearing. A public official does have broad support from the law unless something illegal has been done. Trustee Maki asked if the Board had a policy on missing meetings; would that have an affect on the process; Attorney Summers said it would, but could be overridden. The 1963 Constitution is only clear on recall or death being reasons for removal. Trustee Maki felt that because of the severe weather we should wait one more month to see if the Clerk can attend a meeting. Trustee Trudeau feels we can not wait because we need 7 voting members at each Board meeting. Treasurer Greenberg has concerns about winter weather continuing to keep the Clerk away. Trustee Carlson feels that we should wait one more month to allow attendance by the Clerk.

Teleconferencing was discussed using Skype to electronically attend a meeting. There is nothing clear in Michigan law to allow or not allow this. The Board directed Attorney Summers to work with the Supervisor to obtain an Attorney General Opinion on telecommunications as a method of being present and voting at a meeting.

Carlson moved, Trudeau second to direct the Supervisor to work with our legal counsel to obtain an Attorney General Opinion on the legality of attendance/voting at a meeting by video or electronic communication.

AYES: 5

NAYS: 0

MOTION CARRIED

DISCUSSION OF AGENDA STRUCTURE.

The Board discussed methods for agenda additions and not separating a public hearing from the action taken on that item during the same meeting. The consensus of the Board was if two board members wanted to add an item during the agenda formulation; it would be added. We will place the public hearing on an agenda item and the action together on the agenda for a smoother flow of the meeting. The agenda will still be approved at the beginning of each meeting.

CONSIDER FIRST READING OF ZONING ORDINANCE AMENDMENT

34-10-07 – Text Amendment to Zoning Ordinance Section 4: 4.5 to Delete Storage Units as a Principal Use and Contractor Yards/Shops and Uses of Same General Character as Permitted and Conditional Uses as Conditional Uses from the Commercial (C) Zoning District.

Presentation by Jennifer Thum, Planning Director, on the use of contractor's yard and storage units in the commercial district.

Lengthy discussion by the Board on the process of this amendment going to the Chocolay Township and Marquette County Planning Commission and Trustee Maki (as the applicant) felt that he was not properly notified and questioned why this information is available tonight for the first time. Trustee Trudeau stated that the Township has grown and changed over the past 20 years and the zoning ordinance needs to evolve with the Township. Trustee Maki feel that the Planning Commission is not doing their job accurately with site plan reviews.

Lee Blondeau- Attended planning meeting for the zoning ordinance and felt that changes to the ordinance were made to correct problems of the past.

Dick Arnold, Co. Road 545 – Is against allowing contractor yards all over the Township. The Board should consider the neighbors.

Trudeau moved, Greenberg second with the Township Planning Commission and DENY proposed text amendment #34-10-07, to omit storage units as a permitted use in the (C) Commercial District and omit contractor yards and other uses deemed by the Planning Commission to be of the same general character as those permitted and conditional uses from the (C) Commercial District.

AYES: 4

NAYS: 1 (Maki)

MOTION CARRIED

CONSIDER FIRST READING OF ZONING ORDINANCE AMENDMENT 34-10-08 – Text Amendment to Zoning Ordinance Section 4: 4.7 to Delete Contractor Yards/Shops from the Agriculture/Forestry (AF) Zoning District.

Trustee Maki stated that no other community allows a contractor's yard in rural residential districts. Trustee Trudeau stated that allowing it as a conditional use gives the Planning Commission control as to what is allowed and how it should look. We need to be flexible enough to have an opening for small business to start up in Chocolay Township. Trustee Carlson agrees that we need to address each issue individually through the Planning Commission and not a blanket denial. Trustee Maki is concerned about the neighbors that live down the road from the contractor yard and are not notified.

Carlson moved, Trudeau second to concur with the Planning Commission and DENY proposed text amendment #34-10-08, to omit contractor yards as a conditional use in the agricultural/forestry A/F district.
AYES: 3 NAYS: 2 (Maki, Greenberg) MOTION FAILED.

Greenberg moved, Carlson second to recommend a second reading on proposed text amendment #34-10-08.
AYES: 4 NAYS: 1 (Trudeau) MOTION CARRIED.

CONSIDER FIRST READING OF ZONING ORDINANCE AMENDMENT 34-10-09 – Text Amendment to Zoning Ordinance Section 6: 6.1 to change the required front setback in the Commercial (C) Zoning District from 30 feet to 40 feet and the Minimum Lot Width from 50 feet to 100 feet in the Residential (R-2) Zoning District.

Trustee Maki questioned how many lot size variances have been requested in the Harvey area over the past 30 years and how many 50 foot lots are in the Harvey area?

Lee Blondeau – commented on problems to homeowners with non conforming lots.

Carlson moved, Greenberg second to recommend a second reading of proposed text amendment #34-10-09, to increase the front yard setback of the commercial district from 30 ft. to 40 ft. and to increase the minimum lot width in the R-2 district from 50 ft. to 100 ft.
AYES: 3 NAYS: 2 (Trudeau, Maki) MOTION FAILED.

Maki moved, Carlson second to table amendment #34-10-09 until the January 2011 Board meeting.
AYES: 3 NAYS: 2 (Trudeau, Seppanen) MOTION FAILED.

Trudeau moved, Seppanen second to concur with the Planning Commission and DENY proposed text amendment #34-10-09, to increase front yard setback of the Commercial district from 30 ft. to 40 ft. and to increase the minimum lot width in the R-2 district from 50 ft. to 100 ft.
AYES: 2 NAYS: 3 (Maki, Carlson, Greenberg) MOTION FAILED.

This issue will come back to the Board on the January 2011 agenda because the Board was unable to arrive at 4 votes on any of the motions for 34-10-09.

AUTHORIZATION TO PURCHASE HEALTH INSURANCE FOR 2011 FROM VAST.

Greenberg moved Carlson second that Chocolay Township purchase Blue Cross Blue Shield of Michigan Plan SB 4000 HRA with the 20% employee co-pay option from VAST for the 2011 fiscal year at a premium cost of \$153,374.16, and an HRA funding contribution of \$35,184, based upon current workforce demographics and that the Supervisor and Clerk be authorized to sign the policy agreement.

ROLL CALL.

AYES: Carlson, Greenberg, Maki, Trudeau, Seppanen.
NAYS: None. ABSENT: Tabor, Hill. MOTION CARRIED.

AUTHORIZATION OF CAPITAL IMPROVEMENT FUND EXPENDITURE TO PURCHASE EPOXY COATINGS TO PROTECT DRIVEWAY AND STREET CROSSINGS FROM SNOWMOBILE TRAFFIC FROM MARQUETTE COUNTY ROAD COMMISSION.

Carlson moved, Greenberg second to authorize payment to the Marquette County Road Commission in the amount of \$10,615.50 from Federal/State Grant Bridge in the capital improvement fund 401.708.001.957. Staff will then submit the necessary paperwork to the State of Michigan to get reimbursed for the total amount.

ROLL CALL.

AYES: Maki, Trudeau, Carlson, Greenberg, Seppanen.
NAYS: None. ABSENT: Tabor, Hill. MOTION CARRIED.

AUTHORIZATION OF CAPITAL IMPROVEMENT FUND EXPENDITURE TO PURCHASE CLOSURE FENCING FOR US 41 PEDESTRIAN TUNNEL FROM MARQUETTE FENCE COMPANY.

Greenberg moved, second by Trudeau that the Chocolay Township Board approves the expenditure of \$2,100.00 from the recreation and properties capital improvements fund 401.756.957 to Marquette Fence for the closure fencing for the pedestrian tunnel.

ROLL CALL.

AYES: Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None.

ABSENT: Tabor, Hill.

MOTION CARRIED.

AUTHORIZATION OF CAPITAL IMPROVEMENT FUND EXPENDITURE TO PURCHASE LIGHT BAR FOR NEW PATROL CAR.

Maki moved, Greenberg second to expend \$850.00 for the purchase of a Code 3 21P47 light bar from Midwest Public Safety Sales from the police account in the capital improvements fund 401.305.957.

ROLL CALL.

AYES: Maki, Trudeau, Carlson, Greenberg, Seppanen.

NAYS: None.

ABSENT: Tabor, Hill.

MOTION CARRIED.

AUTHORIZATION OF CAPITAL IMPROVEMENT FUND EXPENDITURE TO PURCHASE OF A DIGITAL PARTNER CAMCORDER EQUIPMENT FOR USE IN THE PATROL VEHICLES.

Trudeau moved, Carlson second to expend \$2,995.00 for the purchase of a digital partner camcorder from Sharp Communications from the police account in the capital improvements fund 401.305.3957.

ROLL CALL.

AYES: Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None.

ABSENT: Tabor, Hill.

MOTION CARRIED.

AUTHORIZATION OF CAPITAL IMPROVEMENT POLICE DEPARTMENT TRAINING FUND EXPENDITURE TO ATTEND THE ANNUAL MICHIGAN ASSOCIATIONS OF CHIEFS OF POLICE CONFERENCE.

Greenberg moved, Trudeau second to expend \$737.48 for the Police Chief conference in Grand Rapids, February 9-11, 2011. This would come from the capital improvements fund police training account 401.306.957.

ROLL CALL.

AYES: Maki, Trudeau, Carlson, Greenberg, Seppanen.

NAYS: None.

ABSENT: Tabor, Hill.

MOTION CARRIED.

FIRE MILLAGE / CAPITAL IMPROVEMENT FUND TRANSFER.

Carlson moved, Greenberg supported that \$1,913.99 be transferred from the Fire Department in the Capital Improvement Fund to the Fire Millage Fund.

ROLL CALL.

AYES: Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None.

ABSENT: Tabor, Hill.

MOTION CARRIED.

2010 BUDGET AMENDMENT #4 TO REFLECT RECEIPT OF MDNRE BRIDGE GRANT REIMBURSEMENT.

Greenberg moved Maki second that Whereas a budget was adopted by the Chocolay Township Board on December 14, 2009, to govern expenditures of anticipated Capital Improvements Fund receipts for the 2010 fiscal year, and Whereas, as a result of unanticipated changes in expenditures, it is necessary to modify the aforesaid budget, Now Therefore Be It Resolved, that the aforesaid budget be hereby modified as follows:

REVENUE	PREVIOUS	CHANGE	AMENDED
Due from Fed Grant	\$96,187.50	+ \$180,930.00	\$277,117.50
401.000.501		+ \$ 6,000.00	\$283,117.50
EXPENDITURE	PREVIOUS	CHANGE	AMENDED
Fed/State Grant	\$171,187.50	+ \$180,930.00	\$352,117.50
401.708.001.957		+ \$ 6,000.00	\$358,117.50

ROLL CALL.

AYES: Maki, Trudeau, Carlson, Greenberg, Seppanen.

NAYS: None. ABSENT: Tabor, Hill. MOTION CARRIED.

2010 BUDGET AMENDMENT #5 TO REFLECT RECEIPT OF FIRE TRUCK SALES REVENUE.

Trudeau moved Carlson second that Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on December 14th, 2009 for fiscal year 2010, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the aforesaid budget be hereby modified as follows:

ACCOUNT EXPENDITURE	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
Fire Department 401.340.957	\$370,243.50	+\$16,123.00	\$386,366.50
REVENUE Miscellaneous 401.000.698	0	+\$16,123.00	\$16,123.00

ROLL CALL.

AYES: Carlson, Greenberg, Maki, Trudeau, Seppanen.

NAYS: None. ABSENT: Tabor, Hill. MOTION CARRIED.

WAIVER OF WASTEWATER USER CHARGES FOR 4067 US 41.

Maki moved, Carlson second that the equivalent user fee for 4067 U S 41 South be reduced to 0, effective December 1, 2010, until the property becomes active, as provided for in section 9C-2-e of ordinance #39.

AYES: 5 NAYS: 0 MOTION CARRIED

REPORT FROM PERSONNEL COMMITTEE ON PROMOTION OF PUBLIC WORKS FOREMAN AND REVIEW OF TOWNSHIP MANAGER EVALUATION FORM.

Carlson moved, Maki second to approve the changes that were made by the Township Manager to the DPW Foreman's job description and promote the current foreman, Mr. Johnson to pay grade 3.5 at step 2 on the Township wage chart, effective January 1, 2011. Also to remove question 3 on the evaluation form that was submitted by the Township Supervisor.

AYES: 5 NAYS: 0 MOTION CARRIED

TOWNSHIP MANAGER EVALUATION PROCESS.

Township Board members will complete the evaluation form for the Township Manager and forward them to Supervisor Seppanen.

PUBLIC COMMENT.

Pete Mackin 203 Hotel Place – Commented on a computer discussion with LASCO, the Charter Act and Robert's Rules of Order.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Chocolay Township Planning Commission, October 4, 2010.
- B. Minutes – Chocolay Township Zoning Board of Appeals, October 28th, 2010.
- C. Minutes – Marquette Area Wastewater Treatment Facility Advisory Board, October 28, 2010.
- D. Minutes – Marquette County Townships Association, October 27, 2010.
- E. Police Department – NMU Intern Report

Supervisor Seppanen adjourned the meeting at 10:20 pm.

Arlene E. Hill, CMC
Clerk

Mary L. Sanders, CMC
Deputy Clerk

